

April 26, 2016  
Unapproved minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session April 26,2016, at the Courthouse in Elk Point, SD at 8:00 a.m.

Members present Ballard, Karpen, Schempp and Ustad. Headid arrived at 8:27 a.m.

Motion by Schempp, second by Ballard to approve the agenda. Carried.

Motion by Karpen, second by Ballard to approve the minutes from April 12, 2016. Carried.

Executive Session

Motion by Karpen, second by Schempp to enter executive session at 8:03 a.m. for personnel. Carried. Chairman declared the board out of executive session at 8:35 a.m.

Fuel Quote

Motion by Headid, second by Ballard to approve the fuel quote from Stern Oil for #2 Diesel @ 1.2628. Carried. (Turkey Ridge also quoted at 1.299)

Weed Board

Motion by Karpen, second by Headid to appoint Dennis Henze to the weed board to represent commissioner district 2. Carried.

Travel Authorization

Motion by Schempp, second by Headid to approve the travel authorization for Sheriff Deputy Prouty to attend NRA Law Enforcement Firearm Instructor Development School in Pierre on July 18-22. Carried.

Personnel

Motion by Karpen, second by Ballard to approve hiring Grant Ryan as Deputy Sheriff, effective 4-18-16 @\$15.72 per hr. Carried.

Surplus

Motion by Headid, second by Ballard to surplus for junk items submitted by the Register of Deeds: CH 2303-Acroprint Time Stamp; CH1371-Widmer Time Stamp. Carried.

Recess

The chairman recessed the board of commissioners to enter equalization at 8:39 a.m.

Equalization

Motion by Karpen, second by Headid to approve the following tax exempt properties:01.01.12.1065-Alcester HS Foundation, Inc; 03.07.19.1076-Rec Develop Assn; 03.01.05.1005 -Elk Point United Parish; 05.07.15.1109- Siouxland Habitat for Humanity. Carried.

Motion by Karpen, second by Schempp to approve the Veteran Exemption; paraplegic veteran exemption, elderly & disability freeze and renewable energy in the total amount of \$5,156,724. Carried.

#### Corrections:

2016-8. Jeremy and Talli Poulsen. Director of equalization noted that the commissioners acted on this appeal on April 12 but the figures she reported were incorrect and need to change the lot value to \$110,000 and the structure at \$976,173 leaving the total value as it was.

A. Assessor recommends to delete parcel 03.02.22.1003 and combine it with 03.02.21.1000 changing the lot size from 120 x 166 to 90 x 166 & 45x 158 plus the triangular piece to a value from \$31,549 to \$34,269. (all belonging to Mark Hoffman) Motion by Karpen, second by Headid to approve Assessor's recommendation. Carried.

B. Assessor recommends correcting parcel 03.02.22.1000 belonging to Matthew & Jessica Branson from lot size 85 x 158 to 115 X 158 for a value change from \$16,040 to \$21,700. Motion by Karpen, second by Ballard to approve assessor's recommendation. Carried.

2016-11. Goeden properties continued. Kristina present for appeal. Parcel 22.00.15.2007. Motion by Ballard, second by Schempp to approve the Assessor's recommendation to keep at remaining \$5,148. Motion carried.

2016-11(2). Goeden. Parcel 22.0.03.4015. Assessor recommends parcel remain at \$507,896 based on using productivity method as is all other ag ground in the state. Motion by Schempp, second by Ballard to remain at Assessor's value of \$507,896. Carried.

Parcel 22.00.10.3020. Assessor recommends with the increase of grass soils for 2016 keeping the value at \$221,905. Motion by Headid, second by Schempp . Carried.

#### Equalization 2016 completed

Chairman Ustad recessed the Equalization Board for 2016 and entered Board of Commissioners at 8:59 a.m. Board recessed for 5 minutes.

#### Department Head reports

Janet Lingle, Fair manager, and Nurse McInerney met with the board to present monthly reports. Lingle brought forth a request to use a county van for 4-H kids to travel to Custer. The question of insurance liability was raised before agreeing to the request.

#### Recess

Chairman declared a recess at 9:26-9:28.

#### Highway

PWA Roggow met with the board to discuss various matters.

Motion by Karpen, second by Headid to authorize chairman to sign the necessary permits presented by PWA Roggow for License PL 289 between the State of South Dakota and Union County, covering right of entry on State owned railroad right-of-way at or near Elk Point, SD. Carried.

Motion by Headid, second by Ballard to approve Johnson Engineering to inspect the Union County bridges for 2016-maximum limiting amount \$86,457.25- county is responsible for 20%. Motion carried.

#### Recess

Chairman declared a recess at 9:45-9:53.

#### Executive Session

Motion by Karpen, second by Headid to enter executive session at 9:53 for legal matters.

Carried. Chairman declared the board out of executive session at 10:26.

#### Dakota Valley School

Motion by Headid, second by Ballard that pertaining to the access for Dakota Valley school that the County Commissioners are not admitting that the county owns or controls Northshore Drive in front of the Dakota Valley School District and to whatever extent we do approve the driveway access, and authorize the chairman to sign the agreement with Dakota Valley School. Motion carried.

#### States Attorney

SA Miller discussed hiring of deputy states attorney. SA Miller presented the board with information in regards to the salaries and submitted a suggestion for a change of the range for the deputy states attorney position in Union County. Due to time restraints, the discussion will be continued later in the meeting.

#### Legislative audit closing 2013-2014

Dillon DeBoer and Jeff Schaefer met with the board to discuss the final report on the audit performed by the State Department of Legislative Audit. DeBoer indicated that overall the audit was excellent with a few items that will be noted in the final report regarding surplus cash and unclaimed property.

#### Executive Session

Motion by Karpen, second by Ballard to enter executive session at 11:10 for personnel matters. Carried. Chairman declared the board out of executive session at 12:15.

#### Extend the meeting

Motion by Karpen, second by Ballard to extend the meeting until 12:30 p.m. Carried.

#### Recess

Chairman declared a recess at 12:15-12:17.

#### Claims

Motion by Karpen, second by Headid to approve the claims as follows. Carried. The following claims have been audited, approved and warrants drawn on the same: Bi-weekly payroll for 04-29-2016: Auditor \$195.58; Treasurer \$391.16; State's Attorney \$668.32; Care of the Poor \$91.56; Public Building \$951.06; Register of Deeds \$698.73; Sheriff \$35,253.49; Nurse \$205.32; WIC \$346.92; Weed \$91.20; Highway \$23,014.88; EMA \$93.27; OASI \$4,469.69. Alcester Public Library (Allot) \$500.00; Amsterdam Printing (Supp) \$87.81; APCO Int'l (Dues) \$92.00; Avery Brothers (Supp) \$712.00; Beresford Public Library (Allot) \$500.00; Bernie's Lawn & Garden Ctr (Supp) \$26.31; Black Book (Supp) \$110.00; Bob Barker (Supp) \$145.11; TuDogs Computing (Maint) \$910.00; Brian's Repair (Maint) \$222.04; Century Link (Util) \$1,204.06; City of Elk Point (Util) \$4,603.29; Community Health Clinic (Care) \$822.25; Convergent Technologies (Svc Contract) \$1,040.00; Counsel (Maint) \$146.21; Dean Schaefer (Transcripts) \$45.00; Department of Health (Reg) \$75.00; Department of Public Safety (ID Card) \$10.00; Dept of Revenue (Title) \$5.00; Doyle Karpen (Per Diem/Mileage) \$172.50;

DWARE (Reg) \$115.00; Elk Point Public Library (Allot) \$500.00; Frantzen Reporting (Transcript) \$250.43; Gilbarco (Maint Agreement) \$153.00; Hawarden Independent (Ads) \$84.50; HDR (Prof Svc) \$6,287.35; Heiman Fire Equip (Maint) \$534.92; Hollaway Bridge And Culvert (Const) \$89,778.60; HP (Equip) \$2,646.00; Jack's Uniform & Equip (Equip/ Cloth Allow) \$505.66; Jacobson Auto Parts (Supp) \$690.00; Janitor Depot (Supp) \$93.45; Jeff's Lawn Care (Lawn Care) \$720.00; Jensen Insurance (Ins) \$215.00; Jones Food Ctr (Supp) \$1,280.77; Juror Fees \$552.88; L G Everist (Supp) \$1,678.34; Lewis Drug (Drugs/Supp) \$244.65; Lone Star Trencher Parts (Repair) \$661.91; Marvin Schempp (Mileage) \$65.52; Microfilm Imaging Sys (Svc Agreement) \$324.00; MidAmerican Energy (Util) \$612.60; Milton Ustad (Mileage) \$69.30; MPH Industries (Supp) \$155.95; MSC Industrial Supply (Supp) \$105.35; Murphy Tractor & Equip ((Equip) \$104,181.00; N.D.A.A. (Ins) \$2,748.00; National 4-H Council Supply (Supp) \$45.56; NSC Public Library (Allot) \$500.00; Nygren's True Value (Supp) \$53.10; Office Systems (Maint) \$576.24; One Office Solution (Supp) \$375.88; Pheasantland Industries (Cloth Allow) \$40.00; RDJ Specialties (Supp) \$180.59; Richard Headid (Mileage) \$26.88; Robert Ballard (Mileage) \$28.56; SD Dept of Labor (Unemployment) \$3,056.00; SD State Health Lab (Testimony) \$350.00; SD/NE PLS Committee (Supp) \$500.00; SDACC (CLERP) \$3,194.95; SDACO (Reg) \$350.00; SHI Int'l (Maint) \$125.68; Sioux City Paint and Decorating (Supp) \$98.97; Siouxland Community Health (Care) \$360.00; Siouxland Grass & Forage (Supp) \$129.53; Star Publishing (Ad) \$40.00; Stern Oil (Supp) \$8,973.46; Thomson Reuters (Supp) \$58.60; Triview Communications (Maint) \$75.00; US Bank (Supp/Fuel) \$970.60; Vander Haags (Repair) \$1,200.00; Vast Broadband (Util) \$531.03; Verizon Wireless (Util) \$503.67; Wilcox Electric (Maint) \$365.00; Yankton Co (Reimb MI) \$116.25.

States Attorney

SA Miller met with the board to continue discussion regarding the deputy states attorney hiring salary and salary range. It was determined by the board as 2017 budget preparation time is a month away, this would be part of the discussion during that time.

Adjournment

Motion by Headid, second by Ballard to adjourn at 12:34 p.m. until May 10, 2016.  
Carried.

ATTEST: \_\_\_\_\_

Carol Klumper, Auditor  
Union County

\_\_\_\_\_  
Milton Ustad, Chairman  
Union County Board of Commissioners

Published once at the total approximate cost of \_\_\_\_\_.