

August 30, 2016  
Unapproved minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session August 30, 2016, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Headid, Karpen, Schempp and Ustad. Karpen left meeting at 10:35

Motion by Headid, second by Schempp to approve the agenda as presented. Carried.

Motion by Schempp, second by Headid to approve the minutes from August 16, 2016. Carried.

Contingency

Motion by Karpen, second by Headid to approve a \$2500 from Contingency to Coroner budget. Carried.

Surplus

Motion by Headid, second by Karpen to surplus item #CH2047 (computer) from the Register of Deeds' office for junk. Carried.

Travel Authorization

Motion by Karpen, second by Headid to authorize travel for EMA Andy Minihan to attend SDEMA conference on September 12-15 in Aberdeen and training in Pierre, October 19-20. Carried.

Recess

Chairman declared a recess at 8:42- 8:47.

Vehicle Maintenance

Commissioners discussed vehicle maintenance for the 3 vehicles utilized by the courthouse employees. It was determined to have Brian's repair perform a routine maintenance monthly check to make sure the vehicles are ready for use.

Executive Session

Motion by Karpen, second by Headid to enter executive session at 8:49 a.m. for personnel reasons. Carried. Chairman declared the board out of session at 9:03.

EMA

EMA Minihan met with the board for various matters. Motion by Karpen, second by Schempp to approve travel for EMA Minihan to attend training in Sioux Falls on October 25-26. Carried.

Treasurer

Treasurer Hertel met with the board to discuss a tax contract. Motion by Headid, second by Karpen to authorize Treasurer Hertel to approve a tax contract with Beverly Dow. Carried.

Hertel discussed the Gov Teller website, explaining that county taxpayers as well as the escrow companies are able to utilize the website to pay real estate tax.

### Recess

Chairman declared a recess at 9:24- 9:34.

### Highway

Hwy. Supt. Paul Limoges met with the board for various matters.

Motion by Karpen, second by Headid to accept the resignation from Blake Dunning and thank him for his service. Carried.

Motion by Headid, second by Schempp to approve the application from City of Beresford to bore electrical service under Hwy 1F and Hwy 11. Carried.

Motion by Headid, second by Karpen to approve the application from Clay Rural Water for ROW permit on CR #23. Carried.

Motion by Karpen, second by Schempp to approve the application from SE Electric for boring under CR #2. Carried.

Motion by Headid, second by Karpen to move forward with the roof repair on the Highway Shop in Alcester with a limit of \$22,500. Carried.

### Executive Session

Motion by Karpen, second by Headid to enter executive session at 10:08 a.m. for legal reasons. Carried. Chairman declared the board out of session at 10:31.

### Liquor License

Discussion took place on SDCL 35-4-11.1 which states "If not previously fixed by ordinance or continuing resolution, the board of county commissioners shall, on or before the first of September in each year, determine the number of on-sale licenses it will approve for the ensuing calendar year and the fees to be charged for the various classifications of licenses."

Motion by Karpen, second by Headid the Union County would offer a total of two licenses (one in the CID and one in the county) during the period of September 1, 2016 through August 31, 2017. Motion carried.

### Claims

Motion by Headid, second by Schempp to approve the following claims. Carried.

The following claims have been audited, approved and warrants drawn on the same: Bi-weekly payroll for 09-02-2016: Auditor \$174.63; Treasurer \$391.16; Public Building \$863.94; Register of Deeds \$823.76; Sheriff \$35,763.47; Nurse \$205.32; WIC \$346.92; Weed \$2,130.04; Highway \$18,925.47; OASI \$4,632.17. Courthouse payroll for the month of August 2016: Commissioners \$4080.00; Auditor \$10,131.50; Data Processing \$238.65; Treasurer \$14,225.70; State's Attorney \$19,718.72; Public Building \$4,262.23; Assessor \$12,505.96; Register of Deeds \$6,902.20; Veteran \$1,359.60; Sheriff \$5,117.10; Nurse \$975.18; Jail \$121.00; Extension \$1,403.95; Fair \$1,413.42; Weed \$504.16; Planning & Zoning \$3,799.29; Highway \$8,029.76; EMA \$157.73 ; OASI \$6,892.24; SDRS \$11,664.10; Wellmark \$37,589.24; Dearborn National \$415.89. Barkley Asphalt Paving (Supp) \$1,121.54; Beyond Technology (Repair) \$778.00; Bomgaars (Repair/Supp) \$403.86; Brevik Law Office (Ct Appt Atty) \$238.01; Brian L Wells (Svcs) \$130.00; Brian's Repair (Maint) \$510.52; Cammy Abbey (Per Diem) \$21.00; Cathy Rehfuß (MI Hearing) \$15.00; Century Business Products (Supp) \$71.29; Century Link (Util) \$1,203.49; City of Elk Point (Util) \$617.03; Counsel (Maint) \$264.09; Dale Neely (Mileage)

\$15.12; Dave Reiff (Mileage) \$14.28; Dawn Steckelberg (Per Diem) \$21.00; Doyle Karpen (Mileage) \$52.08; Fastenal (Supp) \$110.61; Fred Pryor Seminars (Seminar) \$2,500.00; Horn Law Office (Ct Appt Atty) \$169.60; Hydrotex (Maint) \$923.39; Industrial Tools & Machine (Supp) \$417.13; Interstate Battery Sys (Repair/Supp) \$406.90; Jack's Uniform (Equip) \$915.90; Jackie Sieverding (Per Diem) \$53.00; Jeff's Lawn Care (Lawn Care) \$581.99; Jensen Insurance (Ins) \$641.05; Jerke and Sons (Ditch Work) \$15,479.62; Johnson Engineering (Engineering Svcs) \$7,593.25; Karen Swanda (MI Hearing) \$22.50; Knife River Midwest (Concrete Overlay) \$817,000.95; Kollbaum Const (Cement Work) \$24,601.51; Leslie Reifke (Mileage) \$15.96; Lucy Lewno (MI Hearing) \$428.88; Maintenance Engineering (Supp) \$1,030.06; Mark Katterhagen (MI Hearing) \$37.50; Marshall & Swift (Supp) \$2,814.00; Marvin Schempp (Mileage) \$65.52; Mcleods (Supp) \$138.20; MidAmerican Energy (Util) \$108.90; Milton Ustad (Mileage) \$92.40; Myron Hertel (Per Diem) \$21.00; Nat'l Sheriff's Assn (Dues) \$112.00; Newman Traffic Signs (Supp) \$243.77; Northside Glass (Maint) \$187.25; Nygren's True Value (Supp) \$329.84; Olson Welding (Supp) \$50.00; One Office Solution (Supp) \$207.62; Pollard & Larson (Ct Appt Atty) \$185.50; Pressing Matters (Supp) \$38.35; Quill (Supp) \$185.17; Richard Headid (Mileage) \$53.76; Robert James (Mileage) \$21.84; Sioux City Foundry (Repair) \$189.99; Southeast Farmers (Fuel) \$311.32; Stern Oil (Supp) \$10,591.00; Supplyworks (Equip/Supp) \$1,279.04; Tara Moreland (Per Diem/Fuel) \$67.27; Taser Int'l (Supp) \$364.76; The Akron Hometowneer (Ad) \$50.00; Travis Stene (Mileage) \$18.48; Ulteig Engineers (Engineering Svcs) \$12,976.02; US Bank (Fuel/Supp) \$1,162.32; Vast Broadband (Util) \$725.58; Wrenn's Plumbing & Heating (Repair) \$322.13; Yankton Co Treasurer (Return MI) \$150.00.

#### Executive session

Motion by Headid, second by Schempp to enter executive session for personnel at 10:36. Carried. Chairman declared the board out of executive session at 10:55.

#### Grievance

Motion by Headid, second by Schempp referencing the grievance discussion to support the decision of supervisor, Sara Hight. Motion carried.

#### City of Alcester

Representatives from the city of Alcester, Mark Dykstra, Thomas Glass and David Larsen met with the board to discuss the \$5,000 penalty imposed on the Farmers Coop Society (see minutes of August 2 and 16). Dykstra asked if the county could impose a partial fine now and defer the remainder of the balance until 2017; also questioned where they \$5,000 would be placed as the city owns the property –leased to the county for 99 years. Chairman asked Dykstra if he would be the city council representative on the fairboard, as he resigned from the fairboard recently. He indicated that he would be willing if he was reconsidered for the position.

#### Recess

Chairman declared a recess at 11:13- 11:30.

#### TIF

Jeff Dooley, Dakota Dunes, met with the board to discuss the possible formation of Gold Circle Partners, LLC TIF district #6. Following discussion, the Chairman announced that decision on the TIF would be tabled until the next meeting when all members would be present.

Adjournment

Motion by Headid, second by Schempp to adjourn at 11:54 p.m. until September 6, 2016 at 8:30 a.m. Carried.

ATTEST: \_\_\_\_\_

Carol Klumper, Auditor  
Union County

\_\_\_\_\_  
Milton Ustad, Chairman  
Union County Board of Commissioners

Published once at the total approximate cost of\_\_\_\_\_.