

August 6, 2013  
Unapproved minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session on August 6, 2013, at the Courthouse in Elk Point, SD at 8:00 a.m.

Members present were Jordan, Karpen, Neely, Schempp and Ustad. Schempp was excused at noon.

Motion by Schempp, second by Jordan to approve the agenda as amended. Carried.

Motion by Jordan, second by Neely to approve the minutes from July 23, 2013. Carried.

July Monthly Reports

Veterans Service Officer reported 3 individual contacts.

Clerk of Courts reported \$30,938.51 in fines and fees.

Register of Deeds' reported \$11,606.50 in transfer tax and \$14,756 in fees.

Federal Prisoner & INS room & board fees-\$16,701.11.

County Nurse reported \$0 in donations.

Bank Balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER  
July 2013

Total amount of deposits in bank	\$1,461,654.38
Total amount of actual cash	\$2,111.28
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$11,948.64
Investments	\$5,028,760.98
Cash Variance	\$60.11
Credit card outstanding	\$2,308.12
Total	\$6,506,843.51

\*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts

Fuel Quote

Motion by Ustad, second by Neely to approve the quote for #2 diesel from Turkey Ridge Oil @ 3.227. Carried. SE Farmers also submitted a quote of 3.2673.

Personnel

Motion by Ustad, second by Schempp to approve resignations of Troy Stephens, jailer, effective August 3 and Timothy Bonds, PT Jailer effective 7-28-13; changes of Damian Frias from temp PT to permanent PT jailer effective 8-4-13 and Casandra Ketchelos from PT jailer to FT jailer effective 8-18-13. Carried.

### Old Business

Discussion took place on the salary ranges. No changes made on the ranges at this time. Motion by Ustad, second by Jordan to include with the salary range approved at the April 16, 2013 meeting the effective date of January 1, 2014 for implementation. Carried.

### Cash Transfer

Motion by Jordan, second by Schempp to approve the \$75,000 transfer to C.O. accumulation account for the highway building according to resolution UCC2005-27. Carried.

### Rubble site

The board acknowledged a copy of the application from the City of Alcester for a storage and disposal facility located ½ mile west and ½ mile south of the City of Alcester.

### Dakota Valley Emergency Service District

Motion by Schempp, second by Neely to approve the resignation of James Heeren from the DVES District. Carried. Motion by Neely, second by Ustad to appoint Aaron Tyler to fill the unexpired term of Heeren. Carried.

### Executive Session

Motion by Jordan, second by Schempp to enter executive session for personnel evaluations at 8:28 a.m. Carried. Chairman declared the board out of executive session at 9:20.

### Sheriff

Tracy Smith and Judy Oberg, sheriff department, met with the board to discuss the 2014 budget request to move two dispatcher positions from the 911 budget to the Sheriff Budget.

### Recess

Chairman declared a five minute recess at 9:33 a.m.

### Highway

PWA Roggow met with the board to discuss various matters.

### Claims

Motion by Jordan, second by Schempp to approve the following claims. Carried.

The following claims have been audited, approved and warrants drawn on the same: Bi-Weekly payroll for 08-09-2013: Auditor \$96.00; Election \$84.00; Treasurer \$324.00; State's Attorney \$682.80; Public Building \$832.00; Register of Deeds \$808.58; Sheriff \$34,854.17; Nurse \$170.80; WIC \$289.94; Fair \$510.63; Weed \$3,422.78; Highway \$22,468.45. Courthouse payroll for the month of July 2013: Commissioners \$5,125.00; Auditor \$9,265.39; Data

Processing \$230.74; Treasurer \$13,221.11; State's Attorney \$14,325.43; Public Building \$4,136.97; Assessor \$9,794.31; Register of Deeds \$6,516.51; Veteran \$1,000.00; Sheriff \$4,835.05; Nurse \$923.47; Jail \$114.58; Extension \$1,362.69; Fair \$1,371.88; Weed \$589.34; Coroner \$174.00; Planning & Zoning \$3,428.41; Highway \$9,455.97; EMA \$1,517.92.A-1 Portable Toilets (Supp) \$240.00; Ace Group (Repair) \$1,036.13; Alcester Fire Dept (Fire Ins Trust) \$5,423.38; Alliance Communication (Util) \$182.38; Am San (Supp) \$25.79; Angela Schroeder (Subpoena) \$20.00; Arctic Ice (Repair) \$25.00; Astech (Hwy Const/Repairs) \$322,103.74; Automatic Door Group (Repairs) \$5,382.66; Benton County Sheriff (Tax Deed Notice) \$100.00; Beresford Fire Dept (Fire Ins Trust) \$7,385.05; Beresford Municipal Telephone (Util) \$485.46; Beresford Republic (Legals) \$135.28; Bierschbach Equip (Supp/Repairs) \$1,135.50; Boot Barn (Clothing Allow) \$188.68; Brown County Sheriff (Tax Deed Notice) \$28.87; Butler Machinery (Repairs) \$94.56; Campbell Supply (Supp) \$28.66; Carlson's Heating, Cooling, & Plumbing (Maint) \$228.48; Cedar County Sheriff (Return) \$6.00; Century Link (Util) \$1,074.15; City Of Alcester (Util) \$40.64; Community Health Clinic (BL Draw) \$661.05; Cortland Carnes (Mileage) \$22.94; Country Estates (Maint) \$1,417.01; Crawford County Sheriff (Return) \$16.50; Crop Production Svcs (Supp) \$4,101.10; Dakota Dunes NSC Times (Legals) \$147.60; Dakota Valley Baseball Assn (Supp) \$1,040.00; Dept of Revenue (Title) \$14.00; Elk Point Fire District (Fire Ins Trust) \$9,282.96; Five Star Awards & More (Supp) \$247.50; Frame Aligners (Repair) \$177.40; Fremont Tire/T-W Tire (Supp/Repair) \$819.55; Gapp Counseling Svcs (MI Eval) \$480.00; Hawarden Independent (Ad) \$75.00; Hickory Tech (Util) \$122.70; Hudson Fire Dept (Fire Ins Trust) \$168.42; Hydraulic Sales (Repair) \$12.40; Iowa Office Supply (Maint) \$222.07; Jacks Uniform & Equip (Clothing Allow) \$119.85; Jeff's Lawn Care (Prof Svcs) \$445.00; Jefferson Fire Dept (Fire Ins Trust) \$5,854.49; Jensen Ins Agency (Insurance) \$71,077.00; Jones Food Ctr (Supp) \$16.66; Juror Fees \$463.64; Kalins (Repair) \$90.00; Katie Johnson (Pub Def) \$2,359.51; Knology (Util) \$157.31; L G Everist (Hwy Const) \$1,910.52; Leader Courier (Legals) \$264.91; Light & Siren (Repair) \$940.53; Lincoln County (Reimb MI) \$150.00; Lyle Signs (911 Signs) \$108.00; Matthew R Metzgar (Court Appt Atty) \$1,160.72; Mead Lumber (Supp) \$200.00; Michael McGill (Pub Def) \$2,359.51; MidAmerican Energy (Util) \$10.00; Midwest Wheel (Repair) \$237.86; Montgomery County Sheriff (Tax Deed Notice) \$60.00; Muller Auto Parts (Tires) \$795.20; North American Truck (Repair/Supp) \$271.83; North Sioux City Fire Dept (Fire Ins Trust) \$20,660.23; Northland Products (Supp) \$1,281.20; Nygren's True Value (Supp) \$60.58; Office Depot (Supp) \$127.34; Office Elements (Supp) \$132.72; Ollies Drive Inn (Meals for Jail) \$10,358.80; Olson Welding (Repair) \$20.00; Perkins Office Solutions (Supp) \$318.96; Peterson, Stuart, Rumpca & Rasmussen (Pub Def) \$7,078.53; Pioneer Drug (Supp) \$188.78; Powerplan (Repairs) \$387.38; Quill Corporation (Supp) \$198.71; Rachel Bonine (Per Diem) \$151.00; Rasmussen Motor (Supp) \$98.20; SD Dept Transportation (Repairs) \$126.01; SD State Health Lab (BL Draws) \$315.00; Simpco (Prof Svcs) \$2,236.00; Sioux Falls Two-Way Radio (Maint) \$180.00; Sioux Laundry (Wash for Jail) \$589.05; Southeast Farmers (Supp) \$1,055.22; Southeast SD Tourism Assn (Membership Dues) \$10.00; State Radio Communication (Repairs) \$2,250.00; Stephanie Ryan (Per Diem) \$23.00;

The Akron Hometown (Ad) \$74.00; Thomas J. Moore, Jr (Subpoena) \$31.36; Thomson Reuters (Law Library) \$92.50; Union Co. Fair Board (2013 Fair Exp) \$7,000.00; United Parcel Svc (Shipping) \$8.61; Vanguard Appraisals (Prof Svcs) \$2,350.00; Verizon Wireless (Util) \$156.94; Volunteers of America (Care) \$3,410.00; Waterman Backhoe Svc (Repair) \$480.10; West Akron Fire Dept (Fire Ins Trust) \$2,244.91; Wrenn's Plumbing & Heating (Repair) \$371.47.

#### Recess

Chairman declared a recess at 10:11- 10:15 and moved the meeting to the EOC room to accommodate the size of the audience.

#### Union County Cities

Representatives from the Union County cities met with the board to discuss the non-emergency calls dispatched from the Union County Sheriff's office. The majority of the city representatives present were not in favor of the concept of paying the county for those services.

#### Treasurer

Treasurer Hertel met with the board to discuss the tax contract for Susan and Patrick Pinney. Motion by Jordan, second by Schempp to enter a contract with Pinneys for \$100 per month with the balance due on April 1, 2014. Motion carried.

#### New Business

Discussion took place on vehicle parking on the fairgrounds. Fair manager Janet Lingle was called in for the discussion. If parking continues, vehicle will be towed. Property will be added to the auction on September 3, 2013.

#### Executive session

Motion by Jordan, second by Ustad to enter executive session at 11:00 a.m. for personnel evaluations. Carried. Chairman declared the board out of session at 11:45.

#### Budget 2014

Board continued working on the 2014 provisional budget.

#### Extend the meeting

Motion by Jordan, second by Neely to extend the meeting until 12:15 p.m. Carried.

#### Recess

Chairman declared a five minute recess at 12:21.

#### Budget 2014

Board continued working on provisional budget.

Extend the meeting

At 12:30 p.m. a motion by Jordan, second by Neely to extend the meeting. Carried.

Meeting date change

Motion by Ustad, second by Jordan to change the September 17, 2013 meeting to September 19, 2013 due to conflict with state convention. Carried.

Indigent

Motion by Jordan, second by Ustad to deny indigent matters IRR801 and IRR802 due to lack of application from the residents. Carried.

Provisional Budget

Motion by Jordan, second by Neely to approve the provisional budget presented with the changes implemented at today’s meeting. Vote 3 aye, 1 nay (Ustad). Carried. Provisional budget will be published August 22 with first public hearing on September 3, 2013.

Adjournment

Motion by Jordan, second by Ustad to adjourn at 12:45 p.m. until the next meeting, August 20, 2013. Carried.

ATTEST: \_\_\_\_\_  
Carol Klumper, Auditor  
Union County

\_\_\_\_\_  
Doyle Karpen, Chairman  
Union County Board of Commissioners

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