

December 22, 2015
Unapproved minutes
Union County Commissioners

The Union County Board of Commissioners met in regular session on December 22, 2015, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Ballard, Headid, Karpen, Schempp and Ustad.

Motion by Karpen, second by Ballard to approve the agenda. Carried.

Motion by Karpen, second by Headid to approve the minutes from December 8, 2015.

Travel Authorization

Motion by Headid, second by Ballard to approve the travel authorization for Sergeant Prouty to attend Glock Professional Training in Mitchell on February 2, 2016- \$250; and Taser Training Academy in Mitchell on April 4-5 @ \$390. Motion carried.

Cash Transfer

Motion by Karpen, second by Schempp transfer \$108,000 from General to Highway fund. Carried.

Executive Session

Motion by Karpen, second by Headid to enter executive session at 8:44 for personnel. Carried. Chairman declared board out of session at 8:58.

Department Head reports

Nurse McInerney, Fair manager Lingle and 4-H assistant Hollenbeck met with the board for department head reports.

Surplus

Motion by Headid, second by Karpen to surplus county fair mower TC0757B042901 to trade-in on new mower from Pedersen John Deere. Carried.

Executive Session

Dan Lederman met with the board to discuss an economic development plan. Motion by Karpen, second by Headid to enter executive session at 9:20 for legal matters. Carried. Chairman declared the board out of executive session at 9:29.

Recess

Chairman declared a recess at 9:30-9:35.

Highway

PWA Roggow met with the board to discuss various matters.

Recess

Chairman declared a recess at 10:01-10:07

StarComm Budget

Motion by Karpen, second by Headid to approve and sign the Star Comm budget for July 1, 2016 through June 30, 2017 at @\$25,499.20. Carried.

2016 salaries

Motion by Headid, second by Schempp to approve the following non-elected department head salary increases for 2016: 2% increase for VSO Irons, Nurse McInerney, PWA Roggow, DOE Steckelberg, Planning Director Henze, and 1.5% for Superintendent of Building and Grounds Sexton and Fair Manager, Ext/Weed Lingle. Carried.

Motion by Ballard, second by Schempp to approve the following elected officials salary increases for 2016: 2 % for Register of Deeds Foltz, Auditor Klumper, Sheriff Limoges; Treasurer Hertel- \$49,000; no increase for States Attorney Miller. Carried.

Motion by Ballard, second by Schempp to change the job title of Sherri Bousquet to Chief Deputy Assessor, moving to Range 2 at a salary of \$30,785.46 effective January 2016. Motion carried.

Motion by Karpen, second by Headid to approve the recommendations by each department head for the county employees as budgeted for 2016 with the hourly wages becoming effective January 3, 2016. Motion carried.

Legislative Audit

Dillon DeBoer, Department of Legislative Audit, met with the board regarding the audit being performed for Union County for 2013 and 2014. Motion by Karpen, second by Headid to sign the contract with South Dakota Department of Legislative Audit for 2013 and 2014. Carried.

Elk Point Fire Protection

Dennis Henze, representing Elk Point Fire Protection District, met with the board to recommend Todd Gates to fill a vacant position on the EP Fire Protection District. Motion by Headid, second by Ballard to approve the recommendation of Todd Gates to the Elk Point Fire Protection District. Carried.

Travel Policy

Motion by Headid, second by Schempp to follow the SD state policy to adopt the travel policy which states than an employee will be paid 23 cents a mile for driving a personal vehicle unless a county vehicle was not available to them at which time they will be paid 42 cents a mile. All decisions can be appealed to the board. This policy will be added to the county employee personnel manual. Carried.

Contingency Transfer

Motion by Headid, second by Schempp to approve contingency transfers to States Attorney's budget of \$18,400; Register of Deeds- \$1700; Court appointed attorney- \$550. Motion carried.

Alcester City annexation

The board acknowledged receipt of the City of Alcester's resolution of intent to annex certain platted property contiguous to the city limits of the city of Alcester.

Treasurer

Treasurer Hertel met with the board regarding the long/short balance of \$25.22. Motion by Karpen, second by Ballard to write off the \$25.22 long balance to the General Fund. Motion carried.

Recess

Chairman declared a recess at 10:55 to 11:00.

Year in Review

The commissioners discussed 2015 year in review.

Claims

Motion by Schempp, second by Ballard to approve the following claims. Carried.

The following claims have been audited, approved and warrants drawn on the same: Bi-weekly payroll for 12-24-2015: Auditor \$184.80; Treasurer \$376.20; State's Attorney \$225.00; Public Building \$886.88; Register of Deeds \$666.50; Sheriff \$32,700.68; Nurse \$189.66; WIC \$353.16; Highway \$20,061.16; OASI \$; \$3977.14.2015 Deductible \$725.00; Alcester Fire Dept (Allot) \$8,184.71; Asphalt Zipper (Maint) \$495.53; Automatic Door Group (Door) \$3,060.00; Beresford Fire Dept (Allot) \$8,184.71; Beyond Technology (Computer) \$1,246.99; Bob Barker Company (Supp) \$52.60; Bomgaars (Supp) \$83.98; Brown & Saenger (Supp) \$600.00; Butler Machinery (Repair) \$17,027.84; Campbell Supply (Supp) \$707.79; CDW Government (Computer) \$1,599.14; Century Link (Util) \$1,556.21; Children's Inn (Allot) \$753.00; Christy Smith Funeral Home (Funeral) \$2,000.00; City of Elk Point (Util) \$4,295.31; Community Health Clinic (Care) \$150.78; Consolidated Communication (Util) \$122.70; Crary Huff Law Firm (Pub Def) \$2,033.92; D-P Tools (Tools) \$284.90; Dale Neely (Mileage) \$12.60; Dan Fullenkamp (Mileage) \$1.68; Dave Reiff (Mileage) \$14.28; Dept of Revenue (Title Fee) \$55.00; Doyle Karpen (Mileage) \$30.24; Employee Data Forms Of Mo (Supp) \$36.75; Farm & Home Publishers (Supp) \$195.00; Fastenal (Supp) \$549.61; Glock Professional (Reg) \$250.00; Guarantee Oil (Supp) \$118.75; Heaven's Best Carpet Cleaning (Carpet Cleaning) \$1,750.00; Honeywell (Maint) \$6,930.87; Industrial Tools & Machine (Supp) \$225.44; Integrated Technology & Security (Maint) \$7,404.00; Interstate Power Sys (Maint) \$1,592.00; Jack's Uniform & Equip (Cloth Allow) \$78.90; Jefferson Fire Dept (Allot) \$8,184.71; Jeffrey T Myers (Pub Def) \$2,033.92; Jones Food Ctr (Supp) \$15.16; Juror Fees \$506.68; Katie Johnson (Pub Def) \$2,033.92; Knoepfler Chevrolet (Repair) \$2,104.11; Kone (Maint) \$710.00; Law Enforcement Sys (Supp) \$260.00; Lawson Products (Supp) \$229.65; Limoges Svc & Repairs (Repair) \$2,845.00; Lowell Cook Const (Maint) \$345.00; Marvin Schempp (Mileage) \$81.48; Matheson (Supp) \$372.21; Maxine J Risty (Transcript) \$34.50; Mcleods (Supp) \$39.37; Medical Waste Transport (Maint) \$106.70; Microfilm Imaging Sys (Maint) \$124.00; MidAmerican Energy (Util) \$1,661.23; Milton Ustad (Mileage) \$92.40; Morbark (Equip) \$37,484.01; Morphotrak (Contract) \$6,192.89; Muller Auto Parts (Repair/Supp) \$61.77; Newman Traffic Signs (Supp) \$180.56; Noll Collection Svc (Collections) \$70.79; Northern Truck Equip (Repair) \$294.67; Northland Products (Supp) \$3,823.50; Nygren's True Value (Supp) \$65.54; Office Systems (Maint) \$428.00; Pedersen Machine (Mower) \$5,775.00; Perkins Office Solutions (Supp) \$57.15; Peterson, Stuart, Rumpca & Rasmussen (Pub Def) \$6,101.75; Pitney Bowes (Rental) \$371.16; Quill (Supp) \$460.88; RDO Equip (Repair) \$10,350.58; Richard Headid (Mileage) \$26.88; Robert Ballard (Mileage) \$47.04; Robert James (Mileage) \$21.84; Royal Car

Wash (Tokens) \$136.00; Rumi Weigel (Mileage) \$7.56; Safe Options (Allot) \$753.00; Sam's Club (Supp/Membership) \$747.37; SD Dept of Transportation (Pro-Rata Contracts) \$8,156.12; SDSU Extension (Mileage) \$229.94; Sioux Sales (Supp) \$3,750.00; Southeast Farmers Coop (Repair) \$54.10; Star Publishing (Legals) \$547.55; Stern Oil (Supp) \$14,385.11; Supplyworks (Equip) \$3,748.52; Taser Int'l (Supp) \$300.00; Taser Training Academy (Reg) \$390.00; Thomson Reuters - West (Supp) \$230.61; Travis Stene (Mileage) \$18.48; Tri State Emergency Mgmt (Membership) \$10.00; Truenorth Steel (Supp) \$25,403.68; TuDogs Computing (Supp/Service) \$1,079.33; Turkey Ridge Oil (Supp) \$13,239.72; Ulteig Engineers (Engineering Fees) \$21,520.30; Union Co (Supp) \$13,876.79; Union Co Electric (Supp) \$150.00; US Bank (Supp/Equip/Fuel) \$1,828.58; Vast Broadband (Util) \$160.95; Verizon Wireless (Util) \$603.92; Wilcox Electric (Maint) \$983.95; Zuercher Technologies (Maint) \$7,000.00.

Adjournment

Motion by Karpen, second by Headid to adjourn at 11:13 a.m. until January 5, 2016.
Carried.

ATTEST: _____
Carol Klumper, Auditor
Union County

Milton Ustad, Chairman
Union County Board of Commissioners

Published once at the total approximate cost of _____.