

December 5, 2017  
Unapproved Minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session on December 5, 2017, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present were Dailey, Headid, Kimmel, Joffer and Ustad.

Motion by Headid, second by Dailey to approve the agenda. Carried.

Motion by Kimmel, second by Dailey to approve the minutes from the November 21, 2017 meeting. Carried.

Bank Balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER  
November 30, 2017

Total amount of deposits in bank	\$7,426,566.97
Total amount of actual cash	\$2,218.55
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$160,394.07
Investments	\$4,643,964.74
Cash Variance	\$14.95
Credit card outstanding	\$11,804.18
Total	\$12,244,963.46

\*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

October & November Reports

Register of Deeds' reported \$13,975.50 in transfer tax and \$13,219.00 in fees.

Sheriff reported- Federal Prisoner, out-of-county & INS \$35,733.60, room & board fees.

Clerk of Courts \$49,682.79 (Oct), Veteran Service officer report 21 (Oct) 19 (Nov),

Nurse 0 Donations (Oct & Nov).

Cash Transfer

Motion by Headid, second by Joffer to transfer \$109,157.00 from General to 911 \$52,157.00 and EMA \$57,000.00. Carried.

New Hire

Motion by Kimmel, second by Joffer to approve new-hire, Aaron Bates Deputy State's Attorney @ \$53,300.00 effective 12-1-17.

Personnel

Motion by Kimmel, second by Headid to reclassify Erin Hanke to Chief Deputy State's Attorney-effective 12-1- 2017 with a pay increase of \$4,000.00 a year. Carried.

Surplus

Motion by Joffer, second by Headid to surplus 5 Tasers cameras to Elk Point Police Dept. Carried. CH-2384 X78014945, CH-2388 X78014915, CH-2389 X78016105, CH-2390 X78015058 and CH-2391 X78013311.

Executive Session

Motion by Headid, second by Dailey to move into executive at 8:45 a.m. for personnel matters. Carried. Chairman declared the board out of executive session at 9:02.

Department Head Report

Public Building Supt. Sexton, Extension/Fair Weed Lingle, DOE Steckelberg presented their monthly reports. Motion by Headid, second by Kimmel to authorize chairman Ustad to sign the agreement for Memorandum of Understanding with SDSU and Counties. Carried.

Recess

Chairman declared a recess from 9:27 to 9:37.

Highway

Hwy. Supt. Buum met with the board to discuss various matters.

Claims

Motion by Headid, second by Joffer to approve claims. Carried. The following claims have been audited, approved and warrants drawn on the same: Courthouse payroll for the month of November 2017: Commissioners \$5,075.00; Auditor \$10,496.82; Information Technology \$228.75; Treasurer \$14,445.49; State’s Attorney \$20,643.44; Public Building \$4,328.90; Assessor \$12,839.28; Register of Deeds \$7,040.25; Veteran \$1,384.58; Sheriff \$5,183.75; Nurse \$990.44; Jail \$122.41; Extension \$1,431.62; Fair \$1,441.22; Weed \$514.09; Planning & Zoning \$3,617.23; Highway \$8,638.09; Coroner \$348.00; OASI \$7,240.92; SDRS \$12,493.86; Wellmark \$42,895.84; Dearborn National \$324.15; Wheel Tax: Alcester City \$237.76; Beresford City \$530.76; Elk Point City \$486.49; Jefferson City \$158.01; North Sioux City \$736.72. Bi-weekly payroll for 12-05-2017: Auditor \$487.06; Treasurer \$493.04; State’s Attorney \$650.39; Care of the Poor \$78.17; Public Building \$733.59; Register of Deeds \$673.65; Sheriff \$14,123.42; Jail \$14,096.10; Communications \$11,053.15; Nurse \$210.98; WIC \$276.45; Highway \$22,053.84; EMA \$800.00; OASI \$5,024.22. Alliance Communication (Util) \$150.00; Andrew T Minihan (Meals) \$96.00; Appeara (Towel Svc) \$92.50; Avery Outdoor (Sup) \$675.00; Beresford Municipal Telephone (Util) \$273.56; Bob Barker (Sup) \$872.62; Bomgaars (Sup) \$139.99; Brian's Repair (Maint) \$3,328.35; Campbell Supply (Clothing Allow) \$1,062.26; Caterpillar Financial (Payment) \$2,678.64; Century Business Products (Maint) \$42.19; CNA Surety Direct Bill (Supp) \$50.00; Counsel (Maint) \$64.89; Dakota Dunes North Sioux City (Publ) \$225.88; Dakota Valley Baseball (Sup) \$630.00; Darcy Lockwood (MI Hearing) \$18.00; Dept of Public Safety (Sup) \$10.00; Dept of Revenue Division (Title) \$21.20; Dr Jim Slattery (Care) \$30.00; Elk Point Ace Hardware (Sup) \$115.52; Frieberg, Nelson, & Ask (Pub Def) \$3,352.80; GNR PLBG & HVAC (Supp) \$24.50; Government Forms (Supp) \$133.00; Horizon Health Center (Care) \$339.30; Hydraulic Sales (Sup) \$603.33; Industrial Tools (Sup) \$323.55; Jack's Uniform (Sup) \$2,345.75; JCL (Supp) \$299.00; Jeffrey T Myers (Pub Def) \$3,352.80; Jim J Christenson (Mileage/Sup) \$21.35; Jones Food (Sup) \$4.10; Katie Johnson (Pub Def) \$3,352.80; KCH Law (Ct Appt Atty) \$174.65; Leader Courier (Publ) \$230.96; Lewis Family Drug (Sup) \$12.99; Lincoln Co. (Reimb MI) \$276.00; Lucy Lewno (MI Hearing) \$159.46; Mark Katterhagen (MI Hearing) \$18.00; Matheson (Supp) \$178.83; Microfilm Imaging System (Maint) \$45.00; O'reilly (Sup) \$15.69; Office Elements (Sup) \$109.75; Ollies Drive Inn (Jail Meals) \$14,365.50; One Office Solution (Sup) \$28.77; Pedersen Machine (Repair) \$674.27; Peterson, Stuart, Rumpca & Rasmussen (Pub Def) \$2,514.60; Pharm Chem (Sup) \$364.80; Premier Comm. (Util) \$266.86; Riverside Tech. (Maint) \$2,634.85; Rudolph's Shoe Mart (Clothing Allow) \$178.49; Safran Morphotrak (Maint) \$6,827.00; SD Dept Transportation (Pro Rata Share) \$38,588.75; SD Secretary of State (Sup) \$30.00; SDSAA (Dues) \$1,022.00; Select Parts (Sup) \$127.47; Sioux City Paint (Sup) \$149.84; Sioux Sales (Sup) \$160.50; Sooland Bobcat (Sup & Rent) \$269.44; Southeast Farmers Coop (Sup) \$17,383.57; Standard Ready Mix (Storage Fac) \$474.00; State Bar of SD (Dues) \$705.00; Triview Comm (Maint) \$50.00; Vast Broadband (Util) \$726.80; Wrenn's Plumbing & Heating (Repair) \$375.00; Yankton Co. Sheriff (Return MI) \$50.00; Zuercher Tech. (Maint) \$13,832.26.

State’s Attorney

SA Miller met with the board on various matters.

Recess

Chairman declared a recess from 10:30 to 10:42.

EMA

EMA Director Minihan met with the board on various matters.

Recess

Chairman declared a recess from 10:50 to 11:21 to go to highway shop.

Adjournment

Motion by Headid, second by Dailey to adjourn at 11:25 a.m. until December 19, 2017. Carried.

ATTEST: \_\_\_\_\_  
Jackie Sieverding, Auditor  
Union County

\_\_\_\_\_   
Milton Ustad, Chairman  
Union County Board of Commissioners

Published once at the total approximate cost of\_\_\_\_\_.

