

January 10, 2012
Unapproved minutes
Union County Commissioners

The Union County Board of Commissioners met in regular session on January 10, 2012, at the Courthouse in Elk Point, SD at 8:36 a.m.

Members present were Jordan, Karpen, Neely, Schempp and Ustad.

Motion by Ustad, second by Neely to approve the agenda as presented. Carried.

Motion by Neely, second by Schempp to approve the minutes from December 27, 2011 as presented. Carried.

Election of Officers

Chairman Karpen asked for nominations for Chairman. Motion by Ustad, second by Neely to nominate Doyle Karpen for Chairman. Motion by Jordan, second by Schempp that nominations cease. Carried. Chairman Karpen asked for nominations for Vice-Chairman. Motion by Neely, second by Schempp to nominate Milton Ustad for Vice-Chairman. Motion by Schempp, second by Karpen that nominations cease. Carried.

Organizational meeting

The following items were reviewed for 2012. Motion by Jordan, second by Ustad to approve the following listings: Carried.

2012 Appointments

County Investment Officer-Myron Hertel, Union County Treasurer; Commissioner representatives to SECOG – Schempp, Jordan and Ustad; Fair Board Commissioner representatives –Schempp and Ustad; Extension Service Commissioner Representatives –Karpen and Ustad; American Disabilities Act Coordinators – Karpen, Neely & Dennis Henze; South Dakota Housing Authority Commissioner reps.- Ustad and Schempp; Juvenile Detention Authority- Jordan and Ustad; Public Works Administrator-Raymond Roggow; Weed Board- Milton Ustad, Dale Neely, Don Gray, Curt Winquist, Randy Ronning, Dean Bosse, Terry Booe, Sr.; Planning & Zoning-Bob James- 4 year term, Planning & Zoning Commissioner rep-Neely, Doyle Karpen (alternate); LEPC commissioner rep-Karpen and Jordan; MPO commissioner representative-Jordan and Karpen, Union County Regional Railroad Authority representative-Ustad and Neely.

County Burial & Blood Draws, Election board

County burial expense will remain at \$2,000 & blood draws will remain at \$45. Election Board -Allowance for election precinct workers @ \$150 per day with an additional \$25 for the acting superintendent. Allowance for attending election school @ \$25.

Polling Places

- Prec 1 Alcester City Hall-Portion of Alcester Twp; Sioux Valley and Virigina
- Prec 2 Alcester City Hall-Alcester City
- Prec 3 Union County Courthouse- W. 1 & 3 Elk Point; small portion of E. Elk Point Twp; Richland Township
- Prec 4 Big Springs Baptist Church- Brule, Spink and Big Springs Townships
- Prec 5 Beresford Public Library-Beresford City W. 1, Prairie, Emmet and portion of Alcester Township
- Prec 6 Beresford Public Library-Beresford City W. 2 and W. 3
- Prec 7 Union County Courthouse-Elk Point W. 2 and Elk Point Twp less the portion in E. Elk Point Township
- Prec 8 St. Peter's Community Center-Jefferson Township and portion of Big Sioux Township
- Prec 9 St. Peter's Community Center-Civil Bend Township and Jefferson City
- Prec 10 North Sioux City Community Center-North Sioux City Ward 1 and 2

Prec 11 North Sioux City Community Center- North Sioux City Wards 3 & 4 and portion of Big Sioux Township
 Prec 12 Holy Cross Lutheran Church- Dakota Dunes East of Dakota Dunes Boulevard
 Prec 13 Blessed Teresa Parish-Dakota Dunes West of the Dakota Dunes Boulevard and portion of Big Sioux Twp
Commission meetings

Commission Meetings-officially held every other Tuesday at 8:30 a.m. unless otherwise stated.

Legal Newspapers

Leader Courier, Alcester Union & Hudsonite, Beresford Republic and Dakota Dunes
 North Sioux City Times

Depositories

Bank 360, Liberty Bank, State Bank of Alcester, 1st Savings Bank, 1st Financial Bank,
 Home Federal Bank, Security National Bank and SD Public Fund Investment (FIT)

Coroner Fees

Coroner fees remain the same at \$58 per view of the body and mileage to be paid the same as other county officials.

Sick Leave Bank Committee

Marvin Schempp (commissioner); Tracy Smith (sheriff) Cristy Harkness (highway) and Scott Sexton (courthouse).

Bank Balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER
 December 2011

Total amount of deposits in bank	\$107,752.91
Total amount of actual cash	\$2,412.05
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$40,080.14
Investments	\$4,720,231.38
Cash Variance	-\$84.36
Credit card outstanding	\$541.06
Total	\$4,870,933.18

*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts

December Monthly Reports

Clerk of Courts reported \$52,473.54 in fines and fees.
 County Nurse reported 0 in donations and fees.
 Federal Prisoner & INS room & board fees-\$9,148.23.
 Register of Deeds' reported \$16,514.50 in transfer tax and \$9,336 in fees.
 Veterans Service Officer reported 51 individual contacts.

Public Works

PWA Roggow met with the board to discuss various matters.

Handbook

Discussion took place on updating the Union County Personnel handbook. Further discussion and completion will be held at the next meeting.

Executive Session

Motion by Ustad, second by Neely to enter executive session at 9:40 a.m. to discuss legal matters. Carried. Chairman declared them out of session at 10:10.

Recess

Chairman declared a five-minute recess at 10:15.

Abatement Requests

2012-001. Carol Geu was present for abatement application for the property located at Lot 42 of Dakota Dunes Golf Course; parcel 23.GC.04.1042. After reviewing the application and discussion with Director of Equalization Steckelberg, a motion by Jordan, second by Schempp to remove 21,702 from assessed valuation due to destruction of basement property for the 2011 real estate taxes. Motion carried.

2012-002. Pamela Jochum was present for abatement application for the property located at Lot 78 & N25' of Lot 79 Riv-R-Land Estates; parcel 11.00.21.6146. After reviewing the application and discussion with Director of Equalization Steckelberg, a motion by Jordan, second by Ustad to remove 47,020 from assessed valuation due to destruction of basement property for the 2011 real estate taxes. Motion carried.

2012-003. Ron and Marcia Bartels were present for abatement application for the property located at Lots 62 & 63 Riv-R-Land Estates; parcel 11.00.21.6116. After reviewing the application and discussion with Director of Equalization Steckelberg, a motion by Jordan, second by Neely to remove 8,783 from assessed valuation due to destruction of flooring for the 2011 real estate taxes. Motion carried.

The remaining applications will be reviewed by the Director of Equalization and presented at the board meeting on January 24, 2012 for approval.

New Business

Commissioner Jordan discussed the 911 state committee with the board.

Elected Positions

Motion by Jordan, second by Ustad to set the minimum salaries for the Treasurer and States Attorney positions for possible 2013 newly elected positions as follows: Treasurer- \$40,000; States Attorney- \$60,000; Commissioner- \$11,760. Carried.

County Vehicle

Motion by Jordan, second by Ustad to purchase a 2012 Dodge Grand Caravan on the state bid for \$21,237. Carried.

Media Center

Chairman Karpen discussed purchasing equipment for the commission chambers.

2012 Salaries

In accordance with SDCL 6-1-10 the following list of salaries shall be published:
Monthly:

Ross Jordan-\$980; Doyle Karpen-\$1080 (chairman- \$100); Dale Neely-\$980; Marvin Schempp-\$980; Milton Ustad-\$980 (Commissioners); Jerry Miller-\$5,825.82 (States Attorney); Alexis Tracy- \$3,965.46 (Deputy States Attorney); Tina Knudson \$1,926.98 (Office Manager); Cathy Smith-\$2,047.36 (Legal Assistant) Raymond Roggow-\$5,406.53 (Public Works Administrator-4,079.74 & EMA Director-1,326.79); Melissa Dawdy-2,088.71 (Hwy. Adm. Assistant); Crystal Harkness-\$2,926.26 (Hwy. Executive Secretary-2,789.55 & EMA-136.71); Dan Limoges-\$4,694.22 (Sheriff); Scott Sexton-\$4,016.48 (Supt. of Buildings and Grounds); Carol Klumper-\$4,061.53; (Auditor); Jackie Sieverding \$2,868.90 (Chief Deputy-2,746.98 & Technology Assistant-121.92); Cammy Abbey-\$2,067.78 (Deputy II-1,965.68 & Technology Assistant -102.10); Myron Hertel-\$3,594.45 (Treasurer-\$3,474.45, Web-\$120); Linda Roggow-\$2,391.53(Chief Deputy); Janette Bennett- \$2,626.82 (Deputy I); Marti O'Dea-\$2,080.40 (Deputy II);Melissa Gregg-\$1,965.68 (deputy II) Jana Foltz-\$3,640.14 (Register of Deeds); Colleen Mead-\$2,629.93(Chief Deputy); Dawn Steckelberg-\$3,063(Director of Equalization); Deb Severson-\$2,484.41(Administrative Assistant); Donelda Golden-\$2,154.79 (Appraiser); Sheri Bousquet--\$2,154.79 (Appraiser); Janet Lingle-\$3,113.30 (Extension -1,323 & P/Z assist-60.96 & Weed assist-\$397.42; Fair Manager-\$1,331.92); Ron Jenkins-\$1314.54 (Veterans Service Officer); Dennis Henze-\$3,267.59 (Planning & Zoning); Lisa McInerney \$1,007.82 (PT County Nurse-\$896.57, Jail-\$111.25).

Hourly:

Bonnie Pojunos-\$12.63 (PT Reg. of Deeds Clerk); Alice Card-\$13.27 (PT custodian); Jo Hackett- \$11.40 (PT State's Attorney intern); Elden Beeler, Jr.-\$19.53 (Hwy IV); Richard Beeler-\$20.06 (Hwy IVA); Robert Bradshaw-\$18.37 (Hwy III); Jerrine Collins-\$13.18 (PT custodian); Matthew Dennison-\$19.67 (Hwy IV); Ed Donnelly \$13.94 (Hwy III); Jack Kirkebak-\$18.33 (Hwy III); L. Paul Limoges-\$20.87 (Hwy V); Jeff Noteboom-\$17.84(Hwy III); Oliver Morris-\$18.11 (Hwy III); Russell Paulson-\$20.31 (Hwy IVA); Josh Homandberg-\$16.16 (Hwy III); Larry Clark \$15.22 (Hwy III); Derek Lykken \$14.28 (Hwy III); Bob O'Connell-\$13.60 (HwyII); Michael Bucholz-\$18.34 (Chief Deputy/Investigator); Stephanie Ryan \$14.68 (Deputy II); Thomas Moore \$14.68 (Deputy II); James Prouty \$14.68 (Deputy II); Sara Beatty \$12.31 (Correctional Officer II); Tracy Smith-\$14.47 (Secretary); Logan Rubida-\$11.84 (Dispatcher II)Troy Stephens-\$15.16(Chief Jailer); Judy Oberg-\$16.86 (Dispatcher I); Sharon Christensen-\$11.84 (Dispatcher II); Anthony Iverson-\$11.84 (Dispatcher II); Neil Leitru-\$12.92 (Dispatcher II); Joshua Lee-\$14.84 (Deputy II); Jon Feller-\$14.84 (Deputy II); Lynn Freeman \$12.55 (Correctional Officer II); Dustin Sharkey \$14.89 (Deputy II); Mary Kriskey \$11.79 (Dispatcher II); Linda Holmes \$12.68 (Correctional Officer I); Shaun Vincent \$12.53 (Correctional Officer II); Dawn Brownmiller-\$12.36 (Correctional Officer II) Colin Campbell-\$11.79(Dispatcher II); Shadrick Wulf \$12.31 (Correctional Officer II); Robert Brock \$12.31 (PT Correctional Officer II); Brittany Bennar-\$12.31 (Correctional Officer II); Trevor Asmann-\$12.31 (Correctional Officer II); Amanda Mahrt \$12.31 (PT Correctional Officer II) and Joseph Hayes \$12.31 PT Correctional Officer II; David Harkin \$12.52 (Special Deputy); Richard Headid-\$14.38 (Special deputy); Bob Brink \$10.93 (Special Deputy); David Swanson \$10.00 (Special Deputy);

James Hurst \$10.00 (Special Deputy); Russel Golden \$10.00 (Special Deputy); Lisa Schenzel \$10.00 (Special Deputy); Rumi Weigel-\$10.72 (WIC/Nurse Secretary); Carolyn Butler-\$10.72 (PT Treasurer/Auditor Clerk); Planning & Zoning and Weed board members- \$50 per meeting; Jim Christenson- \$58.00 per call- (Coroner). Deputy Coroners- Kelly Staum, Robert Saylor- \$58 per call.

Claims

Motion by Jordan, second by Ustad to approve the following claims. Carried. The following claims have been audited, approved and warrants drawn on the same: Bi-Weekly payroll for 01-13-12: Auditor \$148.54; Treasurer \$ \$297.08; State's Attorney \$ \$677.32; Public Building \$ \$499.40; Register of Deeds \$ \$624.48; Sheriff \$ \$32,919.80; Nurse \$ \$159.15; WIC \$ \$377.04; Highway \$19,731.23. Alcester Union (Legals/Ad) \$551.40; Alliance Communication (Phone) \$478.40; Am San (Supp) \$558.66; Avera University Psych (Care) \$167.76; Beresford Republic (Public Info/Supp) \$807.38; Bierschbach Equipment (Repairs) \$463.00; Bullberry Systems (Maint) \$9,150.00; Century Link (Phone) \$1,313.51; Century Link (Phone) \$2.89; Chesterman (Water) \$120.75; City Of Alcester (Util) \$52.10; City Of Vermillion (Supp) \$126.00; Community Health Clinic (Care) \$1,275.95; Country Estates Truck (Maintenance) \$989.43; Dakota Dunes North Sioux (Legals) \$800.34; Dakotabilities (Allotment) \$360.00; Elk Point Ambulance (Transport) \$386.75; Fastenal Company (Supp) \$27.46; Fed Ex (Postage) \$11.26; Frontier Consultants (Prof Services/Fees) \$2,043.00; Guarantee Oil (Supp) \$132.52; Heiman Fire Equip (Supp) \$793.60; Hickory Tech (Phones) \$122.70; Honeywell (Maint) \$6,729.00; Horn Law Office (Ct Appt Atty) \$430.20; Iowa Office Supply (Supp) \$45.94; Jacks Uniform (Equip) \$25.95; James Prouty (Equip) \$9.00; Janitor Depot (Supp) \$107.90; Jensen Insurance (Ins) \$80.00; Jerry Miller (Mileage) \$23.68; Johnson Feed (Supp) \$4,153.60; Jones Food Center (Supp) \$23.15; Katie Johnson (Pub Def) \$2,336.15; Knology (Phone/Internet) \$226.78; Leader Courier (Legals) \$804.73; Marshall & Swift (Supp) \$957.65; Mcleods (Supp) \$225.23; Michael McGill (Pub Def) \$2,820.77; Microfilm Imaging System (Rental) \$75.00; Mid Country Machinery (Repairs/Supp) \$447.11; Mid State Organized Crime (Dues) \$100.00; Midwest Radar & Equip (Maint) \$280.00; Midwest Wheel Companies (Repairs/Supp) \$218.23; Minnehaha County Regional (Care) \$1,380.00; Muller Auto Parts (Supp) \$59.46; Northland Products (Suppl) \$1,009.50; Ollies Drive Inn (Meals for Jail) \$10,304.75; Pedersen Machine (Repairs) \$847.37; Perkins Office Solutions (Supp) \$864.91; Peterson, Stuart, Rumpca (Pub Def) \$7,008.45; Pioneer Drug (Drugs) \$1,341.01; Quill Corporation (Supp) \$351.13; Rumi Weigel (Mileage) \$58.83; Safe-N-Secure Security (Rep/Maint) \$534.69; Sams Club (Supp) \$331.09; SDEMA (Dues) \$60.00; SDML Workers' Compensation (Workmen's Comp) \$42,029.00; SDSA (Dues) \$781.97; SECOG (SECOG) \$14,434.00; Servall Towel (Towel Service) \$49.92; Sheriff of Woodbury County (Return) \$22.52; Sioux Falls Two-Way Radio (Maint) \$110.99; Sioux Laundry (Wash for Jail) \$560.10; Siouxland Humane Society (Care) \$37.00; Southeast Farmers Elevator (Supp/Rep) \$1,181.65; State Bank of Alcester (Payment) \$3,931.78; State of South Dakota (Phone) \$318.72; State Treasurer (January Remittance) \$186,524.70; Sturdevant's Auto Parts (Repairs/Supplies) \$653.07; Taylor Gylfe (Subpoena) \$39.24; Total Stop Food Store (Supplies) \$4.98; Union County Treasurer (Property Purchase Charges) \$512.37; Verizon Wireless (Util) \$191.04; Weed & Pest

Conference (Reg) \$280.00; West Payment Center (Supp) \$42.75; Woodbury County Disaster (Maint) \$1,676.58; Yankton Co. Sheriff (Return MI) \$50.00; Yankton County (MI Hearing) \$228.00.

Adjournment

Motion by Ustad, second by Jordan to adjourn until January 24, 2012. Carried.

ATTEST: _____

Carol Klumper, Auditor
Union County

Doyle Karpen, Chairman
Union County Board of Commissioners

Published once at the total approximate cost of _____.