

January 16, 2018
Unapproved minutes
Union County Commissioners

The Union County Board of Commissioners met in regular session January 16, 2018, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Dailey, Headid, Joffer, and Ustad. Kimmel Absent.

Motion by Headid, second by Dailey to approve the agenda. Carried.

Motion by Joffer, second by Dailey to approve the minutes from January 2, 2018. Carried.

December Monthly Reports

Sheriff reported Federal Prisoner & INS room & board fees-\$11,716.90.

Register of Deeds' reported \$12,888.00 in transfer tax and \$13,020.00 in fees.

County nurse reported \$.00 in donations.

Clerk of courts reported \$25,725.62 in fines and fees.

Veterans Service Officer reported 12 individual contacts.

December Bank Balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER
December 31, 2017

Total amount of deposits in bank	\$6,304,266.57
Total amount of actual cash	\$2,272.32
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$473,175.41
Investments	\$4,646,547.83
Cash Variance	\$-5.90
Credit card outstanding	\$31,429.15
Total	\$11,457,685.38

*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

Cash Transfer

Motion by Headid, second by Joffer to transfer \$925,000.00 from General to 911 \$125,000.00 and Highway \$800,000.00 for operating transfer. Carried.

2017 Salaries

In accordance with SDCL 6-1-10 the following list of salaries shall be published:

Monthly:

Richard Headid-\$1,120; Michael Dailey-\$1,120; Tom Kimmel-\$1,120; Kevin Joffer-\$1,120; Milton Ustad-\$1,420 (Commissioners-chairman- \$300.); Jerry Miller-\$6,871.88 (States Attorney); Aaron Bates- \$4,571.67 (Deputy States Attorney); Tina Knudson \$2,654.63 (Office Manager); Erin Handke - \$4,890.34 (Deputy States Attorney); Alesha Voeltz-\$2,449.63 (legal assistant); Jerry Buum-\$5,505 (Highway Superintendent); Crystal Harkness-\$3,384.97(Hwy. Executive Secretary); Dan Limoges-\$5,938.75 (Sheriff); Scott Sexton-\$4,458.90 (Supt. of Buildings and Grounds); Jackie Sieverding-\$4,848.38; (Auditor); Carol Sommervold \$3,394.63 (Chief Deputy-3,294.63 & Technology Assistant-100.00); Lori Boulware-\$2,451.38 (Deputy)2,351.38 & Technology Assistant -100.00); Myron Hertel-\$4,455.21 (Treasurer-\$4,335.21, Web-\$120); Joy Hemmingson-\$3,038.55(Chief Deputy); Janette Bennett- \$3,106.29 (Deputy); Jennifer Clarey-\$2,351.38 (Deputy); Jamie Ehlers- \$2,353.46 (Deputy); Jana Foltz-\$4,412.05 (Register of Deeds); Colleen Mead-\$3,121,.96(Chief Deputy); Dawn Steckelberg-\$3467.62(Director of Equalization); Tara Moreland-\$2,442.03(Administrative Assistant); Brandon Cooper-\$2,484.63 (GIS/Appraiser); Sheri Bousquet--\$2,917.86 (Chief Deputy Assessor); Ron Peter-\$2,552.53 (Appraiser); Janet Lingle-\$3,547.77 (Extension -1,480.37; P/Z assist-\$74.09; Weed supervisor-\$530.34; Fair Manager-\$1,489.97); Susan Irons-\$1,436.58 (Veterans Service Officer); Dennis Henze-\$3,673.15 (Planning & Zoning); Lisa McInerney \$1,140.96 (PT County Nurse-\$1,012.08, Jail-\$128.88). Andy Minihan -\$1,287.46 Bi-weekly (EMA).

Hourly:

Melissa Hatton \$16.51 (legal assistant and welfare director); Bonnie Pojunos-\$15.72 (PT Reg. of Deeds Clerk); Jana Hansen (PT custodian) \$15.57; Jean Elkins-\$14.47(Office PT Hwy) Richard Beeler-\$22.56 (Hwy IVA); Robert Bradshaw-\$20.77 (Hwy III); Jerrine Collins-\$17.15(PT custodian); Matthew Dennison-\$22.11 (Hwy IV); Ed Donnelly \$18.22 (Hwy III); Jack Kirkebak-\$20.77 (Hwy III); Jeff Noteboom-\$22.92(Asst Hwy Supt); Oliver Morris-\$20.77 (Hwy III); L. Paul Limoges-\$22.56 (Hwy IV); Larry Clark \$19.33 (Hwy III); Derek Lykken \$19.04 (Hwy III); Robert O'Connell-\$19.04 (Hwy III); Doug Irwin-\$17.05 (Hwy III); Dale Steckelberg-\$20.21 (Shop Foreman); Josh Homandberg- \$17.05 (Hwy III); Valerie McInnis - \$14.47 (PT custodian); Michael Bucholz-\$23.15 (Chief Deputy/Investigator); Stephanie Ryan \$19.67 (Deputy II); James Prouty \$21.13 (Sgt); Jason Westcott \$18.79 (Deputy II); Jeff Christie- \$18.10 (Deputy II); Robert Albertsen- \$18.10 (Deputy II); Todd North, Jr.- \$17.93 (Deputy II) Tracy Smith-\$19.07 (Secretary); Sara Beatty-\$18.83(Communications/911 director); Sharon Christensen-\$15.79 (Dispatcher II); Holley Mayes-\$14.47 (Dispatcher); Vicki Aldridge-\$14.47 (Dispatcher); Dawn Murra-\$15.00 (Dispatcher II); Mary Kriskey \$15.73 (Dispatcher II); Sara Hight \$19.19 (Chief Correctional Officer); Scott Roberts-\$16.12 (Correctional Officer II) Colin Campbell-\$15.73 (Dispatcher II); Brian Hall \$15.10 (special deputy); Gary Olson-\$15.25 (special deputy); Shannon Steckelberg \$14.47(Dispatcher); Cassandra Ketchelos \$16.12(Correctional Officer II); Michael Newcomb-\$16.12(Correctional Officer Asst); Shannon Kymala- \$16.12 (Correctional Officer II); Brian Rasmussen- \$16.12 (Correctional Officer II); Lakisha Brown- \$16.12 (Correctional Officer II); Kendra Windeshausen-\$16.12 (P-T Correctional Officer II); Sheryl Elkins-\$16.12 (P-T Correctional Officer II); Austin Arvin-\$16.12 (Correctional Officer II); Kevin Donovan-\$16.12 (P-T Correctional Officer II); Lisa Schenzel -\$14.84 (transport officer); Rumi Weigel-\$15.30 (WIC/Nurse Secretary) Tracy Breske \$14.47 (PT Auditor Clerk); Kimberly Norby \$14.47 (PT Treasurer Clerk); Planning & Zoning and Weed board members- \$75 per meeting; Jim Christenson- \$116.00 per call- (Coroner). Bill Pappas and Kama Johnson- \$116 per call (deputy coroners).

New Hire

Motion by Joffer, second by Headid to approve Cynthia Kass and Jacob Peck as P-T Jailers starting 1-14-18 @ \$15.37. Carried

Correspondence

Chairman Ustad read a letter from DNR.

Department Head Reports

Fair manager Lingle, Nurse McInerney and Planning & Zoning Director Henze met with the board for department head reports.

Recess

Chairman declared a recess from 9:18 to 9:32.

Highway

Hwy. Supt. Buum met with the board to discuss various matters.

Recess

Chairman declared a recess from 10:00 to 10:17.

Sick Leave Bank

Motion by Joffer, second by Headid to go off the recommendation of the sick leave bank board to allow Highway employee to use 100 hours from the sick leave bank. Carried

Claims

Motion by Headid, second by Joffer to approve the following claims. Carried.
The following claims have been audited, approved and warrants drawn on the same: Bi-weekly payroll for 01-05-18: Auditor \$997.80; Treasurer \$164.64; State's Attorney \$863.91; Public Building \$896.61; Register of Deeds \$606.29; Sheriff \$13,590.83; Jail \$14,609.25; Communications \$10,485.39; Nurse \$101.85; WIC \$356.48; Highway \$23,033.46; EMA \$800.00: OASI \$5,087.23. Alliance Comm. (Util)\$227.44; Appera (Towel Svc)\$45.65; Automatic Door Group (Repair)\$152.12; Beresford Municipal Telephone (Util)\$273.56; Boyer Trucks (Repair)\$1,280.45; Casey Muessigmann (Supp)\$800.00; Century Link (Util)\$65.17; Certified Languages (Interpreter)\$110.55; Chesterman (Supp)\$176.00; City of Alcester (Util)\$67.30; Clay-Union Electric (Util)\$1,535.04; Continental Research (Supp)\$179.00; CSI (Repair)\$851.06; Custom Sales (Repair)\$2,150.00; Dairyland Donkey Ball (Supp)\$125.00; Dakotabilities (Allotment)\$180.00; Darcy Lockwood (MI Hearing)\$18.00; Dean Schaefer (MI Hearing)\$102.00; Diesel Specialties (Supp)\$268.50; Dunes Animal Hospital (Supp)\$163.50;

Electronic Engineering (Repair)\$387.50; Elk Point Ace Hardware (Supp)\$127.25; EMC Insurance (Deductible)\$5,000.00; Fastenal (Supp)\$77.87; Frantzen Reporting (Transcript)\$206.40; Horizon Health (Care)\$852.35; Hydraulic Sales (Repair)\$447.57;I-State Truck (Repair)\$213.02; Integrated Tech. (Supp)\$1,204.14; Interstate Battery (Repair)\$211.90; Jack's Uniform (Supp)\$39.90; JCL (Supp)\$41.40; Jones Food (Supp)\$30.67;Kinetic Leasing (Pymt)\$4,224.90; Language Line (Supp)\$3.90; Lauren Hollenbeck (Supp)\$8.18;Lewis Family Drug (Drugs)\$434.71; Lincoln Co. (Reimb MI)\$84.60; Lucy Lewno (MI Hearing)\$226.46; Madison Co. Sheriff (Return)\$18.50; Mark Katterhagen (MI Hearing)\$18.00;Mcleods (Supp)\$246.35; Mercy Medical (Care)\$1,835.40; Michael McGill (MI Board)\$1,067.84; Microfilm Imaging (Maint)\$45.00; Mid-States Organized Crime (Dues)\$100.00; Midwest Wheel (Repair)\$129.13; Minnehaha Co. Regional (Care)\$1,321.45; MSC Industrial Supply (Supp)\$211.49; NCS (Collection)\$1.50;NW Iowa Emergency (Care)\$331.00; Office Elements (Supp)\$21.95; Office Systems (Supp)\$77.79; Ollies Drive Inn (Meals)\$14,431.45; One Office Solution (Maint)\$1,937.36;Pedersen Machine (Repairs/Supp)\$805.00; Pharm Chem. (Supp)\$822.80; Pheasantland Ind. (Supp)\$104.23; Premier Comm. (Util)\$266.86; Riverside Tech. (Repair)\$245.00; Sam's Club (Supp)\$129.46; Schoeneman Bros (Supp)\$19.98; SD Assoc of Weed and Pest (Conference)\$300.00; SD State Health Lab (Lab Fees)\$265.00; SDAAO (Dues)\$1,000.00; SECOG (Dues)\$15,766.00; Sioux City Paint and Decorating (Supp)\$114.96; Sioux Laundry (Jail Wash)\$795.85; State of South Dakota (Util)\$153.11; State Treasurer (Sales Tax)\$313.03; Steinley Real Estate Appraisal (Reg)\$885.00; Sturdevant's Auto Parts (Repair/Supp)\$731.07; The Pennington Co. Jail (Transport)\$140.65; The Schneider Corp (Prof Serv)\$15,810.00; Thomson Reuters (Supp)\$731.49; Vast Broadband (Util)\$250.67; Verizon (Util)\$102.00; Verizon Wireless (Util)\$197.72; Virtual Radiologic (Care)\$143.00; Wilcox Electric (Repair)\$99.00; Wrenn's Plumbing & Heating (Repair)\$925.41; Yankton Co. Sheriff (Return MI)\$50.00; Zuercher Tech. (Repair)\$4,713.69.

Surplus Property

Motion by Headid, second by Joffer to approve the list of surplus property. Carried.
List is on file in the Auditors Office.

Register of Deeds

Reg. of Deeds Foltz informed the Commissioner that Bonnie Pojunos would be retiring January 31, 2018.

St. Paul Lutheran Church Cemetery

Doug Maurstad met with board to discuss the cemetery that is on the former county poor farm property. He would like to see a monument erected on the property and would like to see if the county would be willing to donate to it. Commissioners told Mr. Maurstad to come back when he has a cost for that.

Starcomm

Sheriff Limoges and 911 Director Beatty presented the board with the First Amendment to the Public Service Radio System Governance agreement. Motion by Headid, second by Joffer to authorize Chairman Ustad to sign the agreement with the change of payment and amount. Carried.

Adjournment

Motion by Dailey, second by Joffer to adjourn at 10:29 p.m. until January 30, 2017 at 8:30 a.m. Carried.

ATTEST: _____
Jackie Sieverding, Auditor
Union County

Milton Ustad, Chairman
Union County Board of Commissioners

Published once at the total approximate cost of_____.

