

January 24, 2012  
Unapproved minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session on January 24, 2012, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present were Jordan, Karpen, Neely, Schempp and Ustad.

Motion by Ustad, second by Neely to approve the agenda as presented. Carried.

Motion by Jordan, second by Schempp to approve the minutes from January 10, 2012 as presented. Carried.

Combined Election Agreement

Motion by Neely, second by Schempp to approve an agreement with the Vermillion School District to have a combined election with the Primary on June 5, 2012. Carried.

Travel Authorization

Motion by Jordan, second by Neely to approve travel authorization for Dennis Henze to attend a workshop for Managing Flood Plain Development through the NFIP at Cedar Shores on February 20-23. Carried.

Building

Supt. Sexton met with the board to discuss a project list for maintenance for the Courthouse/Jail complex.

Public Hearing

A public hearing was held at 9:00 a.m. regarding the decennial revision of commissioner districts. Final resolution will be approved February 7, 2012 at regular meeting.

Recess

Chairman declared a recess from 9:29 to 9:46 a.m.

WIC

Grace Freeman met with the board to discuss the WIC quarterly report.

Fairboard Appointments

Motion by Jordan, second by Ustad to appoint the following people to the Union County Fairboard: Chris Hongslo, Dan Wiberg, Paulette Vanderham, Janelle O'Connor, Bruce Ericson, Trisha Rasmussen, Deb Boone, Josh Winquist, Keith Anderson, Mark Dykstra, Angela Peirce, Alcester Chamber of Commerce Rep- Maggie Gillespie. Motion Carried.

Resignation

Motion by Jordan, second by Neely to approve resignation from Amanda Mahrt, PT jailer, effective January 29, 2012. Carried.

### Highway/EMA

Motion by Ustad, second by Schempp to approve the work order for consulting for Johnson Engineering (BRO 8064(28) \$69,786.79 Fixed fees-\$8,281.87).

Motion by Ustad, second by Schempp to approve the application for ditch cleaning from Tom Farley, Sec. 25; T95N; R50W—Cr.#13 on the north side of road. Motion carried.

### Personnel Handbook

Discussion took place regarding the changes for 7.2 and 7.7 for the handbook. Motion by Jordan, second by Ustad to approve the changes. Carried. Discussion took place on section 2.5; reporting that the department heads would like to see the language for re-employment remain the same as initially stated. Motion by Jordan, second by Ustad to approve retroactive hours for the employees affected by the change in 2010 due to the wording change in section 7.2.

### Abatement

2012-004. Linda Schmitz was present for abatement application for the property located at 65 Sunset Drive; parcel 11.00.21.6120. After reviewing the application, a motion by Jordan, second by Neely to remove 33,110 from assessed valuation due to destruction of basement property for the 2011 real estate taxes. Motion carried.

### Memo of Understanding

Janet Lingle and Rachel Bonine met with the board to discuss the memo of understanding between Union County and SDSU Extension provided by Karla Trautman, Associate Director. The board asked that Bonine get clarification regarding travel reimbursement (paragraph 2) and plan to discuss the document at the next regular meeting.

### Recess

Chairman declared a five minute recess at 10:55 a.m.

### Abatements

The remainder of abatements for flood reasons will be tabled until the next meeting as the assessor's personnel were not able to be present at this meeting to answer any questions that might arise.

### Executive Session

Motion by Ustad, second by Jordan to enter executive session at 11:00 a.m. for indigent and legal matters. Carried. Chairman declared the session over at 11:55 a.m.

### Abatements

Motion by Neely, second by Jordan to approve the application 2012-005 from Richard Ford. Abatement approved for late application on elderly freeze. Abate assessed value of 10,216. Motion carried.

Motion by Jordan, second by Neely to approve application 2012-006 from Phil Powell/Wegher Construction due to a fire in March, 2011. Abate \$5,363.18. Carried.

Motion by Neely, second by Jordan to approve application 2012-007 from Shelly Brandon/Bruce Gilbertson due to pre-paid Mobile home. Abate: 284.12. Carried.

### Indigent Application

Motion by Jordan, second by Schempp to approve application 12-IRR002 and authorize SA Miller to contact the applicant's vendor to negotiate the lowest possible price for the indigent claim. Motion carried.

### Claims

Motion by Jordan, second by Schempp to approve the following claims as follows: Carried. The following claims have been audited, approved and warrants drawn on the same: Bi-weekly payroll for 01-27-2012: Auditor \$225.12; Treasurer \$150.08; State's Attorney \$585.30; Public Building \$623.69; Register of Deeds \$625.19; Sheriff \$29,898.90; Nurse \$160.80; WIC \$420.00; Highway \$20,814.07; EMA \$119.97; Coroner 116.00. Accurate Reporting (Transcripts) \$456.10; Altec Industries (Repairs) \$61.06; Am San (Supp) \$143.40; American Stamp & Marking (Supp) \$105.34; Avera Mckennan Hospital (Care) \$618.00; Avera University Psych (Care) \$344.51; Bob Barker Company (Supp) \$560.93; Bomgaars (Supp) \$9.99; Brent Frerichs (Subpoena) \$425.60; Brian Hall (Repair/Maint) \$200.00; Brian L Wells (Repair/Maint) \$180.00; Brown & Saenger (Office Supp) \$56.00; Cartridge World (Supp) \$218.50; Century Link (Phone) \$1,014.09; City Of Elk Point (Util) \$4,492.42; Clay Rural Water System (Util) \$384.00; Clay-Union Electric (Util) \$390.52; Community Health Clinic (Care) \$408.85; Country Estates Truck (Repair) \$7.98; Dakota PC Warehouse (Equip) \$1,295.00; Dale Neely (Mileage) \$22.20; David Swanson (Meal Reimb) \$4.59; Dept Of Revenue (Repair/Maint) \$9.00; Doyle Karpen (Mileage) \$14.80; Election Systems (Maint) \$6,294.00; Graham Tire (Repair/Maint) \$532.02; Help! Line Center (SESD Flood) \$42.43; High Performance Coatings (Repair) \$765.00; Hydraulic Sales (Repair) \$81.97; Industrial Tools & Machine (Repair/Supp) \$81.70; Janitor Depot (Supp) \$570.93; Jerry Miller (Mileage) \$23.68; Jim Hawk Truck Trailers (Repair/Supp) \$993.90; Jim J Christenson (Mileage) \$31.08; Johnson Feed (Road Salt) \$1,453.10; Juror Fees (Fees/Mileage) \$921.94; Knology (Internet) \$169.95; Language Line (Interpreter) \$53.55; LCM Pathologists (Autopsy) \$2,587.14; Lewis & Clark BHS (Care) \$298.00; Lincoln County (Reimb MI) \$534.63; Lyle Signs (Supp) \$1,390.00; Marvin Schempp (Mileage) \$57.72; Medical Waste Transport (Maint) \$85.53; Menards (Supp) \$81.80; MidAmerican Energy (Util) \$2,983.08; Milton Ustad (Mileage) \$33.30; National \$4-H Council (Supp) \$72.45; Office Depot (Supp) \$143.99; Office Systems (Supp) \$1,190.40; Pennington Co Jail (Transport) \$421.00; Perkins Office Solutions (Supp) \$355.05; Pomp's Tire (Supp) \$650.00; Printing Plus (Supp) \$207.00; Quill Corporation (Supp) \$146.69; Redwood Toxicology (BI Draw) \$180.00; Ross Jordan (Mileage) \$27.75; Roto Rooter (Repair) \$102.25; SD State Health Lab (BI Draws) \$2,085.00; SDACHS (Dues) \$195.00; Sheriff of Woodbury Co (Return) \$19.22; Sign Pro (Repair) \$12.50. State Radio Communication (Maint) \$2,750.00; State Treasurer (Sales Tax) \$282.85; Union Co Fair Board (Supp) \$5,146.00; Union Co Electric (Util) \$488.50; US Bank (Supp/Maint) \$338.57; USD School of Law (Supp) \$90.00; Verizon Wireless (Phone) \$410.22; West Payment Center (Supp) \$70.00.

Adjournment

Motion by Jordan, second by Ustad to adjourn. Carried.

ATTEST: \_\_\_\_\_

Carol Klumper, Auditor  
Union County

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Doyle Karpen, Chairman  
Union County Board of Commissioners

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