

June 9, 2016
Unapproved minutes
Union County Commissioners

The Union County Board of Commissioners met in regular session June 9, 2016, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Ballard, Headid, Karpen, Schempp and Ustad.

Motion by Ballard, second by Schempp to approve the agenda. Carried.

Motion by Karpen, second by Headid to approve the minutes from May 24, 2016. Carried.

Canvass of Primary Election

The Board canvassed the election results of the Primary Election held June 7, 2016. The board signed the certificate stating that the results were a true abstract of the votes cast in the jurisdiction of Union County, South Dakota.

Executive Session

Motion by Karpen, second by Ballard to enter executive session at 9:00 a.m. to discuss legal matters. Carried. Chairman declared the board out of session at 9:31.

Recess

The chairman declared a recess at 9:31- 9:36.

Budget

The board met with various department heads throughout the meeting to discuss their 2017 budget requests.

Bank Balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER
May 2016

Total amount of deposits in bank	\$9,112,394.94
Total amount of actual cash	\$4,246.64
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$115,749.87
Investments	\$4,595,358.01
Cash Variance	\$19.80
Credit card outstanding	\$8,235.11
Total	\$13,836,004.37

*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

May Monthly Reports

Veterans Service Officer reported 22 individual contacts.

Register of Deeds' reported \$9,467 in transfer tax and \$14,483 in fees.

Federal Prisoner & INS room & board fees-\$22,142.76.

Nurse reported \$0 in donations.

Travel Authorization

Motion by Headid, second by Karpen to approve travel authorization for Jailer employees Newcomb, Ketchelos and Roberts to attend SCRAM training on June 10 in Sioux Falls. Motion carried.

Capital Outlay Accumulation

Motion by Headid, second by Schempp to approve transferring \$50,000 from General Fund cash to the Highway Bridge Capital Accumulation as budgeted. Carried.

Motion by Ballard, second by Karpen to reduce the amount from \$125,000 to \$100,000 to transfer from General Fund Cash to the Highway Building Capital Accumulation. Carried.

Resignation

Motion by Karpen, second by Headid to approve the resignation from Deputy Sheriff Grant Ryan effective June 6, 2016. Carried.

Letter of Resignation

Chairman Ustad read a letter of resignation submitted by Commissioner Robert Ballard due to him moving out of commissioner district #1, effective July 1, 2016. Board thanked him for his service to the county. Motion carried.

States Attorney

SA Miller met with the board. Discussion took place on hosting a Supervisor Training session.

Discussion took place on a limited deputy position. Motion by Schempp, second by Ballard to approve a limited deputy position in the SA office. Carried. Motion by Headid, second by Ballard to accept Jason Ravnsborg as the limited deputy states attorney under the direction of SA Miller with zero salary cost to the county. Motion carried.

Budget

More department budgets were discussed with various departments.

Recess

Chairman declared a recess at 11:18- 11:23.

Budget

Budget discussions continued.

Noon recess

The board took a recess from 11:49-12:30.

Executive Session

Motion by Karpen, second by Headid to enter executive session for personnel matters from 12:34 p.m. – 1:50 p.m.

NuStar Pipeline

Chris Healy, Meierhenry Sargent LLP, met with the board to discuss the state assessed value of the NuStar Pipeline as previously discussed on September 22, 2015. Healy requested that Union County join in the tax appeal with seven other counties with the cost not to exceed \$7500. Motion by Karpen, second by Schempp to grant up to \$7500 for Meierhenry Sargent, LLP to move forward with the tax appeal regarding NuStar Pipeline. Motion carried.

Budget discussion

Discussion took place regarding 2017 budget including salary discussion.

Claim

Motion by Headid, second by Schempp to approve the following claims. Motion carried. The following claims have been audited, approved and warrants drawn on the same: Bi-weekly payroll for 06-10-2016: Auditor \$293.37; Treasurer \$195.58; State's Attorney \$660.69; Care of Poor \$91.56; Public Building \$863.94; Register of Deeds \$750.21; Sheriff \$36,622.89; Nurse \$205.32; WIC \$346.92; Weed \$1,780.60; Highway \$22,624.60; OASI \$4,929.31. Courthouse payroll for the month of May 2016: Commissioners \$5,075.00; Auditor \$10,131.50; Data Processing \$238.65; Treasurer \$14,424.00; State's Attorney \$17,981.41; Public Building \$4,262.23; Assessor \$12,505.96; Register of Deeds \$6,902.20; Veteran \$1,359.60; Sheriff \$5,117.10; Nurse \$975.18; Jail \$121.00; Extension \$1,403.95; Fair \$1,413.42; Weed \$504.16; Planning & Zoning \$3,549.29; Coroner \$116.00; Highway \$7,590.39; EMA \$1,591.23 ; OASI \$6,925.68; SDRS \$12,008.89; Wellmark \$44,375.78; Dearborn National \$403.95. Alcester Ambulance (Allot) \$2,500.00; Alcester Fire Dept (Allot) \$8,245.52; Alcester Tire & Svc (Repair) \$31.79; Alcohol Monitoring Sys (Supp) \$120.90; Alliance Communication (Util) \$191.02; Arctic Ice (Maint) \$12.00; Argus Leader (Ads) \$275.00; Beresford Ambulance (Allot) \$2,500.00; Beresford Faith in Action (Allot) \$1,200.00; Beresford Fire Dept (Allot) \$8,245.52; Beresford Municipal Telephone (Util) \$268.80; Beresford Public Library (Polling Place) \$50.00; Bierschbach Equipment (Repair/Supp) \$1,092.39; Big Springs Baptist Church (Polling Place) \$50.00; Blessed Teresa of Calcutta (Polling Place) \$50.00; Bomgaars (Repair) \$750.68; Boyer Trucks (Supp) \$19.99; Brandon Cooper (Per Diem) \$62.00; Brian's Repair (Maint) \$62.40; Butler Machinery (Supp) \$30.00; Campbell Supply (Cloth Allow) \$331.83; Cedar Shore (Lodging) \$351.80; Century Business Products (Supp) \$70.98; Century Link (Util) \$375.38; Chesterman (Water) \$240.00; Christopher Scarbro (Subpoena Fee) \$54.44; City of Alcester (Util & Polling Place) \$110.57; City of Hawarden (Allot) \$6,000.00; Class C Solutions (Supp) \$19.09; Community Health Clinic (Care) \$1,230.45; Consolidated Communication (Util) \$363.26; Counsel (Maint) \$39.42; Crary Huff Law Firm (Pub Def) \$2,477.40; Crop Production Svc (Supp) \$35.75; Crystal Harkness (Per Diem) \$53.00; D-P Tools (Supp) \$32.13; Dakota Dunes NSC Times (Legals) \$272.81; Danika Taylor (Subpoena Fee) \$46.04; Dawn Steckelberg (Per Diem) \$62.00; Denise Cody (MI Hearing) \$15.00; Elk Point Ambulance (Allot) \$2,500.00; Filter Care (Supp) \$19.90; Frame Aligners (Repair) \$1,307.49; Frantzen Reporting (Transcripts) \$235.25; Fremont Tire/T-W Tire (Supp) \$1,672.75; Frieberg, Nelson, & Ask (Pub Def) \$4,071.60; Guarantee Oil (Supp) \$290.00; Hawarden Independent (Ad) \$60.00; High Plains Business Forms (Supp) \$668.49; Holiday Inn (Lodging) \$765.00; Holy Cross Lutheran Church (Polling Place) \$50.00; Jack's Uniform & Equip (Supp) \$999.80; Jefferson Ambulance (Allot) \$2,500.00; Jefferson Fire Dept (Allot) \$8,245.52; Jeffrey T Myers (Pub Def) \$2,477.40; Jerry

Miller (Per Diem) \$188.58; Jet Service Ctr (Maint) \$56.88; Jim Hawk Truck Trailers (Repair/Supp) \$924.32; Johnson Feed (Supp) \$200.04; Jones Food Ctr (Supp) \$33.12; Juror Fees \$545.32; Katie Johnson PLLC (Pub Def) \$2,477.40; Kinetic Leasing (Pym't) \$4,224.90; Klass Law Firm, LLP (Legal Fees) \$30.00; L G Everist (Supp) \$299.01; Language Line Svcs (Interpreter Fee) \$9.75; Lawson Products (Supp) \$204.83; Leader Courier (Legals) \$273.77; Lewis & Clark BHS (Care) \$160.00; LexisNexis (Supp) \$140.08; Lucy Lewno (MI Hearing) \$148.96; Marv Ekeren (MI Hearing) \$15.00; MidAmerican Energy (Util) \$182.40; Muller Auto Parts (Repair/Supp) \$72.33; Networkfleet (Maint) \$102.00; Newman Traffic Signs (Supp) \$626.32; North Sioux City Community Ctr (Polling Place) \$50.00; Northland Products (Supp) \$458.31; Nygren's True Value (Repair/Supp) \$79.91; Office Systems (Supp) \$8,440.59; Ollies Drive Inn (Jail Meals) \$10,123.85; Olson's Ace Hardware (Repair) \$5.49; One Office Solution (Maint) \$1,059.79; Peterson, Stuart, Rumpca & Rasmussen (Pub Def) \$2,477.40; Pheasantland Industries (Supp) \$25.50; Pictometry Int'l (Licensing) \$23,688.50; Pressing Matters (Supp) \$185.00; Red Wing Shoe Store (Cloth Allow) \$199.74; Ron Peter (Per Diem) \$62.00; Sam's Club (Supp) \$84.94; SD State Health Lab (Lab Fees) \$700.00; Sioux Laundry (Jail Wash) \$568.50; Siouxland Reg Transit (Allot) \$1,000.00; Southdale Nursery (Supp) \$330.00; Southeast Farmers Coop (Supp) \$885.97; St Peters Community Ctr (Polling Place) \$50.00; Star Publishing (Legals) \$784.74; State of South Dakota (Util) \$64.47; Sturdevant's Auto Parts (Supp) \$181.13; Supplyworks (Supp) \$602.87; The Akron Hometowneer (Ad) \$60.00; Timothy Peet (Subpoena Fee) \$358.52; Transunion (Person Search) \$40.25; TuDogs Computing (Maint) \$245.34; Ulteig Engineers (Engineering Svcs) \$1,593.00; Union County Conservation (Allot) \$4,750.00; Vast Broadband (Util) \$876.22; Verizon Wireless (Util) \$141.41; Wrenn's Plumbing & Heating (Repair) \$352.50; Yankton Co. Sheriff (Return MI) \$25.00; Ziegler (Repair) \$78.79.

Executive Session

Motion by Karpen, second by Headid to enter executive session for legal matters at 2:33 p.m. Carried. Chairman declared them back in regular session at 2:45.

Emergency Manager Position

Discussion took place regarding the open emergency manager position. No action taken.

Adjournment

Motion by Karpen , second by Headid to adjourn at 2:59 p.m. until June 21, 2016 at 8:30 a.m. Carried.

ATTEST: _____
Carol Klumper, Auditor
Union County

Milton Ustad, Chairman
Union County Board of Commissioners

Published once at the total approximate cost of _____.