

May 14, 2013  
Unapproved minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session on May 14, 2013, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present were Jordan, Karpen, Neely, and Ustad. Schempp arrived at 9:14 a.m.

Motion by Jordan, second by Neely to approve the agenda as amended. Carried.

Motion by Jordan, second by Ustad to approve the minutes from the April 30, 2013 meeting. Carried.

April Monthly Reports

Veterans Service Officer reported 4 individual contacts.

Clerk of Courts reported \$97,348.51 in fines and fees. (2 months)

Register of Deeds' reported \$5,950 in transfer tax and \$13,654 in fees.

Federal Prisoner & INS room & board fees-\$10,280.83.

Nurse reported \$0 in donations.

Bank Balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

April 2013

Total amount of deposits in bank	\$6,019,022.13
Total amount of actual cash	\$2,139.81
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$921,472.51
Investments	\$5,226,570.57
Cash Variance	\$19.44
Credit card outstanding	\$11,744.51
Total	\$12,180,968.97

\*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

Resignation

Motion by Jordan, second by Neely to accept the resignation of Carolyn Butler, PT clerk for Aud/Treas, effective May 24, 2013. Carried. Chairman thanked Butler for her service to the county and wish well for the future. Carried.

#### Fuel Quote

Motion by Ustad, second by Jordan to approve the fuel quote from Turkey Ridge Oil for #2 Diesel at \$3.077 per gallon. Carried. (SE Farmers Elevator quoted at \$3.091)

#### WIC Contract

Motion by Ustad, second by Neely to approve the WIC contract for FY 2014. Carried.

#### Abatements

Motion by Neely, second by Ustad, to approve application #2013-009 from James Wankum due to parcel 05.01.08.1040 being double assessed with adjoining parcel for years 2006-2012. Abate: NSC-\$ 45.31; DV school-\$299.98; DV Emergency Services- \$15.25 Union Co- \$59.89; Union Opt out-\$2.83-Total \$423.26; Carried.

#### Personnel

Motion by Ustad second by Neely to approve the following: New hire- Weed: Wyatt Chicoine –May 3, 2013 – Assistant Field Supervisor \$13.39/hr; Sprayers: Rebecca Hawley –May 8, 2013 - \$11/hr; Casson Dennison –May 8, 2013 - \$11/hr; Carried.

#### Executive Session

Motion by Ustad, second by Neely to enter executive session at 8:48 to discuss evaluations. Carried. Chairman declared them out of executive session at 9:06.

#### Department Head Reports

The following department heads reported to the board: Supt. of Bldgs and Grounds Sexton; Zoning Director Henze (reported on storm water discharge policy) Director of Equalization Steckelberg (pictometry, application process for an appraiser).

#### Executive Session

Motion by Jordan, second by Neely to enter executive session at 9:26 to discuss personnel. Carried. Chairman declared the board out of session at 9:32.

#### Recess

Chairman declared a five minute recess at 9:34.

#### Highway/EMA

PWA Roggow met with the board to discuss various matters. Discussion took place regarding the prospect of borrowing money to proceed with the highway building project. More information will be gathered before making a determination.

#### Malt Beverage Renewals

Motion by Jordan, second by Schempp to approve all the malt beverage renewals listed except Farmers Interstate Speedway (no application filed): Dakota Dunes Country Club; Two Rivers, Inc; H & H Enterprises; Brown Properties (Package Malt Beverage); Dunes General Store; Spink Café and Golden Racing Corp. Carried.

#### Recess

Chairman declared a recess at 10:17 until 10:30.

#### Sheriff

Sheriff submitted a list of items for surplus. Motion by Jordan, second by Schempp to surplus the items Sheriff Limoges presented to the board – some items for sale, some to be disposed. Carried.

#### Executive Session

Motion by Schempp, second by Ustad to enter executive session at 10:46 to discuss personnel. Carried. Chairman declared the board out of session at 10:50.

#### Public Building

Bldg. and ground Supt. Sexton met with the board to discuss the upcoming retirement of his assistant custodian. A job description and title will be determined along with hours and wage for the next assistant.

#### Claims

Motion by Jordan, second by Neely to approve the following claims. Carried. The following claims have been audited, approved and warrants drawn on the same: Bi-Weekly payroll for 05-17-13: Auditor \$77.28; Treasurer \$322.92; Election: \$77.28; State's Attorney \$608.10; Public Building \$738.18; Register of Deeds \$625.57; Sheriff \$33,539.25; Nurse \$170.55; WIC \$289.94; Weed \$525.00; Hwy \$21,941.77; EMA \$283.80. Ace Engine & Parts (Repair) \$16.92; Ace Group (Repair) \$1,578.47; Alcester Union (Ad/Legals) \$342.04; Alliance Communication (Util) \$186.79; Am San (Supp) \$694.36; Barnes Distribution (Supp) \$172.29; Beresford Municipal Telephone (Util) \$338.72; Beresford Republic (Legals) \$308.66; Bernies Lawn & Garden (Supp) \$187.58; Bierschbach Equip (Supp/Repair) \$731.70; Boyer Trucks Sioux Falls (Supp) \$437.39; Campbell Supply (Supp) \$84.95; Century Link (Util) \$1,255.26; Chesterman Co (Water) \$120.00; City Of Alcester (Util) \$51.35; Concrete Materials (Hwy Const) \$9,393.00; Continental Research Corp (Supp) \$445.93; Country Estates (Maint) \$515.65;

D-P Tools (Repair) \$139.22; Dakota Dunes North Sioux City Times (Legals) \$374.37; Dakota Rigger & Tools (Repair) \$227.10; Denise Cody (MI Hearing) \$30.00; Dept of Revenue (Malt Beverage Renewals) \$1,000.00; Dept of Revenue (License) \$12.00; Diesel Specialities (Repair) \$7.28; Document Depot & Destruction (Maint) \$80.00; Fastenal Company (Supp) \$163.41; Filter Care (Supp) \$133.15; Foulk Bros Plumbing (Maint) \$205.00; G & H Distributing (Repair) \$340.50; Guarantee Oil Co (Supp) \$216.50; Hickory Tech (Util) \$122.70; Holloway Const Co (Road Const/Excise Tax) \$49,545.48; Hydraulic Sales (Repair) \$163.50; Janitor Depot (Supp) \$556.28; Jim Hawk Truck Trailers (Supp/Repair) \$260.59; Karen Swanda (MI Hearing) \$30.00; Katie Johnson (Public Defender) \$2,359.51; Knoepfler Chevrolet (Repair) \$37.00; Knology (Util) \$207.01; Leader Courier (Legal) \$375.43; Lewis & Clark BHS (Care) \$298.00; Lucy Lewno (MI Hearing) \$299.17; Lyle Signs (Supp) \$4,007.70; Matheson (Supp) \$439.21; Medical Waste Transport (Maint) \$85.53; Michael McGill (MI Board) \$3,221.35; Minnehaha County Regional Juv Detention (Care) \$2,704.99; Mobile Brake Svc (Repair) \$260.00; Noll Collection Svc (Collections) \$82.50; Northern Safety Co (Supp) \$86.84; Nygren's True Value (Repair/Supp) \$79.00; O'Reilly Auto Parts (Repair) \$480.81; Office Elements (Supp) \$510.03; Ollies Drive Inn (Meals for Jail) \$8,033.00; Pamela M Scheid (Transcripts) \$485.70; Pathology Medical Svc (Autopsy) \$275.00; Pedersen Machine (Maint) \$27.30; Perkins Office Solutions (Supp) \$498.58; Peterson, Stuart, Rumpca & Rasmussen (Public Defender) \$7,078.53; Petes Produce (Repair/Supp) \$170.28; Pioneer Drug (Drugs) \$491.34; Pyle Automotive (Maint) \$80.25; RDJ Specialties (Supp) \$887.98; Road Machinery & Supp (Supp) \$205.59; Sams Club (Supp) \$160.80; SD State Health Lab (Well Test) \$25.00; SDACO/M&P Fund (Modernization/Preservation) \$774.00; Select Parts (Supp) \$92.62; Servall Towel & Linen (Towel Svc) \$75.61; Shepherd Reporting (MI Hearing) \$82.50; Sheriff of Woodbury County (Return) \$33.29; Sioux City Ford (Maint) \$98.70; Sioux Falls Two-Way Radio (Maint) \$180.00; Sioux Laundry (Wash for Jail) \$610.98; Sooland Bobcat (Supp) \$50.00; Standard Ready Mix (Hwy Const) \$2,605.50; Stephanie Ryan (Fuel) \$115.13; Sturdevant's Auto Parts (Supp/Repair) \$530.10; Thermo King Christensen (Repair) \$25.00; Turkey Ridge Oil (Diesel Fuel) \$48,155.05; Us Bank Natl Assoc (Supp) \$25.25; Verizon Wireless (Util) \$157.33; Volunteers of America (Care) \$3,300.00; Wheelco (Repair) \$643.58; Woodbury County Disaster Svcs (Maint) \$2,056.23; Yankton Co. Sheriff (Return MI) \$50.00;

### District Meeting

Discussion took place on hosting the district meeting with tentative date set for June 26 and location in Elk Point.

### Executive Session

Motion by Ustad, second by Schempp to enter executive session at 11:26 to discuss evaluations. Carried. Chairman declared out of session at 11:45.

### Adjournment

Motion by Jordan, second by Schempp to adjourn the meeting at 11:48 until May 28.  
Carried.

ATTEST: \_\_\_\_\_

Carol Klumper, Auditor  
Union County

Doyle Karpen, Chairman  
Union County Board of Commissioners

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