

October 10, 2017  
Unapproved minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session on October 10, 2017, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present were Dailey, Headid, Kimmel and Ustad. Absent Joffer.

Motion by Headid, second by Dailey to approve the agenda. Carried.

Motion by Dailey, second by Kimmel to approve the minutes from the September 26, 2017 meeting. Carried.

Bank Balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER  
September 2017

Total amount of deposits in bank	\$4,999,586.81
Total amount of actual cash	\$80,816.47
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$14,160.56
Investments	\$4,635,535.79
Cash Variance	\$1,495.20
Credit card outstanding	\$5,426.49
Total	\$9,737,021.32

\*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

July Reports

Register of Deeds' reported \$9,652.00 in transfer tax and \$13,929.00 in fees.

Federal Prisoner, out-of-county & INS \$28,382.91 room & board fees.

Clerk of Courts \$48,798.79.

County Nurse reported \$0 in donations and fees.

Veteran Service officer reported (July) 19, (Aug) 31 & (Sept) 15 individual contacts

Resignation

Motion by Kimmel, second Headid to accept the resignation of Jesse Henrich p-t jailer effective Oct 8, 2017. Carried.

New Hire

Motion by Headid, second by Dailey to approve the following Austin Arvin p-t jailer @ \$13.72 Oct 2, 2017. Carried.

Fuel Quote

Motion by Headid, second by Dailey to accept the low fuel quote from Turkey Ridge Oil @ 1.9990 per gallon on #2 Diesel. Carried.

Travel Authorization

Motion by Headid, second by Kimmel to approve travel authorization for EMA Director Minihan to attend the EOC Management & Operation Conference in Pierre November 15-17, 2017. Carried.

Correspondence

Chairman Ustad read a letter from Meierhenry, Sargent LLP. The State has increased the assessed valuation of NuStar Pipeline.

Recess

Chairman declared a recess from 8:47 to 9:04.

Department Head Report

Public Building Supt. Sexton, DOE Steckelberg, Nurse McInerney, Extension/Fair/Weed Lingle & Planning and Zoning Director Henze presented their monthly reports.

### Highway

Hwy. Supt. Buum met with the board to discuss various matters, also present, Todd Larson. Mr. Larson gave an update to the board on the highway storage building. Motion by Headid, second by Kimmel to approve change order for Riprap to increase by \$662.90. Carried. Motion by Headid, second by Dailey to have chairman Ustad to sign letter of acceptance for 64-050-060 from the SD DOT. Carried

### Recess

Chairman declared a recess from 9:55 to 10:04.

### State's Attorney

State's Attorney Miller met with the board.

### Executive Session

Motion by Headid, second by Dailey to move into executive at 10:10 for Personnel matters. Carried. Chairman declared the board out of executive session at 10:38.

### Liquor License Auction

States Attorney Miller explained the criteria (SDCL 35-2-1.2) to approve the business plans submitted by applicants for the auction in connection with Ordinance #UCC-2007-003. Motion by Dailey, second by Kimmel to accept application as submitted. Carried. TSAF LLC was the lone bidder. Chairman declared the license sold to TSAF LLC for \$25,000. Present for the auction were Bart Connelly, Joe Sitzmann, Shane Kiezer, Shawn Keizer, Chris Bogenrief and Darrell Jesse.

### Planning & Zoning

Director Henze met with the board to discuss two public nuisances. Henze recommends that they be declared public nuisances. First one is Lot 13 Blk 13 Richland Town. Motion by Headid, second by Dailey to set a hearing date for October 24, 2017. Carried. Second one is Lot A in SW ¼ Sw1/4 Brule Twp. Union County, SD. Motion by Kimmel, second by Headid to set a hearing date for October 24, 2017. Carried.

### Conservation District

David Oberg and Dean Bosse met with the board to discuss more funding for 2018 and to have future ability to use current cooler for tree storage in the spring. After discussion the board told them that the storage for trees would be available but, the funding for 2018 was already set.

### EMA

Director Andy Minihan updated the board on the various matters. Motion by Headid, second by Dailey to have Chairman Ustad sign the Sub-Recipient Agreement with the State of South Dakota. Carried. Sheriff Limoges was also present.

### Claims

Motion by Headid, second by Dailey to approve claims. The following claims have been audited, approved and warrants drawn on the same: Bi-weekly payroll for 10-13-2017: Auditor \$808.50; Treasurer \$548.80; State's Attorney \$240.00; Public Building \$941.07; Register of Deeds \$1,002.99; Sheriff \$12,283.68; Jail \$12,740.53; Communications \$11,769.45; Nurse \$210.98; WIC \$356.48; Weed \$2,087.50 Highway \$24,687.58; EMA \$800.00; OASI \$5,238.55. Alliance (Util) \$226.28; American Stamp (Supp) \$36.95; Amsterdam Printing (Supp) \$180.00; Barkley Asphalt Paving (Supp) \$31,549.65; Bear (Fuel System Work) \$8,085.01; Beresford Municipal Telephone (Util) \$273.56; Best Western Ramkota (Lodge) \$872.91; Bob Barker (Supp) \$699.73; Boyer Trucks (Supp) \$303.34; Campbell Supply (Maint) \$252.70; Carlson's Body Shop (Repair) \$2,095.05; Caterpillar Financial (Payment) \$2,678.64; Century Business Products (Maint) \$38.98; Century Link (Util) \$5.47; Chesterman (Supp) \$116.00; City of Alcester (Util) \$70.17; City of Vermillion (Tire Disposal) \$462.65; Community Health (Care) \$2,245.10; Continental Research (Supp) \$1,757.00; Counsel (Maint) \$45.53; Crop Production (Supp) \$3,483.95; Crop Production (Supp) \$3,615.00; Dakota Dunes N. Sioux City (Legal/Ad) \$420.41; Dakotabilities (Allotment) \$360.00; Darcy Lockwood

(Mi Hearing) \$15.00; Dean Schaefer (Transcript) \$132.00; Dept of Legislative Audit (Audit) \$11,679.50; Dr Jim Slattery (Care) \$100.00; Dunes Animal Hospital (Care) \$14.00; Elk Point Ace Hardware (Supp) \$185.08; Employee Data Forms (Supp) \$37.75; Event Metal Detectors (Supp) \$3,695.00; Fedex (Supp) \$13.04; Filter Care (Supp) \$185.30; Frantzen Reporting (Transcript) \$255.40; Frieberg, Nelson, & Ask (Pub Defender) \$3,751.20; I-State Truck Center (Supp) \$72.52; Interstate Battery System (Supp) \$229.90; Ironclad Construction (Maint) \$42,888.60; JCL (Supp) \$477.82; Jeff's Lawn Care (Lawn Care) \$345.00; Jeffrey T Myers (Pub Defender) \$3,352.80; Jensen Insurance (Insur) \$1,334.00; Johnson Engineering (Engineer Fees) \$8,464.01; Jones Food (Supp) \$4.38; Juror Fees \$504.16; Katie Johnson (Pub Defender) \$3,352.80; Kinetic Leasing (Payment) \$4,224.90; Knife River Midwest (Supp) \$137,432.31; Leader Courier (Legal/Ad) \$576.82; Lewis & Clark BHS (Care) \$320.00; Lincoln Co. (Reimb Mi) \$658.64; Lucy Lewno (Mi Hearing) \$150.46; Lyle E Savey (Lawncare) \$63.90; Mark Katterhagen (Mi Hearing) \$15.00; Microfilm Imaging (Maint) \$135.00; Muller Auto Parts (Supp) \$340.25; Myrl & Roys Paving (Supp) \$6,581.68; Noll Collection (Ct appt atty recov) \$12.50; One Office Solution (Supp) \$360.09; Pedersen Machine (Supp) \$52.48; Peterson, Stuart, Rumpca (Pub Defender) \$2,514.60; Pheasantland Ind (Supp) \$36.93; Premier Communications (Util) \$266.86; Pyle Automotive (Maint) \$92.82; Ramkota Hotel (Lodging) \$538.08; Riverside Tech (Maint) \$2,377.00; Road Machinery & Supplies (Supp) \$890.59; Rushmore Plaza Holiday Inn (Lodging/Park) \$256.62; Sam's Club (Supp) \$342.79; SD Dept Transportation (Maint) \$14,140.32; Sheriff of Woodbury Co. (Return) \$48.00; Sioux Equipment (Supp) \$24.12; Sioux Laundry (Jail Wash) \$668.25; South Central A/V (Supp) \$2,830.96; Southeast Farmers Coop (Supp) \$210.53; State Bar of SD (Supp) \$575.00; Stephanie Ryan (Care) \$134.64; Stern Oil Co (Supp) \$17,649.60; Sturdevant's Auto Parts (Supp) \$148.86; Supplyworks (Supp) \$234.04; Susan Irons (Mileage) \$77.28; Tasha Wendel (Supp) \$159.85; The Akron Hometowneer (Ads) \$175.00; Thomson Reuters (Supp) \$25.46; Total Stop Food Store (Supp) \$21.29; Turkey Ridge Oil (Supp) \$14,992.50; Union County (Fuel) \$12,000.95; Union Co. Electric (Maint) \$163.27; Vast Broadband (Util) \$152.01; Verizon Wireless (Util) \$249.43; Vermillion Ford (Maint) \$78.17; Yankton Co. Sheriff (Return Mi) \$50.00.

Adjournment

Motion by Kimmel, second by Dailey to adjourn at 11:35 p.m. until October 24, 2017. Carried.

ATTEST: \_\_\_\_\_  
 Jackie Sieverding, Auditor  
 Union County

\_\_\_\_\_  
 Milton Ustad, Chairman  
 Union County Board of Commissioners

Published once at the total approximate cost of \_\_\_\_\_.