

October 18, 2011
Unapproved minutes
Union County Commissioners

The Union County Board of Commissioners met in regular session on October 18, 2011, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present were Jordan, Karpen, Neely and Ustad.

Motion by Ustad, second by Neely to approve the agenda as amended. Carried.

Motion by Jordan, second by Ustad to approve the minutes as presented. Carried.

Bank Balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER
September 2011

Total amount of deposits in bank	\$268,241.54
Total amount of actual cash	\$3,202.42
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$59,229.14
Investments	\$4,200,521.16
Cash Variance	-\$89.42
Credit card outstanding	\$2,254.35
Total	\$4,533,359.19

*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

September Monthly Reports

Veterans Service Officer reported 44 individual contacts.

Clerk of Courts reported \$42,414.12 in fines and fees.

Register of Deeds' reported \$4,175.50 in transfer tax and \$6,793.00 in fees.

County Nurse \$105.00 donation.

Sheriff reported Federal Prisoner & INS room & board fees-\$17,706.29.

General Fund Surplus Analysis

To be in compliance with SDCL 7-21-18.1, it is required to publish in the minutes the total unreserved, undesignated fund balance of the general fund of the county as of March 31 and September 30. This amount may not exceed 40% of the total amount of all general fund appropriations contained in the budget for the next fiscal year. As of September 30, 2011, Union County has \$1,384,785.57 in unassigned funds. This figure is 22.40% of the 2012 General Fund Budget.

Cash Transfer

Motion by Ustad, second by Neely to approve the cash transfer from General Fund to County Road Bridge Fund in the amount of \$681,541, and \$275,000 from the opt-out revenue. Vote 3 aye, 1 nay (Jordan) Motion carried.

Contingency Transfer

Motion by Ustad, second by Neely to approve contingency transfers to the Flood Control Budget-\$2,388; Abused and Neglected-\$10,361 and Court Appointed Attorney-\$2,000. Motion carried.

Boston Mutual Insurance

Discussion took place on Boston Mutual insurance company requesting to meet with employees to allow them to purchase life insurance. It was determined that there would be no mandatory meeting for the initial presentation.

Sheriff

Sheriff Limoges and Deputy Bucholz met with the board to discuss purchasing a 2008 Crown Victoria. Motion by Jordan, second by Neely to approve the purchase and sign the contract to purchase the 2008 Crown Victoria for \$13,000 from Fanta C Auto. Carried.

License renewal

Discussion took place regarding the state law change which does not require the county to have a public hearing for liquor and malt beverage license renewals. The board will continue to review the renewals with discussion from the sheriff department.

Recess

Chairman declared a recess from 9:50 a.m. to 9:57 a.m.

Discussion on Employee Evaluation

Board discussed reviewed various forms to use for department-head employee evaluations. It was determined to use the Salary Adjustment, Employee Performance and listed descriptions.

Highway/PWA

PWA Roggow met with the board to discuss various matters.

Motion by Ustad, second by Neely to approve the work order No. LGA-43-11 for Johnson Engineering to provide services for bridge replacement on CR. #1C. Carried.

Motion by Jordan, second by Ustad to approve the utility permit application from SE Electric Coop for underground electric to be placed in ROW along Cr. #15. Carried.

Motion by Neely, second by Ustad to approve the ditch cleaning application from Mike Schmitz on Cr. #7. (Jefferson Twp) Carried.

Executive Session

Motion by Neely, second by Ustad to enter into executive session for legal matters at 10:40. Carried. Chairman declared executive session close at 11:25.

Nurse

Board received a request from County nurse McInerney to consider the backpack program for Union County children. More information will be needed and discussed at the next meeting.

Claims

Motion by Jordan, second by Neely to approve the following claims. Carried. The following claims have been audited, approved and warrants drawn on the same: Bi-Weekly payroll for \$10/21/2011: Coroner \$58.00; State's Attorney \$671.80; Public Building \$637.00; Register of Deeds \$593.76; Sheriff \$29,425.23; Nurse \$159.75; WIC \$292.88; Weed \$92.48; Highway \$19,736.72.

A-1 Alcester (4-H Premiums) \$144.60; Accurate Reporting (Transcripts) \$644.45; Alliance Comm. (Phone) \$475.69; Am San (Supp) \$451.32; Automatic Building Control (Maint) \$569.00; Avera McKennan Hosp (Care) \$618.00; Avery Brothers Sign (SESD Flood) \$687.00; Beresford Republic (Ads) \$569.01; Bierschbach Equip (Clothing Allow) \$75.00; Boyer Trucks (Repairs) \$1,499.53; Brule Go-Getters (4-H Premiums) \$154.00; Burt Co Court (Return) \$96.00; Busy Corral (4-H Premiums) \$478.30; Campbell Grading (2011 SESD Flood) \$785.72; Campbell Supply (2011 Clothing Allow) \$79.96; Cedar Shore (Rooms) \$459.75; Century Link (Phones) \$1,247.66; Chesterman Co (Water) \$172.50; City Of Alcester (Utilities) \$57.70; City Of Elk Point (Utilities) \$4,398.32; Community Health Clinic (Care) \$667.55; Cornhuskers International (Supp) \$62.48; Country Estates (Maint) \$413.52; Crop Production Services (Supp) \$393.77; Dailey Plumbing (Rep) \$1,062.77; Dakota Kids (4-H Premiums) \$16.20; Dakotabilities (Allotment) \$360.00; Dale Neely (Mileage) \$33.30; Denise Cody (MI Hearing) \$30.00; Donna K Dietrich (MI Hearing) \$195.44; Doyle Karpen (Mileage) \$14.80; Eager Beavers (4-H Premiums) \$590.80; Fanta C Auto (Auto) \$13,000.00; Five Star Awards (Awards) \$60.00; Guarantee Oil Co (Supp) \$1,259.71; Hickory Tech (Phone) \$122.70; Honeywell (Rep/Maint) \$1,977.09; Hydraulic Sales (Rep) \$125.53; Jacks Uniform & Equip (Supp) \$839.90; Jones Food Center (Supp/Flood Cleanup) \$30.62; Karen Swanda (MI Hearing) \$30.00; Katie Johnson (Pub Defender) \$2,336.15; Knife River Midwest (Hwy Const/Supp/Rep) \$784,060.11; Knology (Internet) \$244.25; Leisa Sexton (cake) \$28.00; Lewis & Clark Bhs (Care) \$149.00; Maintenance Engineering (Supp) \$265.17; Mary Rosene (Subpeona/Mileage) \$30.36; Mcleods (Supp) \$170.84; Medical Waste Transport (Maint) \$87.52; Menards (Equip) \$174.92; Michael McGill (Pub Defender) \$3,716.35; Microfilm Imaging System (Rental) \$75.00; MidAmerican Energy (Utilities) \$123.19; Midwest Wheel (Rep) \$5.85; Milton Ustad (Mileage) \$33.30; Myrl & Roys Paving (Hwy Const/Supp) \$52,258.44; Noll Collection (Collections) \$465.51; Office Depot (Supp) \$91.65; Office Elements (Supp) \$239.99; Office Systems (Maint) \$193.81; Pathology Medical Service (Autopsy) \$2,084.33; Perkins Office Solutions (Maint) \$581.94; Peterson, Stuart, Rumpca & (Mileage) \$11,216.59; Pheasantland Industries (Supp) \$260.00; Prairie Herdsman (4-H Premiums) \$329.60; Pyle Automotive (Maint) \$55.87; Quill Corporation (Supp) \$23.78; Ross Jordan (Mileage) \$22.20; Rudolph's Shoe Mart (2011 Clothing Allow) \$179.99; Sams Club (Supp) \$205.74; Scattered \$4-H (4-H Premiums) \$58.10; Scott Sexton (Mileage) \$171.68; SD Law Enforcement (ID Card) \$10.00; SDACC (CLERP) \$4,939.05; Select Parts (Rep) \$182.20; Servall Towel (Towel Service) \$50.65; Woodbury Co (Return) \$11.04; Sioux City Night Patrol (Security) \$4,830.00; Sioux City Truck & Trailer (Rep) \$112.02; Siouxland Humane Society (Care) \$407.00; Siouxland Lock & Key (Rep/Maint) \$153.00; South Dakota LTAP (Reg) \$70.00; State Of South Dakota (Phones) \$367.03; Sturdevant's Auto Parts (Supp) \$97.51; Thompson Electric (2011 SESD Flood) \$126.53; Town & Country Tire (Rep) \$10.00; Troy Stephens (Meals) \$9.00; Union Co. Fair Board (Fair Exp) \$800.00; United Parcel

Service (Freight) \$21.59; Verizon Wireless (Phones) \$521.69; Vermillion Ford (Rep) \$510.45; Volunteers Of America (Care) \$3,300.00; Yankton Trailers (Trailer) \$1,572.00; Juror Fees \$503.60.

New Hire

Motion by Ustad, second by Neely to approve new-hire Kari Kneip as part-time clerk for Treasurer and Auditor, effective October 25, 2011 @\$10.50 per hour. Carried.

SEFP

Continued discussion on SEFP- consensus of the board is to wait a year to consider the program.

Adjournment

Motion by Ustad, second by Karpen to adjourn. Motion carried.

ATTEST: _____
Carol Klumper, Auditor
Union County

Doyle Karpen, Chairman
Union County Board of Commissioners

Published once at the total approximate cost of _____.