

October 9, 2018  
Unapproved minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session on October 9, 2018, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present were Dailey, Joffer, Headid, Kimmel and Ustad.

Motion by Headid, second by Dailey to approve the agenda. Carried.

Motion by Kimmel, second by Dailey to approve the minutes from the September 25, 2018 meeting. Carried.

25 year "plus" recognition

The board recognized employees that have been working for the county 25 years "plus" as follows: Jan Bennett-26; Jana Foltz- 27; Jack Kirkebak-27; Paul Limoges-27; Jackie Sieverding-27; Janet Lingle- 37; Carol Sommervold-34; Robert Bradshaw-28; Dan Limoges-29; Cristy Harkness- 33; Richard Beeler- 34; Matt Dennison-40; Russell Paulson-50.

Bank Balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER  
September 28, 2018

Total amount of deposits in bank	\$2,764,843.62
Total amount of actual cash	\$4,976.99
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$112,178.52
Investments	\$8,322,950.03
Cash Variance	\$2,548.50
Credit card outstanding	\$8,890.88
Total	\$11,216,388.54

\*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass

September Reports

Register of Deeds' reported \$14,527.00 in transfer tax and \$12,770.00 in fees.

Sheriff Office Federal Prisoner, out-of-county & INS \$26,423.80 room & board fees.

Clerk of courts-\$39,859.11.

Nurses Officer reported \$40.00 in donations.

Department Head Report

Dennis Henze Planning & Zoning, Dawn Steckelberg Assessor, Scott Sexton Public Build., Lisa McInerney Nurse, Andy Minihan EMA and Janet Lingle Extension/Fair/ Weed gave their monthly updates. Motion by Joffer, second by Headid to accept the bid for repairs to the fairgrounds restrooms from That Guy for \$26,532.00. Carried.

Highway

Hwy. Supt. Buum met with the board to discuss various matters.

Motion by Joffer, second by Dailey to declare old diesel and old gas pumps surplus for disposal or junk. Carried

Motion by Headid, second by Kimmel to sign a contract on 64-071-180 with Ulteig Engineering to do a hydraulics study. Carried.

US Dept. of Interior

Motion by Headid, second by Dailey to authorize chairman to sign the agreement with US Dept. of Interior on the gages that are on the Big Sioux River. Carried.

Cash Transfer

Motion by Kimmel, second by Headid to transfer \$23,761 from General Fund to EMA fund. Carried.

### Transfer Funds

Motion by Dailey, second by Kimmel to transfer the assigned highway road general fund (101) in the amount of \$1,650,000 to the highway fund (201). Carried.

### Fuel Quote

Motion by Dailey, second by Headid to accept the low fuel quote from Turkey Ridge Oil for \$2.4045 per gallon on #2 Diesel (Alcester shop). Carried. Other bids were Southwest Farmers Elevator \$2.4240 Stern Oil Co Inc \$2.4051.

### Resignation

Motion by Dailey, second by Joffer to accept the resignation of Ed Donnelly as of Dec 1, 2018. Carried.

### Personnel

Motion by Headid, second by Dailey to move Dawn Thompson to \$15.37 per hour as of December 31<sup>st</sup> 2017. Thompson should have received the same pay as jailer and will be paid the back pay owed to her from December 31<sup>st</sup>, 2017. Carried

### New Hire

Motion by Kimmel, second by Joffer to approve the following: Jeremy Miller F-T Jailer @ \$15.37 10-1-18 and Loren Gregg P-T Jailer @ \$15.37 10-8-18. Carried.

### Recess

Chairman declared a recess from 9:55 to 10:00.

### State's Attorney

State's Attorney Miller met with the board to discuss salaries for an F-T Legal Assistant/Welfare Manager; Paid Intern and Deputy State's Attorney. Tabled till 12:45.

### Planning & Zoning

Director Henze and Gary Roan met with the board on having Mr. Roan as the County Building Inspector. Motion by Headid, second by Kimmel to hire Mr. Roan as a private contractor for building inspector. Discussion. Motion was withdrawn.

### Nuisance

Don Stich met with the board to voice his concern on junk and business materials that are piled on the side of the road by his home at 32913 Lambert Place. Discussion took place. Also present was Planning & Zoning Director Henze and Mr. & Mrs. Whitlock.

### Claims

Motion by Kimmel, second by Joffer to approve claims. Carried. The following claims have been audited, approved and warrants drawn on the same: 2018 Deductible \$2,742.21; Accurate Reporting (Transcript) \$447.50; Alliance Communication (Util) \$225.29; Appera (Sup) \$94.30; Arctic Ice (Sup) \$6.00; Arrowwood Resort (Room) 854.55; Beresford Economic (Econ Dev) \$1,500.00; Beresford Municipal Telephone (Util) \$274.32; Border States Paving (#1c) \$1,419,547.44; Boyer Trucks (Sup) \$1,043.36; Brian's Repair (Maint) \$536.24; Campbell Grading (Rep) \$1,362.25; Campbell Supply (Sup) \$599.46; Caterpillar Financial (Pynt) \$2,678.64; Century Business (Sup) \$37.74; Century Link (Util) \$10.34; Chesterman (Sup) \$104.00; City of Elk Point (Util) \$722.75; Clay County Highway (Sup) \$2,665.40; CNOS PC (Care) \$174.47; Coleman Moore (Sup) \$4,041.40; Counsel (Maint) \$165.30; D-P Tools (Sup) \$49.44; Dakota Dunes N. Sioux City Times (Sup) \$190.59; Dakotabilities (Allotment) \$180.00; Dept. of Revenue (Lab Fees) \$390.00; Diesel Specialties (Rep) \$156.82; Document Depot & Destruction (Shred) \$135.00; Dykstra Excavating (Ditch Work) \$4,613.68; Duininck (Asphalt) \$744,387.25; Elk Point Ace Hardware (Sup) \$194.91; Employee Data Forms (Sup) \$37.75; Environmental Energy (Sup) \$105.00; Fastenal (Sup) \$513.71; Ferdig's Body Shop (Rep) \$352.00; Filter Care (Sup) \$35.65; Frieberg, Nelson, & Ask (Pub Def) \$3,403.20; GCR Tire (Sup) \$248.92; High Plains (Sup) \$165.81; Horizon Health (Care) \$373.10; Hydraulic Sales (Rep) \$46.94; Industrial Tools & Machine (Sup) \$662.18; Interstate Battery System (Rep) \$117.95; Interstate Power

Systems (Rep) \$334.55; Jack's Uniform (Sup) \$1,284.48; Jeffrey T Myers (Pub Def) \$3,403.20; Jensen Insurance (Sup) \$50.00; Jerry Boom (Per Diem) \$15.00; Katie Johnson (Pub Def) \$3,403.20; Kinetic Leasing (Pynt) \$4,224.90; Knife River (Sup) \$64,809.08; Leader Courier (Pub) \$226.37; Lutheran Social Svcs (Care) \$4,745.00; Lyle Signs (Sup) \$122.52; McLeods (Sup) \$70.20; Microfilm Imaging (Maint) \$100.00; MidAmerican (Util) \$138.21; Minnehaha Co. Auditor (Prof Svcs) \$503.40; Myrl & Roys Paving (Sup) \$1,227.45; NACCTFO Treasurer (Dues) \$75.00; Office Depot (Sup) \$47.48; Office Elements (Sup) \$29.08; Office Systems (Sup) \$1,852.42; Ollies Drive Inn (Meals) \$13,276.25; One Office Solution (Sup) \$514.95; Pedersen Machine (Maint) \$564.86; Peterson, Stuart, Rumpca & Rasmussen (Pub Def) \$2,552.40; Pharm Chem (Sup) \$484.40; Powerphone (Training) \$1,077.00; Premier Comm. (Util) \$266.86; Riverside Tech. (Prof Svcs) \$2,447.00; SD Dept Transportation (Pro-Rata) \$31,823.00; SDSU Extension (Mileage) \$105.61; Sheriff of Woodbury County (Return) \$10.00; Sioux Equipment (Sup) \$12,826.55; Sioux Laundry (Wash) \$721.60; Siouxland Lock & Key (Rep) \$117.00; Sooland Bobcat (Rep) \$7.76; Southeast Farmers Coop (Fuel) \$140.81; Standard Ready Mix Concrete (Sup) \$711.00; Steffen Truck Equip (Rep/Sup) \$108.15; Sturdevant's Auto Parts (Rep) \$261.36; Thermo King Christensen (Rep) \$159.15; Transource Truck & Equip. (Sup) \$115.55; TrueNorth Steel (Sup) \$956.25; Turkey Ridge Oil (Sup) \$14,424.60; Tyler Tech. (Prof Svcs) \$175.00; Union Co. Electric (Util) \$249.00; US Bank (Sup/Travel) \$3,043.36; USD HR (Dues) \$55.00; Vast (Util) \$1,025.22; Verizon (Util) \$264.81; Wilcox Electric (Maint) \$726.92; Woodhouse (Rep) \$628.07; Yankton Co. Sheriff (Return) \$50.00.

Recess

Chairman declared a recess from 11:20 a.m. to 1:00 pm. To look at River Road.

State's Attorney

Continued discussion with State's Attorney Miller on salaries for an F-T Legal Assistant/Welfare Manager; Paid Intern and Deputy State's Attorney.

Motion by Joffer, second Headid to approve the hiring of Legal Assistant/Welfare Manager at 30 hours a week with benefits starting wage at \$16.51. Carried.

Motion by Kimmel, second by Headid to hire a paid intern for the State's Attorneys Office at \$18.50. This will be for the summer and paid for with grant money or salary saving. There will be no increase to the budget on the salary line item. 4 aye and 1 nay (Joffer). Carried.

Adjournment

Motion by Headid, second by Dailey to adjourn at 1:30 p.m. until October 23, 2018. Carried.

ATTEST: \_\_\_\_\_

Jackie Sieverding, Auditor  
Union County

\_\_\_\_\_  
Milton Ustad, Chairman  
Union County Board of Commissioners

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