

14

Tuesday
December 14
2010

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2010							January 2011						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6		30	31					1
7	8	9	10	11	12	13	2	3	4	5	6	7	8
14	15	16	17	18	19	20	9	10	11	12	13	14	15
21	22	23	24	25	26	27	16	17	18	19	20	21	22
28	29	30					23	24	25	26	27	28	29

- ✓ Task Completed
- Planned Forward
- ✗ Task Deleted
- ☐ Delegated Task
- In Process

↓ ABC	PRIORITIZED DAILY TASK LIST	
A1	approve agenda	
A2	approve minutes	
B1	Bank Balance	
B2	Fuel Quote	
B3	Indigent contract	
B4	travel authorization	N
B5	personnel	N
B6	VSO request	N
B7	Wic contract amendment	
C1	2011 salary	N
C2	Correspondence	N
C3	monthly reports	
C4	Personnel manual revisions	
D1	approve claims	
D2	New Business	
D3	Old Business	

APPOINTMENT SCHEDULE	
6	
7	
8	8:30 Public input
	9:00 Sheriff Limoges N
	9:15 Treas. Hertel N
9	9:30 Kinsley Johnson N
	Highway
	P & Z update
10	States Atty
	11:00 Legislators
11	
12	
1	

DAILY RECORD OF EVENTS

14
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Task Note: [travel authorization]
Taser X26 Instructor Course for 1 deputy. January 10 & 11; Vermillion, SD \$350
Task Note: [personnel]
Lisa Schenzel resigning as pt jailer effective Jan 3, 2011
Task Note: [VSO request]
to increase the daily contract rate for Assistant Veterans Service Officers (Gary Larsen and Don Kniffen) from \$150 to \$160 per day, with an effective date of as soon as possible.
Task Note: [2011 salary]
Motion for 2011 salaries
Task Note: [Correspondence]
csadv-increase budget request
Nov exp. and revenue reports
SECOG
DENR:John Haverhals
Appointment Note: [9:00 Sheriff Limoges]
surplus a pickup; discuss the pt deputy position going ft;
Appointment Note: [9:15 Treas. Hertel]
tax contract
Appointment Note: [9:30 Kinsley Johnson]
wind energy