

January 5, 2016  
Unapproved minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session on January 5, 2016, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Ballard, Karpen, Headid, and Ustad. Schempp absent.

2016 Organizational Meeting

Commissioner Ballard nominated Milton Ustad for chairman of Union County Commissioners. Motion by Karpen, second by Headid that nominations cease. Carried.

Commissioner Karpen nominated Rich Headid for Vice Chairman. Motion by Ballard, second by Karpen that nominations cease. Carried.

Motion by Headid, second by Karpen to approve the following depositories for Union County: First Dakota National Bank, Liberty Bank, State Bank of Alcester, First Savings Bank, 1st Financial Bank, Security National Bank and SD Public Fund Investment (FIT). Motion carried.

Motion by Ballard, second by Headid to approve the following legal newspapers for Union County: Leader Courier, Alcester Union & Hudsonite, Beresford Republic and Dakota Dunes North Sioux City Times. Motion carried.

Motion by Headid, second by Ballard to approve the following members of the sick leave bank committee: Marvin Schempp (commissioner); Tracy Smith (sheriff) Cristy Harkness (highway) and Scott Sexton (courthouse). Carried.

Motion by Karpen, second by Headid to appoint Union County Treasurer Myron Hertel as the County Investment officer. Carried.

Motion by Karpen, second by Headid to appoint Commissioners Schempp and Ustad as Commissioner representatives to SECOG. Carried.

Motion by Karpen/Headid to approve Commissioners Ustad and Ballard as Commissioner representatives on the Fair Board. Carried.

Motion by Ballard, second by Headid to appoint Karpen and Ustad as Extension Service Commissioner representatives. Carried.

Motion by Ballard, second by Karpen to appoint Commissioners Karpen and Headid and Zoning Director Dennis Henze as the American Disabilities Act Coordinators. Carried.

Motion by Karpen, second by Headid to appoint Ustad and Schempp as commissioner representatives to the South Dakota Housing Authority. Carried.

Motion by Ballard, second by Headid to appoint Commissioners Ustad and Headid to the Juvenile Detention Authority. Carried.

Motion by Karpen, second by Headid to approve Raymond Roggow as the Public Works Administrator. Carried.

Motion Karpen, second by Headid, to approve the following members of the Weed Board: Milton Ustad, Robert Ballard, Don Gray, Randy Ronning, Richard Green, Dale Neely and Les Reifke. Carried.

Motion by Ballard, second by Headid to approve Headid as the commissioner representative to the Planning and Zoning Board with Karpen as alternate. Carried.

Motion by Karpen, second by Ballard to approve four-year appointments for Bob James and Dan Fullenkamp on the Planning & Zoning board. Carried.

Motion by Karpen, second by Headid to approve Headid and Karpen for LEPC Commissioner representatives. Carried.

Motion by Headid, second by Karpen to approve Karpen and Ballard for the MPO commissioner representatives. Carried.

Motion by Ballard, second by Karpen to approve Schempp and Ustad for the Union County Regional Railroad Authority representative. Carried.

Motion by Karpen, second by Headid to approve county burial/cremation expense to remain at \$2,000. Carried.

Motion by Karpen, second by Ballard to approve blood draws remain at \$45. Carried.

Motion by Headid, second by Karpen to approve coroner fee \$58 per view of body and mileage to be paid the same as other county officials. Carried.

Motion by Ballard, second by Karpen to have the commission meetings remain the same –held every other Tuesday at 8:30 a.m. unless otherwise stated. Carried.

Motion by Headid, second by Karpen to approve the following fairboard members: - Dan Wiberg, Bruce Ericson, Angela Peirce, Paulette Vanderham, Trisha Rasmussen, Deb Boone, Marcy Stene, Mark Dykstra-(City of Alcester), Margaret Gillespie-(Alcester Chamber of Commerce), Gene Ericson and Rachel Bonine. Carried.

### Resolution

**#UCC 2016-001  
RESOLUTION APPOINTING COMMISSIONER  
OF THE  
SIOUX VALLEY REGIONAL RAILROAD AUTHORITY**

**BE IT RESOLVED:**

That Larry Andrews shall serve as the Commissioner representing Union County as a member of the governing board of the Authority for a three year term.

**BE IT FURTHER RESOLVED:**

That the County Auditor of Union County, South Dakota, shall cause a duly certified copy of this Resolution to be filed with the SVRRA and shall file a copy of this Resolution in the permanent records of Union County, South Dakota.

**CERTIFICATION**

I, the undersigned, the duly qualified and acting County Auditor of Union County, South Dakota, do hereby certify that the above and foregoing resolution was duly adopted by the Union County Board of Commissioners at a regular meeting held on the 5<sup>th</sup> day of January, 2016, upon motion by Ballard, which was seconded by Karpen, with the following members voting:

Aye: Headid, Karpen, Ballard and Ustad

No: none

Absent: Schempp

Upon recording of such vote, the Chairman declared the Resolution adopted and together with the undersigned, County Auditor, executed the Resolution and affixed the official seal.

Motion by Karpen, second by Headid to approve Election Board -Allowance for election precinct workers @ \$150 per day with an additional \$25 for the acting superintendent. Allowance for attending election school @ \$25. Motion carried.

Motion by Headid, second by Ballard to approve the following polling places. Motion

carried.

#### Polling Places

Prec 1 Alcester City Hall-Portion of Alcester Twp; Sioux Valley and Virigina

Prec 2 Alcester City Hall-Alcester City

Prec 3 Union County Courthouse- W. 1 & 3 Elk Point; small portion of E. Elk Point Twp; Richland Township

Prec 4 Big Springs Baptist Church- Brule, Spink and Big Springs Townships

Prec 5 Beresford Public Library-Beresford City W. 1, Prairie, Emmet and portion of Alcester Township

Prec 6 Beresford Public Library-Beresford City W. 2 and W. 3

Prec 7 St. Peter's Community Center-Jefferson Township and portion of Big Sioux Township

Prec 8 Union County Courthouse-Elk Point W. 2 and Elk Point Twp less the portion in E. Elk Point Township

Prec 9 St. Peter's Community Center-Civil Bend Township and Jefferson City

Prec 10 North Sioux City Community Center-North Sioux City Ward 1 and 2

Prec 11 North Sioux City Community Center- North Sioux City Wards 3 & 4 and portion of Big Sioux Township

Prec 12 Blessed Teresa Parish-Dakota Dunes West of the Dakota Dunes Boulevard and portion of Big Sioux Twp

Prec 13 Holy Cross Lutheran Church- Dakota Dunes East of Dakota Dunes Boulevard

#### Meeting time change

Motion by Ballard, second Karpen to change the meeting time on January 19, 2016 to 10:30 a.m. Carried.

#### Agenda and Minutes approval

Motion by Headid, second by Ballard to approve the agenda as amended. Carried.

Motion by Karpen, second by Headid to approve the minutes from December 22, 2015. Carried.

#### Department Head reports

DOE Steckelberg, P & Z Director Henze and Building Supt. Sexton met with the board for department head reports.

#### Pictometry

Motion by Headid, second by Ballard to approve a three-year contract with Pictometry @\$25,189 - 4 inch straight ortho and oblique in the cities and 9 inch straight down ortho oblique imagery over the entire county. Motion carried.

#### Recess

Chairman declared a recess at 9:36-9:42.

#### Highway

PWA Roggow met with the board to discuss various matters.

Motion by Karpen, second by Ballard to approve travel authorization for PWA Roggow to attend the Transportation Advisory Council in Pierre on January 6, 2016. Carried.

#### Executive Session

Motion by Karpen, second Ballard to enter executive session at 10:11 for legal matters. Carried. Chairman declared the board out of executive session at 10:38.

### Recess

Chairman declared a recess at 10:38-10:45. Carried.

### Treasurer

Treasurer Hertel met with the board to discuss a tax payment contract for Dennis and Janene Pinney. Motion by Karpen, second by Ballard to approve contract based on Treasurer Hertel's recommendation. Carried.

Motion by Ballard, second by Headid to approve correcting the salary mistake submitted by Treasurer Hertel for employee Jan Bennett's 2016 salary. Motion carried.

### Executive Session

Motion by Karpen, second Ballard to enter executive session at 10:55 for personnel matters. Carried. Chairman declared the board out of executive session at 11:12.

### Evaluation

Motion by Karpen, second by Headid to authorize the chairman to handle the evaluation of the 4-H personnel as directed. Carried.

### Executive Session

Motion by Karpen, second Ballard to enter executive session at 11:13 for personnel matters. Carried. Chairman declared the board out of executive session at 11:35.

### Legislators

District 16 Representatives Bolin and Anderson met with the board to discuss upcoming legislative session issues.

### Recess

Chairman declared a recess at 12:08-12:15. Carried.

### Extend the meeting

Motion by Karpen, second by Ballard to extend the meeting for 15 minutes. Carried.

### Claims

Motion by Karpen, second by Ballard to approve the following claims. Carried. The following claims have been audited, approved and warrants drawn on the same: The following claims have been audited, approved and warrants drawn on the same: Bi-weekly payroll for 01-08-2016: Auditor \$138.60; Treasurer \$184.80; State's Attorney \$225.00; Public Building \$591.25; Register of Deeds \$659.84; Sheriff \$36,950.65; Nurse \$196.20; WIC \$300.84; Highway \$22,864.10; OASI \$4,754.53. Courthouse payroll for the month of December 2015: Commissioners \$5,075.00; Auditor \$9,688.94; Data Processing \$233.97; Treasurer \$11,599.62; State's Attorney \$19,195.89; Public Building \$4,199.24; Assessor \$11,983.62; Register of Deeds \$6,757.84; Veteran \$1,332.94; Sheriff \$5,016.77; Nurse \$956.06; Jail \$118.63; Extension \$1,383.20; Fair \$1,392.53; Weed \$496.71; Planning & Zoning \$3,730.00; Highway \$7,442.39; EMA \$1,560.03 Coroner \$58.00; OASI \$6,693.16; SDRS \$11,465.55; Wellmark \$43,536.92; Dearborn Nat'l \$324.15.2015 Deductible \$2,692.82; Alkota Cleaning Systems (Supp) \$21.98;

Alliance Communication (Util) \$40.69; AMG Radiology (Care) \$20.00; Beresford Municipal Telephone (Util) \$268.80; Bob Barker (Supp) \$184.61; Brian's Repair (Repair) \$1,083.50; Butler Machinery (Supp) \$483.07; Caterpillar Financial Svc (Pymt) \$2,678.64; Century Business Products (Supp) \$42.45; Century Link (Util) \$3.01; Class C Solutions Group (Supp) \$314.58; Community Health Clinic (Care) \$1,014.65; Counsel (Maint) \$217.09; Cray Huff Law Firm (Pub Def) \$2,477.40; Dakota Dunes NSC Times (Legals) \$277.62; Filter Care (Supp) \$44.80; Jeffrey T Myers (Pub Def) \$2,477.40; Jet Service Ctr (Repair) \$196.05; Katie Johnson, PLLC (Pub Def) \$2,477.40; Kinetic Leasing (Pymt) \$4,224.90; Leader Courier (Legals) \$284.83; Light & Siren (Supp) \$190.00; Mid States Organized Crime Info Ctr (Membership) \$100.00; Northland Products (Supp) \$203.50; Nygren's True Value (Repair/Supp) \$49.76; Office Elements (Supp) \$85.45; Office Systems (Svc Contract) \$198.79; Ollies Drive Inn (Jail Meals) \$9,821.50; Perkins Office Solutions (Supp) \$116.68; Peterson, Stuart, Rumpca & Rasmussen (Pub Def) \$2,477.40; Pictometry International (Prof Svc) \$4,500.00; Pioneer Drug (Drugs) \$189.93; Powerplan (Repair/Supp) \$510.45; Pyle Automotive (Repair) \$94.50; Quill (Supp) \$335.60; SDML Workers' Compensation (Workman's Comp) \$40,194.00; SECOG (2016 Dues) \$15,606.00; Sign Pro (Repair) \$7.00; Sioux City Foundry (Supp) \$323.74; Sioux Falls Two-Way Radio (Repair) \$1,055.73; Sooland Bobcat (Supp) \$41.11; Steinley Real Estate Appraisals (Reg) \$680.00; Storey Kenworthy (Supp) \$328.65; The Schneider Corp (Web Hosting) \$15,810.00; Vast Broadband (Util) \$693.44; Vermillion Ace Hardware (Supp) \$44.98; Wilcox Electric (Repair) \$296.24; Woodbury County Emergency Svcs (Maint) \$2,133.72; Wrenn's Plumbing & Heating (Repair) \$1,056.55; Zuercher Technologies (Maint) \$5,550.00.

Travel Authorization

Motion by Karpen, second by Headid to authorize travel for Commissioners Ustad, Headid and Ballard to attend FEMA meeting in Vermillion on January 13, 2016. Carried.

Adjournment

Motion by Headid, second by Karpen to adjourn at 12:26 p.m. until January 19, 2016 at 10:30 a.m. Carried.

ATTEST: \_\_\_\_\_  
Carol Klumper, Auditor  
Union County

\_\_\_\_\_  
Milton Ustad, Chairman  
Union County Board of Commissioners

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