

January 7, 2014  
Unapproved minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session on January 7, 2014, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present were Jordan, Karpen, Schempp and Ustad. (Neely absent)

Motion by Jordan, second by Ustad to approve the agenda as amended. Carried.

Motion by Jordan, second by Schempp to approve the minutes from December 24, 2013. Carried.

2014 Organizational Meeting

Commissioner Ustad nominated Doyle Karpen for chairman of the Union County Commissioners. Motion by Jordan, second by Schempp that nominations cease.

Commissioner Jordan nominated Milton Ustad for Vice Chairman. Motion by Schempp, second by Jordan that nominations cease. Motions carried.

Motion by Jordan, second by Schempp to approve the following appointments, polling places, depositories, legal newspapers and yearly items. Carried.

County Investment Officer-Myron Hertel, Union County Treasurer;  
Commissioner representatives to SECOG – Schempp and Jordan (Ustad)  
Fair Board Commissioner representatives –Schempp and Ustad;  
Extension Service Commissioner Representatives –Karpen and Ustad;  
American Disabilities Act Coordinators – Karpen, Neely & Dennis Henze;  
South Dakota Housing Authority Commissioner reps.- Ustad and Schempp;  
Juvenile Detention Authority- Jordan and Ustad;  
Public Works Administrator-Raymond Roggow;  
Weed Board- Milton Ustad, Dale Neely, Don Gray, Randy Ronning, Eugene Flynn, Jeff Horner, Richard Green;  
Planning & Zoning-Dan Fullenkamp- 4 year term  
Planning & Zoning Commissioner rep-Neely; (Karpen-alternate)  
LEPC commissioner rep-Karpen and Jordan;  
MPO commissioner representative-Jordan and Karpen,  
Union County Regional Railroad Authority representative- Ustad and Neely;  
Fairboard members- Dan Wiberg, Bruce Ericson, Angela Peirce, Paulette Vanderham, Trisha Rasmussen, Deb Boone, Keith Anderson, Marcy Stene, Mark Dykstra-(City of Alcester), Margaret Gillespie-(Alcester Chamber of Commerce), 3 vacant board member positions  
County Burial/cremation- \$2,000  
Blood draws- \$45  
Election Board -Allowance for election precinct workers @ \$150 per day with an additional \$25 for the acting superintendent. Allowance for attending election school @ \$25.

Polling Places

Prec 1 Alcester City Hall-Portion of Alcester Twp; Sioux Valley and Virigina

Prec 2 Alcester City Hall-Alcester City

Prec 3 Union County Courthouse- W. 1 & 3 Elk Point; small portion of E. Elk Point Twp; Richland Township  
Prec 4 Big Springs Baptist Church- Brule, Spink and Big Springs Townships  
Prec 5 Beresford Public Library-Beresford City W. 1, Prairie, Emmet and portion of Alcester Township  
Prec 6 Beresford Public Library-Beresford City W. 2 and W. 3  
Prec 7 St. Peter's Community Center-Jefferson Township and portion of Big Sioux Township  
Prec 8 Union County Courthouse-Elk Point W. 2 and Elk Point Twp less the portion in E. Elk Point Township  
Prec 9 St. Peter's Community Center-Civil Bend Township and Jefferson City  
Prec 10 North Sioux City Community Center-North Sioux City Ward 1 and 2  
Prec 11 North Sioux City Community Center- North Sioux City Wards 3 & 4 and portion of Big Sioux Township  
Prec 12 Blessed Teresa Parish-Dakota Dunes West of the Dakota Dunes Boulevard and portion of Big Sioux Twp  
Prec 13 Holy Cross Lutheran Church- Dakota Dunes East of Dakota Dunes Boulevard

Commission meetings- held every other Tuesday at 8:30 unless otherwise stated

Legal Newspapers- Leader Courier, Alcester Union & Hudsonite, Beresford Republic and Dakota Dunes North Sioux City Times

Union County depositories- First Dakota National Bank, Liberty Bank, State Bank of Alcester, First Savings Bank, 1st Financial Bank, Security National Bank and SD Public Fund Investment (FIT).

Sick Leave Bank Committee-- Marvin Schempp (commissioner); Tracy Smith (sheriff) Cristy Harkness (highway) and Scott Sexton (courthouse).

Coroner Fees- \$58 per view of body and mileage to be paid the same as other county officials.

#### Executive Session

Motion by Jordan, second by Ustad to enter executive session for personnel at 8:40. Motion carried. Chairman declared the board out of executive session at 9:00 a.m.

#### Monthly Department reports

The following department heads gave their monthly department reports: DOE Steckelberg, Building & Ground Supt. Sexton and Zoning Director Henze.

#### Procedure

Treasurer Hertel met with the board to discuss the procedure to handle the long/short cash in the treasurer's office. Based on legislative audit's recommendation, motion by Jordan, second by Schempp to reset the cash variance from 84.38 to zero and make the transaction from the Treasurer's budget. Carried.

#### Architect

The board met with representatives from FEH to discuss their proposal for the Highway maintenance building.

Recess

Chairman declared a recess at 9:51-9:55.

December Bank Balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER  
December 2013

Total amount of deposits in bank	\$2,074,049.80
Total amount of actual cash	\$4,606.85
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$66,199.93
Investments	\$4,540,401.13
Cash Variance	\$84.38
Credit card outstanding	\$2976.20
Total	\$6,688,318.29

\*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

December Monthly Reports

Clerk of Courts reported \$54,390.23 in fines and fees.

Federal Prisoner & INS room & board fees-\$15,092.36.

Register of Deeds' reported \$10,942 in transfer tax and \$12,646 in fees.

Veterans Service Officer reported 2 individual contacts.

County nurse reported \$33 in donations.

Architects

The board met with Marquis X, Erickson, Yankton, SD, to discuss his proposal for the Highway maintenance building

The board met with representatives from Architecture, Incorporated to discuss their proposal for the Highway maintenance building.

The board met with representatives from Stone Group Architects, Inc. to discuss their proposal for the Highway maintenance building.

Highway

PWA Roggow met with the board to discuss various matters. Motion by Jordan, second by Schempp to authorize travel for PWA Roggow to Pierre, SD for testimony during the legislative session (date to be determined). Motion carried.

Executive Session

Motion by Jordan, second by Ustad to enter executive session to discuss contracts at 11:42 a.m. Carried. Chairman declared the board out of executive session at 11:58 a.m.

Elected Positions

Motion by Jordan, second by Ustad that salaries for all elected officials, incumbent or newly- elected will be the salary listed in the 2014 salary approval list. Carried.

### 2014 Salaries

In accordance with SDCL 6-1-10 the following list of salaries shall be published:  
Monthly:

Ross Jordan-\$995; Doyle Karpen-\$1095 (chairman- \$100); Dale Neely-\$995; Marvin Schempp-\$995; Milton Ustad-\$995 (Commissioners); Jerry Miller-\$6,225.49 (States Attorney); Alexis Tracy- \$4187.78 (Deputy States Attorney); Tina Knudson \$2,172.12 (Office Manager); Cathy Smith-\$2,161.61 (Legal Assistant) Raymond Roggow-\$5,651.15 (Public Works Administrator-4,265.16 & EMA Director-1,385.99); Crystal Harkness-\$3,108.43 (Hwy. Executive Secretary-2,955.92 & EMA-152.51); Dan Limoges-\$4,947.50 (Sheriff); Scott Sexton-\$4,157.66 (Supt. of Buildings and Grounds); Carol Klumper-\$4,263.67; (Auditor); Jackie Sieverding \$3,081.50 (Chief Deputy- 2,955.92 & Technology Assistant-125.58); Cammy Abbey-\$2,355.16 (Deputy I-2250 & Technology Assistant -105.16); Myron Hertel-\$3,782.57 (Treasurer-\$3,662.57, Web-\$120); Linda Roggow-\$2,708.33(Chief Deputy); Janette Bennett- \$2,801.42 (Deputy I); Joy Hemmingson-\$2,147.08 (deputy II) Jana Foltz-\$3,829.67 (Register of Deeds); Colleen Mead-\$2,847(Chief Deputy); Dawn Steckelberg-\$3,202.21(Director of Equalization); Tara Moreland-\$2,085.31(Administrative Assistant); Donelda Golden-\$2,355.18 (Appraiser); Sheri Bousquet--\$2,331.72 (Appraiser); Janet Lingle-\$3,303.13 (Extension -1,369.50 & P/Z assist-63.10 & Weed supervisor-\$491.79; Fair Manager-\$1378.74); Daniel Veatch-\$1314.54 (Veterans Service Officer); Gary Larsen and Don Kniffen \$150 per day (alternate VSO). Dennis Henze-\$3,382.45 (Planning & Zoning); Lisa McInerney \$1059.85 (PT County Nurse-\$942.86, Jail-\$116.99).

### Hourly:

Bonnie Pojunos-\$13.33 (PT Reg. of Deeds Clerk); Jo Hackett- \$12.76 (PT State's Attorney intern); Elden Beeler, Jr.-\$20.37 (Hwy IV); Richard Beeler-\$21.02 (Hwy IVA); Robert Bradshaw-\$19.17 (Hwy III ); Jerrine Collins-\$15.00 PT custodian); Matthew Dennison-\$20.51 (Hwy IV); Ed Donnelly \$15.56 (Hwy III); Jack Kirkebak-\$19.13 (Hwy III); L. Paul Limoges-\$21.89 (Hwy V); Jeff Noteboom-\$19.17(Hwy III); Oliver Morris-\$19.17 (Hwy III); Russell Paulson-\$21.02 (Hwy IVA); Josh Homandberg-\$17.88 (Hwy III); Larry Clark \$16.97 (Hwy III); Derek Lykken \$16.05 (Hwy III); Bob O'Connell-\$15.56 (Hwy II); Doug Irwin-\$13.52 (Hwy III); Darryl Mincks-\$11.63; Michael Bucholz-\$21.17 (Chief Deputy/Investigator); Stephanie Ryan \$16.07 (Deputy II); James Prouty \$16.07 (Deputy II); Jason Westcott \$15.57 (Deputy II); Tracy Smith-\$16.44 (Secretary); Logan Rubida-\$12.70 (Dispatcher II) Judy Oberg-\$19.30 (Communications/911 director ); Sharon Christensen-\$12.97 (Dispatcher II); Anthony Iverson-\$12.97 (Dispatcher II); Neil Leitru-\$14.12 (Dispatcher II); Dave Fedderson-\$12.70 (Dispatcher II); Jon Feller-\$16.24 (Deputy II); Lynn Freeman \$13.66 (Correctional Officer II); Dustin Sharkey \$16.14 (Deputy II); Mary Kriskey \$12.91 (Dispatcher II); Linda Holmes \$13.80 (Correctional Officer I); Sarah Hight \$15.83 (Chief Correctional Officer); Stacy Verdoorn-\$13.41 (Correctional Officer II) Colin Campbell-\$12.91 (Dispatcher II); Shadrick Wulf \$12.70 (transport); Brittany Bennar-\$13.41 (Correctional Officer II); Joshua Bridenstine-\$15.57 (Deputy II); David Harkin

\$13.15(Special Deputy); Bob Brink \$12.70 (Special Deputy); Willis Strawn \$12.70 (transport officer);Brian Hall \$12.70 (special deputy); Cody Braun \$13.06 (Correctional Officer II); Shannon Steckelberg \$13.06 (PT Correctional Officer)Damian Frias \$13.06 (Correctional Officer); Cassandra Ketchelos \$13.06 (Correctional Officer II); Shaun Vincent \$13.06 (FT Correctional Officer); Cora Brandon \$13.06 (PT Correctional Officer); Corey Gunn \$13.06 (PT Correctional Officer) Rumi Weigel-\$12.70 (WIC/Nurse Secretary) Carol Sommervold \$13.00 (PT Treasurer/Auditor Clerk); Planning & Zoning and Weed board members- \$50 per meeting; Jim Christenson- \$58.00 per call- (Coroner). Deputy Coroners- Kelly Staum, Kama Johnson, Bill Pappas- \$58 per call; Jana Hansen (PT custodian) \$13.32.

#### Indigent matter

Motion by Ustad, second by Jordan to approve \$2,000 payment for county burial for UCI 2014-0101. Carried.

#### Claims

Motion by Jordan, second by Schempp to approve the claims as follows. Carried. The following claims have been audited, approved and warrants drawn on the same: Bi-weekly payroll for 01-07-2014: Auditor \$84.00; Treasurer \$336.00; State's Attorney \$608.10; Public Building \$702.00; Register of Deeds \$519.09; Sheriff \$33,497.96; Nurse \$136.44; WIC \$204.66; Highway \$21,704.62; Flood Control \$405.62. Courthouse payroll for the month of December \$2013: Commissioners \$5,075.00; Auditor \$9,265.39; Data Processing \$230.74; Treasurer \$16,077.60; State's Attorney \$14,325.43; Public Building \$4,136.97; Assessor \$9,794.31; Register of Deeds \$6,516.51; Veteran \$1,000.00; Sheriff \$4,835.05; Nurse \$923.47; Jail \$114.58; Extension \$1,362.69; Fair \$1,371.88; Weed \$489.34; Planning & Zoning \$3,578.41; Highway \$7,117.55; EMA \$1,517.92, Coroner \$58.00. Wellmark December 2013 \$42,146.37; Dearborn National December 2013 \$388.93. Alcester Union (Legals/Ad) \$675.12; Alliance Communication (Util) \$188.00; Avery Brothers (Supp) \$726.00; Beresford Municipal Telephone (Util) \$338.72; Beresford Republic (Legals/Ad) \$580.62; Bill Ryan (Prof Svc) \$109.69; Bob Barker (Supp) \$264.25; Boyer Trucks (Repair) \$237.56; Brian Hall (Wash) \$6.00; Butler Machinery (Repair) \$2,088.98; Caterpillar Financial (Payment) \$5,357.28; Century Link (Util) \$2.90; City of Alcester (Util) \$49.57; Community Health Clinic (Care) \$874.90; Country Estates Truck Repair (Maint) \$820.89; Dakota Dunes NSC Times (Legals/Ad) \$790.04; Dakotabilities (Allot) \$360.00; Dan Fullenkamp (Mileage) \$0.74; Dataspec (Supp) \$399.00; Diesel Specialties (Supp) \$189.32; Dr Jim Slattery (Care) \$185.00; Enventis (Util) \$122.70; Homestead Bldg Supplies (Supp) \$43.45; Iowa Office Supply (Maint) \$151.44; Jacks Uniform & Equip (Cloth Allow) \$100.00; Jim Brewster (Mileage) \$14.06; Johnson Feed (Supp) \$13.25; Katie Johnson (Pub Def) \$2,406.71; Knology (Util) \$160.43; Leader Courier (Legals/Ad) \$828.95; Menards (Supp) \$44.40; Michael McGill (MI Board/Pub Def) \$3,145.47; Mobile Electronic Svc (Repair) \$87.45; MPH Industries (Supp) \$6,945.00; Muller Auto Parts (Supp) \$43.96; Nygren's True Value (Repair/Supp) \$106.97; Office Elements (Supp) \$238.92; Office Systems (Copier Contract) \$360.00; Pamela M Scheid (Transcripts) \$42.15; Peterson, Stuart, Rumpca & Rasmussen (Pub Def) \$7,220.13; Pioneer Drug (Drugs/Supp) \$1,499.66; Powerplan (Repair) \$263.89; Printing Plus (Supp) \$502.00; Robert James (Mileage) \$19.24; SD

Assn of County Weed & Pest (Dues) \$50.00; SDML Workers' Compensation (Workman's Comp) \$47,857.00; SDSA (Dues) \$781.97; SECOG (2014 Dues) \$15,211.00; Sioux City Paint & Decorating (Supp) \$33.43; Sioux Laundry (Wash for Jail) \$582.93; Southeast Farmers Coop (Supp) \$27.34; TuDogs Computing (Svc) \$65.00; Union County Electric (Util) \$679.20; Verizon Wireless (Util) \$158.67; Vermeer Equip (Supp) \$39.78; Zuercher Technologies (Maint) \$10,200.00.

Adjournment

Motion by Jordan, second by Ustad to adjourn at 12:05. Carried.

ATTEST: \_\_\_\_\_

Carol Klumper, Auditor  
Union County

\_\_\_\_\_

Doyle Karpen, Chairman  
Union County Board of Commissioners

Published once at the total approximate cost of \_\_\_\_\_.