

January 8, 2013  
Unapproved minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session on January 8, 2013, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present were Jordan, Karpen, Neely, Schempp and Ustad.

Motion by Jordan, second by Ustad to approve the agenda. Carried.

Motion by Jordan, second by Schempp to approve the minutes from December 27, 2012. Carried.

Election of Officers

Chairman Karpen asked for nominations for Chairman. Nomination cast for Doyle Karpen. Motion by Jordan, second by Neely that nominations cease. Carried. Chairman Karpen asked for nominations for Vice-Chairman. Nomination cast for Milton Ustad. Motion by Jordan, second by Neely that nominations cease. Carried.

Organizational meeting

The following items were reviewed for 2013. Motion by Jordan, second by Neely to approve the following appointments: Carried.

2013 Appointments

County Investment Officer-Myron Hertel, Union County Treasurer; Commissioner representatives to SECOG – Schempp, Jordan and Ustad; Fair Board Commissioner representatives –Schempp and Ustad; Extension Service Commissioner Representatives –Karpen and Ustad; American Disabilities Act Coordinators – Karpen, Neely & Dennis Henze; South Dakota Housing Authority Commissioner reps.- Ustad and Schempp; Juvenile Detention Authority- Jordan and Ustad; Public Works Administrator-Raymond Roggow; Weed Board-Milton Ustad, Dale Neely, Don Gray, Randy Ronning, Eugene Flynn, Jeff Horner, Richard Green; Planning & Zoning-David Reiff- 4 year term, Planning & Zoning Commissioner rep-Neely, Doyle Karpen (alternate); LEPC commissioner rep-Karpen and Jordan; MPO commissioner representative-Jordan and Karpen, Union County Regional Railroad Authority representative- Ustad and Neely.

County Burial & Blood Draws, Election board

Motion by Jordan, second by Schempp to approve the following: blood draws to remain at \$45; Election Board -Allowance for election precinct workers @ \$150 per day with an additional \$25 for the acting superintendent. Allowance for attending election school @ \$25. Carried. (county burial addressed later in the meeting)

Polling Places

Motion by Jordan, second by Neely to approve the following voting precincts. Carried.

Prec 1 Alcester City Hall-Portion of Alcester Twp; Sioux Valley and Virigina

Prec 2 Alcester City Hall-Alcester City

Prec 3 Union County Courthouse- W. 1 & 3 Elk Point; small portion of E. Elk Point Twp; Richland Township

Prec 4 Big Springs Baptist Church- Brule, Spink and Big Springs Townships

Prec 5 Beresford Public Library-Beresford City W. 1, Prairie, Emmet and portion of Alcester Township

Prec 6 Beresford Public Library-Beresford City W. 2 and W. 3

Prec 7 Union County Courthouse-Elk Point W. 2 and Elk Point Twp less the portion in E. Elk Point Township

Prec 8 St. Peter's Community Center-Jefferson Township and portion of Big Sioux Township

- Prec 9 St. Peter's Community Center-Civil Bend Township and Jefferson City
- Prec 10 North Sioux City Community Center-North Sioux City Ward 1 and 2
- Prec 11 North Sioux City Community Center- North Sioux City Wards 3 & 4 and portion of Big Sioux Township
- Prec 12 Holy Cross Lutheran Church- Dakota Dunes East of Dakota Dunes Boulevard
- Prec 13 Blessed Teresa Parish-Dakota Dunes West of the Dakota Dunes Boulevard and portion of Big Sioux Twp

Commission meetings

Motion by Jordan, second by Ustad to approve the Commission Meetings-officially held every other Tuesday at 8:30 a.m. unless otherwise stated. Carried.

Legal Newspapers

Motion by Jordan, second by Neely to approve the following as legal newspapers: Leader Courier, Alcester Union & Hudsonite, Beresford Republic and Dakota Dunes North Sioux City Times. Carried.

Depositories

Motion by Schempp, second by Jordan to approve the following as Union County depositories: Bank 360, Liberty Bank, State Bank of Alcester, 1st Savings Bank, 1st Financial Bank, Home Federal Bank, Security National Bank and SD Public Fund Investment (FIT). Carried.

Coroner Fees

Motion by Jordan, second by Neely to approve the following: Coroner fees remain the same at \$58 per view of the body and mileage to be paid the same as other county officials. Carried.

Sick Leave Bank Committee

Motion by Ustad, second by Karpen to approve the following members on the sick leave bank committee: Marvin Schempp (commissioner); Tracy Smith (sheriff) Cristy Harkness (highway) and Scott Sexton (courthouse). Carried.

Fairboard

Motion by Ustad, second by Neely to approve the following members on the fairboard: Chris Hongslo, Dan Wiberg, Paulette Vanderham, Janelle O'Connor, Bruce Ericson, Trisha Rasmussen, Deb Boone, Josh Winqvist, Keith Anderson, Angela Peirce, Marcy Stene, Mark Dykstra (city of Alcester rep); Margaret Gillespie- (Alcester Chamber of Commerce rep) County Commissioners Milton Ustad and Marvin Schempp. Carried.

December Monthly Reports

- Clerk of Courts reported \$37,701.63 in fines and fees.
- Federal Prisoner & INS room & board fees-\$11,755.86.
- Register of Deeds' reported \$16,214.50 in transfer tax and \$15,551 in fees.

Bank Balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER  
December 2012

Total amount of deposits in bank	\$144,571.26
Total amount of actual cash	\$1861.02

Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$77,061.52
Investments	\$5,418,746.09
Cash Variance	-\$20.54
Credit card outstanding	\$4,234.96
Total	\$5,646,454.31

\*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

#### New-Hires

Motion by Ustad, second by Neely to approve the following new hires: Deputy Treasurer Joy Hemmingson effective January 7, 2013 @\$2,024.67 per month; Veterans' Service Officer Daniel Veatch effective January 3, 2013 @\$1,000 per month. Carried.

#### 2013 Salaries

Motion by Ustad, second by Jordan to approve the following weed salaries for 2013: Weed Supervisor (Janet Lingle) \$489.34; Field Supervisor-\$15 per hr; Assistant Supervisor- \$13.39 per hr; Sprayers- \$11.00 per hour. Carried.

Motion by Schempp, second by Ustad to approve and list the 2013 salaries in accordance with SDCL 6-1-10. Carried.

#### Monthly:

Ross Jordan-\$995; Doyle Karpen-\$1095 (chairman- \$100); Dale Neely-\$995; Marvin Schempp-\$995; Milton Ustad-\$995 (Commissioners); Jerry Miller-\$6,00.59 (States Attorney); Alexis Tracy- \$4076.50 (Deputy States Attorney); Tina Knudson \$2,129.32 (Office Manager); Cathy Smith-\$2,119.02 (Legal Assistant) Raymond Roggow-\$5,568.72 (Public Works Administrator-4,202.13 & EMA Director-1,366.59); Melissa Dawdy-2,203.42 (Hwy. Adm. Assistant); Crystal Harkness-\$3,066.75 (Hwy. Executive Secretary-2,915.42 & EMA-151.33); Dan Limoges-\$4,835.05 (Sheriff); Scott Sexton-\$4,136.97 (Supt. of Buildings and Grounds); Carol Klumper-\$4,183.38; (Auditor); Jackie Sieverding \$3,064.85 (Chief Deputy-2,939.27 & Technology Assistant-125.58); Cammy Abbey-\$2,247.90 (Deputy I-2,142.74 & Technology Assistant -105.16); Myron Hertel-\$3,702.28 (Treasurer-\$3,582.28, Web-\$120); Linda Roggow-\$2,583.33(Chief Deputy); Janette Bennett- \$2,705.58 (Deputy I); Marti O'Dea-\$2,205.25; (Deputy II); Joy Hemmingson-\$2,024.67 (deputy II) Jana Foltz-\$3,749.34 (Register of Deeds); Colleen Mead-\$2,767.17(Chief Deputy); Dawn Steckelberg-\$3,154.89(Director of Equalization); Tara Moreland-\$2,044.42(Administrative Assistant); Donelda Golden-\$2,309.00 (Appraiser); Sheri Bousquet--\$2,286.00 (Appraiser); Janet Lingle-\$3,286.70 (Extension -1,362.69 & P/Z assist-62.79 & Weed supervisor-\$489.34; Fair Manager-\$1,371.88); Ron Jenkins(prorated) (Veterans Service Officer); Daniel Veatch-\$1000.00 (Veterans Service Officer). Dennis Henze-\$3,365.62 (Planning & Zoning); Lisa McInerney \$1,038.05 (PT County Nurse-\$923.47, Jail-\$114.58).

#### Hourly:

Bonnie Pojunos-\$13.31 (PT Reg. of Deeds Clerk); Alice Card-\$13.67 (PT custodian); Jo Hackett- \$12.45 (PT State's Attorney intern); Elden Beeler, Jr.-\$20.12

(Hwy IV); Richard Beeler-\$20.66 (Hwy IVA); Robert Bradshaw-\$18.92 (Hwy III ); Jerrine Collins-\$14.20 PT custodian); Matthew Dennison-\$20.26 (Hwy IV); Ed Donnelly \$15.06 (Hwy III); Jack Kirkebak-\$18.88 (Hwy III); L. Paul Limoges-\$21.79 (Hwy V); Jeff Noteboom-\$18.92(Hwy III); Oliver Morris-\$18.92 (Hwy III); Russell Paulson-\$20.92 (Hwy IVA); Josh Homandberg-\$17.38 (Hwy III); Larry Clark \$16.47 (Hwy III); Derek Lykken \$15.55 (Hwy III); Bob O'Connell-\$15.06 (HwyII); Doug Irwin-\$12.76 (Hwy III); Darryl Mincks-\$10.14; Michael Bucholz-\$20.55 (Chief Deputy/Investigator); Stephanie Ryan \$15.60 (Deputy II); Thomas Moore \$15.46 (Deputy II); James Prouty \$15.60 (Deputy II); Sara Beatty \$13.02 (Correctional Officer II); Tracy Smith-\$15.96 (Secretary); Logan Rubida-\$12.59 (Dispatcher II) Troy Stephens-\$15.95(Chief Jailer); Judy Oberg-\$18.74 (Dispatcher I); Sharon Christensen-\$12.59 (Dispatcher II); Anthony Iverson-\$12.59 (Dispatcher II); Neil Leitru-\$13.71 (Dispatcher II); Dave Fedderson-\$12.14 (Dispatcher II); Ruth Kennedy-\$12.14 (Dispatcher II); Joshua Lee-\$15.62 (Deputy II); Jon Feller-\$15.77 (Deputy II); Lynn Freeman \$13.26 (Correctional Officer II); Dustin Sharkey \$15.67 (Deputy II); Mary Kriskey \$12.53 (Dispatcher II); Linda Holmes \$13.40 (Correctional Officer I); Sarah Hight \$13.02 (Correctional Officer II); Stacy Verdoorn-\$13.02 (Correctional Officer II) Colin Campbell-\$12.53 (Dispatcher II); Shadrick Wulf \$13.02 (Correctional Officer II); Brittany Bennar-\$13.02 (Correctional Officer II); Joshua Bridenstine-\$13.02 (Correctional Officer II); Jeffrey Heaton \$12.85 (PT Correctional Officer II) ; Andrew Hansen \$12.85 PT Correctional Officer II; Joshua Pacheco-\$12.85 PT Correctional Officer II; David Harkin \$12.77(Special Deputy); Bob Brink \$11.43 (Special Deputy); David Swanson \$10.47 (Special Deputy); James Hurst \$10.22 (Special Deputy); Russel Golden \$10.22 (Special Deputy); Lisa Schenzel \$10.22 (Special Deputy); Rumi Weigel-\$11.37 (WIC/Nurse Secretary); Carolyn Butler-\$11.04 (PT Treasurer/Auditor Clerk); Planning & Zoning and Weed board members- \$50 per meeting; Jim Christenson- \$58.00 per call- (Coroner). Deputy Coroners- Kelly Staum, Robert Saylor, Jim Pappas- \$58 per call; Weed Field Supervisor- \$15.00; Assistant Supervisor- \$13.39; Sprayers- \$11.00.

#### Old Business

Chairman Karpen discussed visiting with various utility departments about the Cloud.

#### County Burial

Motion by Jordan, second by Neely to set the county burial/cremation payment to be a maximum of \$2,000. Carried.

#### New Business

Discussion took place on the 2013 goals including: IQ Bid, hanging projector, compensation board, Pictometry use, room organization, basement restructure, old jail, committee for salary ranges according to job description.

#### Sheriff

Sheriff Limoges reported that the new panic system is in and ready to surplus the old system. The board discussed having the Sheriff purchase more buttons so every office is equipped with a device. Sheriff discussed some of his staff leaving for the military reserves and requests three temporary part-time jailers to cover the hours. Motion by Jordan, second by Ustad to allow

up to three employees to cover the necessary hours for the absences during the military leave. Carried.

#### Surplus

Motion by Neely, second by Schempp to surplus the former courthouse security system. Carried.

#### Department Head Monthly Reports

The following departments met with the board for their monthly reports: Director of Equalization Steckelberg, Veteran's Service Officer Jenkins and Veatch (Jenkins indicated that January 15 would be his last day). Motion by Ustad, second by Neely to accept the retirement of Ron Jenkins as Union County Veteran's Service Officer. Carried.

Continuing with reports: Supt. of Building and Grounds Sexton, PWA Roggow and Zoning Director Henze.

#### Recess

Chairman declared a recess at 10:06 until 10:13.

#### Public Works

PWA Roggow discussed the rural addressing maintenance costs as they are no longer eligible 911 expenses, should be paid from Emergency Management budget.

Motion by Schempp, second by Ustad to approve the application for water line permit under County Secondary Rd. #7 (Sawyer Road) from Mark Chicoine. Carried.

#### Executive Session

Motion by Jordan, second by Neely to enter executive session at 10:27 to discuss legal matters. Carried. Chairman declared the board out of session at 10:55.

#### Planning & Zoning

Discussion took place regarding the possibility of hiring a GIS coordinator and possible combination technology coordinator.

#### States Attorney

SA Miller was present for discussion.

#### Claims

Motion by Schempp, second by Jordan to approve the following claims. Carried. The following claims have been audited, approved and warrants drawn on the same: Bi-weekly payroll for 01-11-13: Treasurer \$225.12; State's Attorney \$501.00; Public Building \$371.56; Register of Deeds \$322.07; Sheriff \$34,182.40; WIC \$273.36; Highway \$19,427.39; Flood Control \$1,016.65 EMA \$33.02. Alliance Communication (Maint) \$186.69; Beresford Republic (Ad) \$668.38; Brian Mckee Backhoe Service (Repair/Excise Tax) \$768.00; Brock White C. (Repair) \$39.92; Bullberry Systems Inc (Maint) \$9,150.00; Carmen Borns (Subpoena) \$40.72; Cathy Rehfuss (MI Hearing) \$9.00; Century Link (Util) \$2.94; Chesterman Co (Supp) \$121.00; City Of Alcester (Util) \$57.38; City Of Vermillion (Supp) \$307.80; Clay Rural Water System (Util) \$404.40; Clay-Union Electric Corp (Util) \$561.37; Cloverleaf Farms (Ditch Work) \$840.00; Colleen Mead (Deductible) \$209.17; Country Estates (Maint) \$236.70; Dakota Dunes North Sioux City Times (Legals/Ads) \$1,005.17; Dakotabilities (Allotment) \$360.00;

Hickory Tech (Util) \$122.70; Iowa Office Supply (Supp) \$169.65; Jacks Uniform (Clothing Allow) \$319.85; Jones Food Ctr (Supp) \$16.54; Juror Fees \$429.18 Karen Swanda (MI Hearing) \$9.00; Katie Johnson PLLC (Pub Def) \$2,359.51; Knology (Util) \$192.15; Leader Courier (Ad) \$1,048.45; Lucy Lewno (MI Hearing) \$129.70; Matheson (Supp) \$121.78; Michael McGill (MI Board) \$2,527.61; Mid States Organized Crime (Membership) \$100.00; Midwest Wheel Co (Repair) \$168.20; Mobile Electronic Svc (Maint) \$95.00; Office Elements (Supp) \$42.40; Ollies Drive Inn (Meals for Jail) \$8,244.35; Pamela M Scheid (Transcripts) \$250.00; Pat Walsh (Ditch Work) \$160.00; Pennington Co Jail (Transport) \$116.35; Perkins (Supp) \$68.66; Peterson, Stuart, Rumpca & Rasmussen (Pub Def) \$7,078.53; Pioneer Drug (Drugs) \$862.83; Quill Corp (Supp) \$81.49; Sams Club (Supp) \$20.57; SD State Health Lab (BL Draws) \$175.00; SDML Workers' Compensation (Workman's Comp) \$44,898.00; SECOG (2013 Dues) \$14,892.00; Shepherd Reporting (MI Hearing) \$13.75; Sheriff of Woodbury Co (Return) \$50.60; Sioux Falls Two-Way Radio (Maint) \$180.00; Sioux Laundry Inc (Wash for Jail) \$695.13; Siouxland Humane Society (Care) \$37.00; Siouxland Lock & Key (Supp) \$4.20; Skylar Lyman (Subpoena) \$20.74; State of South Dakota (Phone) \$256.29; The Schneider Corp (Web Hosting) \$8,460.00; TuDogs Computing (Repair) \$90.00; Union Co Electric (Util) \$734.40; Woodbury Co Disaster & (Maint) \$2,492.44; Yankton Automotive Machine (Repair) \$330.60; Yankton Co Sheriff (Return MI) \$25.00.

Register of Deeds

ROD Foltz met with the board to discuss trading in three computers on the purchase of three new computers. Foltz will receive a quote from the vendor and have the board surplus the computers at the appropriate time.

Adjournment

Motion by Jordan, second by Neely to adjourn until January 22, 2013. Carried.

ATTEST: \_\_\_\_\_  
Carol Klumper, Auditor  
Union County

\_\_\_\_\_  
Doyle Karpen, Chairman  
Union County Board of Commissioners

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