

July 18, 2017  
Unapproved minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session on July 18, 2017, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present were Dailey, Joffer, Headid, Kimmel and Ustad.

Motion by Headid, second by Dailey to approve the agenda. Carried.

Motion by Joffer, second by Kimmel to approve the minutes from the July 5, 2017 meeting. Carried.

Bank Balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

June 2017

Total amount of deposits in bank	\$6,970,217.61
Total amount of actual cash	\$6,022.53
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$32,918.19
Investments	\$4,624,394.19
Cash Variance	\$10.18
Credit card outstanding	\$7,176.16
Total	\$11,640,738.86

\*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

May & June Reports

Register of Deeds' reported \$6,878.00 in transfer tax and \$11,882.00 in fees.

Federal Prisoner, out-of-county & INS \$38,217.63 room & board fees.

Veteran Service officer reported 30 (May); 29 (June) individual contacts.

Clerk of courts- \$31,887.62 (May); \$28,877.58 (June).

Resignation

Motion by Kimmel, second Dailey to accept the resignation of Damian Frias f-t jailer effective July 14, 2017 and Michael Edward effective June 28, 2017. Carried.

New Hire

Motion by Headid, second by Joffer to approve the following; Highway Superintendent Jerry Buom-effective July 24, 2017 @ \$64,500.00, Deputy Treasurer Jennifer Clarey-effective July 11, 2017 @ \$26,754 per year, Marti O'Dea p-t temporary in Treasurer office July 10, 2017 @ \$16.15. Evan Spindler from p-t jailer to f-t jailer July 16, 2017. Carried.

Personnel

Motion by Joffer, second by Headid to leave Highway Supt Limoges at the same wage until Oct 17, 2017, he will be compensated for training of the new Highway Supt. Carried.

## 2018 Budget

Discussion. There was more discussion later in the meeting.

## Conservation District

Motion by Joffer, second by Headid to send a letter to the Conservation District to inform them that the County Commissioners are requesting the Financial Reports for the past three years. These reports need to be received in our office by 07-28-2017. If they are not received, the request for funding to the Union County Soil District will be removed from the 2018 budget process. Carried

## Department Head Report

Extension/Fair/ Weed Lingle reported on the buildings at the fairgrounds. Nurse McInerney gave an update on vaccinations and other programs. Andy Minihan reported on drought condition, evacuation plans and other matters.

## Recess

Chairman declared a recess from 9:47 to 9:54.

## Highway

Hwy. Supt. Limoges met with the board to discuss various matters. Motion by Headid, second by Joffer to authorize chairman Ustad to sign certificate of completion for North Park Bridge. Carried.

## State's Attorney

State's Attorney Miller met with the board to discuss various matters.

## Executive Session

Motion by Headid, second by Kimmel to move into executive at 10:15 for legal matters. Carried. Chairman declared the board out of executive session at 11:08.

## Recess

Chairman declared a recess from 11:08 to 11:12.

## Jailers

Sheriff Limoges met with the commissioners to discuss the moving of Jailers from class A to class B for SDRS. Sheriff Limoges explained to the commissioners that there were a couple of things that need to happen first. The first being commissioners would have to agree and sign off allowing the change. Motion by Joffer, second by Daily to sign the agreement. Carried. The agreement will be sent into SDRS for their approval in September.

### Legislative audit closing 2015-2016

Jessica Huber met with the board to discuss the final report on the audit performed by the State Dept of Legislative Audit. Huber stated that the audit went well with a few items that will be noted in the final report regarding deposit should be made by the 15<sup>th</sup> of the month, agency funds not cleared at the end of the month, unclaimed property, delinquent taxes and surplus cash.

Motion by Joffer, second by Headid to sign letter that was present to the Commissioner from State Dept of Legislative Audit. Carried.

### Executive Session

Motion by Kimmel, second by Dailey to move into executive at 11:23 for legal matters. Carried. Also present were Anthony Lamb, Jerry Miller, Dan Limoges and Judy Oberg. Chairman declared the board out of executive session at 11:56.

Motion by Joffer, second by Headid to dismiss the lawsuit Union County Commissioner has against the Cities for dispatch service without prejudice. Carried.

### Claims

Motion by Headid, second by Kimmel to approve claims. The following claims have been audited, approved and warrants drawn on the same: Bi-Weekly payroll for 07-21-2017: Auditor \$693.00; State's Attorney \$952.80; Care of Poor \$90.62; Public Building \$785.46; Register of Deeds \$673.65; Sheriff \$14,281.71; Jail \$16,152.62; Communications \$10,952.11; WIC \$356.48; Fair \$528.22; Weed \$3,083.72; Highway \$23,500.95; EMA \$829.19; OASI \$5306.45. Alliance Communication (Util) \$226.15; Angela Peirce (Mileage) \$22.68; Arctic Ice (Supp) \$25.00; Avery Brothers (Repair) \$104.00; Beresford Municipal Telephone (Util) \$273.56; Bierschbach (Supp) \$99.60; Bruce Ericson (Mileage) \$15.96; Butler Machinery (Repairs/Supp) \$567.89; Campbell Supply (Repairs) \$103.47; Century Link (Util) \$381.96; Chesterman (Water) \$220.00; City of Alcester (Util) \$67.18; City of Elk Point (Util) \$5,901.05; Class C Solutions (Supp) \$28.66; Convergint Tech (Supp) \$130.40; Counsel (Maint) \$14.51; Crop Production Svc (Supp) \$3506.95; Cut-Rate Batteries (Supp) \$280.80; Dakota Dunes NSC Times (Pub) \$112.00; Dakotabilities (Allotment) \$360.00; Dawn Steckelberg (Per Diem) \$11.00; Dean Schaefer (Transcript) \$150.00; Dr. Jim Slattery (Care) \$285.00; Elk Point Ace Hardware (Supp) \$26.99; Erin Handke (Mileage) \$339.36; Fastsigns (Supp) \$63.04; Filter Care (Supp) \$12.50; Five Star Awards (Supp) \$452.00; Frieberg, Nelson, & Ask (Pub Def) \$3,352.80; Gene Ericson (Mileage) \$77.28; Good Times Ent (2017 Fair Exp) \$400.00; Governors Inn (Lodging) \$163.90; Hodges Badge (Supp) \$617.95; I-State Truck Ctr (Repairs) \$16.75; Inland Truck (Supp) \$103.96; Jack's Uniform (Cloth Allow) \$176.90; Jeff's Lawn Care (Repair) \$665.37; Jeffrey T Myers (Pub Def) \$3,352.80; Johnson Engineering (Engineering) \$11,925.18; Jones Food Ctr. (Supp) \$18.09; Katie Johnson (Pub Def) \$3,352.80; L & L Builders (Building) \$5,732.00; Leader Courier (Pub) \$112.00; Lewis Drug (Drugs) \$148.85; Lincoln Co (Mileage) \$192.60; Lindsay Hayes (Judging) \$49.70; Lucy Lewno (MI Hearing) \$73.50; Mcleods (Supp) \$39.78; Michael Dailey (Mileage) \$75.60; Michael McGill (Prof Serv) \$634.84; Microfilm Imaging (Repair) \$155.00; MidAmerican (Util) \$110.31; Milton Ustad (Mileage/Per Diem) \$84.30; Minnehaha Co Reg'l Juv. Detention (Care) \$3,300.00; Myrl & Roys

Paving (Supp) \$51,953.72; Noll Collection (Collections) \$1.50; Northland Products (Supp) \$993.75; Office Elements (Supp) \$49.90; Ollies (Meals) \$13,786.40; One Office Solution (Supp) \$166.98; Pedersen Machine (Repairs/Supp) \$414.69; Pete's Produce (Repair) \$69.76; Peterson, Stuart, Rumpca & Rasmussen (Pub Def) \$2,514.60; Pharm Chem (Supp) \$514.80; Pomp's Tire Svc (Supp) \$1,960.00; Powerphone (Training) \$129.00; Premier Comm (Util) \$266.86; Pyle Automotive (Maint) \$74.45; Quill (Supp) \$322.73; Rachel Okane (Mileage) \$17.64; Ramkota (Rooms) \$237.00; Richard Headid (Mileage) \$26.88; Riverside Tech (Supp) \$674.00; Roto Rooter (Repair) \$125.50; Sara Beatty (Supp) \$19.75; SD Dept of Labor (Unemployment) \$1,305.42; SD Dept Transportation (Pro Rata Share) \$68,936.75; SDVSOA (Membership) \$50.00; Servall (Towel Svc) \$33.28; Sioux Laundry (Jail Meals) \$713.90; State of SD (Uilties) \$91.85; State Treasurer (Sales Tax) \$271.65; Sturdevant's Auto Parts (Repair/Supp) \$219.79; Thomson Reuters (Supp) \$689.50; Tom Kimmel (Mileage/Per Diem) \$38.52; Trisha Rasmussen (Mileage) \$22.68; Vast Broadband (Util) \$180.95; Verizon (Maint) \$1039.94; William D. Pappas (Mileage) \$13.44; Woodbury Co Starcomm (Maint) \$958.27; Ziegler (Repair) \$52.97.

Adjournment

Motion by Kimmel, second by Headid to adjourn at 12:13 p.m. until August 1, 2017. Carried.

ATTEST:

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Jackie Sieverding, Auditor  
Union County

\_\_\_\_\_  
Milton Ustad, Chairman  
Union County Board of Commissioners

Published once at the total approximate cost of\_\_\_\_\_.