

1
Tuesday
June 1
2010

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2010							July 2010						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
30	31				1						1	2	3
2	3	4	5	6	7	8	4	5	6	7	8	9	10
9	10	11	12	13	14	15	11	12	13	14	15	16	17
16	17	18	19	20	21	22	18	19	20	21	22	23	24
23	24	25	26	27	28	29	25	26	27	28	29	30	31

- ✓ Task Completed
- Planned Forward
- ✗ Task Deleted
- Delegated Task
- In Process

APPOINTMENT SCHEDULE

6	
7	
8	8:30 Public input
9	9:30 Treas. Hertel <input checked="" type="checkbox"/> 9:45 Malt Bev. License Hearing
10	Highway <input checked="" type="checkbox"/> P & Z update States Atty
11	
12	

↓	ABC	PRIORITIZED DAILY TASK LIST
	A1	approve agenda
	A2	approve minutes
	B1	Letter of support Bennett Co. <input checked="" type="checkbox"/>
	B2	Liability Insurance <input checked="" type="checkbox"/>
	B3	Personnel <input checked="" type="checkbox"/>
	B4	VSO request <input checked="" type="checkbox"/>
	C1	Correspondence <input checked="" type="checkbox"/>
	D1	approve claims
	D2	Old Business
	D3	New Business

Task Note: [Letter of support Bennett Co.]
 regarding 911

Task Note: [Liability Insurance]
 discuss liability quotes

Task Note: [Personnel]
 Justin Keagan-temporary May 18@ \$10.50 (assessor's office)

Task Note: [VSO request]
 request Board approval to have Don Kniffen (and/or Gary Larsen) to cover the Veteran Service office from 6 through 13 July, to attend two weeks of courses at USD.

request Board approval to have Don Kniffen accompany RJ to the state's annual Veterans Benefits training in Pierre, 30 Aug to 1 Sep. The cost would include his salary, \$93 for lodging, and \$61 per diem. He can ride with RJ or Gary Larsen. RJ expenses are covered by the state. The office would only be closed on 31 Aug.

Task Note: [Correspondence]
 Dept. of Education-Scott School approved plan
 FEMA-Sharon Sanders contact (copy)
 Union County board of Health-33175 479th St. (4 copies)
 Proposal to dissolve Greater Hoyt

Appointment Note: [9:30 Treas. Hertel]
 tax payment contract request for Kimberly Keiser.

Appointment Note: [Highway]
 agenda (copy)