

March 14, 2017
Unapproved
Union County Commissioners

The Union County Board of Commissioners met in regular session March 14, 2017, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Dailey, Headid, Joffer, Kimmel, and Ustad.

Motion by Headid, second by Dailey to approve the agenda as amended. Carried.

Motion by Joffer, second by Kimmel to approve the minutes from February 28, 2017. Carried.

Bank Balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER
February 2017

Total amount of deposits in bank	\$5,985,207.92
Total amount of actual cash	\$5,710.96
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$61,800.53
Investments	\$4,616,336.95
Cash Variance	\$527.75
Credit card outstanding	\$3,430.48
Total	\$10,673,014.59

*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

February Reports

Register of Deeds' reported \$4,235.50 in transfer tax and \$10,023 in fees.

County Nurse \$0 in donations.

VSO reported 19 individual contacts.

Federal Prisoner & INS room & board fees-\$22,189.72.

Clerk of Courts reported \$31,262.47 in fines and fees.

Personnel

Motion by Kimmel, second by Headid to approve the salary increase for Marilyn Trefz, Welfare Director/States Attorney Assistant, @ .50 per hour (\$15.76) effective March 12, 2017. Carried.

Zuercher contract

Commissioner Headid discussed a MOU with North Sioux City to allow NSC to piggyback on the county contract with Zuercher. More discussion to follow.

Travel Authorization

Motion by Joffer, second by Headid to approve travel authorization for Sheriff deputy Westcott to attend SOIA conference in Deadwood on April 24-25. Carried.

Executive Session

Motion by Headid, second by Dailey to enter executive session at 8:49 for personnel. Carried.

Chairman declared the board out of session at 8:59.

Department Head Reports

DOE Steckelberg, Nurse McInerney and Supt. of Bldgs. and Grounds Sexton presented their monthly reports.

Recess

Chairman declared a recess at 9:27 to 9:30.

Highway

Hwy. Supt. Limoges met with the board to discuss various matters.

Motion by Headid, second by Dailey to authorize Supt. Limoges to order motor grader using the Brule Township bid. Motion carried.

Members from Emmet Township board, Randy Ronning and Jeff Kaiser, met with the board requesting assistance from the county due to the detour during the bridge construction (470 Ave. and 472nd Ave, 307 St. and 309 St). Following discussion, motion by Joffer, second by Headid to reimburse Emmet Township \$6,000 for unexpected consequences due to construction of two bridges in two years. Motion carried.

Annual Bid Letting results

Motion by Headid, second by Kimmel to approve the following bids for supplies as recommended by Supt. Limoges. Carried.

Item #1- Liquid Asphalt. Jebro and Flint Hills (MC-70/CRS-2P)

#Item#2 Asphalt Concrete to all bidders based on geographic location- Myrl and Roy's, Barkley and Knife River. (Other bidder-Concrete Materials)

Item #3 - Metal Culverts- to Metal Culvert (Riveted) and True North (Spiral).

Item #4- Concrete Culverts – to Hancock, Forterra and Cemcast.

Item #5-Concrete Bridge Beams- to Forterra.

Item #6 -Ice Sand- to L. G. Everist.

Item #7- Cover Aggregate- to L. G. Everist.

Item #8 Riprap – to LG Everist –FOB Hawarden due to location.

Item #9- Steel Bridge Decking & Piling- to True North Steel.

Item #10- Magnesium Chloride- to Z & S. Other bidder-Marx.

Item #11-Bridge Work- to Hollaway.

Item #12- Joint Sealant- to Bierschbach. Other bidder- Brock White and Midstates.

Chip seal bid to Topkote @ \$4,275 per mile - total \$108,585. (Road Guy also bid @\$4,514 per mile- Total \$114,655.60 and Bituminous Paving @\$6,500 per mile- Total \$1,165,100).

Further details available upon request from Union County Highway Department or County Auditor's office.

Highway

Motion by Dailey, second by Joffer to approve the 5-year plan as presented by Supt. Limoges. Motion carried.

Motion by Headid, second by Kimmel to authorize the chairman to approve and sign the

following resolution. Carried.

**Resolution #HD2017-02
BRIDGE REINSPECTION
PROGRAM RESOLUTION**

FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, Title 23, Section 151, *United States Code* and Title 23, Part 650, Subpart C, *Code of Federal Regulation*, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, **Union County** is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County requests SDDOT to hire **Johnson Engineering** for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this **14** day of **March, 2017**, at Elk Point, South Dakota.

States Attorney

SA Miller met with the board to discuss a lien compromise request and property near the fairground that will be available at auction.

TIF-Golden Circle

Jeff Dooley, Dean Dykstra, Bart Connelly and Chris Bogenrief met with the board to discuss the TIF in Dakota Dunes – parking lot project @ \$500,000.

Motion by Headid, second by Kimmel to authorize advertising for bids according to the schedule in the presentation. Motion carried.

Sheriff

Sheriff Limoges met with the board to discuss placing the 2009 Crown Victoria on Karpen's Auction Sale.

Discussion took place on out-of-county prisoner fees. Motion by Joffer, second by Headid to set the fee at \$65 per day, effective April 1, 2017, for out-of-county prisoners housed in the Union County jail. Carried.

Wellmark

Theresa Kocer, Wellmark, met with the board to discuss renewal for county employee health insurance.

Joint Cooperative Agreement for Software and Implementation Services

Motion by Joffer, second by Kimmel to authorize the chairman and auditor to sign the agreement when completed by the States Attorney. (Zuecher Technologies) Carried.

Recess

Chairman declared a recess at 11:49 – 11:55.

Treasurer

Treasurer Hertel met with the board to discuss various IT matters. Motion by Headid, second by Dailey to allow the purchase and update of a cabinet for the IT equipment located in the basement. Carried.

Email exchange was discussed.

Range change

Motion by Kimmel, second by Dailey to add part-time seasonal employees to Range 1. Motion carried.

Claims

Motion by Headid, second by Joffer to approve the claims as presented. Carried.

The following claims have been audited, approved and warrants drawn on the same: Bi-weekly payroll for 03-17-2017: Auditor \$300.51; Treasurer \$372.06; State's Attorney \$537.80; Care of Poor \$91.56; Public Building \$1,022.58; Register of Deeds \$639.97; Sheriff \$12,091.13; Jail \$13,289.61; Communications \$10,089.59; Nurse \$210.98; WIC \$356.48; Highway \$21,062.42; Flood Control \$201.08; EMA \$1,094.34; OASI \$4,694.02. Alliance Communication (Util) \$276.64; Assn of SD County Weed & Pest (Dues) \$150.00; Beresford Municipal Telephone (Util) \$270.40; Brian's Repair (Maint) \$248.92; Butler Machinery (Repair/Supp) \$1,230.88; Canfield Business Interior (Supp) \$330.89; Century Link (Util) \$381.44; Certified Testing Svcs (Testing) \$456.00; Chesterman (Water) \$232.00; City of Alcester (Util) \$69.08; Clay-Union Electric (Util) \$423.97; Community Health Clinic (Care) \$314.60; Concrete Materials (Supp) \$527.36; Convergent Technologies (Maint) \$200.00; Cornhuskers International (Supp) \$20.38; Counsel (Maint) \$14.09; Dakota Dunes NSC Times (Publishing) \$95.58; Dakota Rigger & Tools (Repair/Supp) \$271.34; Election Systems & Software (Maint) \$6,294.00; Fastenal (Supp) \$55.98; Fastsigns (Fair Exp) \$48.23; Filter Care (Supp) \$98.15; Frantzen Reporting (Transcript) \$182.00; Frieberg, Nelson, & Ask (Pub Def) \$3,352.80; Gary's Tree Svc (Prof Svc) \$575.00; I-State Truck Ctr (Repair) \$144.23; IAFE (Supp) \$10.00; Independent Radiator Works (Repair) \$79.00; Jack's Uniform & Equip (Cloth Allow) \$217.35; Jeffrey T Myers (Pub Def) \$3,352.80; Jim Hawk Truck Trailers (Repair) \$109.82; Johnson Feed (Supp) \$1,688.88; Jones Food Ctr (Supp) \$13.47; Juror Fees \$631.88; Katie Johnson PLLC (Pub Def) \$3,352.80; KCAA (Reg) \$520.00; L & L Builders (Building) \$26,435.00; L G Everist (Supp) \$2,973.84; Language Line Svcs (Interpreter) \$1.95; Leader Courier (Publishing) \$95.02; Lewis & Clark BHS (Eval) \$160.00; Lewis Family Drug (Supp) \$41.11; Lincoln Co (Reimb MI) \$64.55; Loren Fischer Disposal (Util) \$240.00; Mcleods (Supp) \$129.80; Menards (Supp) \$289.30; Michael McGill (MI Board) \$821.61; Midwest Wheel (Repair) \$44.89; Minnehaha Co Reg'l Juv Detention (Care) \$1,540.00; Noll Collection Svc (Collections) \$18.00; O'Reilly Auto Parts (Repair) \$84.88; One Office Solution (Supp) \$209.21; Pat Beck (Transcript) \$151.45; Pete's Produce (Repair/Supp) \$107.18; Peterson, Stuart, Rumpca & Rasmussen (Pub Def) \$2,514.60; Pharm Chem (Supp) \$250.00; Premier Communications (Util) \$245.40; Qualified Presort Svc (Mailing) \$4,032.38; Quill (Supp) \$634.87; RELX DBA LexisNexis (Supp) \$144.29; Riverside Technologies (Maint) \$2,099.00; Road Machinery & Supp (Supp) \$248.58; Sam's Club (Supp) \$77.75; SD State Health Lab (Lab Fees) \$280.00; Select Parts (Supp) \$235.95; Servall Towel & Linen (Svc) \$33.28; Sheriff of Woodbury Co (Return) \$36.03; Sioux Falls Two-Way Radio (Tower Rent) \$300.00; Sioux Laundry (Jail Wash) \$581.90; Siouxland Lock & Key (Supp) \$116.00; Southeast Farmers Coop (Repair/Supp) \$82.10; Star Publishing (Publishing) \$555.08; State Flag Account (Supp) \$41.11; State of South Dakota (Util) \$84.52; Sturdevant's Auto Parts

