

May 15, 2012  
Unapproved minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session on May 15, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present were Jordan, Karpen, Neely, Schempp and Ustad.

Motion by Ustad, second by Neely to approve the agenda as amended. Carried.

Motion by Schempp, second by Ustad, to approve the minutes from May 1, 2012 as presented. Carried.

April Monthly Reports

Veterans Service Officer reported 38 individual contacts.

Clerk of Courts reported \$39,409.80 in fines and fees.

Register of Deeds' reported \$8,438.50 in transfer tax and \$8,732 in fees.

Federal Prisoner & INS room & board fees-\$26,457.28.

Nurse reported \$0 in donations.

Bank Balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER  
April 2012

Total amount of deposits in bank	\$3,231,617.70
Total amount of actual cash	\$5,553.69
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$1,198,112.12
Investments	\$7,984,291.79
Cash Variance	-\$41.54
Credit card outstanding	\$18,578.60
<b>Total</b>	<b>\$12,438,112.36</b>

\*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

Salary Discussion

Board discussed the employee performance evaluations to be used for budgeting purposes for 2013.

Treasurer

Treasurer Hertel met with the board to discuss a tax contract with Gary and Rose Petrik. Treasurer Hertel will move forward with reaching an agreement with Petriks.

Malt Beverage Renewal and Transfer

Motion by Schempp, second by Ustad to approve the transfer for Spink Café from John and Diane Otten to Sam and Rhonda Otten. Vote 4 aye, 1 nay. (Jordan) Carried.

Motion by Neely, second by Schempp to approve the following applications for annual renewal for the 2012/2013 year:

Dakota Dunes Country Club dba Dakota Dunes Country Club-Retail (on-off sale); Two Rivers Inc (on off-sale); H & H Enterprises Inc. dba Coffee Cup Fuel Stop #6-Retail (on-off sale Malt Bev and Retail on); Dunes General Store, LLC dba the Dunes General Store (on-off sale); Brown Properties dba Alcester Steakhouse (package malt beverage off-sale); Sam and Rhonda Otten, dba Spink Café-Retail(on-off sale); Golden Racing Corp dba Raceway Park, Inc.( on-off sale). Vote 4 aye, 1 nay. (Jordan) Carried.

#### Recess

Chairman declared a ten minute recess.

#### Planning and Zoning

Henze met with the board to discuss the structure of the planning and zoning board after the current redistricting of county commission districts. It was determined to keep the members as they are until the end of the year at which time the public will be notified that there is a position available in Commissioner District #2 for a planning and zoning member.

#### Highway

Motion by Ustad, second by Schempp to approve the payroll increase for Robert O'Connell from a Highway II to a Highway III to \$13.87 per hour. Carried. Vote 4 aye, 1 nay. (Jordan)

Motion by Neely, second by Schempp to approve the application for permit for bore and water line under Cr. #26- Section 16-21, T91N, R50W. Carried.

#### Executive session

Motion by Jordan, second by Schempp to enter executive session at 10:33 for legal matters. Carried. Chairman declared the board out of executive session at 10:37.

#### Veterans Service Officer

It was determined to advertise for another assistant VSO for Union County. Motion by Schempp, second by Jordan to approve the absences for Ron Jenkins on June 12- August 16 and August 30-September 6 with office being covered by Don Kniffen and Gary Larsen. Carried.

#### Sheriff Department

Motion by Jordan, second by Neely to approve to surplus the 2006 Ford Crown Victoria Title #11966730. Carried.

Motion by Jordan, second by Ustad to advertise for sealed bids on June 26, 2012. Carried.

Motion by Jordan, second by Schempp to request a list from all departments on the vehicle listing including mileage, condition and want/need to replace. Carried.

#### Passwords

Discussion by the board took place and it was determined to ask department heads to collect and record all computer passwords in the department and keep that report in a

secure locked area. The departments are to report to the Auditor the location of the passwords for the department.

### Calendar

Motion by Schempp, second by Neely to meet on June 7, 2012 at 8:30 a.m. to canvass the Primary election and meet with department heads on their budget requests for 2013. Carried.

### Abatement #2012-75

Motion by Neely, second by Ustad to approve the abatement request for Oma Rogers based on the Assessor's revaluation following the flood damage-remove 6,076 from the assessed value. Carried.

### Weed Spraying Contract

Motion by Ustad, second by Schempp to approve the Weed Spraying contract at 13,860. Carried.

### Claims

Motion by Jordan, second by Schempp to approve the following claims. Carried. The following claims have been audited, approved and warrants drawn on the same: Bi-Weekly payroll for 05-18-2012: Auditor \$150.08; Treasurer \$364.48; State's Attorney \$625.80; Public Building \$716.58; Register of Deeds \$798.85; Sheriff \$29,854.99; Nurse \$160.80; WIC \$273.36; Weed \$2,303.58; Highway \$21,616.99. Accurate Reporting (Transcripts) \$28.20; Alcester Union (Legals/Ads) \$392.94; Alliance Communication (Phone) \$466.72; AmericInn (Rooms) \$143.98; Artic Ice (Supp/Repairs) \$2.00; Avera Queen of Peace (Prof Svc/Fees) \$219.60; Avera Sacred Heart (Care) \$659.89; Barkley Asphalt Paving (Supp) \$105.30; Best Western Whitehouse Inn (Room) \$180.18; Bounce Around Inflatables (Supp) \$1,000.00; C & B Operations, (Supp) \$146.47; Cadillac Jacks Resort (Room) \$353.46; Campbell Grading (Repair/Excise Tax) \$6,627.56; Campbell Supply (Maint) \$157.37; Century Link (Phone) \$2,334.77; Chesterman (Water) \$132.25; City Of Alcester (Util) \$48.53; City Of Elk Point (Util) \$568.29; Community Health Clinic (Care) \$463.45; Country Estates (Maint/Repair) \$455.41; Dawn Steckelberg (Per Diem) \$42.00; Dept of Revenue (1/2 Malt Bvg Lic) \$1,075.00; Dept of Revenue (Maint) \$14.00; Document Depot (Maint) \$40.00; Donelda Golden (Per Diem) \$42.00; Election Systems (Supp) \$2,838.56; Fastenal Company (Supp) \$168.44; Fox Youngberg (MI Hearing) \$171.16; GCR Tire Center (Supp) \$560.92; Hickory Tech (Util) \$122.70; Inland Truck Parts (Repair) \$9.75; Jebro (Supp) \$955.50; Jerke and Sons (Ditch Work) \$11,816.35; Juror Fees (Jury Duty) \$538.80; Katie Johnson (Pub Defender) \$2,336.15; Kelly Staum (Mileage) \$18.13; Knology (Phone) \$191.86; Lind Electronic Design (Supp) \$411.80; Mary Anne Meyer (Transcripts) \$50.40; Mason County Sheriff (Return) \$30.00; Matheson (Supp) \$184.56; Medical Waste Transport (Maint) \$82.50; Metal Culverts (Supp) \$1,337.34; Michael McGill (MI Board) \$2,455.05; Microfilm Imaging System (Rental) \$75.00; Mid-American Research (Supp) \$199.47; MidAmerican Energy (Util) \$427.63; Midwest Wheel Companies (Repair/Supp) \$256.36; Mobile Electronic Service (Supp) \$2,195.00; Muller Auto Parts

(Supp/Repair) \$105.97; Myron Hertel (Per Diem) \$52.00; N.D.A.A. (Insurance) \$1,810.00; Noll Collection Service (Collections) \$802.45; Northern Safety (Supp) \$49.47; Northern Truck Equip (Repair) \$2,583.90; Northland Products (Supp) \$1,718.40; Office Elements (Supp) \$54.02; Ollies Drive Inn (Meals for Jail) \$11,028.25; Overhead Door Company (Repairs/Maint) \$2,892.00; Pedersen Machine (Repair) \$208.86; Perkins Office Solutions (Maint) \$467.38; Peterson, Stuart, Rumpca (Pub Defender) \$7,008.45; Pheasantland Industries (Supp) \$122.28; Pioneer Drug (Drugs) \$942.51; Pyle Automotive (Maint) \$37.40; Quill Corporation (Supp) \$305.13; RDO Equipment (Repair) \$116.00; Red Wing Shoe Store (Supp) \$347.64; Road Machinery & Supplies (Repairs) \$170.06; Safe-N-Secure (Repair/Maint) \$436.74; Sams Club (Supp) \$473.14; SD Federal Property Agency (Auto) \$16,400.00; Servall Towel & Linen (Towel Svc) \$33.28; Share Corporation (Repair/Maint) \$67.55; Sheriff of Woodbury County (Return) \$60.25; Sioux City Truck & Trailer (Supp) \$357.60; Sioux Falls Two-Way Radio (Supp) \$29.98; Sioux Laundry (Wash for Jail) \$667.87; Soil Technologies (Soil Testing) \$3,885.00; State of South Dakota (Phone) \$305.44; Stewart Oil & Tire (Maint) \$79.95; Sturdevant's Auto Parts (Supp) \$1,132.02; Total Stop Food Store (Supp/Repair) \$7.14; Triple D Contracting (Contract) \$13,734.00; TuDogs Computing (Maint) \$60.00; Union Co. Fair Board (2012 Fair Exp) \$2,000.00; United Parcel Service (Supp) \$9.51; Verizon Wireless (Cell Phone Svc/Equip) \$352.61; Vermillion Ford (Rep/Maint) \$93.35; Vermillion/Clay Co Landfill (Supp) \$3,429.27; Volunteers of America (Care) \$4,180.00; Wilcox Electric (Maint) \$621.78; Winkler Roofing (Repair) \$35,463.00; Yankton County (MI Hearing) \$103.75;

Annual Jail review

The board recessed at 11:28 a.m. to do an annual jail review.

Adjournment

Motion by Schempp, second by Neely to adjourn. Carried.

ATTEST: \_\_\_\_\_  
Carol Klumper, Auditor  
Union County

\_\_\_\_\_  
Doyle Karpen, Chairman  
Union County Board of Commissioners

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