

October 13, 2015  
Unapproved minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session on October 13, 2015, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Ballard, Headid, Karpen, Schempp and Ustad.

Motion by Karpen, second by Headid to approve the agenda. Carried.

Motion by Karpen, second by Ballard to approve the minutes from September 29, 2015. Carried.

September Monthly Reports

Veterans Service Officer reported 8 individual contacts.

Clerk of Courts reported \$26,210.82 in fines and fees.

Register of Deeds' reported \$14,257 in transfer tax and \$11,505 in fees.

Sheriff reported Federal Prisoner & INS room & board fees-\$24,883.46.

Bank Balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER  
September 2015

Total amount of deposits in bank	\$3,668,505.58
Total amount of actual cash	\$4,785.01
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$62,359.00
Investments	\$4,575,583.29
Cash Variance	(\$31.15)
Credit card outstanding	\$3,625.87
Total	\$8,314,827.60

\*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

Wheel Tax

Discussion took place on using the same percentages for wheel tax distribution. Resolution will be drawn up and approved at a future meeting.

Assignment

Motion by Schempp, second by Headid to approve the assignment of contract for representation of indigents presented by Andrew Twinamatsiko and Angela Ericson. Carried.

Recess

Chairman declared a recess at 8:57 to 9:00.

Department Head reports

Planning Director Henze, Public Building Supt. Sexton and DOE Steckelberg met with the board.

### Travel Authorization

Motion by Karpen, second by Headid to approve travel for Brandon Cooper to attend ArcGIS for Desktop 10 in Ankeny, Iowa on November 16 and 17. Carried.

Motion by Headid, second by Ballard to approve travel to Sioux Falls for Brandon Cooper and Ron Peter to attend sales ratio workshop on October 29. Carried.

Motion by Karpen, second by Headid to approve travel for Brandon Cooper and whomever else would like to attend a Pictometry user meeting in Sioux Falls on October 30. Carried.

### Pictometry

Motion by Ballard, second by Headid to set the Pictometry subscription at \$750 per calendar year (prorated for partial year). Motion carried.

### Personnel

Motion by Karpen, second by Schempp to approve new hires: Emilious Davis- part time jailer @ \$12.91 effective October 2, 2015; Shannon Kymala PT Jailer @12.91 effective October 12, 2015. Carried.

Motion by Headid, second by Ballard to approve status change on Kylie Zortman from PT to FT jailer effective September 27, 2015 and resignation on October 23, 2015; Michael Newcomb from PT to FT jailer effective October 25, 2015 @ \$12.91. Carried.

### General Fund Surplus Analysis

To be in compliance with SDCL 7-21-18.1, it is required to publish in the minutes the unassigned fund balance of the general fund of the county as of March 31 and September 30. This amount may not exceed 40% of the total amount of all general fund appropriations contained in the budget for the next fiscal year. As of September 30, 2015, Union County has \$2,037,155.91 in unassigned funds. This figure is 25% of the 2016 General Fund Budget.

### Highway

PWA Roggow met with the board on various matters.

City of Elk Point rep, Dennis Nelsen, and McClaury Engineer Nebelsick met to discuss Rose Street to discuss the construction extension of Rose street in Elk Point to the railroad tracks.

### Recess

Chairman declared a recess from 10:09-10:14.

### Tax Deed

Treasurer Myron Hertel met with the board to discuss the real estate that was taken for tax deed property. The following parcels were viewed and discussed: 02.08.06.1015 (709 W Spruce St in Beresford); 03.05.04.1005 (507 N Pearl in Elk Point); 05.01.08.1035 & 1037 (Corner of Louis and Main St. in North Sioux City); 11.00.16.4010 (Bruneau Tract 3 in Gov't Lot 1- Big Sioux Twp).

The board asked Treasurer Hertel to consider advertising and selling the property prior to November 1, 2015, if possible, to allow these parcels to return to the tax rolls.

### Auction

As advertised, the grandstand area on the Alcester fairgrounds was put up for auction for leasing purposes. Opening bid started at \$1250 with the only bidder being Farmers Coop Society (Ryan Schoenfelder ). Lease agreement will be signed.

### Recess

Chairman declared a recess at 10:57 – 11:00.

### Sheriff

Sheriff Limoges met with the board to discuss several matters.

Motion by Headid, second by Ballard to allow travel authorization for (5) jailers to attend a 40 hour class being held in Sioux Falls Minnehaha County. The training will cover Security, Supervision, Report Writing, Discipline, Use of Force, Ethics, Suicide prevention, Disease awareness. This training will be held on November 23rd,24th,25th, 30th & 31st. Motion carried.

Sheriff Limoges requested that a position of Sergeant be added to the salary range #3, effective October 25, 2015 @\$18.63 per hour (no shift differential) and assign this position to Deputy Prouty.

Motion by Headid, second by Schempp to approve the request to create a new position of Sergeant, Range 3 and assign this position to Deputy Prouty effective October 25 at the rate of \$18.63. Motion carried.

Sheriff discussed another position change with the board, it was determined to table that decision.

### Claims

Motion by Karpen, second by Schempp to approve the following claims. Carried. The following claims have been audited, approved and warrants drawn on the same: Bi-weekly payroll for 10-16-2015: Auditor \$184.80; Treasurer \$376.20; State's Attorney \$716.34; Public Building \$721.88; Register of Deeds \$616.51; Sheriff \$32,465.15; Nurse \$196.20; WIC \$333.54; Highway \$21,798.44; OASI \$4,391.73. Accurate Reporting (Transcript) \$109.00; Alcohol Monitoring Sys (Supp) \$35.10; Alliance Communication (Util) \$187.20; Beresford Municipal Telephone (Util) \$268.80; Bierschbach Equip (Supp) \$514.00; Billion Auto (Maint) \$39.80; Bob Barker (Supp) \$162.67; Brandon Cooper (Per Diem) \$171.00; Campbell Supply (Cloth Allow) \$79.98; Cathy Rehfuss (MI Hearing) \$22.50; Century Link (Util) \$371.42; Chesterman (Water) \$138.00; City of Alcester (Util) \$61.85; Class C Solutions (Repair/Supp) \$42.45; Consolidated Communication (Util) \$122.70; Dakota Co Sheriff (Return) \$35.04; Dakota Dunes NSC Times (Legals/Ad) \$161.52; Dakotabilities (Allot) \$360.00; Dawn Steckelberg (Per Diem) \$171.00; Denise Cody (MI Hearing) \$22.50; Department of Public Safety (ID Card) \$10.00; Dodge Co Sheriff (Return) \$30.63; Dr. Jim Slattery (Care) \$225.00; Dunes Animal Hospital (Care) \$298.95; Ferdig's Body Shop (Repair) \$348.75; Filter Care (Supp) \$223.80; Gary E Mikelson (Ct Appt Atty) \$234.96; Great Plains Psychological (Eval) \$5,866.25; Gubbrud, Haugland & Gillespie (Pub Def) \$1,312.20; Henderson

Exhaust Plus (Repair) \$440.35; Industrial Tools & Machine (Supp) \$27.52; Iowa Office Supply (Maint) \$150.60; Jacks Uniform & Equip (Cloth Allow) \$113.95; Jeff's Lawn Care (Lawn Care) \$70.00; Jeffrey T Myers (Pub Def) \$2,033.92; Jones Food Ctr (Supp) \$6.48; Katie Johnson (Pub Def) \$2,061.76; Klass Law Firm (Legal Fees) \$24.00; Knife River (Overlay Project) \$53,927.63; Kreiser's (Supp) \$18.30; Leader Courier (Legals/Ad) \$161.70; Lewis & Clark BHS (Care) \$160.00; LexisNexis (Supp) \$140.08; Lucy Lewno (MI Hearing) \$172.99; Maint Engineering (Supp) \$1,024.59; Matheson (Supp) \$283.46; Mcleods (Supp) \$138.29; Mercy Medical Ctr (Reg) \$50.00; Minnehaha County Reg Juvenile Detention (Care) \$2,100.00; Nat'l Assn of Counties (Dues) \$450.00; Northside Glass (Repair) \$245.05; Olson's Ace Hardware (Repair) \$18.98; Pat Beck (Transcript) \$103.70; Pedersen Machine (Repair) \$393.97; Perkins Office Solutions (Supp) \$303.65; Persing Backhoe (Svc) \$7,076.25; Peterson, Stuart, Rumpca & Rasmussen (Pub Def) \$6,101.75; Pharm Chem (Supp) \$275.00; Pheasantland (Cloth Allow) \$35.85; Pioneer Drug (Drugs) \$483.69; Pyle Automotive (Maint) \$279.84; Quill (Supp) \$337.88; Rechnagel Const (Gravel Crushing Svc) \$150,000.00; Red Wing Shoe Store (Cloth Allow) \$131.74; Ron Peter (Per Diem) \$171.00; Sam's Club (Supp) \$223.79; SD State Health Lab (Shipping) \$747.50; SDACC (CLERP) \$3,287.56; Select Parts (Repair/Supp) \$58.51; Sherri Bousquet (Per Diem) \$171.00; Sioux Falls Two-Way Radio (Maint) \$180.00; Sioux Laundry (Jail Wash) \$858.55; Siouxland Grass & Forage (Overlay Project) \$2,148.00; Southeast Farmers Coop (Supp) \$469.37; Star Publishing (Legals/Ads) \$352.17; State of South Dakota (Util) \$89.15; State Treasurer (Sales Tax) \$380.89; Sturdevant's Auto Parts (Repair/Supp) \$970.15; Tamara Nash (Mileage) \$54.60; Town & Country Tire & Svc (Maint) \$49.38; Transunion Risk and Alternative Data Solutions (Person Search) \$6.00; Ulteig Engineers (Engineering Svcs) \$25,976.74; Union County Health Foundation (Supp) \$14.46; Unity Point Clinic (Employee Expense) \$169.00; Vast Broadband (Util) \$725.18; Verizon Wireless (Util) \$164.85; Vermillion Ace Hardware (Supp) \$49.94; Volunteers of America (Care) \$6,720.00; Yankton Co. Sheriff (Return) \$25.00; Ziegler (Repair) \$137.93.

Adjournment

Motion by Karpen, second by Headid to adjourn at 12:00 p.m. until October 27, 2015. Carried.

ATTEST: \_\_\_\_\_

Carol Klumper, Auditor  
Union County

\_\_\_\_\_  
Milton Ustad, Chairman  
Union County Board of Commissioners

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