

October 27, 2015  
Unapproved minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session on October 27, 2015, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Ballard, Headid, Karpen, Schempp and Ustad. Schempp left the meeting at 12:30 p.m.

Motion by Headid, second by Ballard to approve the agenda. Carried.

Motion by Ballard, second by Schempp to approve the minutes from October 13, 2015.

Personnel

Motion by Schempp, second by Headid to approve the following changes: New hire: Alec Adamski, PT Jailer October 17, 2015 @ \$12.91; Resignations: Stacy Verdoorn, FT jailer, October 15, 2015 and Kim Leif, deputy treasurer, November 3, 2015; Status change: Kylie Zortman will stay on as a PT jailer until 11-6-15. Carried. Thanks to those resigning for their service to the county.

Travel Authorization

Motion by Ballard, second by Schempp to approve travel for Sheriff Limoges and Deputy Sheriff Bucholz to attend the SD LECC conference on November 4 and 5 in Sioux Falls, SD.

Travel Policy

Board discussed changing the Union County travel policy and pattern it after the state of South Dakota's travel policy which states that an employee will be paid 23 cents a mile for driving a personal vehicle unless a county vehicle was not available to them at which time they will be paid 42 cents a mile. All decisions can be appealed to the board. This policy will be written and would become effective January 1, 2016.

Executive Session

Motion by Karpen, second Ballard to enter executive session at 8:50 to 9:00 for personnel. Carried.

Department Head reports

Janet Lingle, Fair manager, and Lisa McInerney, County nurse, met with the board for their monthly report.

Motion by Headid, second by Karpen to advertise the surplus weed pickup, ATV and antique refrigerator to be sold on Purple Wave. Carried.

Nurse McInerney announced the winners of the wellness program: Cammy Abbey, Colleen Mead and Jackie Wolf.

Recess

Chairman declared a recess at 9:32 to 9:40.

### Highway

PWA Roggow met with the board on various matters.

Motion by Karpen, second by Headid to approve hiring Jean Elkins as a PT administrative assistant @12.91 effective November 2, 2015. Carried.

Motion by Karpen, second by Ballard to surplus a Fuji camera (PPO-01006) as junk. Carried.

Motion by Karpen, second by Headid to approve and sign the joint funding agreement with US Geological Survey for stream gauging stations on Big Sioux River. Carried.

### Tax Deed

Treasurer Hertel met with the board about including parcel # 17.00.28.3065 to the surplus property list.( 33182 484 Ave, Jefferson, SD)

Beresford City representatives met with the board to discuss the tax deed property on 709 W. Spruce Street. Beresford City would like to purchase the property from the county for the amount of the county's portion of the taxes owed. (approximately \$1268) The School has agreed to waive their portion of the taxes. The board will consult with the states attorney and discuss it at the next board meeting.

### Recess

Chairman declared a recess at 10:55 to 11:00.

### Legislator

District 16 Senator Shorma introduced himself to the board and invited any comments and concerns that they might have for the upcoming legislative session in Pierre.

### Claims

Motion by Headid, second by Karpen to approve the claims. Carried.

The following claims have been audited, approved and warrants drawn on the same: Bi-weekly payroll for 10-30-2015: Auditor \$184.80; Treasurer \$280.50; State's Attorney \$626.34; Public Building \$838.75; Register of Deeds \$706.49; Sheriff \$36,333.42; Nurse \$196.20; WIC \$333.54; Highway \$21,518.30; Flood Control \$582.60; OASI \$4,438.01. Courthouse payroll for the month of October 2015: Commissioners \$5,075.00; Auditor \$9,688.94; Data Processing \$233.97; Treasurer \$13,698.04; State's Attorney \$19,252.89; Public Building \$4199.24; Assessor \$11,951.34; Register of Deeds \$6,757.84; Veteran \$1,332.94; Sheriff \$5,016.77; Nurse \$956.06; Jail \$118.63; Extension \$1,383.20; Fair \$1,392.53; Weed \$496.71; Planning & Zoning \$3,480.00; Highway \$7,298.39; EMA \$1,560.03 Coroner \$116.00. ; OASI \$6,875.43. 2015 Deductible \$1,250.00; Accurate Reporting (Transcript) \$112.50; Automatic Building Control (Maint) \$530.00; Best Western Ramkota Inn (Lodging) \$342.00; Bierschbach Equipment (Supp) \$218.00; Bob Barker (Supp) \$223.27; Bomgaars (Repair/Supp) \$785.05; Brian L Wells (Maint) \$341.88; Brian's Repair (Maint) \$1,022.13; Carlson's Body Shop (Maint) \$302.63; Caterpillar Financial Svc (Pynt) \$2,678.64; Century Business Products (Supp) \$48.80; Century Link (Util) \$1,201.24; City of Elk Point (Util) \$5,225.80; Continental Research (Supp) \$946.50; Document Depot & Destruction (Maint) \$440.00; Doyle Karpen

(Mileage) \$16.80;Foulk Bros Plumbing (Repair) \$152.50; Fremont Tire/T-W Tire (Supp) \$492.67; Graham Tire (Maint) \$566.55; Iowa Office Supply (Maint) \$296.71; Jacks Uniform & Equip (Cloth Allow) \$89.95; Johnson Feed (Supp) \$1,536.00; Jones Food Ctr (Supp) \$15.36; Juror Fees \$419.72;Kama Johnson (Mileage) \$10.92; Knife River (Overlay Testing) \$447.72; Marvin Schempp (Mileage) \$43.68; Maxine J Risty (Transcript) \$118.25; Mcleods (Supp) \$209.60; Menards (Supp) \$25.98; MidAmerican Energy (Util) \$217.23; Milton Ustad (Mileage) \$46.20; Myrl & Roys Paving (Supp) \$1,367.00; NACCTFO Treasurer (Dues) \$75.00; National \$4-H Council (Supp) \$326.60; Noll Collection Svc (Collections) \$230.67; Nygren's True Value (Supp) \$23.99; Office Depot (Supp) \$57.97; Office Systems (Maint) \$473.41; Ollies Drive Inn (Jail Meals) \$13,945.25; Pennington Co Jail (Transport) \$317.75; Perkins Office Solutions (Supp) \$103.88;Pharm Chem (Supp) \$275.00; Powerphone (Training) \$399.00; Quill (Supp) \$1,809.90; Ramkota Inn (Lodging) \$1,919.80; Raymond K Roggow (Per Diem) \$43.00; Richard Headid (Mileage) \$26.88; Robert Ballard (Mileage) \$29.40; SD Dept Transportation (Pro Rata Share) \$1,334.41; Servall Towel & Linen (Towel Svc) \$50.65; Sioux City Foundry (Ditch Work) \$2,985.30; Sioux City Winsupply (Supp) \$5.80; Siouxland Radiology Partners (Care) \$38.00;Sooland Bobcat (Supp) \$224.53; Star Publishing (Ads) \$100.00; Triview Communications (Maint) \$50.00; Tyler Technologies (Maint) \$34,576.48; Ulteig Engineers (Engineering Fees) \$1,858.76; Union County (Supp) \$2,352.73; Union County Health Foundation (Supp) \$43.38; Union County Weed Board (Svc) \$210.55; US Bank (Supp/Fuel/Travel) \$829.67; Vast Broadband (Util) \$160.95; Verizon Wireless (Util) \$627.68; Woodbury County Emergency Svcs (Maint) \$2,133.72; Yankton County (Reimb MI) \$136.25; Zuercher Technologies (Maint) \$3,125.00.

#### Recess

Chairman declared a recess at 11:27-11:30.

#### Sheriff

Sheriff Limoges and Jail Administrator Hight met with the board and presented a job description for Deputy Chief Jailer. Motion by Karpen, second by Ballard to have a job title of Deputy Chief Jailer reporting to the Jail Administrator and Sheriff with job description included. Carried.

#### Extend the meeting

Motion by Karpen, second by Ballard to extend the meeting until 12:30. Carried.

#### Executive Session

Motion by Karpen, second by Ballard to enter executive session at 12:06 for personnel reasons. Motion carried. Chairman declared the board out of executive session at 12:51.

#### Extend the meeting

Motion by Karpen, second by Ballard to extend the meeting for five minutes. Carried.

#### Adjournment

Motion by Karpen, second by Headid to adjourn at 12:56 p.m. until November 10, 2015. Carried.

ATTEST: \_\_\_\_\_

Carol Klumper, Auditor  
Union County

\_\_\_\_\_

Milton Ustad, Chairman  
Union County Board of Commissioners

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