

September 12, 2017
Unapproved minutes
Union County Commissioners

The Union County Board of Commissioners met in regular session on September 12, 2017, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present were Dailey, Joffer, Headid, Kimmel and Ustad.

Motion by Headid, second by Dailey to approve the agenda with the addition of personnel manual and policy. Carried.

Motion by Joffer, second by Kimmel to approve the minutes from the September 5, 2017 meeting. Carried.

Bank Balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER
August 31, 2017

Total amount of deposits in bank	\$5,187,999.34
Total amount of actual cash	\$3,437.77
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$39,750.72
Investments	\$4,633,559.12
Cash Variance	\$2,260.69
Credit card outstanding	\$5,594.40
Total	\$11,309,471.08

*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

July & August Reports

Register of Deeds' reported \$10,995.50 in transfer tax and \$13,939.00 in fees.

Federal Prisoner, out-of-county & INS \$33,211.97 room & board fees.

Veteran Service officer report 16 (July). Nurse \$20.00 Donations.

Resignation

Motion by Headid, second Kimmel to accept the resignation of Alec Adamski p-t jailer effective Aug 26, 2017. Carried.

Cash Transfer

Motion by Headid, second by Joffer to transfer \$883,258.64 to the Capitol Projects Building account. Carried.

Contingency

Motion by Joffer, second by Headid to transfer \$32,000 from Contingency to Coroner \$2,000 and Fair \$30,000. Carried.

Liquor License

Motion by Headid, second by Kimmel to place a liquor license up for bid. Carried.

Recess

Chairman declared a recess from 8:58 to 9:02.

Department Head Report

DOE Steckelberg and Fair Manager Lingle and Lauren Hollenbeck presented their monthly reports.

Highway

Hwy. Executive Secretary Harkness and Todd Larson met with the board on various matters. Motion by Kimmel, second by Headid to approve the contract with Claussen Group for snow removal on 4190' of Co. Rd. #23 and 2.2 miles of Co. Rd. #5. Carried. Ms. Harkness brought up concerns on R.T.I. and Mr. Larson updated the board on the Hwy Building.

Personnel

Discussion on the termination of employees and personnel handbook.

State's Attorney

SA Miller met with the board on various matters.
Motion by Headid, second by Dailey to have State's Attorney Miller sign off on the R. Boetel Lien. Carried.

Recess

Chairman declared a recess from 10:16 to 10:30.

Rezoning Hearing

Planning & Zoning director and Randy Golden were present for the 1st reading.

Ordinance UCC 2017-008

**AN ORDINANCE TO AMEND THE LAND USE DEVELOPMENT
ORDINANCE OF UNION COUNTY, SOUTH DAKOTA, TO REZONE
CERTAIN PROPERTY FROM AGRICULTURAL (AG) TO
COMMERCIAL/LIGHT INDUSTRIAL (CL).**

**BE IT ORDAINED BY THE BOARD OF COMMISSIONERS, UNION
COUNTY, SOUTH DAKOTA:**

W 24A of Lot 1 SW1/4 Less .89A and E 32A Lot 2 SW1/4 less 1.45A Less .97A for HWY., W 57.86A of Lot 2 SW1/4 Less Lot H-3 (3.03A) Less 1.95A for HWY., Lot 2 NW1/4 Less Lot H-3 (.87A) Less RD BK 45 PG 73 (1.65A), Lot 1 NW1/4 Less H-1 (.10A) & Less 1.20A Portion Hawkins Tr.1& Less H-3 (.67A) Less Lot N (5.74A) Less RD (1.50A), Hawkins Tr. 2 W1/2 NE1/4 & E1/2 NW1/4 Less H2 (.01A) (2.57A), W1/2 NE1/4 less H-1 (23.70A) & Less Hawkins Tr. 2 (2.58A) & Less 29.30A & 1.38A portion Hawkins Tr. 1 Less RD (2.47A) Less H3 (.49A).

Property Tax

Gary Neilson and Treasurer Hertel met with the board. Mr. Neilson was there to talk to the board about making payments on his property that Treasurer Hertel has started tax deed process on. Treasurer Hertel explained that the property was already in the stage for the tax deed. After discussion a motion was made by Joffer, second by Headid to uphold the policy. Carried

Treasurer

Treasurer Hertel updated the board about the license on demand and mail only plates. He also talked about the new carpet that is going in his office.

EMA

Andy Minihan updated the board on the 2005 Ameri-Camper. He presented the board with 3 appraisals on the camper, all were over 5,000. Per the agreement with US Dept. of Homeland Security grant provisions if the camper is sold for more than 5,000 the county would have to return the money to the Federal Government, or we can transfer the camper to another government agency. Mr. Minihan talked to Region 1 (Clay County) and they would like to take it. Motion by Headid to transfer the camper to Clay County, second by Joffer. Carried.

Claims

Motion by Joffer, second by Kimmel to approve claims. Carried. The following claims have been audited, approved and warrants drawn on the same: Bi-weekly payroll for 09-15-2017: Auditor \$693.00; Treasurer \$493.62; State's Attorney \$720.00; Public Building \$748.41; Register of Deeds \$523.95; Sheriff \$12,772.612; Jail \$14,875.86; Communications \$10,334.91; Nurse \$109.13; WIC \$181.88; Weed \$2,217.04 Highway \$23,773.25; EMA \$800.00: OASI \$5,216.81. Alliance Communication (Util) \$225.66; Arrowwood Resort at Cedar (Lodging) \$848.55; Beresford Municipal Telephone (Util) \$273.56; Bierschbach Equipment (Repair) \$100.00; Campbell Supply (Repair) \$301.98; Caterpillar Financial Svcs (Pymt) \$2,678.64; CDW Gov't (Supp) \$329.62; Century Link

(Util) \$379.07; Chesterman (Supp) \$152.00; City of Alcester (Util) \$75.90; Community Health Clinic (Care) \$1,051.05; Convergint (Maint) \$10,414.56; Counsel (Maint) \$8.56; Dakota Dunes NSC Times (Legals) \$840.78; Darcy Lockwood (MI Hearing) \$15.00; Developers & Assoc (Bldg Const) \$18,356.35; Dr Jim Slattery (Care) \$275.00; Dykstra Excavating (Ditch Work) \$2,618.88; Elk Point Ace Hardware (Repair/Supp) \$96.66; Fastenal (Supp) \$174.36; Filter Care (Supp) \$44.80; Galls (Supp) \$99.90; GCC Alliance Concrete (Supp) \$260.50; Gempler's (Supp) \$157.32; Hawarden Independent (Ad) \$110.00; Horn Law Office (Ct App Atty) \$210.80; I-State Truck Ctr (Repairs) \$900.02; Interstate Battery Sys (Repair) \$310.90; Jackie Sieverding (Per Diem) \$233.56; Janet Lingle (Per Diem) \$189.00; Jensen Ins (Ins) \$306.00; Jerry Miller (Mileage) \$98.06; Juror Fees \$435.68; Johnson Feed (Supp) \$22.71; Kinetic Leasing (Pymt) \$4,224.90; Knife River (Supp) \$10,604.72; L G Everist (Supp) \$837.11; Lauren Hollenbeck (Per Diem) \$82.80; Leader Courier (Legals) \$884.92; Lewis & Clark BHS (Care) \$480.00; Lincoln Co (Reimb MI) \$214.95; Lucy Lewno (MI Hearing) \$195.96; Lyle E Savey (Mowing) \$31.95; Lyle Signs (Supp) \$3,013.18; Mark Katterhagen (MI Hearing) \$15.00; Mcleods (Supp) \$255.73; Michael McGill (MI Board) \$380.70; Mid-American Research Chem (Supp) \$368.24; Midwest Concrete & Redi-Mix (Bldg Const) \$119,799.00; Minnehaha Co Reg Juvenile Detention Ctr (Care) \$1,100.00; Monroe Sys (Supp) \$235.62; Muller Auto Parts (Supp) \$212.52; Myrl & Roys Paving (Supp) \$5,085.71; Noll Collection (Collection) \$22.50; Ollies Drive Inn (Jail Meals) \$13,049.30; Olson's Ace Hardware (Repair) \$30.97; One Office Solution (Supp) \$140.43; Pedersen Machine (Repair) \$105.25; Persing Backhoe (Svc) \$12,521.78; Pete's Produce (Supp) \$29.98; Pharm Chem (Supply) \$300.00; Pitney Bowes (Rental) \$365.76; Powerphone (Training) \$129.00; Premier Communications (Util) \$266.86; RTI (Svc) \$2,370.00; Sam's Club (Supp) \$77.79; SD Dept Transportation (Pro-Rata Share) \$42,423.99; Select Parts (Supp) \$43.75; Sheehan Mack Sales & Equip (Repair) \$1,066.39; Sioux Equipment (Repair) \$29,337.38; Sioux Laundry (Jail Wash) \$815.65; Siouxland Grass & Forage (Supp) \$186.33; Sooland Bobcat (Supp) \$349.99; Southeast Farmers Coop (Repair/Supp) \$72.39; Standard Ready Mix Concrete (Supp) \$3,042.00; Star Publishing (Ad) \$110.00; State of South Dakota (Util) \$97.52; Sturdevant's Auto Parts (Repair/Supp) \$473.96; Supplyworks (Supp) \$277.82; The Akron Hometownner (Ad) \$45.90; Truenorth Steel (Supp) \$5,501.05; Tyler Technologies (Conf) \$375.00; Union Co Electric (Svc) \$11,003.70; Vast Broadband (Util) \$367.78; Verizon (Maint/Util) \$341.43; Vermillion Ace Hardware (Supp) \$419.94; William D. Pappas (Mileage/Postage) \$15.60; Yankton Co. Sheriff (Return MI) \$100.00.

Executive Session

Motion by Kimmel, second by Joffer to move into executive at 11:33 a.m. for legal matters. Carried. Also present was State's Atty Miller. Joining the meeting was Sheriff Limoges, Auditor Sieverding and Head Jailer Hight. Chairman declared the board out of executive session at 12:12.

Adjournment

Motion by Dailey, second by Kimmel to adjourn until September 26, 2017.
Carried.

ATTEST: _____
Jackie Sieverding, Auditor
Union County

Milton Ustad, Chairman
Union County Board of Commissioners

Published once at the total approximate cost of _____.

