

September 19, 2013  
Unapproved minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session on September 19, 2013, at the Courthouse in Elk Point, SD at 8:00 a.m.

Members present were Jordan, Karpen, Neely and Ustad. Schempp joined the session at 8:18 a.m.

Motion by Jordan, second by Ustad to approve the agenda. Carried.

Motion by Jordan, second by Neely to approve the minutes of September 3 and September 9. Carried.

Department Heads

The department heads met with the board to discuss the 2014 salaries for budget purposes and the process to follow with the new ranges in effect and the evaluations for employees.

New Business

Senator Lederman met with the board to discuss the Federal Government's intent to purchase approximately 180,000 acres near the Missouri River (10,000 in Union County) affecting the tax base of Union County.

August Monthly Reports

Veterans Service Officer reported 4 individual contacts.

Clerk of Courts reported \$45,472.33 in fines and fees.

Register of Deeds' reported \$6,420 in transfer tax and \$12,067 in fees.

Sheriff reported Federal Prisoner & INS room & board fees-\$20,525.69.

County Nurse reported \$40 in donations.

Bank Balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER  
August 2013

Total amount of deposits in bank	\$1,172,947.26
Total amount of actual cash	\$3,444.34
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$20,568.55
Investments	\$4,528,761.08
Cash Variance	\$52.87
Credit card outstanding	\$991.90
Total	\$5,726,766.00

\*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

### Cash Transfer

Motion by Schempp, second by Ustad to approve a cash transfer from General Fund to the Highway Fund in the amount of \$654,106 as budgeted. Carried.

### Personnel

Motion by Ustad, second by Jordan to approve resignation of PT Jailers Shadrick Wulf (9-28-13) and Jeff Heaton (9-2-13); and new hire PT Jailer Cora Brandon effective September 15, 2013 @ 12.68 per hour. Carried.

### Dept. head meeting

Fair manager Lingle, weed supervisor Dustin Carter, Youth Program Advisor Rachel Bonine, VSO Dan Veatch met with the board for monthly reports.

### Capitol Accumulation

Motion by Jordan, second by Schempp to place the \$274,258.64 FEMA dollars in the Capitol Accumulation (UCC-2005-27) for the Highway Building. This amount now recovers the \$155,000 used during the 2011 flood (see June 14, 2011 minutes). Motion carried.

### Quarterly Supplement

Motion by Jordan, second by Neely to approve the quarterly automatic supplement in the amount of \$1,463 to the Highway Department Budget for insurance on wind damage. Carried.

### Highway/EMA

PWA Roggow met with the board for various matters.

Motion by Ustad, second by Schempp to accept Knife River bid of \$72 for asphalt overlay on CR #06. Motion carried. Barkley Asphalt submitted a bid of \$74.

Motion by Ustad, second by Neely to approve the application from Clay Rural Water for water line placement on CR #23. Motion carried.

### Executive Session

Motion by Jordan, second by Neely to enter executive session at 10:07 for legal matters. Carried. Chairman declared the board out of session at 10:20.

### Recess

Chairman declared a recess from 10:20 to 10:25.

### Civil Bend Township

Citizens of Civil Bend Township attended the meeting to discuss service on township road 479 Ave. Don Jorgensen and Elizabeth Rosenbaum spoke to the board regarding the lack of service from Civil Bend Township on 479 Ave. Board will take their information under advisement. States Attorney Miller present for discussion.

2014 Budget

Motion by Jordan, second by Karpen to approve the 2014 Annual budget with the following changes of the Provisional Budget published in August. Commissioner Ustad discussed the Capitol Project Budget suggesting lowering from 1.2 million to 1 million. Following discussion, Vote 4 aye, 1 nay to approve the 2014 annual budget. (Ustad)

Changes made: Commissioners- 206,158 to 203,182; Auditor-165,300 to 165,321; States Attorney-312,053 to 311,163; General Government-290,973 to 292,547; VSO-16,265 to 19,493; Capitol Project-0 to 1,200,000; Sheriff -801,345 to 692,434; Jail- 740,918 to 720,738; 24/7-3,456 to 9,711; 911-265,000 to 395,130; Road and Bridge from 4,169,231 to 3,559,895; County Nurse-19,742 to 19,626; Ambulance-40,000 to 20,000; WIC-8,232 to 9,271; Operating Transfer Out (General Fund)-2,672,982 to 2,748,221; Cash Balance applied (General)-1,219,246 to 1,148,434; Cash Balance applied (Rd & Br)- 20,045 to 0; Cash Balance applied (911)- 0 to 20,600; Cash Balance applied(24-7) -(-1544) to 0; General Fund Property Tax Levy-5,043,673 to 5,038,725; 911 Other taxes-180,000 to 150,000; Road and Br. Fund Other financing sources-2,533,212 to 1,943,921; 911 Other financing sources- 83,500 to 223,030; Capitol Project Other financing sources- 0 to 525,000; Capitol Project Long Term Debt-0 to 675,000; General Fund less 5% -(-390,275) to (-386,487); total appropriations: General fund-7,415,233 to 7,343,261; Road and Bridge-4,220,231 to 3,610,895; 911-265,000 to 395,130; 24/7-3,456 to 9,711; Capitol Project-0 to 1,200,000. Motion carried.

RESOLUTION

Annual Budget for Union County, SD

For the Year January 1, 2014 to December 31, 2014

County Tax Levies	Tax Levy in Dollars	\$/s/1000
Within Limited Levy:		
*General County Purposes (10-12-9)	5,038,725	3.335
Opt Out	500,000	.331
Limited Levy-(10-12-21)-Subtotal	5,538,725	3.666
Outside Limited Levy:		
Bond Interest Sinking (7-24-18)	117,035	.077
Unlimited Levy-Subtotal	117,035	.077
Limited and Unlimited Levy Subtotal	5,655,760	3.743

Other Special Levies:

Secondary Road (unorg. PT-76)		
(31-12-27)	43,899	1.312
Opt out	10,000	.299
Fire Protection	52,286	.139
TOTAL TAXES LEVIED BY COUNTY	5,761,945	

\*these amounts include the 25% to be distributed to cities

Resolution

Adoption of annual Budget for Union County, South Dakota

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Union County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2014 and ending December 31, 2014 and the same is hereby approved and adopted by the Board of County Commissioners of Union County, South Dakota, this 19th day of September, 2013. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor, Union County, South Dakota. The accompanying taxes are levied by Union County for the year January 1, 2014 through December 31, 2014.

Motion carried.

Recess

Chairman declared a recess from 10:55 to 11:03.

Audit

Jeff Schaefer, South Dakota Legislative Audit, met with the board for closing comments on the 2011-2012 audit.

Claims

Motion by Schempp, second by Neely to approve the following claims as amended. Carried. The following claims have been audited, approved and warrants drawn on the same: Bi-Weekly payroll for 09-20-13: Auditor \$228.00; Election \$24.00; Treasurer \$336.00; State's

Attorney \$653.10; Public Building \$702.00; Register of Deeds \$545.71; Sheriff \$34,137.33; Nurse \$170.55; WIC \$289.94; Highway \$22,558.96; Flood \$30.12. Accurate Reporting (Transcripts) \$484.50; Alexis Tracy (Per Diem) \$127.00; Alliance Comm (Util) \$183.78; Am San (Supp) \$253.80; AmericInn (Lodging) \$347.96; Arctic Ice (Supp) \$15.00; Avera Mckennan Hospital (Care) \$608.00; Avera Occupational Medicine (Drug Testing) \$113.80; Avera University Psychiatry (Care) \$160.08; Barkley Asphalt Paving (Supp) \$55,222.96; Barnes Distribution (Supp) \$387.64; Beresford Municipal Telephone (Util) \$485.46; Beresford Republic (Legals) \$1,031.84; Bierschbach Equip (Repair/Supp) \$844.60; Boyer Trucks (Repair/Supp) \$73.55; Brian Hall (Maint) \$57.00; Butler Machinery (Repair) \$2,291.40; Campbell Grading (Repair) \$1,892.86; Campbell Supply (Supp) \$51.80; Century Link (Util) \$2,552.38; Century Link (Util) \$2.89; Chesterman (Water) \$228.00; Children's Inn (Allot) \$1,310.00; City of Alcester (Util) \$42.68; City of Elk Point (Util) \$3,383.99; Community Health Clinic (Care) \$514.80; Country Estates Truck Repair (Repair) \$1,411.32; Crop Production Svc (Supp) \$2,416.33; Dailey Plumbing (Repair) \$852.36; Dakota Dunes NSC Times (Ad) \$50.00; Dakota PC Warehouse (Supp) \$49.99; Dale Neely (Mileage) \$33.30; David Harkin (Maint) \$44.10; Dawn Steckelberg (Per Diem) \$130.00; Dennis Henze (Mileage) \$514.67; Dept of Revenue (License) \$28.00; Doyle Karpen (Mileage/Per Diem) \$383.30; Dr. Jim Slattery (Care) \$340.00; Electronic Engineering (Maint) \$1,123.67; Filter Care (Supp) \$121.85; Frame Aligners (Repair) \$501.03; Gapp Counseling Svc (MI Eval) \$270.00; GCR Tire Ctr (Supp) \$423.46; Hawarden Independent (Notice) \$97.50; Health Ins Deduct \$500.00; Hickory Tech (Util) \$122.70; Hydraulic Sales (Repair) \$891.42; Independent Radiator Works (Repair) \$89.00; Iowa Office Supply (Supp) \$206.24; Jacks Uniform & Equip (Supp) \$38.95; Janet Lingle (Per Diem/Parking) \$133.00; Jeanne M Bossman (Transcripts) \$471.20; Jebro (Demurrage) \$56.25; Jerry Miller (Per Diem) \$127.00; Juror Fees \$2,597.22; Karen Rydstrom (Subpoena) \$31.10; Knology (Util) \$204.25; Kone (Maint) \$297.00; Krista Heeren-Graber (Subpoena) \$256.00; Leader Courier (Ad) \$50.00; Lewis & Clark BHS (Care) 160.00; Lincoln Co (MI Reimb) \$159.01; Maint Engineering (Supp) \$112.04; Marvin Schempp (Mileage/Per Diem) \$71.78; McLeods (Supp) \$167.61; Mercy Medical Ctr (Conf) \$150.00; Michael McGill (MI Board) \$550.65; MidAmerican (Util) \$144.96; Midwest Wheel Companies (Repair/Supp) \$70.02; Milton Ustad (Mileage/Per Diem) \$66.95; Myron Hertel (Mileage/Per Diem) \$388.56; Nel Golden (Per Diem) \$130.00; Noll Collection Svc (Collections) \$772.19; North American Truck (Repair) \$80.22; Northern Truck Equip (Equip Purchase) \$52,480.00; Office Elements (Supp) \$345.03; Office Systems (Svc Agreement) \$173.23; Ollies Drive Inn (Meals for Jail) \$9,891.45; Pathology Medical Svc (Autopsy) \$331.90; Pedersen Machine (Repair) \$1,317.57; Pennington County (Transport) \$253.50; Perkins Office Solutions (Supp) \$41.09; Peterson, Stuart, Rumpca & Rasmussen (MI Board) \$63.00; Petes Produce (Repair/Supp) \$72.15; Pharm Chem (Supp) \$168.00; Pioneer Drug (Drugs/Supp) \$294.96; Pomp's Tire Svc (Maint) \$626.00; Powerplan (Repair) \$27.86; Pyle Automotive (Maint) \$41.90; Quill Corporation (Supp) \$170.64; Rachel Bonine (Lodging/ Per Diem) \$287.00; Ramkota Inn (Lodging) \$1,155.00; Ross Jordan (Mileage) \$32.93; Safe Options Svc (Allotment) \$1,310.00; Sam's Club (Supp) \$137.31; Sanford Health

(Care) \$36.00; Sara Hight (Supp) \$96.97; SD State Health Lab (BI Draws) \$245.00; SDACO / M&P Fund (Mod/Pres) \$640.00; SDSU Extension (Travel) \$142.92; Select Parts (Supp) \$564.29; Servall Towel (Shop Towels) \$33.28; Sheriff of Woodbury County (Return) \$26.03; Sherri Bousquet (Per Diem/Fuel) \$201.85; Sioux Falls Two-Way Radio (Maint) \$180.00; Sioux Laundry (Wash For Jail) \$607.75; Siouxland Humane Society (Care) \$37.00; Southeast Farmers Coop (Supp) \$306.00; State Of South Dakota (Util) \$298.73; Stewart Oil & Tire Co (Maint) \$50.00; Sturdevant's Auto Parts (Supp) \$848.45; Taser Int'l (Equip) \$7,005.25; Terrance Hoffman (Subpoena) \$34.06; Thermo King Christensen (Repair) \$228.00; Truenorth Steel (Repair) \$941.46 US Bank (Travel/Fuel/Supp) \$1,992.68; Verizon Wireless (Util) \$739.49; Volunteers of America (Care) \$3,410.00; Wigman Company (Repair) \$14.42; Yankton Co. Sheriff (Return MI) \$25.00.

Adjournment

Motion by Jordan, second by Neely to adjourn the meeting at 11:33 a.m. until October 1, 2013. Carried.

ATTEST: \_\_\_\_\_

Carol Klumper, Auditor  
Union County

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Doyle Karpen, Chairman  
Union County Board of Commissioners