

September 25, 2012  
Unapproved minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session on September 25, 2012, at the Courthouse in Elk Point, SD at 8:00 a.m.

Members present were Jordan, Karpen, Neely, Schempp and Ustad.

Motion by Neely, second by Schempp to approve the agenda. Carried.

Motion by Jordan, second by Neely to approve the minutes from September 4, 2012 as presented. Carried.

Executive Session

Motion by Jordan, second by Ustad to enter into executive session for personnel at 8:00. Motion carried. Chairman declared the board out of executive session at 8:30.

Bank Balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER  
September 4, 2012

Total amount of deposits in bank	\$280,924.76
Total amount of actual cash	\$1,504.31
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$40,939.18
Investments	\$4,905,018.37
Cash Variance	\$126.59
Credit card outstanding	\$7,252.67
Total	\$5,235,765.88

\*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

August Monthly Reports

Veterans Service Officer reported 16 individual contacts.

Clerk of Courts reported \$54,639.96 in fines and fees.

Register of Deeds' reported \$4,897.50 in transfer tax and \$13,463 in fees.

Sheriff reported Federal Prisoner & INS room & board fees-\$19,269.05.

County Nurse reported \$92 in donations.

Fuel Quote

Motion by Ustad, second by Schempp to approve the fuel quote for one transport of 7,200 gallons #2 Diesel delivered to Elk Point Shop from Turkey Ridge Oil @ 3.449. Carried. (quote also from SE Farmers Elevator Coop 3.4815). Carried.

Automatic Supplements

Motion by Schempp, second by Neely to approve the automatic supplements of Law Enforcement Grants to General Fund: Sheriff budget- \$3,012.50; JJDPA Grant to Jail budget \$2,204.78. Carried.

### New Hire

Motion by Ustad, second by Jordan to approve the hiring of Jeff Heaton as part-time jailer effective September 12, 2012 @ \$12.31 an hour. Carried.

### Travel Authorization

Travel request to attend the SD Fairs Meeting in Bismarck was tabled until October 2, 2012. Motion by Jordan, second by Schempp to approve travel for State's Attorney Miller and Deputy Tracy October 12, 2012 to Sioux City, IA for Protecting Families.

### Treasurer

Treasurer Hertel met with the board to discuss Tax Deed property.

### States Attorney

SA Miller met with the board on various matters.

Motion by Jordan, second by Neely to deny 12IRR #10 medical assistance.

### Hwy/EMA

PWA Roggow met with the board for various matters. He informed the board that he was moving forward with the replacement of Roseni Bridge. He will purchase the decking this year.

### Planning & Zoning

Henze met with the board to discuss various matters.

### Executive Session

Motion by Jordan, second by Schempp to enter into executive session for legal matters at 11:05. Motion Carried. State's Attorney Miller and Sheriff Limoges also present. Chairman declared the board out of executive session at 11:48.

### Assessor

Assessor Steckelberg gave an update to the board on Pictometry.

### Extend the meeting

Motion by Schempp, second by Neely to extend the meeting until 1:00 p.m. Carried.

### Claims

Motion by Jordan, second by Schempp to approve the claims as follows. Motion failed.

Motion by Jordan, second by Ustad to approve the claims with the exception of the Union County Fair Board which was denied. Carried.

The following claims have been audited, approved and warrants drawn on the same: Bi-Weekly payroll for 09-21-2012: Treasurer \$375.20; State's Attorney \$771.80; Public Building \$676.77; Register of Deeds \$622.03; Sheriff \$31,030.92; Nurse \$160.80; WIC \$273.36; Weed \$455.00; Highway \$21,457.77. Courthouse payroll for the month of

September, \$2012: Commissioners \$5,000.00; Auditor \$8,774.19; Data Processing \$224.02; Treasurer \$12,658.88; State's Attorney \$13,810.62; Public Building \$4,016.48; Assessor \$9,856.99; Register of Deeds \$6,270.07; Veteran \$1,314.54; Sheriff \$4,694.22; Nurse \$896.57; Jail \$111.25; Extension \$1,323.00; Fair \$1,331.92; Weed \$597.42; Planning & Zoning \$3,328.55; Highway \$8,958.00; EMA \$1,472.50.

Accurate Reporting (Transcripts) \$717.80; Alarico Gorman (Subpoena) \$31.84; Alcester Union (Ad) \$887.31; Alliance Communication (Phone) \$182.78; Am San (Supp/Equip) \$783.81; Angel Hotel Mgt (Room) \$174.00; Artic Ice (Ice) \$50.00; Axles & Gears (Repair) \$525.00; Barnes Distribution (Supp) \$328.33; Beresford Republic (Ad) \$876.46; Bierschbach Equip (Supp) \$135.43; Boyer Trucks (Repair/Supp) \$17,500.17; Butler Machinery Co (Repairs/Supp) \$2,226.75; Central Veterinary Clinic (Supp) \$98.33; Century Link (Phone) \$2,276.30; Chesterman (Water) \$189.75; Children's Inn (Allotment) \$900.00; City of Alcester (Util) \$67.25; City of Elk Point (Util) \$5,031.86; Clay Rural Water System (Util) \$128.00; Community Health Clinic (Care) \$936.65; Continental Research (Supp) \$1,577.00; Country Estates Truck (Supp) \$738.18; Curt Winqvist (Mileage) \$12.95; Dakota Dunes North Sioux City Times (Public Notice) \$89.00; Dale Neely (Mileage) \$22.20; David Swanson (Meal Reimb) \$131.65; Dawn Steckelberg (Per Diem) \$130.00; Days Inn Lead (Room) \$150.00; Dean Bosse (Mileage) \$5.92; Dept of Revenue (License Plate & Title) \$14.00; Donald Gray (Mileage) \$4.44; Donelda Golden (Per Diem) \$130.00; Doyle Karpen (Mileage) \$71.78; Dr. Jim Slattery (Care) \$180.00; Electric Innovations (Repair) \$1,041.76; Employee Data Forms (Supp) \$36.75; Fastenal Company (Repairs) \$4.31; Ferdig's Body Shop (Supp) \$136.00; Ferrari Hoffman (Subpoena) \$31.84; Filter Care (Supp) \$159.75; Fox & Youngberg, P.C. (MI Hearing) \$171.16; Hawarden Independent (Ad) \$50.00; Hickory Tech (Phone) \$122.70; Honeywell (Maint) \$6,729.00; Independent Radiator Works (Repair) \$95.00; Iowa Office Supply (Maint) \$60.95; Jackie Sieverding (Per Diem) \$29.00; Jacks Uniform (Cloth Allow) \$100.94; Jana Foltz (Per Diem/Mileage) \$77.40; Janet Lingle (Mileage/Per Diem) \$151.94; Janitor Depot Supp) \$641.73; Jim Hawk Truck (Supp) \$305.15; Jones Food Center (Supp) \$37.18; Juror Fees (Juror Fees) \$605.82 Kirsten Geary (Subpoena) \$20.00; Knife River (Hwy Const/Supp) \$22,917.29; Knoepfler Chevrolet (Repair) \$267.15; Knology (Phone) \$202.92; Kone (Maint) \$288.21; Leader Courier (Public Notice) \$92.00; LexisNexis (Supp) \$70.89; Linda Holmes (Per Diem/Toll/Meal Reimb) \$128.19; Lucy Lewno (MI Hearing) \$72.75; Lyle Signs (Maint) \$314.99; Lynn Freeman (Per Diem) \$12.00; Maint Engineering (Supp) \$385.43; Marvin Schempp (Mileage) \$71.78; Matheson (Supp) \$26.96; Maxine J Risty (Transcripts) \$42.50; May & Johnson (Ct Appt Atty) \$1,373.50; Mcleods (Supp) \$237.20; Mercy Medical Center (Conference) \$100.00; Michael Bucholz (Per Diem) \$155.00; Michael McGill (MI Board) \$174.66; Microfilm Imaging System (Rental) \$195.00; Mid-Continental Restoration (Prof Svc) \$38,859.76; MidAmerican Energy (Util) \$167.79; Midstates Crushing (Supp) \$174,000.00; Milton Ustad (Mileage/Per Diem) \$57.30; Myrl & Roys Paving (Hwy Const/Supp) \$63,696.00; Myron Hertel (Per Diem) \$60.00; Northland Products (Supp) \$221.00; Nygren's True Value (Supp/Repairs) \$103.10; Office Elements (Supp) \$5.49; Office Systems (Maint Agreement) \$156.76; Ollies Drive Inn (Meals For Jail) \$10,470.50; Pedersen Machine (Repair) \$387.40; Perkins Office Solutions (Supp) \$105.45; Pioneer Drug (Supp) \$518.33; Pitney Bowes (Rental) \$371.16; Platte County Sheriff (Return) \$48.70; Pomp's Tire Service (Supp/Repair) \$4,406.70; Pyle Automotive

(Repair) \$193.43; Quill (Supp) \$201.16; Rachel Bonine (Room/Per Diem) \$238.50; Ramkota Inn (Room) \$1,255.00; Randy Ronning (Mileage) \$14.80; Raymond K Roggow (Per Diem) \$78.00; Ron Jenkins (Supp) \$7.09; Ross Jordan (Mileage) \$84.36; Safe Options Svcs (Allotment) \$900.00; Sam's Club (Supp) \$147.84; SD LTap (Reg) \$70.00; Servall Towel (Towel Svc) \$33.28; Sheehan Mack Sales & Equip (Supp/Repair) \$662.90; Sherri Bousquet (Per Diem) \$130.00; Sioux City Foundry (Maint) \$2,163.20; Sioux Falls Kenworth (Supp/Repair) \$1,398.31; Sioux Laundry (Wash For Jail) \$705.94; Sioux Sales (Supp) \$99.90; South Dakota \$4-H Leaders A (Supp) \$110.00; South Dakota Association (Membership) \$70.00; State Bank of Alcester (Payment) \$3,931.78; State of South Dakota (Phone) \$371.28; Sturdevant's Auto Parts (Supp/Repairs) \$335.80; The Akron Hometowneer (Ad) \$49.00; Thomas J. Moore, Jr (Maint) \$12.00; Troy Stephens (Per Diem) \$77.00; TuDogs Computing (Repair) \$968.23; Turkey Ridge Oil (Diesel) \$27,936.90; Union County (Supp) \$16,163.23; Us Bank (Supp/Maint/Room) \$2,919.26; Verizon Wireless (Phone) \$742.70; Vermillion Ford (Repair) \$1,469.92; Volunteers of America (Care) \$3,410.00; Woodbury County Disaster (Maint) \$2,235.05; Ziegler (Repair) \$1,206.25.

Budget 2013

Motion by Jordan, second by Schempp to make the following changes to the 2013 budget: 911-remove \$106,232; Contingency-add 106,232; Rd & Bridge-remove \$180,000; Director of Equalization-add \$11,610. Discussion took place. Motion failed.

Motion by Jordan, second by Schempp to make the following changes from the provisional budget: Contingency from 376,500 to 482,732; Auditor from 163,931 to 158,765; Treasurer from 245,866 to 241,356; States Attorney from 321,451 to 318,443; Gov't Building from 323,231 to 242,231; Register of Deeds from 147,037 to 142,911; Director of Equalization from 284,045 to 295,655; Sheriff from 913,941 to 664,737; Jail from 734,405 to 733,833; County Nurse from 19,357 to 19,035; County Fair from 48,395 to 45,395; Extension from 29,689 to 31,189; Weed from 88,931 to 80,931; Operating transfer out-Gen from 2,529,617 to 2,349,617; Rd and Bridge from 4,434,937 to 4,270,841; 911 from 262,106 to 405,311; General Fund-total appropriations and Net means of finance from 7,142,800 to 6,723,234; Road and Bridge fund appropriations and Net means of finance from 4,434,937 to 4,270,841; Cash balance applied on General Fund from 1,170,533 to 728,884; Cash balance applied on Road and Bridge fund from 13,499 to 29,403; Less 5% for General fund from 375,937 to 353,854; Other financing Source-Road and Bridge from 2,438,211 to 2,258,211; 911 cash balance applied from 68,875 to 107,080; 911 other taxes from 140,000 to 175,000; 911 charges for goods and services- from 0 to 70,000; Total net means of finance and total appropriations for 911 from 262,106 to 405,311. Motion carried.

RESOLUTION

Annual Budget for Union County, SD

For the Year January 1, 2013 to December 31, 2013

County Tax Levies	Tax Levy in Dollars	\$'s/1000
Within Limited Levy:		
*General County Purposes	4,830,087	3.461

(10-12-9)		
Opt Out	500,000	.358
Limited Levy-(10-12-21)-Subtotal	5,330,087	3.819
Outside Limited Levy:		
Bond Interest Sinking (7-24-18)	117,035	.084
Unlimited Levy-Subtotal	117,035	.084
Limited and Unlimited Levy Subtotal	5,447,122	3.903
Other Special Levies:		
Secondary Road (unorg. PT-76) (31-12-27)	42,007	1.435
Opt out	10,000	.342
Fire Protection	50,772	.151
TOTAL TAXES LEVIED BY COUNTY	5,549,901	

\*these amounts include the 25% to be distributed to cities

Resolution

Adoption of annual Budget for Union County, South Dakota

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Union County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2013 and ending December 31, 2013 and the same is hereby approved and adopted by the Board of County Commissioners of Union County, South Dakota, this 25th day of September, 2012. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor, Union County, South Dakota. The accompanying taxes are levied by Union County for the year January 1, 2013 through December 31, 2013.

Motion carried.

Adjournment

Motion by Jordan, second by Ustad to adjourn until October 2, 2012. Carried.

ATTEST: \_\_\_\_\_  
Jackie Sieverding, Deputy Auditor  
Union County

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Doyle Karpen, Chairman  
Union County Board of Commissioners