

7


**Tuesday
September 7
2010**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

August 2010							October 2010						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	31					1	2
8	9	10	11	12	13	14	3	4	5	6	7	8	9
15	16	17	18	19	20	21	10	11	12	13	14	15	16
22	23	24	25	26	27	28	17	18	19	20	21	22	23
29	30	31					24	25	26	27	28	29	30

- ✓ Task Completed
- Planned Forward
- ✗ Task Deleted
- ☐ Delegated Task
- In Process

APPOINTMENT SCHEDULE

6	
7	
8	8:30 Public input
9	9:00 Budget hearing 
10	9:45 2nd Reading of Ordinance Highway P & Z update States Atty
11	
12	
1	

↓ ABC	PRIORITIZED DAILY TASK LIST
	1 approve agenda
	1A approve claims
	1B approve minutes
	2 Bank Balance (copy)
	2A Plats N
	3 Cash Transfer N
	4 Monthly reports
	5 Payroll change N
	5A Personnel N
	5B Travel Authorization N
	6 Correspondence N
	6A New Business
	6B Old Business
	7C Employee Matter N

DAILY RECORD OF EVENTS

**7
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Task Note: [2A Plats]

Erickson's Addition in the NE1/4 of section 29, T94N, R50W of the 5th P.M., Union County,
SDKarpen's Addition, an addition in the SW1/4 of section 2, T89N, R49W of the 5th P.M.,
Union County, SDDakota Dunes Golf Course 25th Addition in Dakota Dunes, Union County, SD.
Lots 10 thru 21.

Task Note: [3 Cash Transfer]

Hwy (half of budgeted amount) from General Fund- 681,540
Restrict \$75,000 to Hwy. Building CO project

Task Note: [5 Payroll change]

Tech Ass't payroll change- additional \$100 to Amanda Rosenbaum effective Sept 2010

Task Note: [5A Personnel]

Luke Nixa - part-time jailer 9-1-10 @ \$12.06 per hour
Lisa Schenzel part-time jailer to transport officer as of 9-5-10 @ \$10.00 per hour.

Task Note: [5B Travel Authorization]

deputy Josh Lee training on Sept 9/10 in Johnson Iowa -Advanced Vehicle Contraband Concealment

Task Note: [6 Correspondence]

FEMA

Task Note: [7C Employee Matter]

Executive Session