

October 23, 2018
Union County Commissioners

The Union County Board of Commissioners met in regular session on October 23, 2018, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present were Dailey, Joffer, Headid, Kimmel and Ustad.

Motion by Headid, second by Joffer to approve the agenda. Carried.

Motion by Joffer, second by Kimmel to approve the minutes from the October 23, 2018 meeting. Carried.

New Hire

Motion by Kimmel, second by Headid to approve the Hiring of Gregory Jurich P-T Jailer starting 10-15-18 @ \$15.37 moved to F-T Jailer 10-29-18, Lori Boulware 11-13-18 Legal Assistant/Welfare Manager @ \$16.51. Carried.

Resignation

Motion by Dailey, second by Headid to approve the resignation of Casandra Ketchelos F-T Jailer 10-27-18, Colin Elkins P-T Jailer 10-20-18, Austin Arvin P-T Jailer 11-3-18 and Lori Boulware Deputy Auditor 11-12-18. Carried

Public Defenders Contracts

Chairman Ustad signed the contracts for the Public Defenders that were approved in the 2019 budget.

Holiday Closing

Motion by Headid, second by Dailey to follow the State closing for the Holidays. Carried. Monday, December 24 and Monday, December 31.

Recess

Chairman declared a recess from 8:55 to 9:03.

Department Head Report

Extension/Fair/ Weed Lingle present her monthly report.

Recess

Chairman declared a recess from 9:20 to 9:30.

Highway

Hwy. Supt. Buum met with the board to discuss various matters.

State's Attorney

State's Attorney Miller met with the board to discuss various matters.

Jail Meal Bids

One bid was received from Ollie's Drive Inn. Motion by Joffer, second by Dailey to accept the bid for Ollie's for \$14.41 a day per person (\$3.90 Breakfast, \$5.43 Lunch and \$5.08 Dinner). Carried.

Bids for 2005 Ford Explorer

One bid was received for Mac's Auto Depot. Motion by Dailey, second by Headid to accept the bid for \$900.00. Carried.

Recess

Chairman declared a recess from 10:50 to 11:00.

Planning & Zoning

Planning & Zoning Director Henze and Gary Roan met with the board for a new Planning, Zoning & Building Regulations.

Motion by Headid, second by Kimmel to accept the new 2018 Union County Schedule of Fees. Discussion. Carried.

SCHEDULE OF FEES

<u>Residential Building Permits* (single, townhomes, duplex)</u>	<u>refer to residential</u> fee schedule
Multi-family Building Permits*	\$200.00/unit
General Building Permits*	\$2.50/\$1,000 construction cost \$25.00 minimum
Flood Plain Location Building Permits*	\$3.00/\$1,000 construction cost \$50.00 minimum
Compliance Inspections	\$100.00 per inspection
Variances**	\$250.00
Permitted Conditional Use***	\$250.00
PCU*** (temporary asphalt, concrete, rubble stockpiling sites)	\$500.00
Zoning Amendments	\$500.00
Special Meetings	\$500.00
Trailer/Manufactured Home Court License:	
New Applicant:	\$500.00 plus \$10.00 per lot/space
Annual Renewal:	\$100.00 plus \$10.00 per lot/space
Survey Plat Review	\$20.00 per plat plus \$5.00 per lot

***Building Permits. (After-the-fact).**

Voluntary. Applicant applied for permit after beginning or finishing the building, but prior to being contacted by the Union County Planning Director, the building permit fee shall be 1.5 times the regular fee.

County-Notified. Applicant applied for permit after beginning or finishing the building, and after being notified by the Union County Planning Director, the building permit fee shall be 2 times the regular fee.

****Variance. (After-the-fact)**

If a variance is required and is applied for after construction has begun or the building is finished, the fee shall be \$1,000.00.

*****Conditional Use. (After-the-fact).**

If a conditional use is required and is applied for after construction has begun or the activity is commenced, the fee shall be 2 times the regular fee.

RESIDENTIAL FEE SCHEDULE

Square Footage	Fee
<u>Less than 999</u>	<u>\$250.00</u>
1,000 – 1,200	\$300.00
1,201 – 1,400	\$400.00
1,401 – 1,600	\$500.00
1,601 – 1,800	\$600.00
1,801 – 2,000	\$700.00
2,001 – 2,200	\$750.00
2,201 – 2,400	\$800.00
2,401 – 2,600	\$850.00
2,601 – 2,800	\$900.00
2,801 – 3,000	\$950.00
3,001 – 3,200	\$1,000.00
3,201 – 3,400	\$1,050.00
3,401 – 3,600	\$1,100.00
3,601 – 3,800	\$1,150.00
3,801 – 4,000	\$1,200.00
4,001 – 5,000	\$1,400.00
5,001 – 6,000	\$1,600.00
6,001 – 7,000	\$1,800.00
7,001 – 8,000	\$2,000.00
8,001 – 9,000	\$2,200.00
9,001 – 10,000	\$2,400.00
10,001 – 12,000	\$3,000.00
12,001 – 14,000	\$4,000.00
14,001 -	\$5,000.00

Motion by Headid, second by Kimmel to hire Gary Roan as Union County Building Inspector at \$90.00 per Inspection County wide. Discussion. Carried.

Motion by Headid, second by Kimmel to hire Gary Roan as the Compliance Offices at \$90.00 per event. Discussion. Carried

Lower Civil Bend Cemetery

Deb Karpen and Dawn Heaton met with the board on forming a Lower Civil Bend Cemetery Association.

Claims

Motion by Headid, second by Joffer to approve claims. Carried. The following claims have been audited, approved and warrants drawn on the same: Courthouse payroll for the month of September 2018: Commissioners \$5,900.00; Auditor \$10,494.39; Information Technology \$200.00; Treasurer \$15,304.89; State's Attorney \$17,962.18; Public Building \$1,314.26; Assessor \$13,864.67; Register of Deeds \$7,534.01; Veteran \$1,436.58; Sheriff \$5,938.75; Nurse \$1,012.08; Jail \$128.88; Extension \$1,480.62; Fair \$1,939.97; Weed \$830.34; Planning & Zoning \$3,747.24; Highway \$9,162.70; Coroner \$348.00; OASI \$7,261.88; SDRS \$26,871.72; Wellmark \$46,624.85; Dearborn National \$333.30. Bi-weekly payroll for 10-12-18: Auditor \$542.63; Treasurer \$618.59; State's Attorney \$400.00; Public Building \$1,206.88; Register of Deeds \$900.00; Sheriff \$13,820.44; Jail \$15,675.62; Communications \$11,386.24; Nurse \$221.85; WIC \$374.85; Highway \$25,104.82; EMA \$1,287.46; OASI \$5,379.25. Bi-weekly payroll for 10-26-18: Auditor \$520.92; Treasurer \$528.16; State's Attorney \$240.00; Public Building 1,097.69; Register of Deeds \$900.00; Sheriff \$14,813.17; Jail \$17,726.07; Communications \$11,364.04; Nurse \$221.85; WIC \$374.85; Highway \$25,750.83; EMA \$1,287.46; OASI \$5,420.78. 2018 Deductible \$2,750.00; 3 D Specialties (Sup) \$654.10; Alcester Fire Dept. (Allotment) \$6,923.28; AmericInn (Room) \$91.99; Automatic Building Control (Sup) \$154.06; Avera (Prof Svcs) \$94.00; Bear (Rep) \$1,613.29; Beresford Fire Dept. (Allotment) \$9,367.94; Bierschbach (Sup) \$71.00; Bob Barker (Sup) \$761.78; Bomgaars (Sup) \$344.47; Butler Machinery (Rep) \$1,525.74; Campbell Supply (Rep/Sup) \$159.26; Century Link (Util) \$387.93; Certified Languages (Interpreter) \$127.05; Charles Mix County Sheriff (Sup) \$350.00; City of Alcester (Util) \$73.81; City of Elk Point (Util) \$4,480.99; Clay Rural Water (Util) \$33.00; Clay-Union Electric (Util) \$50.29; Continental Research (Sup) \$1,450.88; Counsel (Sup) \$8.63; Dale Neely (Mileage) \$12.60; Darcy Lockwood (MI Hearing) \$15.00; Dr. Jim Slattery (Care) \$115.00; Elk Point Ace Hardware (Sup) \$14.99; Elk Point Fire District (Allotment) \$11,965.80; Galls (Sup) \$96.94; Gapp Counseling (MI Eval) \$350.00; Horizon Health (Care) \$2,726.10; Hudson Fire Department (Allotment) \$215.13; Inland Truck Parts (Rep) \$135.11; JCL (Sup) \$135.80; JD's House of Trophies (Sup) \$324.50; Jebro (Sup) \$51,232.82; Jeff's Lawn Care (Maint) \$295.00; Jefferson Fire Dept. (Allotment) \$6,225.73; Jensen Insurance (Notary) \$50.00; Jones Food (Sup) \$78.86; Juror \$576.00; Knife River Midwest (Rep) \$19,916.80; Leisa Sexton (Sup) \$35.00; Leslie Reifke (Mileage) \$14.28; Lewis Family Drug (Drugs) \$445.06; Lincoln Co. (Care) \$376.38; Lucy Lewno (MI Hearing) \$166.47; Mark Katterhagen (MI Hearing) \$15.00; Michael Dailey (Mileage) \$38.00; MidAmerican (Util) \$430.79; Milton Ustad (Mileage) \$46.00; Minnehaha Co. (Care) \$2,917.20; MRO (Sup) \$1,277.25; Myrl & Roys Paving (Sup) \$36,849.96; National 4-H Council (Sup) \$162.15; N. Sioux City Fire Dept. (Allotment) \$27,683.34; Office Depot (Sup) \$180.97; Office Elements (Sup) \$9.64; One Office (Sup) \$55.55; Pharm Chem (Sup) \$542.45; Phil Ryan (Mileage) \$72.92; Pomp's Tire (Rep) \$1,131.00; Powerphone (Util) \$129.00; Printing Plus (Sup) \$217.00; Quill (Sup) \$418.85; Ramkota (Room) \$186.00; Randy Ronning (Mileage) \$22.68; Richard Green (Mileage) \$31.08; Richard Headid (Mileage) \$40.00; Sam's Club (Sup) \$180.56; Sanford (Autopsy) \$2,350.00; SD State Treasurer (Sup) \$6.69; SDACC (Clerp) \$6,056.00; SDACHS (Dues) \$275.00; Sooland Bobcat (Rent) \$638.19; State of South Dakota (Util) \$75.53; That Guy (Maint) \$10,000.00; Tom Kimmel (Mileage) \$24.00; Tyler Tech. (Prof Svcs) \$125.00; Ulteig (Eng Fee) \$6,211.31; Vast (Util) \$103.95; Verizon (Util) \$757.00; West Akron Fire Dept.(Allotment) \$2,8\$9.73; Woodbury Co. StarComm (Maint) \$889.29; Yankton Co. Sheriff (Return MI) \$100.00.

Adjournment

Motion by Kimmel, second by Dailey to adjourn at 12:08 p.m. until November 8, 2018. Carried.

ATTEST: _____

Jackie Sieverding, Auditor
Union County

Milton Ustad, Chairman
Union County Board of Commissioners

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