

April 7, 2020
Unapproved Minutes
Union County Commissioners

The Union County Board of Commissioners met in regular session April 7, 2020, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Dailey, Joffer, Kimmel, Headid and Ustad.

Motion by Headid, second by Dailey to approve the agenda. Carried.

Motion by Joffer, second by Kimmel to approve the minutes from March 27, 2020. Carried.

Bank Balances

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER
March 31, 2020

Total amount of deposits in bank	\$3,220,298.67
Total amount of actual cash	\$1,109.80
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$100,415.22
Investments	\$8,584,036.17
Cash Variance	\$37.89
Credit card outstanding	\$3,494.36
Total	\$11,909,392.11

*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

February Reports

Sheriff reported Federal Prisoner & INS room & board fees-\$6,613.80.

Register of Deeds' reported \$14,519.50 in transfer tax and \$14,832.00 in fees.

County nurse reported \$0 in donations.

Claims

Motion by Kimmel, second by Headid to approve claims. Carried. The Following Claims Have Been Audited, Approved, And Warrants Drawn On The Same: CH Payroll 3-31-2020: Commissioners \$5,900.00; Auditor \$14,014.47; Information Technology \$218.00; Treasurer \$13,968.13; States Attorney \$22,657.11; Public Building \$7,884.37; Assessor \$15,536.57; Register of Deeds \$7,282.38; Sheriff \$6,278.75; Nurse \$1,186.69; Jail \$136.78; Extension \$1,706.48, Weed \$791.68; Fair \$1,716.64; P&Z \$4,245.65; Highway \$9,620.13; EMA \$3,849.75. BW Payroll 4-9-2020: Treasurer \$1,216.50; States Attorney \$890.45; Care of Poor \$270.15; Register of Deeds \$949.38; Sheriff \$16,455.25; Jail \$19,373.03; Communications \$11,542.50; Nurse \$239.98; WIC \$405.48; Highway \$25,799.24; Jurors \$534.40; Ace Engine & Parts (Rep) \$28.04\$28.04; Alliance Communication (Util) \$235.13; Appeara (Towel Ser) \$101.46; Avera (Drug Testing) \$127.10; Beresford Municipal Tele (Util) \$272.82; Brock White Company (Repairs) \$35.55; Butler Machinery Co (Rep/Sup) \$38,153.06; Carroll Construction Supply (Sup) \$217.66; Century Link (Util) \$413.87; Century Link (Util) \$6.61; Certified Testing Services (Core Test) \$1,140.00; Chesterman Co (Sup) \$214.00; Concordance Healthcare (Sup) \$19.48; Counsel (Maint) \$64.88; Dakota Dunes North Sioux (Adv) \$594.04; Dakotabilities (Allot) \$180.00; Department of Health (Water Testing) \$15.00; Eakes Office Solutions (Sup) \$19.98; Election Systems & Software (8 Express Votes)\$29,120.00; Elk Point Ace Hardware (Rep/Sup) \$660.20; Fastenal Company (Sup)\$288.91; Filter Care (Sup) \$487.00; Heiman Fire Equipment, Inc. (Sup) \$79.00; Horizon Health Center Inc. (Med) \$565.50; Interstate Battery System (Rep) \$437.85; Jack's Uniform & Equip (Sup) \$48.45; JCL (Sup) \$215.43; Jones Food Center (Sup) \$25.98; Kinetic Leasing, Inc. (Payment) \$4,224.90; Klass Law Firm, LLP (Prof Serv) \$155.50; Leader Courier (Adv) \$727.28; Lewis Family Drug (Sup) \$189.15; Lincoln Co Vso (Feb/Vso Services) \$4,686.84; Loffler Companies (Maint) \$165.06; Matheson Tri-Gas Inc. (Sup) \$1,441.82; McLeod's (Sup) \$162.00; Megan Reeves (Transcript) \$81.60\$; Microfilm Imaging System, (Re Tracker) \$1,485.00; MidAmerican Energy Co (Util) \$1,009.14; Midwest Wheel Companies (Rep) \$149.90; MSC Industrial (Sup) \$101.16; Muller Auto Parts (Sup)

\$118.50; Ollies Drive Inn (Meals) \$9,236.34; Olson's Ace Hardware (Sup)\$9 9.99; One Office Solution (Sup) \$1,220.97; Overhead Door Company (Rep) \$458.00; Pedersen Machine, Inc. (Maint) \$593.82; Petal Pusher (Sup) \$45.80; Pharm Chem Inc (Sup)\$9 70.70; Premier Communications (Util) \$266.86 Quill Corporation (Sup) \$296.66; Riverside Technologies Inc. (Maint) \$2,636.00; Running Supply Inc. (Sup/Clothing) \$481.95; SD Dept Transportation (Pro-Rata Share) \$284.81; SDACC (Clerp) \$7,278.00; Siouxland Grass & Forage (Sup)\$545.50; Siouxland Humane Society (Sup) \$37.00; Sooland Bobcat (Rep) \$60.00; Southeast Farmers Coop (Rep & Sup) \$90.13; Sturdevant's Auto Parts (Rep/Sup) \$287.79; The Claussen Group (Contract) \$552.50; The Home Depot Pro (Sup) \$927.62; Total Stop Food Store (Sup) \$68.71; Tri-State Ready Mix (Sup) \$880.00; Two Way Solutions (Repairs) \$510.96; UPS (Freight) \$24.92; Vast Broadband (Util) \$711.64; Verizon (Util) \$238.55; Verizon Wireless (Equip/Util) \$690.97; Woodhouse \$5,179.00 (Reimb).

Automatic Supplements

Motion by Joffer, second by Headid to approve the 1st quarter with the removal of EMA. Sheriff Donation \$500.00- Highway B.I.G. grant \$138,758.80- Highway STP \$242,218.44 EMA pre disaster grant \$6,511.77. Carried.

Dept. of Legislative Audit

Joshua Shellum presented then board with the contract for the 2017-2018 audits.

Motion by Headid, second by Kimmel to authorize the chairman to sign the contract. Carried.

Alternative HRD

Tammy Loos updated the board on FFCRA.

Treasurer

Treasurer Hertel met with the board on changes in his office.

Motion by Headid, second by Dailey to move Jamie Ehlers to Chief Deputy Treasurer at \$35,500.00 (year) for 90 probation then move to \$36,500.00 after the 90 days starting April 1, 2020. Carried.

Executive Session

Motion by Kimmel, second by Dailey to enter into executive session for personnel matters per SDCL 1-25-2 at 9:34 am. Carried. Chairman declared the board out of executive session at 9:55 am.

Treasurer

Motion by Headid, second by Joffer to move Kim Johnson to Deputy Treasurer at \$31,629.00 (year) starting April 1, 2020. Carried.

Professional Development Academy

Discussion. No action taken.

Recess

Chairman declared a recess for 10:13 am to 10:20 am.

Executive Session

Motion by Kimmel, second by Dailey to enter into executive session for personnel matters per SDCL 1-25-2 at 10:20 am. Carried. Chairman declared the board out of executive session at 10:45 am.

Highway

Hwy. Supt. Buom met with the board to discuss various matters.

Motion by Headid, second by Kimmel to authorize the Chairman Ustad to sign the Work orders for Bridget's 64-023-090 and 64-080-251. Carried.

Motion by Dailey, second by Joffer to authorize Chairman Ustad and Auditor Sieverding to sign temporary easements for 64-074-203. Carried

Motion by Headid, second by Dailey to authorize the Chairman Ustad to sign the Work orders for County's Bridget Inspections. Carried.

Non-Essential Businesses

Discussion. No action taken.

Election

Discussion.

Claim

Motion by Headid, second by Joffer write a check for \$5,179.00 to Woodhouse for reimbursement on a 2015 pick-up (surplus) that was wrecked in an accident on I-29 on April 3, 2020. This truck was traded in on a new one to Woodhouse and was wrecked. Insurance of the person that hit the truck will be covering the pick-up.

Recess

Chairman declared a recess for 11:50 am to 11:53 am.

Budgets

Discussion.

Adjournment

Motion by Kimmel, second by Headid to adjourn at 12:15 pm. until April 21, 2020. Carried. This meeting will take place in basement of the Courthouse.

ATTEST: _____

Jackie Sieverding, Auditor
Union County

Milton Ustad, Chairman
Union County Board of Commissioners

Published once at the total approximate cost of_____.