

December 15, 2020  
Unapproved Minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session on December 15, 2020 at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present were Dailey, Joffer, Headid and Ustad. Kimmel absent.

Motion by Headid, second by Joffer to approve the agenda. Carried.

Motion by Joffer, second by Dailey to approve the minutes from the December 1, 2020. Carried.

Bank Balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER  
November 30, 2020

Total amount of deposits in bank	\$4,032,638.53
Total amount of actual cash	\$5,032.06
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$94,946.83
Investments	\$8,575,059.85
Cash Variance	\$93.59
Credit card outstanding	\$7,788.88
Total	\$12,715,559.74

\*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

July Reports

Register of Deeds' reported \$15,020.00 in transfer tax and \$16,953.00 in fees.

Sheriff's Office reported Federal Prisoner, out-of-county & INS \$2,015.50 room & board fees.

Nurse- \$0.00.

Clerk of courts-\$18,737.09

Veteran's Office-(Oct) 40 Contacts.

New Hire

Motion by Joffer, second by Headid to approve the following: David Steckelberg Welfare Director/Legal Asst Starting date 12/21/20 @ 18.01 per hour. Carried.

Hawarden Fire Service

Discussion on contract.

Resignation

Motion by Dailey, second by Joffer to accept the resignation of Carre Stevenson F-T Jailer 12-4-2020. Carried.

Personnel

Motion by Joffer, second by Headid to approve the following: Caleb Mohrer to F-T Jailer as of 12-13-2020 and Brian Rasmussen to P-T Jailer as of 1-16-2021. Carried.

Veteran Service Officer

Motion by Joffer, second by Headid to authorize chairman Ustad to sign the contract with Lincoln County. Carried.

Adult Detention Service

Motion by Joffer, second by Headid to authorize Chairman Ustad to sign the agreements with Lake, Clay, Lincoln, Moody and Turner. Carried.

Juvenile Detention Center

Motion by Headid, second by Dailey to authorize Chairman Ustad to sign the agreements Minnehaha County Juvenile Detention Center. Carried.

### Cash Transfer

Motion by Joffer, second by Dailey to transfer the budgeted \$100,000.00 from General Fund to 911 (budget). Carried.

### Grants

Discussion took place.

### Department Head Report

Assessor Steckelberg, Janet Lingle Extension/Fair/ Weed, Nurse McInerney and Public Building Supt. Sexton their monthly reports.

Motion by Joffer, second by Dailey to move ahead with updating the main exhibit building for 4-H shooting sports @ \$43,822.71. Carried.

### Recess

Chairman declared a recess from 9:50 to 10:00.

### Highway

Hwy. Supt. Buom met with the board to discuss various matters.

Motion by Headid, second by Dailey to approve the following ROW Certificate for 64-144-055. Carried.

Motion by Dailey, second by Headid to approve the following Utility Certificate for 64-144-055. Carried.

Motion by Headid, second by Dailey to approve the Notice of Award for Union County 1B Resurfacing Project consists of a 4.5 mile Mill and Asphalt Overlay, City of Jefferson south to Exit 4 to accept the low bid of \$2,790,693.82 from Knife River. Carried.

Motion by Joffer, second by Headid to approve the BIG Grant #1. This grant is expiring and need to be approved again. Carried.

### State's Attorney

State's Attorney Miller met with the board to discuss various matters.

### Alternative HRD

Tammy Loos met with the board on various matters.

Motion by Joffer, second by Headid to approve a short term remote work agreement for all employees to sign. Carried.

### Recess

Chairman declared a recess from 10:57 to 11:05.

### Legislators

District 16 Senator Bolin and Representative Andersen met with the board to discuss upcoming legislative session issues.

### Budget

Discussion took place.

### Claims

Motion by Joffer, second by Headid to approve claims. Carried. The Following Claims Have Been Audited, Approved, And Warrants Drawn On The Same: BW Payroll: 12/15/2020: \$75,310.96: Treasurer \$815.06; State's Attorney \$400.00; Register Of Deeds \$910.63; Sheriff \$16,677.77; Jail \$18,919.19; Communications \$11,732.69; Nurse \$239.98; WIC \$405.48; Highway \$24,978.16; Jurors \$599.52; Alliance Communication (Util) \$234.73; Alternative HRD (Consult) \$944.00; Appera (Towel Service) \$75.52; Automatic Building Control (Maint) \$519.00; Avera Occupational Medicine (Training) \$50.00; Beresford Municipal Telephone (Util) \$268.80; Bierschbach Equipment (Rental & Supplies) \$1,175.26; Bob Barker Company (Supp) \$791.28; Boyer Trucks Sioux Falls (Supp) \$101.69; Brule Creek Repair (Maint) \$57.00; Carlson's Body Shop (Maint) \$41.92; Central Square Technologies (Annual Software Maint) \$21,740.20; Century Link (Util) \$442.39; Century Link (Util) \$6.39; Chesterman Co (Supp) \$145.00; City of Alcester (Util) \$67.57; City of Elk Point (Supp) \$460.00; City of Jefferson (Repairs) \$2,643.86; Clay-Union Electric Corp (Util) \$102.65; Counsel (Maint) \$22.69; Dakota Dunes North Sioux (Pub) \$236.83; Dean Schaefer (Transcripts) \$546.00; Department of

Health (State Labs) \$855.00; Dept. of Revenue (Title) \$21.20; Dakota PC Warehouse (Supp) \$249.99; Eakes Office Solutions (Supp) \$229.72; Electronic Engineering (Supp) \$202.00; Elk Point Ace Hardware (Supp) \$583.27; Filter Care (Supp) \$155.05; Hitches, Trailers & More (Supp) \$1,794.00; Horizon Health Center (Dr) \$304.65; I-State Truck Center (Supp) \$136.06; Innovative Monitoring System (Supp) \$149.50; Integrated Technology & Se (Maint) \$18,070.18; Interstate Battery System (Supp) \$705.70; Interstate Power Systems, (Supp) \$2,246.88; Jack's Uniform & Equip (Supp) \$2,692.15; Jackie Sieverding (Membership Dues) \$45.00; JCL - Sioux Falls Branch (Supp) \$62.38; Jim Hawk Truck Trailers (Supp) \$52.36; Jim J Christenson (Mileage) \$40.32; Jones Food Center (Supp) \$15.89; KCH Law (MI) \$129.75; L G Everist Inc. (Supp) \$8,077.96; Leader Courier (Pub) \$243.38; Lewis Family Drug (Dr) \$293.48; Lincoln County (MI Eval) \$217.50; Loffler Companies, Inc. (Supp) \$3,207.46; Loren Fischer Disposal (Util) \$25.87; Ludens, Inc. (Car hauler Tilt) \$9,430.00; Marshall & Swift/Boeck (Supp) \$4,381.95; Microfilm Imaging System, (Maint) \$105.00; Mid-American Research (Supp) \$119.03; MidAmerican Energy Co (Util) \$585.56; Midwest Ready Mix (Supp) \$1,860.00; Midwest Wheel Companies (Supp) \$688.65; Minnehaha County Auditor (MI) \$449.33; Minnehaha County Regional (Housing) \$14,450.90; My Timeless Day Quilting & (Supp) \$197.20; NACCTFO Treasurer (Treas Dues) \$75.00; Northland Products (Supp) \$1,345.30; Office Depot (Supp) \$79.97; Ollies Drive Inn (Meals) \$7,148.42; One Office Solution (Supp) \$1,189.16; Petrochoice (Supp) \$320.45; Pharm Chem (Supp) \$605.50; Pitney Bowes (Lease) \$365.76; Pomp's Tire Service Inc. (Supp) \$4,010.17; Powerphone Inc. (Maint) \$3,735.00; Premier Communications (Util) \$266.86; Quadient Finance Usa Inc. (Postage) \$3,632.00; Quill Corporation (Supp) \$258.96; Running Supply Inc. (Supp) \$755.50; Sanford Health Pathology C (Med) \$553.00; SDAAO (Dues) \$300.00; SDSU Extension (Mileage) \$57.82; Sheriff of Woodbury County (Subpeona Fees) \$76.00; Shop \$4-H National (Supp) \$306.84; Sioux Equipment (Service) \$758.20; Sioux Laundry Inc. (Laundry) \$278.30; Siouxland Lock & Key (Supp) \$240.00; Sooland Bobcat (Supp) \$2,101.32; State Bar of South Dakota (Annual Subscription) \$575.00; The Home Depot Pro (Supp) \$112.12; Thomson Reuters - West (Supp) \$1,120.46; Traffic Logix Corporation (Maint) \$412.54; Transunion (Supp) \$50.00; Two Way Solutions, Inc. (Repairs) \$2,114.82; Union County Conservation (Allotment) \$1,000.00; Union County Electric (Util) \$357.00; Unity Point Clinic (Med) \$281.00; Vari Sales Corporation (Supp) \$515.00; Vast Broadband (Util) \$1,119.76; Ver Beek Law, Prof. L.L.C. (MI) \$121.25; Verizon (Maint) \$323.80; Verizon Wireless (Util) \$210.26; Woodhouse (Fuel Pump) \$753.54 Wrenn's Plumbing & Heating (Maint) \$1,219.08; Yankton Co. Sheriff (Sher Fee) \$50.00.

Adjournment

Motion by Dailey, second by Joffer to adjourn at 12:55 pm until December 29, 2020. Carried.

ATTEST: \_\_\_\_\_  
Jackie Sieverding, Auditor  
Union County

\_\_\_\_\_  
Milton Ustad, Chairman  
Union County Board of Commissioners

Published once at the total approximate cost of\_\_\_\_\_.