

September 7, 2021  
Unapproved Minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session September 7, 2021 at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Dailey, Headid, Kimmel, Joffer and Ustad.

Motion by Headid, second by Dailey to approve the agenda. Carried.

Motion by Joffer, second by Kimmel to approve the minutes from August 24, 2021.

Carried.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER  
August 31, 2021

Total amount of deposits in bank	\$3,132,165.09
Total amount of actual cash	\$3,919.38
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$30,146.49
Investments	\$10,177,716.65
Cash Variance	\$45.37
Credit card outstanding	\$13,750.97
Total	\$13,357,743.95

\*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

June Monthly Reports

Sheriff Office Federal Prisoner & INS room & board fees- \$19,313.55.

Nurse- \$.00 Donations.

Register of Deeds' reported \$14,334.50 in transfer tax and \$14,229.00 in fees.

Veteran Service- 41 Contracts.

Clerk of Courts- \$49,977.32 (July).

New Hire

Motion by Kimmel, second by Joffer to approve the following: Norma Probst P-T Jailer at \$16.62 September 2, 2021. Carried.

Handbook

Discussion took place.

RTI

Motion by Headid, second by Joffer to approve the offsite monthly back up price of \$315.00 a month with RTI. Carried.

Engineering

Motion by Dailey, second by Headid to authorize Auditor Sieverding to sign the contract with McLauri Engineering for site boundary and topographic survey for \$5,000.00. Carried.

Provisional 2022 Budget Hearing

The board discussed various matters concerning the 2022 budget.

Claims

Motion by Headid, second by Kimmel to approve claims. Carried. The Following Claims Have Been Audited, Approved, and Warrants Drawn on the Same: CH Payroll: 8/31/2021: \$133,174.18; Commissioners \$5,900.00; Auditor \$14,336.17; Information Technology \$220.00; Treasurer \$16,799.96; State's Attorney \$23,271.91; Public Building \$10,593.03; Assessor \$15,861.57; Register of Deeds \$7,514.04; Sheriff \$11,528.75; Nurse \$1,118.26; Jail \$138.21; Extension \$1,733.46; Weed \$2,029.91; Fair \$1,733.46; P&Z \$4,311.89; Highway \$12,534.84; EMA \$3,538.40; BW Payroll: 9/7/2021: \$69,806.28; Treasurer \$835.16; State's Attorney \$1,409.25; Care of Poor \$283.15; Register of Deeds \$954.00; Sheriff \$14,564.89; Jail \$16,744.10; Communications \$11,854.70; Nurse \$245.78; WIC \$449.18; Fair \$525.00; P&Z \$114.59; Highway \$21,826.48; Allan Kollbaum (Tokens & Maint) \$350.00; Alternative HRD (Services) \$2,159.40; Arctic Ice (Supp) \$20.00; B&T's BBQ (Training) \$438.13; Beresford

Municipal Telephone (Util) \$268.80; Bob Barker Company (Supp) \$63.36; Brian's Repair Inc. (Maint) \$465.77; Bruce Ericson (Mileage) \$15.12; C & R Supply Inc. (Supp) \$106.91; Century Link (Util) \$6.07; Certified Languages Intern (Interpreting) \$99.00; Certified Testing Services (Repairs) \$2,960.00; Christy-Smith Crematory (Services) \$2,000.00; Clay Rural Water System (Util) \$38.00; Concrete Materials (Supp) \$2,059.21; Counsel (Maint) \$3.25; Dailey Plumbing (Maint) \$229.50; Department of Health (Services) \$29.00; Document Depot & Destruction (Shredding) \$90.00; Electronic Engineering (Maint) \$450.00; Elk Point Ace Hardware (Rep) \$181.50; ESRI Inc (Supp) \$1,000.00; Frieberg, Nelson, & Ask L. (Pub Def) \$5,412.80; Gene Ericson (Mileage) \$11.34; Honeywell International Inc. (Maint) \$746.04; ICS Jail Supplies, Inc. (Supp) \$949.07; Interstate Battery System (Battery For Generator) \$116.95; Jebro Inc. (Supp) \$679.77; Jeffrey T Myers (Pub Def) \$5,412.80; Jennifer Beermann (Mileage) \$22.68; Jensen Insurance Agency (Insurance) \$744.40; Jim Hawk Truck Trailers (Maint) \$1,106.82; Kathy Zenner (Attorney Recruitment Program) \$4,379.76; Katie Johnson PLLC (Pub Def) \$5,412.80; Klass Law Firm (Services) \$2,922.09; Knife River Midwest, L.L.C (Supp) \$20,233.20; L G Everist Inc. (Supp) \$3,873.45; Leader Courier (Pub) \$858.82; Lewis Family Drug LLC (Dr) \$252.35; Lincoln Co VSO (VSO Services) \$2,503.67; Loren Fischer Disposal (Util) \$17.15; Michael McGill (MI) \$2,995.53; Microfilm Imaging System (Maint) \$105.00; MidAmerican Energy Co. (Util) \$78.93; Midway Service/Vollan Oil (Supp) \$16,012.50; MSC Industrial (Repairs) \$597.79; Ollies Drive Inn (Meals) \$13,248.25; Olson's Pest Technicians (Rep & Maint) \$145.00; One Office Solution (Copier) \$2,252.76; Premier Communications (Util) \$266.86; Quadient Finance USA Inc. (Supplies For Postage) \$72.10; Quill Corporation (Supp) \$228.97; Riverside Technologies Inc. (Services) \$3,423.00; Rumi Weigel (Mileage) \$65.24; Running Supply Inc. (Supp) \$73.98; Safety Benefits, Inc. (Travel) \$195.00; SD Dept Transportation (Repairs) \$7,968.36; SDEMA (dues and reg) \$110.00; Siouxland Grass & Forage, (Repairs) \$2,771.88; Southeast Farmers Coop (Fuel) \$57.79; Standard Bearings - Sioux (Repairs) \$37.60; State of South Dakota (Util) \$167.55; The Bridges at Beresford (Room Rent) \$50.00; The Dentist At Elk Point (Dr) \$471.00; The Home Depot Pro (Supp) \$430.55; Tom Noll (Mileage) \$17.64; Tyler Technologies, Inc. (Doc Pro) \$385.00; Ulteig Engineers, Inc. (Engineering) \$10,710.00; Vast Broadband (Util) \$925.83; Verizon (VehicleTracking) \$793.75; Verizon Wireless (Util) \$211.12; Vermillion Ace Hardware (Supp) \$59.97; Yankton Co. Sheriff (Sheriff's Fee) \$50.00.

#### Department Head Report

EMA Director Jeff Christie presented the board with the contract for the 2022 local emergency management performance grant.

Motion by Headid, second by Joffer to authorize chairman Ustad to sign the contract. Carried.

EMA Director Jeff Christie, Assessor Steckelberg, Zoning Director Henze and Building Supt. Sexton presented their monthly reports.

#### Recess

Chairman declared a recess from 9:21 a.m. to 9:28 a.m.

#### Executive Session

Motion by Dailey, second by Headid to enter into executive session for legal matters per SDCL 1-25-2 at 9:28 a.m. Carried. Chairman declared the board out of executive session at 10:08 a.m.

#### Highway

Hwy Supt Buum met with board to discuss various matters. Chris Hanisch was also present.

#### Executive Session

Motion by Headid, second by Dailey to enter into executive session for legal matters per SDCL 1-25-2 at 10:15 a.m. Carried. Chairman declared the board out of executive session at 10:40 a.m.

#### Public Defenders

Katie Johnson, Philip Terwilliger, Sam Nelson, and Kasen Lambeth met with the commissioners on the renewal of the 2022 contract. State's Attorney Miller was also present.

Executive Session

Motion by Dailey, second by Kimmel to enter into executive session for personnel matters per SDCL 1-25-2 at 11:25 a.m. Carried. Chairman declared the board out of executive session at 11:43 p.m.

Sheriff

Sheriff Limoges met with the board on various matters.

Recess

Chairman declared a recess from 12:00 p.m. to 12:05 p.m.

Executive Session

Motion by Dailey, second by Headid to enter into executive session for personnel matters per SDCL 1-25-2 at 12:06 p.m. Carried. Chairman declared the board out of executive session at 12:15 p.m.

Budget

Discussion on 2022 budget.

Architecture Inc.

Andrew Eitreim met with the board (via phone) on the expansion of the courthouse and the next steps.

Indigent Matter

Motion by Headid, second by Dailey to approve 21IRR-0013 as recommend by Welfare Director Steckelberg for burial. Carried.

Recess

Chairman declared a recess from 12:55 p.m. to 1:33 p.m. to attend The Purple Heart County Event.

Executive Session

Motion by Headid, second by Dailey to enter into executive session for legal matters per SDCL 1-25-2 at 1:34 p.m. Carried. Chairman declared the board out of executive session at 1:55 p.m.

Budget

Discussion on 2022 budget.

Adjournment

Motion by Kimmel, second by Dailey to adjourn at 1:59 p.m. until September 21, 2021 regular meeting. Carried.

ATTEST: \_\_\_\_\_  
Jackie Sieverding, Auditor  
Union County

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Milton Ustad, Chairman  
Union County Board of Commissioners