

November 2, 2021  
Unapproved Minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session November 2, 2021 at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Dailey, Headid, Kimmel, and Ustad. Absent-Joffer.

Motion by Headid, second by Dailey to approve the agenda. Carried.

Motion by Kimmel, second by Headid to approve the minutes from October 18, 2021. Carried.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER  
October 31, 2021

Total amount of deposits in bank	\$13,533,485.99
Total amount of actual cash	\$3,614.94
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$693,382.52
Investments	\$10,189,302.97
Cash Variance	\$46.96
Credit card outstanding	\$7,916.10
Total	\$24,427,749.48

\*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

September Monthly Reports

Sheriff Office Federal Prisoner & INS room & board fees- \$25,334.50.

Register of Deeds' reported \$16,301.50 in transfer tax and \$13,668.00 in fees.

Clerk of Courts- \$44,486.56. (Sept)

VSO-31 Contacts. (Sept)

Nurse-Donation \$0.00 (Sept)

Travel

Motion by Dailey, second by Headid to approve the following: Deputy Windeshausen to Aberdeen, SD Dec 13<sup>th</sup> to 17<sup>th</sup> for Crisis Intervention Training. Carried.

Termination

Motion by Dailey, second by Kimmel to accept the notice of termination of contract for indigent representation from Frieberg, Nelson and Ask L.L.P. as of December 18, 2021. Carried

Recess

Chairman declared a recess from 8:35 a.m. to 9:00 a.m. for 25+ year's celebration.

Resignation

Motion by Dailey, second by Headid to accept the resignation of Janet Lingle Extension, Fair, 4-H, Weed and Planning & Zoning November 12, 2021. Carried. They wish to thank her for 40 years of service to Union County.

Department Head Report

Assessor Steckelberg, Building Supt. Sexton and Zoning Director Henze presented their monthly reports.

Claims

Motion by Headid, second by Kimmel to approve claims. Carried. The Following Claims Have Been Audited, Approved, and Warrants Drawn on the Same: CH Payroll 10/29/2021: \$134,441.09; Commissioners \$5,900.00; Auditor \$14,336.17; Information Technology \$220.00; Treasurer \$16,799.96; State's Attorney \$22,951.94; Public Building \$10,623.03; Assessor \$15,861.57; Register of Deeds \$7,514.04; Sheriff \$11,528.75; Nurse \$1,118.26; Jail \$138.21; Extension \$1,733.46; Weed \$576.37; Fair \$1,743.75; P&Z \$4,311.89; Highway \$12,534.84; VSO \$3,139.05; EMA \$4,000.00; Coroner \$116.00. BW Payroll 11/5/2021: \$70,543.20; Treasurer \$668.96; State's Attorney \$1,504.62; Register of Deeds \$954.00; Sheriff \$15,007.49; Jail \$16,784.93; Communications \$11,953.66; Nurse \$254.78; WIC \$415.28; Weed \$552.52; P&Z \$118.68; Highway \$22,337.28. Amazon Capital Services (Supp) \$38.39; Aramark (Towel

Service) \$32.71; Avera Occupational Medicine (Services) \$130.00; Best Western Plus Ramkota (Travel) \$219.98; Bob Barker Company (Supp) \$122.10; Bomgaars (Supp) \$4.29; Brenda Pierce (Travel) \$80.00; Brian's Repair Inc. (Maint) \$781.91; Century Business Products (Maint) \$200.45; Century Link (Util) \$122.52; Certified Languages Intern (Interpreter) \$51.15; City of Elk Point (Util) \$4,780.00; Counsel (Maint) \$2.05; Dakota Dunes North Sioux City (Pub) \$400.42; Dean Schaefer (Transcripts) \$390.00; Dennis Henze (Mileage) \$662.34; Department of Health (State Labs) \$780.00; Eakes Office Solutions (Repairs) \$178.90; Elk Point Ace Hardware (Supp) \$165.45; Forterra Pipe & Precast (Box Culvert) \$107,675.20; Foulk Bros Plumbing Inc. (Maint) \$165.00; Frieberg, Nelson, & Ask L.L.P. (Pub Def) \$5,412.80; Gary Roan (Inspections) \$900.00; Heartland Association of F (Membership) \$105.00; Horizon Health Center Inc. (Dr) \$1,050.40; I-State Truck Center (Parts) \$3,499.03; Jack's Uniform & Equip (Supp) \$72.90; Jackie Sieverding (Travel) \$80.00; Jeffrey T Myers (Pub Def) \$5,412.80; Jones Food Center (Supp) \$9.50; Karpel Solutions (Karpel Contract) \$6,000.00; Katie Johnson PLLC (Pub Def) \$5,412.80; Kollbaum Construction (Maint) \$999.00; L G Everist Inc. (Sand/Rip Rap) \$10,522.37; Lawson Products Inc. (Supp) \$31.00; Leader Courier (Pub) \$400.81; Loffler Companies, Inc. (Maint) \$61.77; Michael Bucholz (Fuel Reimburse) \$15.01; MidAmerican Energy Co. (Util) \$507.36; Muller Auto Parts (Supp) \$153.62; NDSDA (Dues) \$100.00; Office Elements (Supp) \$88.66; Olson's Pest Technicians (Supp) \$145.00; One Office Solution (Copier) \$81.48; Quadient Leasing USA, Inc. (Postage Lease) \$452.58; Quill Corporation (Supp) \$35.99; Ramkota Hotel - Pierre (Travel) \$502.56; Riverside Technologies Inc. (Software) \$2,891.50; Runnings (Supp) \$33.48; Sanford Health (Dr) \$4,275.73; SD Dept Transportation (Repairs) \$19,431.19; State Bar of South Dakota (Fastcase/Dakota Disc) \$575.00; State of South Dakota (Notary) \$90.00; The Home Depot Pro (Supp) \$433.15; Thomson Reuters - West (Subscription) \$609.08; Tom Kimmel (Mileage) \$23.52; Tracy Breske (Travel) \$80.00; Tyler Technologies, Inc. (Yearly Maintenance) \$46,335.81; US Bank (Us Bank) \$3,257.52; Vast Broadband (Util) \$922.84; Verizon (Maint) \$113.33; Verizon Wireless (Supp) \$40.01; Wilcox Electric (Maint) \$290.87; Yankton Co. Sheriff (Fee) \$50.00

#### Highway

Hwy Supt Buum met with board to discuss various matters.

#### Recess

Chairman declared a recess from 9:45 a.m. to 10:00 a.m.

#### Executive Session

Motion by Headid, second by Dailey to enter into executive session for legal matters per SDCL 1-25-2 at 10:00 a.m. Carried. Chairman declared the board out of executive session at 10:43 a.m.

#### State's Attorney

States Attorney Miller and Deputy State's Attorney Zenner met with board to discuss various matters.

Motion by Headid, second by Dailey to authorize chairman Ustad to sign the notice and admission of service from the SD housing development authority. Carried.

#### Cannabis

Union County Commissioner held a public hearing for the 1<sup>st</sup> reading of ordinance # UCC 2021-007 Emergency medical cannabis establishment's licenses and #UCC 2021-008 Emergency prohibition the smoking of Cannabis in a public place.

#### Recess

Chairman declared a recess from 10:54 a.m. to 11:00 a.m.

#### Executive Session

Motion by Headid, second by Dailey to enter into executive session for legal matters per SDCL 1-25-2 at 11:00 a.m. Carried. Chairman declared the board out of executive session at 12:31 p.m.

#### Recess

Chairman declared a recess from 12:31 p.m. to 12:37 p.m.

#### Redistricting

Discussion

Adjournment

Motion by Kimmel, second by Headid to adjourn at 1:45 p.m. until November 16, 2021 regular meeting. Carried.

ATTEST:

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Jackie Sieverding, Auditor  
Union County

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Milton Ustad, Chairman  
Union County Board of Commissioners