

January 11, 2022  
Unapproved Minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session January 11, 2022, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Dailey, Headid, Joffer, Kimmel and Ustad.

Motion by Dailey, second by Headid to approve the agenda. Carried.

Motion by Kimmel, second by Joffer to approve the minutes from January 4, 2022 with the change to the address to polling place at Beresford precinct 4 & 5 should be 301 Maple St. Carried.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER  
December 31, 2021

Total amount of deposits in bank	\$3,715,875.71
Total amount of actual cash	\$2,920.67
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$34,508.24
Investments	\$10,048,497.40
Cash Variance	\$48.83
Credit card outstanding	\$1,462.80
Total	\$13,803,313.65

\*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

December Monthly Reports

Sheriff's Office Federal Prisoner & INS room & board fees- \$25,487.04

Register of Deeds' reported \$12,668.00 in transfer tax and \$24,932.00 in fees.

Clerk of courts reported \$39,205.86 (Nov) and \$39,205.86 (Dec) in fines and fees.

Veteran's Office 51 Contacts.

Nurse 0

Claims

Motion by Headid, second by Kimmel to approve claims. Carried. The Following Claims Have Been Audited, Approved, and Warrants Drawn on the Same: BW Payroll: 1/14/2022: \$75,390.39: Treasurer \$460.04; State's Attorney \$865.80; Care of the Poor \$688.60; Register of Deeds \$1017.60; Sheriff \$17,499.56; Jail \$18,472.09; Communications \$12,890.90; Nurse \$249.40; WIC \$421.40; P&Z \$221.00; Highway \$22,604.00; Jurors \$1,110.00. Alliance Communication (Util) \$235.09; Automatic Building Control (Maint) \$519.00; Beresford Municipal Telephone (Util) \$268.80; Bob Barker Company (Supp) \$843.58; Brian Hall (Travel) \$93.62; Butler Machinery Co. (Supp) \$5,197.48; Century Link (Util) \$6.01; Chesterman Co (Supp) \$240.00; Clay Rural Water System (Util) \$38.00; Clay-Union Electric Corp (Util) \$108.37; Counsel (Maint) \$0.32; Dakota Dunes North Sioux (Pub) \$1,288.38; Department of Health (Labs) \$165.00; Elk Point Ace Hardware (Supp) \$612.85; Equipment Blades, Inc. (Supp) \$457.50; Fastenal Company (Supp) \$731.52; Filter Care (Supp) \$350.65; Horizon Health Center Inc. (Dr) \$664.95; Hyper-Reach (Maint) \$4,950.00; I-State Truck Center (Rep) \$3,327.95; Interstate Battery System (Supp) \$501.80; Jack's Uniform & Equip (Supp) \$59.95; Jeffrey T Myers (Pub Def) \$6,111.00; Jones Food Center (Supp) \$139.39; Josette Lindahl, MD/PHD (MI) \$6,000.00; Kasen Lambeth (Pub Def) \$6,111.00; Katie Johnson PLLC (Pub Def) \$6,111.00; Klass Law Firm, LLP (Services) \$475.76; Kendra Windeshausen (Travel) \$200.00; L G Everist Inc (Supp) \$689.95; Language Line Services (Supp) \$85.92; Lawson Products Inc. (Supp) \$24.85; Leader Courier (Pub) \$1,289.14; Loren Fischer Disposal (Supp) \$301.25; Lyle Signs Inc. (Supp) \$2,284.02; Michael McGill (MI) \$169.31; Michael Oberg (Web Hosting) \$800.00; Microfilm Imaging System, (Maint) \$105.00; Midway Service/Vollan Oil (Supp) \$22,219.25; Midwest Wheel Companies (Supp) \$211.74; Mills & Miller, Inc (Supp) \$1,859.80; Muller Auto Parts (Repairs & Supp) \$386.24; Northland Products (Supp) \$1,003.42; O'Reilly (Repairs & Supp) \$256.84; Ollies Drive Inn (Meals) \$13,739.25; Olson's Ace Hardware (Supp) \$57.57; Olson's Pest Technicians (Supp) \$145.00; One Office Solution (Copier) \$78.73 Plumbing & Heating Wholesale (Supp) \$174.25; Prairie Skies Psychological (MI) \$2,850.00; Premier Communications (Util) \$266.86; Riverside Technologies Inc. (Services) \$3,529.75; Running Supply Inc. (Supp) \$241.31; SDML Workers' Compensation (Work Comp) \$92,642.00

SECOG (Dues) \$16,624.00; Select Parts Inc. (Supp) \$220.02; Sioux City Truck & Trailer (Repairs) \$2,037.13; Sioux City Truck Sales, Inc. (Supp) \$187.87; Siouxland Humane Society (Supp) \$74.00; Southeast Farmers Coop (Supp) \$141.90; State Of South Dakota (Util) \$161.04; Storey Kenworthy (Tax Forms) \$650.99; The Claussen Group (Snow Removal) \$693.75; The Dentist at Elk Point (Dr) \$277.00; The Fillin' Station (Supp) \$2,472.00; Total Stop Food Store (Supp) \$23.55; Vast Broadband (Util) \$1,033.59; Verizon (Supp) \$745.30; Verizon Wireless (Util) \$210.87; Vermillion Ford (Supp) \$142.18; Wrenn's Plumbing & Heating (Maint) \$249.98.

#### New Hire

Motion by Dailey, second by Joffer to approve the following: Shawn Tabke Extension, Fair, 4-H and Weed at \$50,000.00 starting 1-24-2022. Carried.

#### Adult Detention Service

Motion by Kimmel, second by Dailey to authorize Chairman Ustad to sign the agreements with Charles Mix County. Carried.

#### Travel

Motion by Joffer, second by Headid to approve travel for Rumi Weigel January 24, 2022 to Yankton for health care system. Carried.

#### Personnel

Discussion took place with Sheriff Limoges.

Motion by Headid, second by Joffer to except the resignation of Jeff Christie as EMA Director as of 1-31-2022 and rehire him as Deputy Sheriff at \$20.36 starting 2-1-2022. Carried.

#### Public Building

Motion by Headid, second by Kimmel to authorize Chairman Ustad to sign a 5 year contract with Convergent. Carried.

#### Department Head Report

Building Supt. Sexton and Wade Tomkins presented their monthly reports.

#### Recess

Chairman declared a recess from 9:25 a.m. to 9:30 a.m.

#### Highway

Hwy Supt Buum met with board to discuss various matters.

Motion by Dailey, second by Joffer to authorize Chairman Ustad and Auditor Sieverding to sign the agreement for voluntary ROW Donation with Joseph Chicoine, on two of the parcels he owns. NE1/4 of Section 26 T91N-R49W perpetual easement 0.06 and acres temporary easement 0.32 acres, NE1/4 of Section 26-T91N-R49Wn0.06 acres and 0.32 acres. Carried

Motion by Dailey, second by Joffer to approve the following resolutions. Carried.

#### **HD2022-01**

#### **BRIDGE IMPROVEMENT GRANT PROGRAM**

#### **RESOLUTION AUTHORIZING 5 YEAR COUNTY PLAN AMENDMENTS**

WHEREAS, \_\_\_\_\_ Union County \_\_\_\_\_ wishes to amend their previously approved 5 Year County Plan for the Bridge Improvement Grant Program:

ADDITION/REMOVAL OF STRUCTURE NUMBER(S) AND LOCATION(S):

64-140-003, 12.0 miles East and 0.3 mile South of Beresford over Creek, carries 484 Ave.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the Amended 5 Year County Highway and Bridge Improvement Plan, previously approved on 4/19/2021.

#### **HD2022-02**

#### **BRIDGE IMPROVEMENT GRANT PROGRAM**

#### **RESOLUTION AUTHORIZING 5 YEAR COUNTY PLAN AMENDMENTS**

WHEREAS, \_\_\_\_\_ Union County \_\_\_\_\_ wishes to amend their previously approved

5 Year County Plan for the Bridge Improvement Grant Program:  
ADDITION/REMOVAL OF STRUCTURE NUMBER(S) AND LOCATION(S):

64-030-034, 1.0 mile East and 2.4 miles South of Beresford over Creek, carries 473 Ave.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the Amended 5 Year County Highway and Bridge Improvement Plan, previously approved on 4/19/2021.

**HD2022-03**  
**BRIDGE IMPROVEMENT GRANT PROGRAM**  
**RESOLUTION AUTHORIZING 5 YEAR COUNTY PLAN AMENDMENTS**

WHEREAS, Union County wishes to amend their previously approved 5 Year County Plan for the Bridge Improvement Grant Program:  
ADDITION/REMOVAL OF STRUCTURE NUMBER(S) AND LOCATION(S):  
64-060-137, 12.7 miles South and 4.0 miles East of Beresford over Creek, carries 476 Ave.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the Amended 5 Year County Highway and Bridge Improvement Plan, previously approved on 4/19/2021.

**HD2022-04**  
**BRIDGE IMPROVEMENT GRANT PROGRAM**  
**RESOLUTION AUTHORIZING 5 YEAR COUNTY PLAN AMENDMENTS**

WHEREAS, Union County wishes to amend their previously approved 5 Year County Plan for the Bridge Improvement Grant Program:  
ADDITION/REMOVAL OF STRUCTURE NUMBER(S) AND LOCATION(S):  
64-088-090, 5.0 miles South and 0.2 miles West of Alcester over Creek, carries 306 St.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the Amended 5 Year County Highway and Bridge Improvement Plan, previously approved on 4/19/2021.

Recess

Chairman declared a recess from 10:05 a.m. to 10:08 a.m.

Executive Session

Motion by Headid, second by Dailey to enter into executive session for personnel matters per SDCL 1-25-2 at 10:08 a.m. Carried. Chairman declared the board out of executive session at 10:30 a.m.

2022 Salaries

In accordance with SDCL 6-1-10 the following list of salaries shall be published:

Monthly:

Richard Headid-\$1,350 (Commissioner); Michael Dailey-\$1,350 (Commissioner); Tom Kimmel-\$1,350 (Commissioner); Kevin Joffer-\$1,350 (Commissioner); Milton Ustad-\$1,650 (Commissioner-chairman- \$300.); Jerry Miller-\$7,409.34 (States Attorney); Aaron Bates-\$5,708.34 (Deputy States Attorney); Tina Knudson \$3,102.13 (Office Manager); Kathy Zenner-\$5,187.59 (Chief Deputy States Attorney); Alesha Voeltz-\$2,939.63 (legal assistant); Jerry Buum-\$6,143.00 (Highway Superintendent); Crystal Harkness-\$3,693.76 (Hwy. Executive Secretary); Samantha Langley-\$2821.00 (Administrative Assistant); Dan Limoges-\$6,570.42 (Sheriff); Michael Bucholz-\$5,041.67 (Chief Deputy/Investigator); Scott Sexton-\$5,163.24 (Supt. of Buildings and Grounds); Jana Hanson-\$3,094.00 (Custodian); Jessica Honomichl-\$2643.34 (Custodian); Jackie Sieverding-\$5,677.59 (Auditor); Carol Sommervold \$4058.75 (Chief Deputy-3,948.75 & Technology Assistant-110.00); Tracy Breske-\$3,243.00 (Deputy-3133.00 & Technology Assistant -110.00); Brenda Pierce-\$3027.38 (Deputy); Myron Hertel-\$5,201.04 (Treasurer-\$5,081.04, Web-\$120); Kari Limoges-\$2,764.13 (Deputy); Janette Bennett- \$3,578.25 (Deputy); Jennifer Clarey-\$3,133.00 (Deputy); Jamie Ehlers- \$3,656.25;

(Chief Deputy); Kimberly Johnson-\$2,821.00 (Deputy); Kathlene Winqvist-\$4,208.34 (Register of Deeds); Colleen Mead-\$3,737.50 (Chief Deputy); Dawn Steckelberg-\$4,166.67 (Director of Equalization); Tara Moreland-\$2,954.25 (Administrative Assistant); Brandon Cooper-\$3,037.13 (GIS/Appraiser); Sheri Bousquet-\$3,428.75 (Chief Deputy Assessor); Ron Peter-\$2,983.50 (Appraiser); Dennis Henze-\$4,471.21 (Planning & Zoning); Lisa McInerney \$1,264.60 (PT County Nurse-\$1,125.49, Jail-\$139.11); Jeff Christie-\$4,041.67 (EMA); Wade Tompkins-\$4,000.00 (Veteran Services)

#### **Hourly:**

Jean Elkins-\$16.37 (PT Planning & Zoning); David Steckelberg-\$19.24 (PT Welfare Director/Legal); Debra Severson-\$16.96 (PT Reg. of Deeds Clerk); Richard Beeler-\$25.00 (Hwy IVA); Robert Bradshaw-\$22.95 (Hwy III); Jeff Noteboom-\$25.36 (Asst Hwy Supt); Oliver Morris-\$22.95 (Hwy III); L. Paul Limoges-\$25.00 (Hwy IV); Larry Clark-\$21.71 (Hwy III); Derek Lykken-\$21.41 (Hwy III); Verlyn Portz-\$18.75 (Hwy III); Doug Irwin-\$19.61 (Hwy III); Dale Steckelberg-\$23.15 (Shop Foreman); Josh Homandberg- \$19.61 (Hwy III); Dale Jurrens-\$19.30 (Hwy III); Brian Warner-\$17.75 (Hwy III); Valerie McInnis - \$16.75 (PT custodian); Kendra Windeshausen- \$21.00 (Deputy II); James Prouty \$25.03 (Sgt); Jason Westcott \$22.33 (Deputy II); Cody Braun- \$21.00 (Deputy II); Christopher Halm- \$22.33 (Deputy II); Jeremiah Renken-\$21.00 (Deputy II); Lisa Schenzel-\$21.00 (Deputy II); Tracy Smith-\$22.00 (Secretary); Tina Golden-\$17.36 (Secretary); Sara Beatty-\$21.17 (Communications/911 director ); Holley Mayes-\$17.52 (Dispatcher); Mary Kriskey-\$19.83 (Dispatcher II); Dawn Murra-\$17.68 (Dispatcher II); Lauren House-\$17.02 (Dispatcher II); Alexandrianna Elkins-\$17.52 (Dispatcher II); Leah Keating-\$17.52 (Dispatcher II); Lessa Chase-\$17.02 (Dispatcher II); Dawn Abbott-Thompson-\$21.78 (Chief Correctional Officer); Lakisha Brown-\$19.25 (Assistant Chief Correctional Officer ); Myien House-\$18.44 (FT Correctional Officer/Shift Lead); Casandra Ketchelos-\$18.29 (FT Correctional Officer II); Caleb Mohror-\$17.44 (FT Correctional Officer II); Holly Rosenbaum-\$18.29 (FT Correctional Officer II); Tomio Castro-\$18.29 (FT Correctional Officer II); Collin Elkins-\$18.29 (FT Correctional Officer II); Haley Gonzalez-\$16.87 (FT Correctional Officer); Joe Woods-\$16.87 (FT Correctional Officer); Brian Hall \$18.00 (Special Deputy); Dave Oberg-\$18.00 (Special Deputy); Chris Chase-\$16.87 (Special Deputy); Tanner Derochie-\$16.62 (PT Correctional Officer); Molly McMahon-\$16.62 (PT Correctional Officer); Rumi Weigel-\$17.20 (WIC/Nurse Secretary); Planning & Zoning and Weed board members- \$75 per meeting; Jim Christenson- \$116.00 per call- (Coroner). Bill Pappas and Kama Johnson- \$116 per call (Deputy Coroner).

#### Building Expansion

Andrew Eitreim with Architecture Inc. met with the board via phone gave the board an update on the expansion.

#### Redistricting Hearing

Discussion took place.

#### Executive Session

Motion by Headid, second by Dailey to enter into executive session for personnel matters per SDCL 1-25-2 at 11:18 a.m. Carried. Chairman declared the board out of executive session at 11:22 a.m.

#### Recess

Chairman declared a recess from 11:22 a.m. to 11:30 a.m.

#### Wynstone Board

Jim Walker presented the board with the petitions for the potential division of Jefferson Township in Union County. The Wynstone Board is wishing to create a new Township named Wynstone Township. Information is available to view at the Auditor's office.

The Union County Commissioners will be holding a hearing. Notice of hearing will be published.

Adjournment

Motion by Kimmel, second by Headid to adjourn at 12:08 p.m. until January 25, 2022.  
Carried.

ATTEST: \_\_\_\_\_  
Jackie Sieverding, Auditor                      Milton Ustad, Chairman  
Union County    Union County Board of Commissioners

Published once at the total approximate cost of \_\_\_\_\_.