

February 8, 2022  
Unapproved Minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session February 8, 2022, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Dailey, Headid, Joffer, Kimmel and Ustad.

Motion by Headid, second by Joffer to approve the agenda. Carried.

Motion by Kimmel, second by Dailey to approve the minutes from January 25, 2022. Carried.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER  
January 31, 2022

Total amount of deposits in bank	\$4,915,129.18
Total amount of actual cash	\$3,731.52
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$226,377.50
Investments	\$10,054,631.39
Cash Variance	\$23.07
Credit card outstanding	\$7,167.48
Total	\$15,207,060.14

\*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

December Monthly Reports

Sheriff's Office Federal Prisoner & INS room & board fees- \$30,020.70.

Register of Deeds' reported \$17,779.00 in transfer tax and \$11,145.00 in fees.

Clerk of courts reported \$34,520.52 in fines and fees.

Nurse 0

Claims

Motion by Headid, second by Kimmel to approve claims. Carried. The Following Claims Have Been Audited, Approved, and Warrants Drawn on the Same: CH Payroll: 140,290.98  
Commissioners \$7,050.00; Auditor \$15,786.72; Information Technology \$220.00; Treasurer \$21,153.68; State's Attorney \$24,347.03; Public Building \$10,900.58; Assessor \$16,570.30; Register of Deeds \$7,945.84; Sheriff \$11,612.09; Nurse \$1,125.49; Jail \$139.11; P&Z \$4,471.21; Highway \$12,657.76; EMA \$4,041.67; VSO \$2,153.50; Coroner \$116.00. BW Payroll: 2/11/2022: \$72,362.03: State's Attorney \$1,185.80; Care of the Poor \$288.60; Register of Deeds \$979.44; Sheriff \$17,822.40; Jail \$16,784.51; Communications \$12,012.48; Nurse \$249.40; WIC \$435.40; Highway \$22,604.00; Alcohol Monitoring Systems (Supp) \$226.50; Alliance Communication (Util) \$234.67; Alternative HRD (Services) \$1,832.20; Amazon Capital Services (Repairs & Supplies) \$1,479.45; Aramark (Repairs)\$144.42; Architecture Incorporated (Building) \$12,900.00; Beresford Municipal Telep (Util) \$268.80; Bomgaars (Supp) \$185.44; Butler Machinery Co (Repairs) \$1,415.82; Century Business Products (Maint) \$139.45; Century Link (Util) \$5.85; Certified Testing Services (Engineering) \$320.00; Chesterman Co (Supp) \$135.00; City of Elk Point (Util) \$825.91; Clay Rural Water System (Util) \$40.00; Clay-Union Electric Corp (Util) \$137.96; Convergint Technologies (Maint) \$146.29; Counsel (Maint) \$4.52; Dakota Dunes North Sioux City (Pub) \$1,117.49; Dean Schaefer (Transcripts) \$618.00; Dmc Wear Parts (Blade)\$3,636.72; Drain Specialists (Maint) \$105.00; Eakes Office Solutions (Supp) \$38.93; Elk Point Ace Hardware (Supp) \$54.36; Fastenal Company (Repairs) \$6.86; Filter Care (Supp) \$19.10; Horizon Health (Dr) \$401.70; Hundertmark (Repairs) \$235.00; Hydraulic Sales (Repairs) \$153.36; Jack's Uniform & Equip (Supp) \$108.90; JCL - Sioux Falls Branch (Supp) \$278.53; Jeffrey T Myers (Pub Def) \$6,111.00; Jim Hawk Truck Trailers - (Supp) \$245.32; Jones Food Center (Supp) \$25.93; Karpel Solutions (Credit Memo) \$10,258.33; Katie Johnson (Pub Def) \$6,111.00; Lambeth Law Office (Pub Def) \$6,111.00; Lawson Products Inc. (Supp) \$419.26; Leader Courier (Pub) \$1,195.42; Lewis & Clark (Allotment) \$13,741.34; Malloy (Repairs) \$74.97; Matheson Tri-Gas Inc. (Supp) \$2,115.79; McLeods (Supp) \$100.00; McMaster-Carr (Supp) \$694.48; Microfilm Imaging Systems (Maint) \$105.00; Mid-American Research (Maint) \$158.28; MidAmerican (Util) \$655.66; Midwest Wheel Companies (Repairs & Supp) \$315.99; MSC Industrial (Supp) \$590.33; Muller Auto Parts (Repairs & Supp) \$266.00; NCS, Inc. (Collections) \$82.50; New Century Press (Pub) \$764.82; Ollies Drive Inn (Meals) \$16,965.50; Olson's Ace Hardware

(Repairs & Supp) \$267.16; Olson's Pest Technicians (Repairs) \$75.00; One Office Solution (Copier Contract) \$285.37; Pedersen Machine, Inc. (Repairs) \$2,478.40; Pharm Chem Inc. (Supp) \$991.65; Premier Communication (Utili) \$266.86; Quadient (Postage Lease) \$452.58; Qualified Presort Service (Services) \$4,646.35; Quill Corporation (Supp) \$302.83; Riverside Technologies Inc. (Services) \$2,932.75; Road Machinery & Supplies (Repairs) \$66.44; Roto Rooter (Services) \$400.00; Rumi Weigel (Mileage) \$38.64; Running Supply Inc. (Supp) \$113.76; Sanford Health (Autopsy) \$2,529.80; Schneider Geospatial (Services) \$16,954.00; SD Dept Trans (Repairs) \$507.26; SD Ltap (Travel) \$375.00; Sd911 Consulting, LLC (911 Consulting) \$3,600.00; SDACC (Clerp) \$1,019.00; Select Parts Inc. (Repairs) \$18.00; Sign Solutions (Supp) \$164.57; Sioux City Truck Sales (Repairs) \$307.54; Sioux Laundry (Laundry) \$1,158.00; Southeast Farmers Coop (Rentals & Supp) \$116.00; Standard Bearings (Repairs) \$267.99; State Industrial Products (Supp) \$457.43; State Steel (Supp) \$713.20; The Claussen Group (Supp & Maint) \$938.75; The Home Depot Pro (Supp) \$434.32; The Pennington County Jail (Transport) \$144.22; Thomson Reuters - West (Supp) \$1,075.82; Transunion (Supp) \$75.00; Triview (Supp) \$269.00; Vast Broadband (Util) \$1,015.40; Verizon (Service) \$745.30; Verizon Wireless (Util) \$210.75; Weed & Pest Conference (Registration) \$450.00; Wilcox Electric (Maint) \$295.02; Ziegler Inc. (Repairs) \$326.98.

#### Fund Balance Reassigned

Motion by Joffer, second by Dailey to approve the following: \$125,000.00 from General Fund to Assigned Courthouse Improvement Fund. Carried.

Motion by Dailey, second by Headid to approve the following: \$50,000.00 from General Fund to Hwy Bridge Capital Accumulation fund. Carried.

#### EMA

Motion by Kimmel, second by Headid to approve the purchase of surveillance cameras at a limit of \$400.00 for the Spink shop. Carried.

#### Jail

Motion by Headid, second by Dailey to approve the following: P-T Jailer working 30 hours will receive health insurance and SD Retirement. If they work 20 hours they would only qualify for just SD retirement. They must work this every week. Carried.

#### Department Head Report

Assessor Steckelberg, Planning and Zoning Director Henze and Building Supt. Sexton presented their monthly reports.

Motion by Joffer, second by Dailey to approve travel for Henze to a FEMA Flood Plain Manage School in Sioux Falls March 17, 2022. Carried.

#### Highway

Executive Secretary Harkness met with board to discuss various matters.

Motion by Dailey, second by Headid to authorize Chairman Ustad to sign ROW Permit for Clay Union Electric to bore 2' PVC at a depth of 48" under CR #11/300<sup>th</sup> ST. Carried.

Motion by Joffer, second by Headid to authorize Chairman Ustad and Auditor Sieverding to sign the agreement for voluntary ROW Donation with Daniel Gradert Permanent easement SE ¼ of Sec -26-T91N-R49W 0.06 acres and Temporary easement SE ¼ of Sec-26-T91N-R49W. Carried.

#### Recess

Chairman declared a recess from 9:40 a.m. to 9:48 a.m.

#### Executive Session

Motion by Headid, second by Dailey to enter into executive session for personnel matters per SDCL 1-25-2 at 9:48 a.m. Carried. Chairman declared the board out of executive session at 10:23 a.m.

#### WIC

Motion by Headid, second by Dailey to authorize Chairman Ustad to sign the Amendment II Contract with the SD Dept. of Health. Carried.

State's Attorney

Chief Deputy Zenner on various matters.

Resolution #2022-002

Motion by Joffer, second by Headid to approve the following Resolution #2022-001.  
Carried.

**RESOLUTION #2022-02  
WILDLAND FIRE DIVISION DESIGNEE**

**WHEREAS**, the South Dakota Department of Public Safety, Wildland Fire Division, has requested that the Union County Commission appoint a designee for the purpose of requesting division assistance and assets for fire suppression in Union County, and

**WHEREAS**, such designee shall have authority (with prior confirmation of the commission chair) to obligate county funds when asking for assistance of the following type and character: single engine air tanker, fire engines, hand crews, fire investigators, and/or additional fire management personnel, and

**WHEREAS**, such designee shall have authority (without confirmation of the commission chair) to request mutual aid assistance from the Wildland Fire Division of up to 6 personnel and two vehicles at no cost to the county, and

**NOW THEREFORE BE IT RESOLVED**, that the Union County Emergency Manager, presently Jason Westcott, is hereby appointed as the official designee for this purpose for the calendar years of 2022 and 2023.

Personnel

VSO Tompkins is on active duty with the military. VSO Tompkins contacted a commissioner on getting paid for work that he is doing for the County after hours. Discussion took place and it was decided that VSO Tompkins should keep track of the hours he works.

Recess

Chairman declared a recess from 10:45 a.m. to 11:00 a.m. Meeting moved to the basement.

Wynstone Hearing

Union County Commissioners conducted a hearing on the proposed division on Jefferson Township to divide it into 2 Townships that would be Jefferson and Wynstone. Public input was heard.

Recess

Chairman declared a recess from 12:10 p.m. to 1:00 p.m. for lunch.

Interviews

Interviews for Extension, 4-H and Fair position.

Adjournment

Motion by Kimmel, second by Dailey to adjourn at 2:35 p.m. until February 22, 2022.  
Carried.

ATTEST: \_\_\_\_\_

Jackie Sieverding, Auditor  
Union County

\_\_\_\_\_  
Milton Ustad, Chairman  
Union County Board of Commissioners

Published once at the total approximate cost of \_\_\_\_\_.

