

September 19, 2023
Unapproved Minutes
Union County Commissioners

The Union County Board of Commissioners met in regular session on September 19, 2023, in the Courthouse in Elk Point, SD at 8:30 a.m.

Members present were Headid, Joffer, Kimmel, Dailey and Ustad.

Motion by Headid, second by Dailey to approve the agenda with the addition on sick leave bank and public auction moved to 10:15. Carried.

Motion by Joffer, second by Kimmel to approve the minutes from September 5, 2023. Carried.

August Monthly Reports

Nurse-\$0.00 Donations.

Clerk of Courts reported \$46,193.88 (August) \$27,738.41 (July) in fines and fees.

Veterans Office had 71 contacts for August.

Register of Deeds reported \$10,917.00 in transfer tax and \$10,763.00 in fees.

Sheriff's Office Federal Prisoner & INS room & board fees - \$29,476.50.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER
July 11, 2023

Total amount of deposits in bank	\$6,170,644.60
Total amount of actual cash	\$2,805.71
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$39,111.28
Investments	\$12,846,015.90
Cash Variance	\$-188.90
Credit card outstanding	\$14,003.61
Total	\$19,072,392.20

*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts

New Hire

Motion by Kimmel, second by Dailey to approve the following: Cara Kosinski F-T Jailer starting 9-11-23 @ \$18.62, Cassandra Dobberstein P-T Jailer under 20 hours starting 9-12-23 @ \$18.62 and Kimm Nielsen Transport Office @ \$18.62 starting 9-15-2023. Carried.

Correspondence

Chairman Ustad read a letter from Verisk on Union building code ratings.

Travel

Motion by Joffer, second by Headid to approve travel for Sheriff Limoges and Chief Deputy Prouty to Forensics of Firearms October 2 in Sioux Falls cost of \$25.00 per person training. Carried.

Jail Meals

Motion by Headid, second by Dailey to accept the termination letter from Ollies for jail meals. Carried. They will work with the jail until the new contact can be put into place.

Surplus Property

Motion by Headid, second by Kimmel to approve the list of surplus property (22 items). Carried. List is available in the Auditors office.

FMLA

Motion by Joffer, second by Kimmel to allow Union County employees to keep accruing sick and vacation time when out on FMLA even if they have no time accrued and have met the requirements for FMLA. Carried.

Fair Ground Parking Lot

Motion by Joffer, second by Headid not to put the fair grounds parking lot up for bid. A roll call vote was held for the motion. Dailey nay, Joffer yea, Kimmel yea and Headid yea. Ustad abstained. Vote 3 yes, 1 nay. Carried.

Department Head Report

VSO Schenzel, Assessor Bousquet, Nurse Heirigs, EMA Director Westcott, Extension/Fair/Weed Manager Tabke presented their monthly report.

Motion by Dailey, second by Headid to approve travel for Tabke to Yankton on September 26, 2023, for Missouri Valley Master Gardener Asso. Carried.

Recess

Chairman declared a recess from 9:35 a.m. to 9:40 a.m.

Highway

Hwy Supt Buum met with the board to discuss various matters.

Motion by Dailey, second by Kimmel to approve Resolution #HD2023-07: this will change the speed limit from 35mph to 40mph from the intersection of CR #1 and CR #23: thence westerly 5075' on County Road #23. Discussion. Motion failed 4 nay and 1 yea (Dailey).

Claims

Motion by Headid, second by Joffer to approve claims. Carried. The Following Claims Have Been Audited, Approved, and Warrants Drawn on the Same: BW Payroll 9/8/2023: \$88,395.75; State's Attorney \$480.00; Register of Deeds \$1,099.68; Sheriff \$21,608.54; Jail \$21,417.14; Communications \$13,244.32; Nurse \$288.00; WIC \$460.80; Highway \$28,613.12; VSO \$1,184.15; BW Payroll 9/22/2023: \$88,395.75; State's Attorney \$480.00; Register of Deeds \$1,099.68; Sheriff \$21,608.54; Jail \$21,417.14; Communications \$13,244.32; Nurse \$288.00; WIC \$460.80; Highway \$28,613.12; VSO \$1,184.15; BW Payroll 9/22/2023: \$88,728.03; State's Attorney \$320.00; Register of Deeds \$1,156.56; Sheriff \$22,812.00; Jail \$20,140.65; Communications \$13,540.91; Nurse \$278.40; WIC \$470.40; Highway \$28,744.93; VSO \$1,263.98; Jurors \$1,656.84; Alcohol Monitoring Systems (Fees) \$499.20; Alliance Communication (Util) \$150.00; Aramark (Services) \$247.44; Arctic Ice (Maint) \$17.50; Beresford Municipal Telephone (Util) \$272.94; Best Western Plus (Conference) \$607.98; Blue360 Media (Supp) \$97.95; Butler Machinery Co (Repairs) \$5,304.79; Carlson Body Shop (Repair) \$63.00; Century Business Products (Maint) \$1,124.91; Century Link (Util) \$178.16; Century Link (Util) \$5.76; Certified Languages Intern (Intrep) \$11.55; Chesterman Co (Supp) \$148.50; Childrens Home Shelter (Allotment) \$922.50; City Of Elk Point (Util) \$4,884.77; Clay Rural Water System (Util) \$50.00; Clay-Union Electric Corp (Util) \$65.03; Concordance Healthcare Sol (Supp) \$72.35; Dakota Dunes Times (Pub) \$674.51; Dean Schaefer (Court Reporting) \$400.00; Department Of Health (Labs) \$680.00; Diamond Mowers Inc (Repairs) \$198.49; Eakes Office Solutions (Supp) \$210.95; Electronic Engineering (Supp) \$582.76; Elk Point Ace Hardware (Supp) \$24.98; Emergency Medical Products (Supp) \$665.03; Filter Care (Supp) \$189.95; Forensic DNA Experts (Services) \$4,655.00; Gary Roan (Inspections) \$630.00; GE Software, Inc. (Repair) \$1,330.00; Honeywell (Maint) \$9,394.58; Horizon Health Center (Dr) \$1,537.90; Hyper-Reach (Maint) \$4,950.00; I-State Truck Center (Repairs) \$4,298.33; Inland Truck Parts (Repairs) \$29.82; Interstate Battery System (Repairs) \$564.80; Jack's Uniform & Equip (Supp) \$53.95; Jackie Sieverding (Per Diem) \$73.44; James Prouty (Per Diem) \$56.00; Jason Westcott (Per Diem) \$126.00; JCL- Sioux Falls Branch (Supp) \$219.04; Jim Hawk Truck Trailers (Repairs) \$824.09; Jim's Water Treatment, (Maint) \$105.00; Jones Food Center (Supp) \$9.89; Kathy Zenner (Recruitment Program) \$4,379.76; Katie Winquist (Per Diem) \$55.12; Kevin Joffer (Per Diem) \$134.52; Knife River Midwest, L.L.C (Hot Mix) \$104,630.91; Krista Heeren-Graber (Testify) \$657.88; Language Line Services (Interpretation) \$35.10; Lauren Hollenbeck (Per Diem) \$722.22; Leader Courier (Pub) \$834.51; Lewis Family Drug (Supp) \$4.48; Lions Club (Meal Tickets) \$75.00; Lisa Schenzel (Per Diem) \$144.79; Loffler Companies (Maint) \$262.10; Loren Fischer Disposal (Dumpster) \$638.69; McLeods (Supp) \$194.77; Michael Dailey (Per Diem) \$264.18; Michael McGill (MI) \$876.00; Microfilm Imaging System, (Maint) \$105.00; MidAmerican Energy Co (Util) \$114.61; Milton Ustad (Per Diem) \$84.15; Myrl & Roys Paving (Hot Mix) \$1,131.60; Myron Hertel (Per Diem) \$52.00; New Century Press (Pub) \$1,482.78; O'Reilly Auto Parts (Supp) \$743.97; One Office Solution (Supp) \$355.92; Pharm Chem Inc (Supp) \$994.50; Premier Communications (Util) \$266.86; Quality Inn (Travel) \$955.00; Renee Irwin (Per Diem) \$20.00; Richard Headid (Per Diem) \$90.78; Richarz Repair (Repairs) \$812.50; Riverside Technologies Inc (Maint) \$3,731.10; Roto

Router (Repair) \$393.00; Runnings Supply Inc (Supp) \$107.92; Safe Options Services (Allotment) \$922.50; Sandra V Guzman (Translate) \$180.00; Sanford Laboratories (Labs) \$172.00; SD LTAP (Registration) \$125.00; SDSU Extension (Travel) \$33.82; Shawn Tabke (Per Diem) \$213.00; Sheraton Sioux Falls (Travel) \$150.00; Sioux City Truck & Trailer (Repairs) \$230.80; Sioux City Truck Sales, In (Repairs) \$250.63; Sioux Laundry Inc (Laundry) \$1,414.99; Siouxland Humane Society (Fees) \$111.00; South Dakota Sheriff's Ass (Conference) \$115.00; The Dentist At Elk Point (Dr) \$380.00; The Fillin' Station (Repairs) \$270.00; The Home Depot Pro (Supp) \$204.24; Thomson Reuters - West (Maint) \$684.35; Tom Kimmel (Per Diem) \$204.00; TranSource Truck & Equip (Repair) \$1,520.90; TrueNorth Steel (Supp) \$11,715.05; Two Way Solutions, Inc (License Renewal) \$299.00; Union County Electric (Util) \$267.00; United States Geological S (Meters) \$18,280.00; Vast Broadband/Bluepeak (Util) \$289.98; Verizon (Fleet Tracking) \$157.05; Verizon Wireless (Util) \$1,371.72; Wilcox Electric (Repairs) \$4,227.51; Woodbury County Starcomm (Maint) \$4,140.54; Wrenn's Plumbing & Heating (Repair) \$451.64; Ziegler Inc (Repairs) \$2,605.42.

Public Auction

A public auction was held to auction the fairground buildings and property as advertised. The fairground buildings are auctioned at the yearly rate and allowed to be pro-rated by month. Lance Sogn was awarded the Show Ring area for \$1,200.00. Dave Van Engen Beef Barn \$450.00, Alcester Towing Hoop Building \$500.00. Thermal Bond was awarded the Elk Point vacant lot-North Half of Lot 1 and the North Half of the East 46.10 feet of Lot 2 in Block 4, Original Plat of the City of Elk Point for \$100.00 a month for 3 months. The 10.006 acres listed as Donnelly Tract One in the SE1/4SW1/4 of Section 20, and in the NE1/4NW1/4 of Section 29, all in T92N, R49W of the 5th PM in Union County, SD. Larry Donnelly was awarded the bid @ \$175 per acre. The Meeting room and Elk Point vacant lot-North Half of Lot 1 and the North Half of the East 46.10 feet of Lot 2 in Block 4, Original Plat of the City of Elk Point had no bids.

Open Bid 2012 Dodge Caravan

Bids were opened for 2012 Dodge Grand Caravan Sport VIN#2C4RDGBG3CR296771. 3 bids were received. Greg McKenzie \$2,500.00, Mike's Auto Sale \$2,450.00, and Jay Lindsey \$3,500.00. Commissioners accepted the bid from Jay Lindsey for \$3,500.00.

State's Attorney

States Attorney Miller met with board to discuss various matters.

Recess

Chairman declared a recess from 10:25 a.m. to 10:30 a.m.

Open Bid 2014 Dodge Ram 1500 Pickup

Bids were opened for 2014 Dodge 1500 Pick-up #1C6RR7XTOES2278273. 2 bids were received. Greg McKenzie \$2005.00, Mike's Auto Sale \$4,750.00. Commissioners accepted the bid from Mike's Auto Sale \$4,750.00.

Sick Bank

Motion by Joffer, second by Headid to approve up to 175 sick leave bank hours (highway) if needed to an employee. This employee is vested. Carried.

Annual Budget

Motion by Joffer, second by Headid to approve the annual budget with no changes from the Provisional Budget. Roll Call vote: Kimmel-aye; Joffer-aye; Headid-aye; Dailey-aye; Ustad-aye. Vote 5 aye, 0 nay. Motion carried.

ANNUAL BUDGET FOR UNION COUNTY, SD
For the Year January 1, 2024 to December 31, 2024_

Tax Levy in		
COUNTY TAX LEVIES	Dollars	\$'s/1,000
WITHIN LIMITED LEVY:		
* General County Purposes		
(10-12-9)	7,968,191.00	2.998
Library		
LIMITED LEVY (10-12-21) -		
SUB TOTAL		

OUTSIDE LIMITED LEVY:	7,968,191.00	2.998
County Snow Removal Fund (34-5-2)		
County Road and Bridge* (10-12-13)	655,659.00	0.247
Courthouse, Jail, etc., Bldg. (7-25-1)		
Bond Interest Sinking (7-24-18)		
Ag Building (7-27-1)		
UNLIMITED LEVY - SUB TOTAL	655,659.00	0.247
LIMITED AND UNLIMITED LEVY - SUB-TOTAL	8,623,850.00	3.245
OTHER SPECIAL LEVIES		
Secondary Road (Unorg. PT-76)	60,414.00	1.263
Secondary Road Opt-Out (31-12-27)	20,000.00	0.418
Fire Protection (34-31-3)	73,289.00	0.134
TOTAL TAXES LEVIED BY COUNTY	8,777,553.00	5.060

* These Amounts include the 25% to be distributed to cities.

As of September 19th, 2023 these levies are not approved by the Department of Revenue

RESOLUTION

ADOPTION OF ANNUAL BUDGET FOR UNION County, South Dakota

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its

institutions and agencies for such fiscal year and,

Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE

APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR UNION COUNTY,

South Dakota and all its institutions and agencies for calendar year beginning January 1, 2024 and ending December 31, 2024 and the same is hereby approved and adopted by the Board of County Commissioners of UNION COUNTY, South Dakota, this 19th day of September, 2023.

The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor Union, County, South Dakota. The accompanying taxes are levied by Union County for the year January 1, 2024 through December 31, 2024.

BOARD OF COUNTY COMMISSIONERS OF
Union County, South Dakota

Safety Board Committee and Safety Manual

Public Building Supt Sexton and EMA Director Westcott met with the board to present the names of the Courthouse safety committee. Committee members are Jason Westcott, Scott

Sexton, Brenda Pierce, Dennis Henze and Sherri Bousquet.

Motion by Joffer, second by Dailey to approve the committee. Carried.

Motion by Headid, second by Joffer to approve the Courthouse safety manual. Carried.

Executive Session

Motion by Headid, second by Dailey to enter executive session for personnel matters per SDCL 1-25-2 at 11:03 a.m. Carried. Chairman declared the board out of executive session at 11:55 a.m.

Adjournment

Motion by Kimmel, second by Joffer to adjourn at 11:55 a.m. until October 3, 2023, regular meeting. Carried.

ATTEST: _____

Jackie Sieverding, Auditor
Union County

Milton Ustad, Chairman
Union County Board of Commissioners

Published once at the total approximate cost of _____.