

December 12, 2023  
Unapproved Minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session December 12, 2023, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Dailey, Headid, Joffer, Kimmel, and Ustad.

Motion by Headid, second by Dailey to approve the agenda. Carried.

Motion by Kimmel, second by Dailey to approve the minutes from November 28, 2023, meeting. Carried.

November 30, 2023

|  |                 |
|--|-----------------|
| Total amount of deposits in bank   | \$5,191,497.75  |
| Total amount of actual cash  | \$5,606.75      |
| Total amount of checks and drafts in Treasurer's possession not exceeding three days | \$72,370.69     |
| Investments  | \$13,014,261.94 |
| Cash Variance  | \$639.60        |
| Credit card outstanding  | \$9,158.12      |
| Total  | \$18,293,534.85 |

\*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass-through accounts

November Monthly Reports

The Register of Deeds reported \$8,263.50 in transfer tax and \$8,726.00 in fees.

Nurse-\$0.00 Donations.

Veteran Service-61 Contacts

Sheriff Office Federal Prisoner & INS room & board fees-\$24,636.25

Clerk of Courts reported \$28,774.81.

Claims

Motion by Headid, second by Joffer to approve claims. Carried. The Following Claims Have Been Audited, Approved, and Warrants Drawn on the Same: BW Payroll \$12/15/2023: \$88,366.27; State's Attorney \$240.00; Public Building \$540.00; Register of Deeds \$1,161.30; Sheriff \$20,885.62; Jail \$21,016.32; Communications \$13,614.25; Nurse \$278.40; WIC \$470.40; Highway \$28,469.42; VSO \$1,290.56; Jurors \$2,498.94; Longevity for all county employees \$34,175.00; 3-D Digging & Trucking (Repair) \$4,006.92; Absolute Mobile Shredding (Shred) \$40.28; Alcohol Monitoring Systems (Fees) \$220.80; Alliance Communication (Util) \$232.58; Alternative HRD (HR) \$38.75; Aramark (Repair) \$203.75; Audra Hill Consulting, Inc (MI) \$197.87; Beresford Municipal Telephone (Util) \$272.94; Bierschbach Equipment (Repair) \$808.70; Bob Barker Company (Supp) \$3,861.20; Brian's Repair (Maint) \$85.54; Butler Machinery (Repair) \$9,090.73; Cass Pierce (Trapping) \$25.00; CDW Government (Supp) \$76.79; Century Link (Util) \$61.04; Century Link (Util) \$6.12; Certified Languages Intern (Intrep) \$99.00; Chesterman Co (Supp) \$36.50; City Of Alcester (Util) \$84.06; Clay Rural Water System (Util) \$50.00; Clay-Union Electric Corp (Util) \$98.91; CNA Surety (Notary) \$50.00; Dakota Dunes Times (Pub) \$533.49; Dean Schaefer (Court Report) \$382.00; Department Of Health (Labs) \$935.00; Eakes Office Solutions (Supp) \$209.13; Electronic Engineering (Repair) \$380.00; Elk Point Ace Hardware (Repair) \$301.94; EMC Insurance Companies (Service) \$10,000.00; FastSigns (Supp) \$74.28; Filter Care (Supp) \$376.70; Fremont Tire (Supp) \$21.00; Grossenburg Implement (Maint) \$937.76; Hollaway Bridge And Culvert (Repair) \$65,000.00; Horizon Health Center (Dr) \$126.10; Hydraulic Sales (Repair) \$65.00; I-State Truck Center (Supp) \$34.76; Jack's Uniform & Equip (Boots) \$301.85; Jackie Sieverding (Cell Phone) \$300.00; JCL - Sioux Falls Branch (Supp) \$75.69; Jeffrey T Myers (Pub Def) \$6,202.67; Jerry Miller (Per Diem) \$175.84; Jones Food Center (Supp) \$30.64; Karley Heirigs (Per Diem) \$30.60; Katie Johnson PLLC (Pub Def) \$6,202.67; Kimora Cross (Per Diem) \$126.00; Klass Law Firm, LLP (Services) \$220.00; Kollbaum Construction (Repair) \$2,273.28; Language Line Services (Interp) \$230.70; Lauren Hollenbeck (Supp) \$42.06;

Leader Courier (Pub) \$533.49; Lewis Family Drug (Supp) \$17.94; Lincoln County (MI) \$265.83; Loffler Companies, Inc. (Maint) \$1.96; Matheson Tri-Gas Inc (Supp) \$353.74; Microfilm Imaging System, (Maint) \$105.00; Mid-Continental Restoration (Repair) \$3,664.00; Midwest Wheel Companies (Repair) \$2,007.94; Minnehaha County Auditor (MI) \$162.45; Muller Auto Parts (Supp) \$399.53; New Century Press (Pub) \$98.10; O'Reilly (Supp) \$326.39; Ollies Drive Inn (Meals) \$16,807.50; Olson's Ace Hardware (Supp) \$40.98; Olson's Pest Technicians (Maint) \$255.00; One Office Solution (Supp) \$795.47; Pharm Chem Inc (Supp) \$702.90; Pheasantland Industries (Supp) \$4,125.00; Phillip A. Terwilliger (Pub Def) \$6,202.67; Premier Communications (Util) \$266.86; Quill Corporation (Supp) \$41.98; Red Wing Shoe Store (Boots) \$200.00; Riverside Technologies Inc (Maint) \$3,136.10; Roto Rooter (Maint) \$440.00; Rudolph's Shoe Mart (Boots) \$200.00; Runnings Supply Inc (Supp) \$1,126.92; Schoeneman Bros (Repair) \$186.60; Scott Sexton (Cell Phone/Mileage) \$433.23; SD Association Of Weed And Pest (Dues) \$75.00; SD Dept Transportation (Repair) \$45,198.19; Select Parts Inc (Repair) \$358.01; Sign Solutions (Supp) \$6,472.93; Sioux City Truck Sales (Repair) \$12,241.85; Sioux Laundry Inc (Service) \$1,251.26; Sioux Sales (Supp) \$1,700.00; Siouxland Humane Society (Fee) \$74.00; South Dakota State's Attor (Dues) \$1,169.33; Southeast Farmers Coop (Diesel) \$582.66; Southeastern Electric Coop (Repair) \$3,061.23; State Industrial Products (Supp) \$594.99; Storey Kenworthy (Supp) \$383.85; The Fillin' Station (Supp) \$3,040.00; The Home Depot Pro (Supp) \$1,428.19; Total Stop Food Store (Supp) \$43.24; Traffic Solutions (Supp) \$3,750.01; TranSource Truck & Equip (Repair) \$393.89; TransUnion (Maint) \$75.00; TrueNorth Steel (Repair) \$26,257.55; Two Way Solutions, Inc (Maint) \$4,850.00; Ulteig Engineers (Services) \$4,937.50; Union County Electric (Util) \$553.83; Vast Broadband/Bluepeak (Util) \$483.61; Verizon (Util) \$907.48; Verizon Wireless (Util) \$210.78; WheelCo (Repair) \$1,500.76; Wrenn's Plumbing & Heating (Repair) \$300.00

#### Christmas Holiday

Motion by Headid, second by Joffer to follow the state and close the courthouse December 25 and 26, 2023, and move the Commissioner meeting to December 27, 2023. Carried.

#### 2024 Elected Officials Salaries

Motion by Headid, second by Joffer to move forward with Elected Officials salaries as set in the 2024 budget. Carried.

#### Budget

Motion by Headid, second by Kimmel to remove \$20,000 from the Road and Bridge Opt out. Carried.

#### Resignation

Motion by Dailey, second by Joffer to accept the resignation of Rumi Weigel Union County Clerical WIC and Nurse December 28, 2023. They thank her for her years of service. Carried.

#### Resolution #2023-005

Motion by Kimmel, second by Headid authorizing the auditor to post a notice for a hearing on December 27, 2023, to consider the Supplement to the Capitol Projects Building. 5 ayes. Carried.

This resolution is for the Capitol Project Building to cover costs for the communication tower and generator.

#### NOTICE OF HEARING FOR CONSIDERATION OF A PROPOSED SUPPLEMENTAL BUDGET

The Union County Commission will hold a hearing at 10:15 a.m. on December 27, 2023, in the Commission Meeting Room, to consider supplementing the 2023 Annual Budget as follows:

Other Capitol Project Building Fund to the following budget:  
Acct# 301-5890-429 Other Capitol Project Building \$77,000.00.

#### One Way Wireless

Motion by Headid, second by Joffer to approve Chairman Ustad sign the contract for the Tower generator. Carried.

Personnel

Motion by Dailey, second by Joffer to approve Kyle Anderson-PT Jailer no benefits to PT Jailer-30 hours with benefits at \$18.62. Carried.

Alcester Steakhouse

Ustad updated board on potential buyers.

Recess

Chairman declared a recess from 8:51 a.m. to 9:00 a.m.

Department Head Report

Assessor Sherri Bousquet, Public Building Supt. Scott Sexton and Planning and Zoning Director Dennis Henze presented their monthly reports.

Recess

Chairman declared a recess from 9:26 a.m. to 9:30 a.m.

Highway

Hwy Supt Jerry Buom met with the board to discuss various items.

Motion by Joffer, second by Dailey to approve ditch cleaning along Union County Highway: CR #9, Cloverleaf Farms Inc. Carried.

Motion by Dailey, second by Headid to approve ditch cleaning along County Highway CR #23, Douglas Brusseau. Brusseau would like to hire a contractor to clean the ditch along his property. Carried.

Motion by Headid, second by Dailey, for HD 2023-08 Bridge Improvement Grant Program Resolution Authorizing Submission of Applications. Carried.

**HD2023-08**

**BRIDGE IMPROVEMENT GRANT PROGRAM**

**RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS**

WHEREAS, Union County wishes to submit an application(s)

for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER(S) AND LOCATION(S):

64-140-003, 0.3 miles South and 12.0 miles East of Beresford, SD over Un-named Creek

64-060-137, 12.7 miles South and 4.0 miles East of Beresford, SD over Un-named Creek

64-070-130, 2.0 miles West & 9.0 miles South of Alcester, SD over Un-named Creek

64-034-090, 1.4 miles East & 8.0 miles South of Beresford, SD over Un-named Creek

64-020-063, 5.3 miles South of Beresford, SD over Un-named Creek

64-023-080, 7.0 mile South and 0.3 miles East of Beresford, SD over Un-named Creek

64-060-090, 8.0 miles South and 4.0 miles East of Beresford, SD over Un-named Creek

64-080-034, 0.5 miles West and 0.6 miles North of Alcester, SD over Drainage Ditch

64-080-251, 2.0 miles East and 1.9 miles North of Elk Point, SD over Lewis Ditch

64-023-090, 8.0 Miles South and 0.3 miles East of Beresford, SD over Brule Creek

and WHEREAS, Union County certifies that the project(s) are listed in the county's Five-Year County Highway and Bridge Improvement Plan\*;

and WHEREAS, Union County agrees to pay the 30% match on the Bridge Improvement Grant funds;

and WHEREAS, Union County hereby authorizes the Bridge Improvement Grant application(s) and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application(s).

Motion by Joffer, second by Headid to approve Chairman Ustad sign for the BIG PE Grant for structure number 64-061-150, project number BRO 8064(00) 24-1, PCN09NH. Carried.

Executive Session

Motion by Headid, second by Dailey to enter executive session for personnel per SDCL 1-25-2 at 9:49 a.m. Carried. Chairman declared the board out of executive session at 9:59 a.m.

Recess

Chairman declared a recess from 10:04 a.m. to 10:20 a.m.

States Attorney

States Attorney Jerry Miller and Sheriff Dan Limoges met to discuss various matters pertaining to Law Enforcement Service Agreements.

Adjournment

Motion by Kimmel, second by Dailey to adjourn at 10:27 a.m. until December 26, 2023. Carried.

ATTEST: \_\_\_\_\_  
Jackie Sieverding, Auditor                      Milton Ustad, Chairman  
Union County                                      Union County Board of Commissioners

Published once at the total approximate cost of \_\_\_\_\_.

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