

February 20, 2024
Unapproved Minutes
Union County Commissioners

The Union County Board of Commissioners met in regular session February 20, 2024, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Dailey, Headid, Joffer, Kimmel, and Ustad.

Motion by Joffer, second by Headid to approve the agenda. Carried.

Motion by Joffer, second by Dailey to approve the minutes from February 14, 2024, meeting. Carried.

Bank Balance

January 31, 2024

Total amount of deposits in bank	\$3,510,011.23
Total amount of actual cash	\$3,725.53
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$160,913.80
Investments	\$13,107,095.57
Cash Variance	\$-142.21
Credit card outstanding	\$11,069.82
Total	\$16,792,673.74

*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass-through accounts

December Monthly Reports

The Register of Deeds reported \$8,732.00 in transfer tax and \$6,117.00 in fees.

Nurse- \$0.00 Donations for January.

Sheriff Office Federal Prisoner & INS room & board fee
\$22,558.95.

Veteran Services—64 Contacts.

Clerk of Courts reported \$49,383.50 in fines and fee (Dec 2023)
and \$28,141.06 (Jan 2024).

Travel

Motion by Headid, second by Dailey to approve Auditor Sieverding, Deputy Auditor Torrez, Deputy Auditor Pierce & Deputy Auditor Norton to attend Election Training in Pierre February 27-29. Carried.

New Hire

Motion by Kimmel, second by Dailey to approve hiring April Moller as a PT Clerical in the county Nurse's office. Start date 3/5/24 @ \$17.97. Carried.

Employee Funeral Pay

Motion by Headid, second by Kimmel approving regular pay, (no overtime) if scheduled for employees to work during the time of the funeral for Dan Limoges. Carried.

Vacation/Sick payout.

Motion by Dailey, second by Headid to payout Sheriff Prouty sick and vacation at deputy wage. Carried.

Executive Session

Motion by Headid, second by Dailey to enter into executive session for personnel per SDCL 1-25-2 (3) at 8:42 a.m. Carried. Chairman declared the board out of executive session at 9:00 a.m.

Recess

Chairman declared a recess from 9:00 a.m. to 9:03 a.m.

Claims

Motion by Headid, second by Kimmel to approve claims. Carried. The Following Claims Have Been Audited, Approved, and Warrants Drawn on the Same: Jurors \$573.42; Alcohol Monitoring Systems (Fee) \$25.60; Alliance Communication (Util) \$150.00; Alternative HRD (HR) \$116.25; Amazon Capital Services (Supp) \$281.43; Aramark (Service) \$203.75; Architecture Incorporated (Fee) \$630.00; Beresford Municipal Telephone (Util) \$272.94; Bierschbach Equipment (Supp) \$72.00; Blackstrap, Inc. (Salt) \$3,368.78; Bluepeak (Internet) \$397.42; Bob Barker Company (Supp) \$146.38; Butler Machinery Co (Parts) \$1,238.93; Century Business Products (Maint) \$140.92; Century Link (Util) \$738.94; Century Link (Util) \$6.06; Certified Languages Intern (Interp) \$110.55; Chesterman Co (Water) \$247.00; City Of Alcester (Util) \$87.41; City Of Elk Point (Util) \$3,927.36; Clay Rural Water System (Util) \$55.30; Clay-Union Electric Corp (Util) \$183.82; Dean Schaefer (Court Report) \$340.00; Department Of Health (Labs) \$1,895.00; Dept Of Revenue (Plates) \$1.00; Eakes Office Solutions (Supp) \$317.02; Elk Point Ace Hardware (Supp) \$273.35; Equipment Blades, Inc. (Supp) \$24,363.50; Evan Spindler (Per Diem) \$44.68; Fastenal Company (Rep & Supp) \$720.02; Filter Care (Supp) \$256.45; Gary Roan (Inspections) \$540.00; Grainger (Supp) \$206.15; Heaven's Best Carpet Clean (Clean) \$150.00; Honeywell (Rep) \$11,579.00; Hydraulic Sales (Rep) \$615.30; I-State Truck Center (Rep) \$968.90; Jack's Uniform & Equip (Supp) \$690.15; Jensen Insurance Agency (Insurance) \$1,380.00; Jones Food Center (Supp) \$31.80; Keipper Cooping Company (Supp) \$493.32; L G Everist Inc (Ice Sand) \$2,275.57; Language Line Services (Interp) \$281.58; Lawson Products Inc (Supp) \$443.11; Lewis & Clark BHS (Allot) \$15,731.09; Lewis Family Drug (Meds) \$809.55; Loffler Companies. (Maint) \$882.62; Matheson Tri-Gas Inc (Supp) \$1,033.98; McMaster-Carr (Supp) \$455.10; Michael Dailey (Mileage) \$45.90; Microfilm Imaging System, (Maint) \$248.00; MidAmerican Energy Co (Util) \$2,151.13; Mike Dailey (Meal) \$1,600.00; Milton Ustad (Mileage) \$84.15; Minnehaha County Regional (Juv Housing) \$2,750.88; Molly Olson (Transcript) \$40.00; NCS, Inc. (Collection) \$75.00; New Century Press (Pub) \$199.92; O'Reilly (Supp) \$290.09; One Office Solution (Supp) \$492.43; Pens.Com (Pens) \$192.14; Pete's Produce (Supp) \$63.45; Pharm Chem Inc (Supp) \$1,282.34; Pheasantland Industries (Supp) \$81.34; Pressing Matters (Supp) \$75.00; Quill Corporation (Supp) \$177.40; Richard Headid (Mileage) \$48.96; Riverside Technologies Inc (Maint) \$4,170.10; Rubida Insurance (Notary) \$80.00; Runnings Supply (Clothing Allowance) \$672.88; Sanford Laboratories (Labs) \$10.91; SD Municipal League (Conference) \$230.00; SDACES (Dues) \$60.00; SDACO (Workshop) \$800.00; SDSU Extension (Travel) \$166.05; SDSU Extension (Salary) \$11,200.00; SooLand Bobcat (Rep) \$465.69; Stan Houston Equipment (Rental) \$100.00; Standard Bearings (Supp) \$558.81; The Fillin' Station (Tires) \$3,408.00; The Home Depot Pro (Supp) \$37.36; Thomson Reuters (Maint) \$684.35; Tom Kimmel (Mileage) \$42.84; TransUnion (Maint) \$75.00; TransWest (Supp) \$988.21; TriView Communications, (Maint) \$55.00; Two Way Solutions, Inc (Repair) \$100.00; Union County Electric (Util) \$769.00; Verizon (Dash Cameras) \$790.20; Verizon Wireless (Util) \$2,632.92; Ziegler Inc (Rep) \$6,040.92

Department Head Report

County Nurse Karley Heirigs, VSO Lisa Schenzel, Extension Shawn Tabke, EMA Director Jason Westcott, presented their monthly reports.

Recess

Chairman declared a recess from 9:40 a.m. to 9:48 a.m.

Highway

Hwy Supt Jerry Buum met with the board to discuss various items.

Motion by Dailey, second by Headid approving application for permit for Clay Union Electric to bore under 471st Ave. Carried.

Motion by Headid, second by Dailey accepting the Dakota Traffic Services, LLC \$129,332.24 bid. Carried.

Motion by Headid, second by Dailey approving the 2024 Pavement Marking Project with Dakota Traffic Services LLC. Carried.

Motion by Joffer, second by Kimmel to approve Ulteig Operations LLC for the inspection work on HD2024-02 Bridge Reinspection program Resolution for the use with SDDOT retainer contracts whereas, 23 CFR 650 Subpart C requires initial inspection of all bridges and reinspection at intervals not to exceed two years with exception of reinforced concrete box culverts. These culverts are reinspected at intervals not to exceed four years. Carried.

Motion by Joffer, second by Headid approving Clarity Telecom LLC DBA Blue Peak to install communications fiber optic cable along CR #1F. Carried.

Motion by Dailey, second by Headid approving Clarity Telecom LLC DBA Blue Peak to install communication fiber optic cable along CR #11. Carried.

Motion by Joffer, second by Dailey approving Clarity Telecom LLC DBA Blue Peak to bore under CR #25 and install communication fiber optic cable. Carried.

Treasurer

Treasurer Hertel presented the Commissioners with an update on SB112, non-resident title fees.

Sheriff

Motion by Joffer, second by Headid approving the agreement for Detention Services between Minnehaha County Lutheran Social Services South Dakota and Union County. \$458.48 per day for beds for secure detention and non-secure detention at the JDC and \$289.20 per day for beds for non-secure detention at Lutheran Social Services, South Dakota. Carried.

Recess

Chairman declared a recess from 10:35 a.m. to 10:46 a.m.

VSO, New Hire

Motion by Joffer, second by Headid to approve hiring Susan Irons at @ \$21.83, up to 10 hours a month to assist VSO with consulting. Carried.

Adjournment

Motion by Kimmel, second by Joffer to adjourn at 11:05 p.m. until March 5, 2024. Carried.

ATTEST: _____
Traci Torrez, Deputy Auditor
Union County

Milton Ustad, Chairman
Union County Board of Commissioners

Published once at the total approximate cost of _____.
