

May 14, 2024  
Unapproved Minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session May 14, 2024, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Dailey, Joffer, Headid, Kimmel, and Ustad.

Motion by Headid, second by Dailey to approve the agenda. Carried.

Motion by Headid, second by Joffer to approve the minutes from April 30, 2024, meeting. Carried.

Bank balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER  
April 30, 2024

Total amount of deposits in bank	\$15,613,183.70
Total amount of actual cash	\$5,550.49
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$1,228,198.81
Investments	\$13,257,061.98
Cash Variance	\$1,094.27
Credit card outstanding	\$9,607.73
<b>Total</b>	<b>\$30,114,696.98</b>

\*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through h accounts.

Monthly Reports

Sheriff's Office Federal Prisoner & INS room & board fees - \$25,461.55.

The Register of Deeds reported \$11,0852.00 in transfer tax and \$18,897.50 in fees.

Clerk of Courts \$26,427.59 (March) \$54,038.83 (April).

Veteran Service- 85 Contracts.

Nurse \$0

Claims

Motion by Kimmel, second by Dailey to approve claims. Carried. The Following Claims Have Been Audited, Approved, and Warrants Drawn on the Same: BW Payroll 5/17/2024: \$97,506.29; State's Attorney \$400.00; Register of Deeds \$1,182.75; Sheriff \$26,581.65; Jail \$22,293.78; Communications \$15,192.60; Nurse \$269.55; WIC \$431.28; Weed \$745.76; Highway \$29,046.86; VSO \$1,362.06; Jurors \$437.72; Alcohol Monitoring Systems (Fees) \$449.90; Alliance Communication (Util) \$234.22; Alluvit LLC (Rent) \$1,710.00; Alternative HRD (HR) \$370.25; Amazon Capital Services (Rep) \$451.06; Beresford Municipal Telephone (Util) \$272.94; Bluepeak (Util) \$674.50; Brian's Repair (Rep) \$99.46; Butler Machinery (Rep) \$19,426.91; C & R Supply (Supp) \$137.14; CDW Government (Maint) \$84.36; Century Link (Util) \$65.19; Certified Languages Intern (Translation) \$100.65; Chesterman Co (Supp) \$269.00; City Of Alcester (Util) \$86.92; Clay Rural Water System (Util) \$50.00; Clay-Union Electric Corp (Util) \$126.19; Dakota County Sheriff (Summons) \$39.60; Dakota Dunes North Sioux C (Pub) \$128.00; Dakota Law Firm, Prof LLC (Pub Def) \$10,341.75; Dakota Rigger & Tools (Rep) \$120.94; De Boer Tree Farm (Trees) \$575.00; Dean Schaefer (Court Reporting) \$340.00; Department Of Health (Labs) \$1,705.00; Dept Of Revenue (Liquor License) \$1,050.00; Election Systems & Software (Ballots) \$5,875.85; Elk Point Ace Hardware (Supp) \$584.15; Elk Point Ambulance (Serv) \$1,192.75; Evan Spindler (PerDiem) \$80.00; Filter Care (Supp) \$85.15; Grant Writing USA (Conf) \$445.00; Grossenburg Implement (Rep) \$678.46; Heiman Fire Equipment, Inc (Annual Service) \$185.00; High Plains Business Forms (Supp) \$226.61; Honeywell (Rep) \$4,600.68; Horizon Health Center (Dr) \$1,116.05; I-State Truck Center (Rep) \$629.09; Jack's Uniform & Equip (Supp) \$188.90; Jeff's Lawn Care Inc (Service) \$325.00; Jeffrey T Myers (Pub Def) \$6,295.70; Jim Hawk Truck Trailers - (Rep) 752.16; Katie Johnson (Pub Def) \$6,295.70; Knoepfler Chevrolet (Maint) \$259.18; Language Line Services (Translation) \$95.75; Leader Courier (Pub) \$128.00; Mac's Inc (Rep) \$68.00; Menards (Rep) \$162.80; Michael McGill (MI) \$470.35; Microfilm Imaging System, (Maint) \$105.00; MidAmerican Energy (Util) \$23.90; Midwest Wheel Companies (Supp) \$30.12; Minnehaha County Regional (Housing) \$1,375.44; Molly Olson (Court Reporting) \$63.00; Muller Auto Parts (Supp) \$188.45; New Century FS (Propane) \$344.61; New Century Press (Pub) \$39.24; O'Reilly (Supp) \$216.49; Ollies 2.0 (Meals) \$14,104.50; Olson's Ace Hardware (Supp) \$314.61;

Olson's Pest Technicians (Pest Control) \$435.00; One Office Solution (Supp) \$154.03; One Way Wireless (Tower) \$23,136.65; Pharm Chem Inc (Supp) \$2,127.84; Phillip A. Terwilliger (Pub Def) \$6,295.70; Premier Communications (Util) \$266.86; Quadiant Leasing USA (Maint) \$452.58; Quill (Supp) \$147.97; Redwood Toxicology (Labs) \$162.41; Riverside Technologies Inc (Maint) \$3,233.10; Runnings Supply Inc (Clothing Allow) \$337.93 Sanford Laboratories (Labs) \$83.86; Sioux Laundry Inc (Laundry) \$1,413.55; Southeast Farmers Coop (Fuel) \$353.72; Standard Bearings (Rep) \$15.58; Steinley Real Estate (Conference) \$350.00; Tessier's Inc. (Supp) \$1,250.58; The Lodge At Deadwood (Conf) \$510.00; TransUnion (Supp) \$150.00; TransWest (Rep) \$117.37; Union County Electric (Util) \$393.00; Vander Haags (Repairs) \$35.00; Verizon (Fleet Cameras) \$964.70; Verizon Wireless (Util) \$1,881.28; Wrenn's Plumbing & Heating (Rep) \$2,716.19

### Special Meeting

Commissioners will meet June 6, 2024, to canvass for the Primary Election starting at 8:30 a.m.

### Rehire

Motion by Headid, second by Dailey to approve the rehire of Shannon Steckelberg FT Dispatch starting 4/30/24 @ \$21.01. Carried.

### Retiring

Motion by Joffer, second by Dailey to approve the retirement notice from Jackie Sieverding as County Auditor, June 28, 2024. The Commissioners would like to thank her for her service. Carried.

### Retiring

Motion by Headid, second by Kimmel to approve the retirement notice from Carol Sommervold as Chief Deputy Auditor, June 28, 2024. The Commissioners would like to thank her for her service. Carried.

### Travel

Motion by Joffer, second by Kimmel to approve travel for EMA Jason Westcott to Mitchell SD, for SD IMAT State Exercise May 14-16. Carried

### Malt Beverage License renewal

Motion by Headid, second by Dailey to approve the following malt beverage annual renewal applications for the 2024/2025 year: Dakota Dunes Country Club, dba Dakota Dunes Country Club-Retail (on-off sale); TR Golf LLC dba Two River Golf Course (on-off sale); H&H Enterprises Inc., dba Coffee Cup Fuel Stop #6 (on-off sale Malt Beverage); Cubby's, Inc dba Cubby's Dakota Dunes (on-off sale); Becker Investments, LLC. dba Park Jefferson Speedway (on-off sale); DDH, LLC dba Holiday Inn Express & Suites (on-off sale); Shelby Alves, DBA Interstate Speedway, Jefferson SD (on-off sale). Carried.

### Planning and Zoning

Motion by Joffer, second by Headid to approve closing application acceptance as of May 14, 2024, at 5:00 p.m. Carried.

### Recess

Chairman declared a recess @ 8:53 a.m. to 8:58 a.m.

### Department Head Report

Planning & Zoning Dennis Henze, Assessor Sherri Bousquet, Building Supt. Scott Sexton presented their monthly reports.

### Recess

Chairman declared a recess @ 9:21 a.m. to 9:30 a.m.

Highway

Hwy Supt Jerry Buom met with the board to discuss various matters.

Motion by Headid, second by Dailey approving rehire of Larry Clark as a seasonal employee @ \$20.00/hour starting May 6, 2024. Larry brings experience operating equipment and a Class A CDL. Carried.

Motion by Kimmel, second by Joffer approving Project 64-030-034, Construction Engineering contract with Ulteig Engineers Inc. to provide services during construction of the BIG Replacement Project. Estimated expenses for fees are \$63,674.00 for labor and \$3,778.50 for expenses for a total of \$67,452.50. Carried.

Motion by Dailey, second by Joffer approving the State of SD Department of Transportation Bridge Improvement Grant Agreement for Rehabilitation/Replacement- Replacement-Local Administration: 64-080-251. Grant amount \$748,400.00. Carried

Motion by Joffer, second by Kimmel approving the State of SD Department of Transportation Bridge Improvement Grant Agreement for Rehabilitation/Replacement-Local Administration: 64-023-090. Grant amount \$1,324,500.00. Carried.

Motion by Headid, second by Joffer approving the State of SD Department of Transportation Bridge Improvement Grant Agreement for Rehabilitation/Replacement- Replacement-Local Administration: 64-060-137. Grant amount \$730,400.00. Carried

Motion by Headid, second by Dailey approving the State of SD Department of Transportation Bridge Improvement Grant Agreement for Rehabilitation/Replacement- Replacement-Local Administration: 64-080-034. Grant amount \$730,400.00. Carried

Recess

Chairman declared a recess @ 9:54 a.m. to 10:00 a.m.

Indigent Matter

Welfare manager Steckelberg advised the board about denying application 24-IRR-004, due to the applicant not being a Union County resident.

Motion by Kimmel, second by Headid approving the denial. Carried.

Museum Donation

Dale Harkness met with the board requesting a \$3000.00 donation for the Museum.

Motion by Dailey, second by Joffer approving the request. Carried.

Executive Session

Motion by Dailey, second by Kimmel to enter executive session for legal per SDCL 1-25-2 (3) at 10:30 a.m. Carried. Chairman declared the board out of executive session at 10:44 a.m.

Sheriff

Sheriff Prouty met with the board on various matters. Carried.

Adjournment

Motion by Kimmel, second by Headid to adjourn at 10:58 a.m. until May 28, 2024. Carried.

ATTEST: \_\_\_\_\_

Traci Torrez, Deputy Auditor  
Union County

\_\_\_\_\_

Milton Ustad, Chairman  
Union County Board of Commissioners

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