

July 9,2024  
Unapproved Minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session July 9, 2024, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Dailey, Joffer, Headid, and Kimmel

Motion by Kimmel, second by Dailey to approve the agenda. Carried.

Motion by Joffer, second by Dailey to approve the minutes from June 28, 2024, meeting. Carried.

Chairman

Commissioner Dailey nominated Richard Headid for Union County Commissioner Chairman. Motion by Dailey, second by Kimmel. Carried.

Commissioner Kimmel nominated Kevin Joffer for Union County Commissioner Vice Chairman. Motion by Kimmel, Second by Dailey. Carried.

Claims

Motion by Kimmel, second by Joffer to approve claims. Carried. The Following Claims Have Been Audited, Approved, and Warrants Drawn on the Same: BW Payroll 7/12/2024: \$118,919.10; State's Attorney \$320.00; Register of Deeds \$1,149.50; Sheriff \$38,179.83; Jail \$24,814.82; Communications \$18,829.46; WIC \$215.64; Fair \$212.41; Weed \$1,096.18; Highway \$32,406.88; VSO \$1,376.11; Alliance Communication (Util) \$232.96; Alluvit (Rent) \$1,710.00; Alternative HRD (HR) \$240.00; Amazon Capital Services (Maint) \$41.98; Beresford Municipal Telephone (Util) \$272.94; Bluepeak (Util) \$318.97; Bomgaars (Supp) \$151.68; Bound Tree (Supp) \$235.80; Brandon Cooper (Per diem) \$74.00; Brian's Repair Inc (Maint) \$978.03; Calhoun Communications Inc (Tower) \$22,265.35; Certified Languages Intern (Intrep) \$249.15; Chesterman Co (Maint) \$199.50; Clay Rural Water System (Util) \$50.00; Clay-Union Electric Corp (Util) \$85.05; Colonial Research (Supp) \$976.14; Dakota Dunes North Sioux City Times (Pub) \$2,993.91; Diesel Specialties (Rep) \$1,701.24; Document Depot & Destruction (Shred) \$306.35; Eakes Office Solutions (Supp) \$333.02; Elk Point Ace Hardware (Supp) \$872.41; Filter Care (Supp) \$55.10; Five Star Awards & More (Supp) \$123.00; Grossenburg Implement (Rep) \$15,990.77; Grossenburg Implement (Rep) \$858.06; HD Supply (Supp) \$875.23; Home Towne Inn (Room ) \$76.16; Honeywell International (Maint) \$9,723.50; Hydraulic World Inc (Rep) \$1,065.04; Inland Truck Parts (Rep) \$522.82; Intoximeters (Supp) \$479.75; Jack's Uniform & Equip (Supp) \$439.69; JCL - Sioux Falls Branch \$224.04; Jeffrey T Myers (Pub Def) \$6,295.70; Jim Hawk Truck Trailers - (Rep) \$549.44; Jones Food Center (Supp) \$128.00; Katie Johnson (Pub Def) \$6,295.70; Knife River Midwest, L.L.C (Supp) \$32,351.00; Lauren Hollenbeck (Supp) \$168.49; Leader Courier (Pub) \$245.23; Lincoln County (MI) \$27.50; Loffler Companies (Maint) \$2,259.23; McLaury Engineering Inc (Survey) \$1,456.25; Microfilm Imaging System, (Maint) \$60.00; Midcontinent Communication (Internet) \$541.62; Midwest Wheel Companies (Supp) \$42.56; New Century Press (Pub) \$118.16; Ollies \$2.0 (Meals) \$16,192.50; Olson's Pest Technicians (Maint) \$160.00; One Office Solution (Supp) \$700.77; Pharm Chem Inc (Supp) \$862.65; Phillip A. Terwilliger (Pub Def) \$6,295.70; Premier Communications (Util) \$266.86; Richard Headid (Mileage) \$48.96; Riverside Technologies Inc (Laptops) \$10,555.10; Runnings Supply Inc (Supp) \$40.98; SD Dept Transportation (Pro Rata) \$439.95; SDACC (CLERP) \$1,420.00; SDSU Extension (Fleet Mileage) \$138.51; Sherri Bousquet (Per diem) \$74.00; Sioux Sales (Supp) \$44.95; Sirchie Acquisition Company (Supp) \$191.39; Southeast Farmers Coop (Diesel) \$1,267.68; Tom Kimmel (Mileage) \$134.64; Traci Torrez (Supp) \$30.00; Tracy Norton (Supp) \$110.00; TransUnion (Maint) \$75.00; Uline (Maint) \$144.28; Verizon (Fleet Cameras) \$964.70; Verizon Wireless (Util) \$235.77; Village Family Service Cen (Contract) \$2,850.00; Woodbury County Starcomm (Maint) \$4,629.59

Department Head Report

Assessor Sherri Bousquet and Building Manager Scott Sexton updated the board with their monthly reports.

Recess

Chairman declared recess at 10:42 a.m. to 10:52 a.m.

### Highway

Hwy Supt Jerry Buum met with the board to discuss various matters.

### Sheriff

Sheriff Prouty met with the board to discuss various matters.

Motion by Joffer, second by Dailey approving Jeff Christie to Chief Deputy @ \$71,940 starting July 1, 2024. Carried

Motion by Joffer, second Dailey to approve wage increase for Sheriff Prouty to \$90,005.04 starting July 1, 2024. Carried.

Motion by Dailey, second by Kimmel to purchase a 2024 Tahoe for \$49,999. Carried.

### Department Head Report

Planning and Zoning Dennis Henze updated the board with his monthly report.

### Planning and Zoning

Bob Geary at 48348 331<sup>st</sup> Jefferson SD discussed various matters with the board.

### Treasurer

Jamie Ehlers discussed various matters with the board.

### Tower

EMA Jason Westcott updated the board on the tower project.

### Vanguard/Beacon/Schneider

Motion by Dailey, second by Joffer to authorize Chairman Headid to sign Schneider Geospatial contract for a one-time cost of \$5,100. Carried.

Motion by Joffer, second by Kimmel to authorize Chairman Headid to sign a 5-year Vanguard/CAMA system agreement for \$70,715 plus a one-time set up fee for the first year for the parcel creation of \$12,075. Carried.

### Abatement 2025-016

Motion by Kimmel, second by Joffer to approve Abatement #2025-016 County \$268.02, City of Elk Point \$602.64, Elk Point Jefferson 61-7 \$587.92, Elk Point Fire \$27.20 OEPJ 61.7 \$4.98 Total \$1490.76. Carried.

### Abatement 2025-015

Motion by Joffer, second by Dailey to approve Abatement #2025-015 County \$47.41, SB1 3.90, Big Sioux Twp \$18.33, DV School 61-8 \$197.47, DV Fire/AMB \$18.63 Total \$285.74. Carried.

### Travel

Motion by Dailey, second by Kimmel to approve travel for Lisa Schenzel to Sioux Falls for Suicide Prevention Class on August 1<sup>st</sup> and 2<sup>nd</sup>, 2024. Carried.

### SDPAA

Motion by Joffer, second by Kimmel to authorize chairman Headid to sign the South Dakota Public Assurance Alliance Acknowledgement of Known and Unknown Claims agreement & Intergovernmental Contract. Carried.

### Department Head Report

Extension/Weed/Fair, Department report was presented to the board with a monthly update.

### New Century FS

Discussion took place.

### Resignation

Motion by Kimmel, second by Dailey to approve the following: Omar Villalpando, Jailer last day 6/16/24. They would like to thank him for his service. Carried.

### Resignation

Motion by Joffer, second by Dailey to approve the following: Issac Sauder, Deputy last day 7/3/24. They would like to thank him for his service. Carried.

Executive Session

Motion by Joffer, second by Dailey to enter executive session for personnel per SDCL 1-25-2 (3) at 12:23 p.m. Carried. Chairman declared the board out of executive session at 12:59 p.m.

SECOG

Motion by Kimmel, second by Dailey to appoint Commissioner Kevin Joffer as the representative for SECOG. Carried.

Executive Session

Motion by Kimmel, second by Dailey to enter executive session for personnel per SDCL 1-25-2 (3) at 1:08 p.m. Carried. Chairman declared the board out of executive session at 1:20 p.m.

Adjournment

Motion by Kimmel, second by Dailey to adjourn at 1:37 p.m. until July 23, 2024. Carried.

ATTEST: \_\_\_\_\_

Traci Torrez, Auditor  
Union County

\_\_\_\_\_  
Richard Headid, Chairman  
Union County Board of Commissioners

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