June 25, 2024

Unapproved Minutes

Union County Commissioners

The Union County Board of Commissioners met in regular session June 25, 2024, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Dailey, Joffer, and Ustad. Headid and Kimmel absent.

Motion by Joffer, second by Dailey to approve the agenda and to amend the agenda to include discussion on the current flood situation. Carried.

Motion by Dailey, second by Joffer to approve the minutes from June 11, 2024, meeting. Carried.

Bank balance

AUDITOR’S ACCOUNT WITH THE COUNTY TREASURER

May 31, 2024

|  |  |
| --- | --- |
| Total amount of deposits in bank | $5,619,613.10 |
| Total amount of actual cash | $4,139.79 |
| Total amount of checks and drafts in Treasurer’s possession not exceeding three days | $91,400.42 |
| Investments | $13,298,950.64 |
| Cash Variance | $-157.54 |
| Credit card outstanding | $10,240.66 |
| Total | $19,024,187.07 |

\*Note: These figures include all funds administered by the county including city,

schools & township revenue and other pass-through accounts.

Monthly Reports

Sheriff’s Office Federal Prisoner & INS room & board fees - $23,348.90.

Register of Deeds reported $10,299.00 in transfer tax and $12,255.00 in fees.

Clerk of Courts $41,059.65

Veteran Service- 62 Contracts.

Nurse $130

Training/Travel

Motion by Dailey, second by Joffer to approve training for Deputy Gardini to travel to Pierre for a 3-month required Law Enforcement Training. Carried.

Auditor

Motion by Dailey, second Joffer to approve Deputy Auditor Traci Torrez to Auditor starting July 1, 2024, at $65,000.00/year. Carried.

Post Election Audit Results

Auditor Sieverding presented the results of the Post Election Audit for the June 4, 2024, Primary Election to the board of Union County Commissioners. The US Presidential and the SD Senator District 17 races in Precinct 7 were audited by a three-person board. After manually counting the races, the results of both races matched the election night tabulator count and County canvas with 100% accuracy.

The Village Family Service Center

Motion by Joffer, second by Dailey to authorize Chairman Ustad to sign Village Family Service Contract renewal regarding employee assistance program. Carried.

Calhoun Communications

Auditor Sieverding updated the board on billing corrections payable to Calhoun Communications for a total of $2898.99 for services.

Commissioner

Commissioner Richard Headid arrived at the meeting at 9:00 a.m.

Department Heads

Nurse Karley Heirigs and VSO Lisa Schenzel presented their monthly reports.

Commissioner

Commissioner Top Kimmel arrived at the meeting at 9:08 a.m.

Claims

Motion by Headid, second by Joffer approving the claims. Carried. The Following Claims Have Been Audited, Approved, and Warrants Drawn on the Same: CH Payroll 6/28/2024: $176,471.64; Commissioners $8,050.00; Auditor $29,468.59; Information Technology $570.00; Treasurer $24,788.76; States Attorney $30,499.96; Care of Poor $964.43; Public Building $13,025.63; Assessor $20,010.42; Register of Deeds $9,268.59; Sheriff $6,995.00; Nurse $1,327.97; Jail $164.14; Extension $2,240.63; Weed $497.92; Fair $2840.63; P&Z $5,283.71; Highway $14,986.93; EMA $4,908.33; Coroner $116.00; BW Payroll 6/28/2024: $105,328.32; State’s Attorney $400.00: Register of Deeds $684.00; Sheriff $28,470.25; Jail $24,633.24; Communications $16,204.30; Nurse $269.55; WIC $296.51; Fair $905.03; Weed $1,109.65; P&Z $240.01; Highway $30,632.14; VSO $1,483.64; Jurors $510.16;

Alcester Ambulance (Allotment) $6,000.00; Alcester Fire Dept (Allotment) $11,937.32; Ann Soenen (Mileage) $19.38; Beresford Ambulance (Allotment) $6,000.00; Beresford Fire Dept (Allotment) $11,937.32; Beresford Food Cupboard & (Allotment) $600.00; Bluepeak (Util) $922.72; Brandon Cooper (Per Diem) $114.00; Brigita Rasmussen (Mileage) $8.67; C & H Truck Parts (Supp) $50.00; Campbell Grading (Rep) $3,948.99; Carmen Wilcox (Election) $50.00; Century Business Products (Supp) $439.52; Century Link (Util) $679.35; Childrens Home Shelter For (Allotment) $800.00; City Of Elk Point (Util) $5,649.75; City Of Hawarden (Allotment) $6,900.00; Continental Research Corp (Supp) $812.43; Cornhuskers International (Rep) $172.75; Dean Schaefer (Court Report) $864.00; Department Of Health (Labs) $1,745.00; Dept Of Revenue (Lic) $150.00; Diagnostic Radiology PC (Dr) $335.20; Diamond Mowers Inc (Rep) $270.85; Dave's Roofing (Rep) $10,051.04; Eakes Office Solutions (Supp) $216.55; Election Systems & Software (Maint) $929.54; Elk Point Ace Hardware (Supp) $181.88; Elk Point Ambulance (Allotment) $6,000.00; Elk Point Food Pantry (Allotment) $1,200.00; Five Star Awards (Plaques) $336.00; Gene Ericson (Mileage) $12.75; Grossenburg Implement (Maint) $858.06; HD Supply (Supp) $158.13; Horizon Health Center (Dr) $1,188.85; Interstate Power Systems, (Repair) $447.50; Jeff's Lawn Care (Maint) $410.00; Jefferson Ambulance (Allotment) $6,000.00; Jefferson Fire Dept (Allotment) $11,937.32; Jensen Insurance Agency (Insurance) $170.00; Jerry Miller (PerDiem) $590.70; Johnson Plumbing (Rep) $145.64; Jones Food Center (Supp) $65.83; Karley Heirigs (Election) $50.00; Knife River Midwest, L.L.C (Rep) $60,556.72; Larry Wilcox (Election) $50.00; Lawson Products (Supp) $178.21; Lewis Family Drug (Meds) $546.85; Loffler Companies, Inc. (Maint) $309.41; Menards- Sioux City (Supp) $1,139.94; Michael Dailey (Mileage) $61.20; MidAmerican Energy Co (Util) $701.57; Midway Service/Vollan Oil (Fuel) $42,969.20; Milton Ustad (Mileage) $84.15; MP Carwash Inc. (Supp) $200.00; NDAA (Insurance) $4,496.00; Olson's Pest Technicians (Maint) $220.00; One Office Solution (Supp) $114.60; One Way Wireless Construct (Tower Relocation) $146,753.40; Quill Corporation (Supp) $389.90; Renee Irwin (PerDiem) $460.19; Rise Broadband (Util) $90.00; Riverside Technologies Inc (Monitors) $1,144.19; Roto Rooter (Rep) $555.00; Sadie Bottorff (Mileage) $72.42; Safe Options Services (Allotment) $800.00; Sanford Health (Autopsy) $1,987.56; Sanford Laboratories (Labs) $103.83; Sarah Scott (Per Deim) $114.00; Scott Sexton (Mileage & Cell ) $430.05; SDAAO (Conference) $1,400.00; Shawn Tabke (Mileage) $31.62; Sherri Bousquet (PerDiem) $379.20; Southeast SD Tourism Assn (Dues) $420.00; State Industrial Products (Supp) $601.00; Stryker Sales (Supp) $1,450.35; The Fillin' Station (Supp) $3,764.00; Thomson Reuters - West (Maint) $1,356.05; Tom Noll (Mileage) $15.30; TransUnion (Supp) $75.00; Tyler Technologies (Maint) $4,351.52; Uline (Supp) $86.61; Ulteig Engineers, Inc (Services) $42,827.69; Union County Conservation (Allotment) $7,750.00; Union County Electric (Util) $374.00; Union County Treasurer (Title Fees) $26.70; US Bank (Credit Card) $4,989.01; Vander Haags (Rep) $4,473.05; Verizon Wireless (Util) $966.98; Vestis (Maint) $140.40; Vestis (Maint) $22.60; Wrenn's Plumbing & Heating (Rep) $300.00

Highway

Hwy Supt Jerry Buum met with the board to discuss various matters.

Motion by Dailey, second by Headid approving the application for permit of occupy right of way for Jefferson Days of 59 fireworks display on July 12, 2024. Carried.

Motion by Kimmel, second by Dailey approving to terminate Agreement Number 716731 between the South Dakota Department of Transportation and Union County in reference to 64-030-157. The DOT is requesting repayment of $38,300.00 of the state’s portion of the PE Grant for that structure by September 1, 2024. This structure was replaced by Hollaway Construction after 5 years of the SDDOT Bridge Design office debating our engineers and wanting to extend the length of the new structure, which would drive up the cost of this bridge to several millions of dollars. Carried.

Motion by Headid, second by Joffer approved Union County SN 64-066-240 H&H Analysis. The small structure on CR #19 will need to be replaced if any changes are going to be made. Carried.

Motion by Headid, second by Joffer approved Union County SN 64-063-240 H&H Analysis. The small structure on CR #19 will need to be replaced if any changes are going to be made. Carried.

Motion by Headid, second by Kimmel approved Union County SN 64-083-180 H&H Analysis. The small structure on CR #17 will need to be replaced if any changes are going to be made. This was a bridge over 40 years ago and was replaced with a culvert. Carried.

Recess

Chairman declared recess at 9:54 a.m. to 10:01 a.m.

Commissioner

Commissioner Headid left the meeting at 9:55 a.m.

Alcester Fairground easement

Motion by Joffer, second by Dailey approving the Alcester Fairground easement presented to the board by States Chief Attorney Zenner and States Attorney Miller. Carried.

Adele Cat Business Plan

Travis & Kathy Geary, Dan & Ashley Trudeau and Erin Hammet met with the board discussing malt beverage license for Adel’s Cat LLC Agritourism Business that provides family friendly activities for all ages.

SDPAA Insurance & Jensen Insurance

SDPAA Insurance & Jensen Insurance met with the board to present coverage for Union County for 2024-2025 year. Lynn Bren with SDPAA presented insurance coverage of $161.328.88 and Brad Antonson presented insurance coverage of $272,208.00. Discussion took place.

Public Defender Attorney

Public Defender Katie Johnson, Public Defender Phil Terwilliger and States Attorney Jerry Miller met with the board on the 2025 budget.

Planning & Zoning

Motion by Dailey, second by Joffer approving Ordinance No 2024-001 rezoning Fenco Tr. 1 in the SE1/4 of section 24-91-50, Union County, SD. Carried.

NOTICE OF ADOPTION

ORDINANCE NO. 2024-001

AN ORDINANCE TO AMEND THE 2008 REVISED ZONING REGULATIONS FOR UNION COUNTY, SD, TO REZONE CERTAIN PROPERTY FROM AGRICULTURAL (AG) TO RURAL RESIDENTIAL (RR).

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS, UNION COUNTY, SD:

Section 1. That the 2008 Revised Zoning Regulations for Union County, SD be and the same is hereby amended to rezone the following Property from Agricultural (AG) to Rural Residential (RR) to wit:

Fenco Tr. 1 in the SE1/4 of section 24-91-50, Union County, SD.

Section 2. The Planning Director is hereby authorized to enter such change upon the official zoning map upon adoption of this amendment.

Executive Session

Motion by Dailey, second by Kimmel to enter executive session for legal per SDCL 1-25-2 (3) at 11:54 a.m. Carried. Chairman declared the board out of executive session at 12:07 p.m.

SDPAA Insurance

Motion by Dailey, second by Joffer accepting SDPAA insurance coverage for 2024-2025 $161,328.88 and Jensen insurance Retro 3-year coverage $24,220.00. Carried.

Adjournment

Motion by Kimmel, second by Dailey to adjourn at 12:09 p.m. until July 9, 2024, at 8:30 a.m. Carried.

ATTEST:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Traci Torrez, Deputy Auditor Milton Ustad, Chairman

Union County Union County Board of Commissioners

Published once at the total approximate cost of\_\_\_\_\_\_\_\_\_.