

August 6, 2024  
Unapproved Minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session August 6, 2024, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Dailey, Joffer, Headid, and Kimmel.

Motion by Joffer, second by Kimmel to approve the agenda amending travel to Chamberlin for SDACES adding Debra Severson and removing Brenda Pierce. Carried.

Motion by Joffer, second by Dailey to approve the minutes from July 30, 2024, meeting. Carried.

Bank balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER  
June 30, 2024

Total amount of deposits in bank	\$3,598,686.16
Total amount of actual cash	\$4,342.71
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$36,493.47
Investments	\$13,298,950.64
Cash Variance	\$-222.69
Credit card outstanding	\$10,708.95
<b>Total</b>	<b>\$16,948,959.24</b>

\*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass-through accounts.

Monthly Reports

Sheriff's Office Federal Prisoner & INS room & board fees - \$22,560.00.

Register of Deeds reported \$16,982.00 in transfer tax and \$9,442.00 in fees.

Clerk of Courts \$32,707.69.

Veteran Service- 62 Contacts.

Nurse \$0

Bank balance

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER  
July 31, 2024

Total amount of deposits in bank	\$3,457,475.86
Total amount of actual cash	\$3,675.08
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$41,788.81
Investments	\$13,417,315.15
Cash Variance	\$-152.77
Credit card outstanding	\$17,947.00
<b>Total</b>	<b>\$16,938,048.74</b>

\*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass-through accounts.

Monthly Reports

Sheriff's Office Federal Prisoner & INS room & board fees - \$21,144.33.

Register of Deeds reported \$23,954.50 in transfer tax and \$13,306.00 in fees.

Clerk of Courts \$43,407.80

Veteran Service- 72 Contacts.

Department Head Report

Chief Deputy, Cooper updated the board on Residential Flood Damage Figures. A total of 322 damaged homes; 36 destroyed, 108 major, 83 minor, 34 affected, and 61 no damages. Assessor Bousquet, Chief Deputy Cooper, Appraiser Scott, and Admin Assistant Moreland are traveling to Chamberlin for a Vanguard meeting. Planning & Zoning Henze presented the board with the permits for the month of July @ \$2,350,216.00 and \$15,346,644.00 for the year & continuing to install 911 addressing signs as he can. Building Manager Scott Sexton, stating the front sidewalk is complete, the siding on the shed is now redone from having 2 different shades of siding. Honeywell fixed the coil on the AC big unit & is now fixed, the generator transformer box that was installed in 2005 was having

computer system issues and cost \$4500 to fix. EMA Jason Westcott updated the board on the Tower project. There will be a new tower test on Wednesday Aug 7, 2024, and a building load test Thursday Aug 8, 2024. The week of Aug 12 the plan is to move the existing generator to the new site upon the arrival of the crane. Due to considerable amount of phone outages throughout the courthouse and sheriff's office daily/weekly, phone service will be switched from BluePeak to Midco.

### Highway

Hwy Supt Jerry Buum met with the board to discuss various matters consisting of paver patching roads to get the chipseal project completed, paved 2 lifts on CR #13 as the SDDOT recommended. Installing the 45MPH warning signs on CR# 1B by Monday Aug 12<sup>th</sup>. Removed a tree from CR#11 due to high winds & helped staff and Larry Clark to flag on CR #13.

Motion by Joffer, second by Dailey approving Chairman Headid to sign HD2024-06 BRIDGE IMPROVEMENT GRANT RESOLUTION ADMENDMENT AUTHORIZING 5 YEAR COUNTY PLAN ADJUSTMENTS:

Whereas Union County wishes to amend their previously approved 5 Year County Plan for the Bridge improvement Grant Program:

Add 64-042-050 4.8 miles W & 1.0-mile S of Alcester SD over W Brule CR

Add 64-058-050 3.2 miles W & 1.0mile S of Alcester SD over E Brule CR

Add 64-070-250 1.0-mile E & 2.0 miles N of Elk Point over Lewison Ditch

The additions are due to the fact that Hwy Supt Buum presented a 5 Year plan in March before Ulteig and discussed BIG PE Grants. Carried.

## **HD2024-06**

### **BRIDGE IMPROVEMENT GRANT PROGRAM**

#### **RESOLUTION AUTHORIZING 5 YEAR COUNTY PLAN AMENDMENTS**

WHEREAS, Union County wishes to amend their previously approved 5 Year County Plan for the Bridge Improvement Grant Program:

ADDITION/REMOVAL OF STRUCTURE NUMBER(S) AND LOCATION(S):

Add 64-042-050, 4.8 miles West & 1.0 miles South of Alcester, SD over West Brule Creek

Add 64-058-050, 3.2 miles West & 1.0 miles South of Alcester, SD over East Brule Creek

Add 64-070-250, 1.0 miles East & 2.0 miles North of Elk Point, SD over Lewis Ditch

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the Amended 5 Year County Highway and Bridge Improvement Plan, previously approved on 4/2/2024.

### Department Head Reports

Extension Tabke updated the board on the 2024 Union County Fair and P&L. Sheriff Prouty and Commissioner Joffer spoke at the opening ceremony. Donations included the following: Farmers Coop Society \$2000, Empirical \$1000, Premier Bank \$12,500, Pfeifer Premium Sale \$1,500, Volunteer hours donated \$15,000, Ribbons & Trophies donated by Leaders \$4,300. Other income includes Rodeo \$2,986, Tractor pull \$3,139, Community Supper \$1,154 feeding 330 people, Vendor fees \$605 total income \$24,434.

### Notice of Public Hearing

Adele's Cat Malt Beverage Hearing discussion took place.

### Recess

Chairman declared recess at 10:05 a.m. to 10:16 a.m.

### States Attorney

Attorney Miller met with the board concerning the BluePeak phones services. Discussion took place about the change from BluePeak to Midco.

### Claims

Motion by Joffer, second by Kimmel approving the claims. Carried. The Following Claims Have Been Audited, Approved, and Warrants Drawn on the Same: CH Payroll 7/31/2024: \$166,959.39; Commissioners \$6,500; Auditor \$16,152.30; Information Technology \$460.00; Treasurer \$24,788.76; States Attorney \$30,499.96; Care of Poor \$964.43; Public Building \$13,025.63; Assessor \$20,010.42; Register of Deeds \$9,268.59; Sheriff \$12,091.04; Nurse \$1,327.97; Jail \$164.14; Extension \$2,240.63; Weed \$497.92; Fair \$3,440.63; P&Z \$5,283.71; Highway \$14,986.93; EMA \$4,908.33; Coroner \$348.00; BW Payroll 8/9/2024: \$100,138.74; State's Attorney \$720.00; Register of Deeds \$1,102.00; Sheriff \$23,739.64; Jail \$24,258.32; Communications \$13,788.83; Nurse \$269.55; WIC \$431.28; Fair \$2,792.17; P&Z \$88.70; Highway \$31,484.44; VSO \$1,463.81; Jurors \$592.79; A-1 Portable Toilets (Fair) \$1,435.00; Abante Marketing (Supp) \$70.00; Alliance Communication (Util) \$84.90; Alternative HRD (HR) \$271.25; Amazon Capital Services (Rep) \$72.94; Ann Soenen (Mileage) \$24.70; Beresford Municipal Telephone (Util) \$272.94; Bluepeak (Util) \$260.61; Bob Anderson (Fair) \$350.00; Bomgaars (Rep) \$212.85; Bounce Around Inflatables, (Fair) \$3,088.35; Brian's Repair Inc (Rep) \$241.65; Brigita Rasmussen (Mileage) \$11.05; Caitlyn Dommer (Mileage) \$23.06; Century Business Products (Maint) \$299.68; Certified Languages Intern (Interpreting) \$158.40; Lions Club (Fair) \$80.00; Chesterman Co (Supp) \$178.50; Clay Rural Water System (Util) \$50.00; Clubhouse Hotel & Suites (Convention) \$235.12; CNS Construction (Repair) \$2,610.77; Custom Truck & Equipment, (Maint) \$485.61; D-P Tools Inc (Supp) \$17.09; D.A.D.'S Automotive Repair (Rep) \$303.96; Dakota Dunes North Sioux City Times (Pub) \$395.79; Dakota Kids Pedal Pulls (Fair) \$455.00; Dept Of Revenue (Malt Bev) \$150.00; Eakes Office Solutions (Supp) \$24.50; Elk Point Ace Hardware (Supp) \$491.19; Gene Ericson (Mileage) \$16.25; Great Plains Zoo (Fair) \$288.00; Grossenburg Implement (Rep) \$663.75; Heiman Fire Equipment, Inc (Recharge) \$98.00; Honeywell (Repair) \$11,466.00; Horizon Health Center Inc (Dr) \$254.80; Jack's Uniform & Equip (Supp) \$15.94; Jim Hawk Truck Trailers - (Rep) \$527.92; John Gates (Mileage) \$10.40; John Graham (Fair) \$4,750.00; Jones Food Center (Supp) \$16.36; Kalins (Rep) \$155.73; Knife River Midwest, L.L.C (Supp) \$98,672.65; Leader Courier (Pub) \$665.76; Lincoln County (MI) \$137.50; Loffler Companies, Inc. (Maint) \$94.08; Loren Fischer Disposal (Dumpster) \$107.04; McLeods (Supp) \$179.90; Menards (Rep) \$175.97; Microfilm Imaging System, (Maint) \$105.00; MidAmerican Energy Co (Util) \$324.87; Midcontinent Communication (Util) \$271.00; Midwest Wheel Companies (Supp) \$94.21; Molly Olson (Transcript) \$144.00; MSC Industrial (Supp) \$516.23; Muller Auto Parts (Supp) \$83.87; New Century Press (Pub) \$22.40; Nutrien Ag Solutions (Chemicals) \$31,300.47; Oil Express (Rep) \$89.00; Ollies 2.0 (Meals) \$13,687.50; Olson's Pest Technicians (Pest Control) \$305.00; One Office Solution (Supp) \$598.60; One Way Wireless Construct (Tower) \$20,000.00; Peter Murray (Fair) \$650.00; Premier Communications (Util) \$266.86; Quadient Leasing USA, Inc (Maint) \$552.58; Richard Headid (Mileage) \$51.60; Riverside Technologies Inc (Maint) \$3,328.10; Sadie Bottorff (Mileage) \$92.30; Sarah Scott (Perdiem) \$100.00; Schneider Geospatial, LLC (Maint) \$5,100.00; SDEMA (Conference) \$150.00; Shawn Tabke (Supp) \$587.94; Sioux Laundry Inc (Laundry) \$2,538.97; Sioux Valley News (Pub) \$168.00; Sooland Bobcat (Rep) \$126.86; Southeast Farmers Coop (Fuel) \$797.74; Sundheim Well Repair Llc (Lewison Ditch) \$6,192.09; Tom Noll (Mileage) \$19.50; Total Stop Food Store (Fair) \$902.27; Transwest-Sioux Falls (Rep) \$21.55; Truenorth Steel (Lewison Ditch) \$14,686.65; Vanguard Appraisals Inc (Fees) \$4,375.00; Verizon (Util) \$174.50; Verizon Wireless (Util) \$40.01; Vermillion Auto Works (Repair) \$11,405.56; Vestis (Service) \$22.60; White Cap (Supp) \$1,649.50; Wrenn's Plumbing & Heating (Rep) \$155.60

### Training/Travel

Motion by Joffer, second by Dailey to approve travel for Auditor Torrez, Deputy Norton & Chief Deputy Severson to travel to Chamberlin August 21 & 22 for SDACES Conference. Carried.

### New Hire

Motion by Kimmel, second by Dailey approving Jamir Blunt PT Jailer with no benefits @ \$19.62 starting 7/8/274. Carried.

### Flood/Employee Overtime Pay

Discussion took place and tabled at this time. Further discussion is required.

Flood Control Mitigation Plan

The board discussed flood control/mitigation plan consisting of a possible board and adding a line to the budget. On going discussion taking place.

Sheriff Office

Motion by Joffer, second by Kimmel approving Deputy Mach to attend (BTMITP) Basic Tactical Medical Instructor Training Program in Vermillion August 13-15 @ \$0. Carried.

Motion by Joffer, second by Dailey approving Deputy Spindler to attend Glock Armorer training in Sioux Falls Sept 5 costing \$250. Carried.

EIC Camera; continued conversations took place for courthouse security. Sheriff Prouty discussed his concerns about BluePeak phone/internet services and his concerns on switching to Midco in the sheriff's office. The board discussed sheriff/jail budgets.

Highway

Highway Supt Buum phone called into Commissioner meeting at 11:53 a.m. informing board about a hole found on CR#13 off 474<sup>th</sup> St.

Salaries

The commissioners had a discussion on wage scale improvements. Tabled.

Highway

Highway Supt Buum called back informing the board about the hole on CR #13 bridge 64-042-50, that he talked with Ulteig Engineer about doing a Hydraulic Study Test ASAP for a possible box culvert or a series of steal culverts.

Executive Session

Motion by Dailey, second by Kimmel to enter executive session for personnel per SDCL 1-25-2 (3) at 1:05 p.m. Carried. Chairman declared the board out of executive session at 1:28 p.m. Carried.

Adjournment

Motion by Kimmel, second by Dailey to adjourn at 1:29 p.m. until August 20, 2024. Carried.

ATTEST: \_\_\_\_\_  
Traci Torrez, Deputy Auditor  
Union County

\_\_\_\_\_   
Richard Headid, Chairman  
Union County Board of Commissioners

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