

September 3, 2024
Unapproved Minutes
Union County Commissioners

The Union County Board of Commissioners met in regular session September 3, 2024, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Dailey, Joffer, Headid, and Kimmel.

Motion by Kimmel, second by Dailey to approve the agenda with the correction to amend the travel for the 2024 convention to Rapid City vs Pierre. Carried.

Motion by Dailey, second by Kimmel to approve the minutes from August 23, 2024, Special meeting. Carried.

Big Sioux Fire District

DD Fire District asked the board to adopt an ordinance for a fire code for the Big Sioux Fire District/Big Sioux Township which will allow electrical, plumbing, and building codes to follow like the city. An ordinance will be presented later.

Claims

Motion by Joffer, second by Kimmel approving the claims as presented. Carried. The Following Claims Have Been Audited, Approved, and Warrants Drawn on the Same: CH Payroll 8/31/2024: \$170,845.08; Commissioners \$6,500.00; Auditor \$15,722.11; Information Technology \$460.00; Treasurer \$24,788.76; States Attorney \$30,499.96; Care of Poor \$964.43; Public Building \$13,025.63; Assessor \$20,010.42; Register of Deeds \$9,268.59; Sheriff \$13,495.42; Nurse \$1,327.97; Jail \$164.14; Extension \$2,240.63; Weed \$497.92; Fair \$2,990.63; P&Z \$8,993.21; Highway \$14,986.93; EMA \$4,908.33; Jurors \$7,819.64; Abigayle Oehlerking (Subpoena) \$48.60; Amazon Capital Services (Rep) \$55.78; American Floor Mats (Mats) \$1,499.68; Ann Soenen (Mileage) \$24.70; Arrowwood Resort (Lodging) \$847.92; Bluepeak (Util) \$946.30; Bomgaars (Rep) \$286.91; Brian's Repair Inc (Maint) \$1,033.51; Brigita Rasmussen (Mileage) \$10.66; C & R Supply (Supp) \$324.21; Century Business Products (Maint) \$331.38; City Of Elk Point (Util) \$5,443.97; Claudia Orozco (Subpoena) \$243.60; CLIA Laboratory Program (Fee) \$248.00; CNA Surety (Notary) \$50.00; Column Software PBC (Pub) \$83.21; Convergint Technologies (Supp) \$119.75; Dakota Embalming & Transport (Transport) \$420.00; Dave Reiff (Mileage) \$44.20; David Smith (Mileage) \$7.80; Dean Schaefer (Court Report) \$340.00; Debra Severson (Per Diem) \$26.00; Diesel Specialties Inc (Supp) \$799.40; Eakes Office Solutions (Rep) \$65.99; Elk Point Ace Hardware (Supp) \$81.01; FastSigns (Plaque) \$239.98; Frame Aligners Inc (Rep) \$462.30; Gary Roan (Inspect) \$810.00; Gene Ericson (Mileage) \$19.50; Grossenburg Implement (Repair) \$3,525.43; HD Supply (Supp) \$241.29; Heiman Fire Equipment, Inc (Inspect) \$90.00; Horizon Health Center (DR) \$800.55; Hydraulic Sales (Repair) \$25.46; Investigative Services LLC (Services) \$1,035.47; Jack's Uniform & Equip (Supp) \$286.75; Jeffrey T Myers (Pub Def) \$6,295.70; Jennifer Beermann (Mileage) \$27.30; Katie Johnson (Pub Def) \$6,295.70; Knife River Midwest (Asphalt) \$76,845.67; Loffler Companies, Inc. (Maint) \$691.84; Menards (Supp) \$117.28; MidAmerican Energy Co (Util) \$316.27; Midcontinent Communication (Util) \$261.74; Midway Service/Vollan Oil (Fuel) \$19,699.95; Minnehaha County Auditor (MI) \$166.12; MP Carwash (Car Wash) \$200.00; Myron Hertel (Per Diem) \$26.00; New Century Press (Pub) \$191.04; Northland Products (Supp) \$2,513.90; One Office Solution (Supp) \$36.80; Pheasantland Industries (Supp) \$53.91; Phillip A. Terwilliger (Pub Def) \$6,295.70; Rise Broadband (Internet) \$70.00; Riverside Technologies Inc (Computer) \$1,946.00; Robert Ballard (Mileage) \$44.20; Robert James (Mileage) \$67.60; Rubida Insurance (Notary) \$80.00; Sadie Bottorff (Mileage) \$87.10; Sandra V Guzman (Translator) \$1,590.00; Sanford Health (Labs) \$4,285.28; Sanford Health Pathology (Labs) \$274.00; Sanford Laboratories (Labs) \$305.14; SD Network Against Family (Fee) \$200.00; Sharrona Beardshear (Subpoena) \$48.60; Shawn Tabke (Per Diem) \$218.00; Sherri Bousquet (Per Diem) \$40.00; Sioux Falls Truck & Trailer (Repair) \$227.35; Siouxland Sign Pro (Supp) \$70.00; SouthEast Farmers Coop (Fuel) \$203.81; Tara Moreland (Per Diem) \$40.00; Thomson Reuters - West (Maint) \$849.33; Tom Noll (Mileage) \$19.50; Traci Torrez (Per Diem) \$26.00; Tracy Norton (Per Diem) \$26.00; Training 9-1-1 Heroes (Maint) \$80.00; Travis Stene (Mileage) \$57.20; Union County Treasurer (License) \$16.50; US Bank (Credit Card) \$8,313.98; Verizon Wireless (Util) \$40.01; Winkler Roofing Inc (Repair) \$616.63; Zack Holsinger (Subpoena) \$48.60

Travel

Motion by Dailey, second by Kimmel to approve Auditor Torrez, ROD Winquist, Treasurer Hertel to Rapid City for 2024 County Convention Sept 15-18. Carried.

Travel

Motion by Kimmel, second by Joffer to approve VSO Schenzel and Irons to Sioux Falls for Annual Training Sept 3-5. Carried.

Travel

Motion by Dailey, second by Joffer to approve Nurse Heirigs to Sioux Falls for the 8th Annual Immunize SD Conference October 1, 2024. Carried.

Travel

Motion by Kimmel, second by Joffer to approve Ehlers, Limoges, Wiseman, Johnson to Sioux Falls for 605 Drive Training/First Look (New Motor Vehicle System) Unit #1035 on October 9, 2024. Carried.

Sheriff

Motion by Dailey, second Joffer to approve Julia Ensminger to FT Deputy starting Sept 2, 2024 @ \$22.86. Carried.

Motion by Kimmel, second by Dailey approving Jamir Blunt PT Jailer to FT Jailer starting 9/1/24 @ \$19.62. Carried.

New Hire

Motion by Dailey, second by Kimmel approving Jessica Hecht, transport officer starting 9/1/24 @ \$21.12. Carried.

Malt Beverage License

Motion by Dailey, second by Kimmel to approve Malt Beverage application for the 2024/2025 year for Adele's Cat, LLC at 33096 480th Ave Jefferson, SD 57038. Retail (on-off sale) Malt Beverage & SD Farm Wine. Carried.

Department Head

Assessor Bousquet updated the board that she is continuing working on building permits and waiting on adjusting values for those affected by the flood till after Nov 1st, 2024, since that is the close of the 2025 tax year. Planning & Zoning Henze updated the board monthly permits for August \$1,815,519 & \$17,162,163 for the year. Building Manager Sexton updated the board on the completion of the Courthouse generator computer board, as well as the concrete/sidewalk on the back side of the building is also complete. Breaker switch to fuses on A/C unit was successful. The courthouse generator was moved to a new pad behind the garage. New ceiling tiles and lighting in the jury room will be installed Sept 9th & Courtroom Sept 23rd. Repairing Stucco on Sheriff office and painting week of Sept 6th due to hail damage. Sept 5th working on cast iron drainpipe from nurses sink to basement.

Recess

Chairman declared recess at 9:27 a.m. to 9:34.

Highway

Hwy Supt Jerry Buum met with the board to discuss various matters.

Motion by Dailey, second by Kimmel approving the application for permit to occupy the right of way: City of Jefferson, Fore the Cure 5K walk/run September 21, 2024. The route will be CR #1B, CR #6, and CR #7. Carried.

Motion by Joffer, second by Dailey approving 64-042-050 - Contract with Ulteig for structure replacement project, providing H&H for emergency repairs. Carried.

Motion by Joffer, second by Kimmel approving 64-058-050 – Contract with Ulteig for structure replacement project, providing H&H for emergency repairs. Carried.

Additional information consisted of paver patching on CR # 27, Buum met with SDDOT on Federal Highway on Aug 21, to discuss FAS routes pertaining to damages during the flood. CR # 13, CR #3, CR #9 & CR #7. Paver patching on CR #27, CR #15. Road Guy should be moving in on Aug 26th. Mowing Blading & a meeting took place w/ USACE on Aug 22nd.

2025 Budget

Budget discussion took place.

Sheriff

Sheriff Prouty met with the board to update various matters. Gardini graduated from Academy class in Pierre. The Board would like to congratulate him on his completion. Prouty is still working on Courthouse grants. Discussed Highway 1B traffic & Meal Bids for the jail that are currently open.

Recess

Chairman declared recess from 10:39 a.m. to 10:49 a.m.

2025 Budget

Budget discussion continued.

Motion by Joffer, second by Dailey to approve the Provisional Budget for 2025 with changes. A hearing will be held on September 17, 2024, at 9:45 a.m. A Special meeting will be held September 24, 2024 @ 9:00 a.m. for the final adoption of 2025 budget. Carried.

Salary

Motion by Joffer, second by Dailey approving the salary increase for Auditor Torrez to \$79,031.04 starting September 1, 2024. Salary based upon her predecessor Jackie Sieverding's salary was at the time of being appointed Auditor. Carried.

Executive Session

Motion by Dailey, second by Kimmel to enter executive session pursuant to SDCL 1-25-2 (1) for the Auditors Office – for personnel at 2:10 p.m. Carried. Chairman declared the board out of executive session at 2:16 p.m.

Commissioners

Board discussed Planning & Zoning & Fair/Weed board meetings to limit to 4 meetings per year.

Adjournment

Motion by Kimmel, second by Dailey to adjourn at 2:29 p.m. until September 17, 2024. Carried.

ATTEST: _____
Traci Torrez, Deputy Auditor
Union County

Richard Headid, Chairman
Union County Board of Commissioners

Published once at the total approximate cost of_____.
