

October 1, 2024  
Unapproved Minutes  
Union County Commissioners

The Union County Board of Commissioners met in regular session October 1, 2024, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Dailey, Joffer, Headid, Ustad and Kimmel

Motion by Joffer, second by Dailey to approve the agenda. Carried.

Motion by Kimmel second by Dailey to approve the minutes from September 24, 2024, meeting. Carried.

Claims

Motion by Joffer, second by Kimmel to approve the claims as presented. Carried. The Following Claims Have Been Audited, Approved, and Warrants Drawn on the Same: CH Payroll 9/30/2024: \$172,176.78; Commissioners \$6,500; Auditor \$17,267.24; Information Technology \$460.00; Treasurer \$24,788.76; States Attorney \$30,499.96; Care of Poor \$964.43; Public Building \$13,025.63; Assessor \$20,010.42; Register of Deeds \$9,268.59; Sheriff \$13,495.42; Nurse \$1,327.97; Jail \$164.14; Extension \$2,240.63; Weed \$497.92; Fair \$2,240.63; P&Z \$9,065.78; Highway \$14,986.93; EMA \$4,908.33; Coroner \$464.00; BW Payroll 10/4/2024 \$94,951.27; State's Attorney \$560.00; Register of Deeds \$1,140.00; Sheriff \$22,605.95; Jail \$23,009.86; Communications \$14,867.81; Nurse \$269.55; WIC \$431.28; Highway \$30,704.76; VSO \$1,362.06; Jurors \$537.55; 3-D Digging & Trucking (Rep) \$1,605.06; AA Machine And Repair (Rep) \$168.00; All Nations Interpreters, (Services) \$422.50; Arrowwood Resort (Conference) \$1,714.80; Bierschbach Equipment (Rep) \$1,195.00; Blue Light Investigation L (Services) \$1,037.50; Bluepeak (Util) \$164.99; Bomgaars (Supp) \$238.14; Brandon Cooper (Per Diem) \$186.00; Brian's Repair Inc (Rep) \$2,173.35; Campbell Grading (Rep) \$14,540.84; Century Business Products (Maint) \$253.14; City Of Elk Point (Util) \$5,331.99; Cloverleaf Farms Inc (Rep) \$3,168.31; Dakota Dunes North Sioux Times (Pub) \$182.11; David Steckelberg (Per Diem) \$292.24; Dean Schaefer (Court Reporter) \$432.00; Department Of Health (Labs) \$1,320.00; Diamond Mowers Inc (Rep) \$532.21; Document Depot & Destruction (Shred) \$102.12; Election Systems & Software (Supp) \$2,136.78; Elk Point Ace Hardware (Supp) \$258.46; Fastenal Company (Rep) \$290.30; HD Supply (Supp) \$249.51; Heartland Association (Dues) \$105.00; Horizon Health Center Inc (Dr) \$809.30; Jack's Uniform & Equip (Supp) \$363.60; Jeff's Lawn Care Inc (Maint) \$375.00; Jeffrey T Myers (Pub Def) \$6,295.70; Jerry Buum (Travel) \$34.00; Jim J Christenson (Mileage) \$64.51; Katie Johnson (Pub Def) \$6,295.70; Katie Winqvist (Per Diem) \$74.00; Knife River Midwest, L.L.C (Supp) \$237,575.03; Leader Courier (Pub) \$182.11; Loffler Companies, Inc. (Maint) \$393.83; Lyles Garage Door Service (Rep) \$137.00; McLeods (Supp) \$1,274.29; McMaster-Carr (Supp) \$300.33; Microfilm Imaging System, (Maint) \$1,154.00; MidAmerican Energy Co (Util) \$226.17; Midcontinent Communication (Internet) \$543.36; Midwest Petroleum Equipmen (Rep) \$9,194.50; Mike Dailey (Per Diem) \$631.80; Millborn Seeds (Rep) \$450.00; Myron Hertel (Per Diem) \$641.90; New Century Press (Pub) \$387.63; Olson's Pest Technicians (Service) \$145.00; One Office Solution (Supp) \$1,102.75; Persing Excavating (Construction) \$89,577.00; Pheasantland Industries (Supp) \$458.08; Phillip A. Terwilliger (Pub Def) \$6,295.70; Pressing Matters (Supp) \$62.00; Rise Broadband (Internet) \$97.00; Riverside Technologies Inc (Maint) \$95.00; Rockmount Research & Alloy (Supp) \$1,026.70; Sarah Scott (Per Diem) \$186.00; SD Secretary Of State (Notary) \$30.00; Sheriff Of Woodbury County (Services) \$30.00; Sherri Bousquet (Per Diem) \$186.00; Siouxland Lock & Key (Supp) \$88.65; Southeast Farmers Coop (Fuel) \$489.07; State Bar Of South Dakota (Supp) \$650.00; The Laurens House Of Print (Supp) \$50.59; Thomson Reuters (Maint) \$831.71; Uline (Supp) \$941.49; Union County Weed Board (Supp) \$514.50; US Bank (Credit Card) \$3,225.25; Vander Haags Inc (Rep) \$89.44; Vestis (Towel Service) \$140.40; Vestis (Soap Services) \$22.60; Wilcox Electric (Rep) \$319.14; Yankton Transmission (Rep) \$768.00

Pre-Disaster Mitigation Resolution 2024-08

Motion by Joffer, second by Dailey approving Resolution No. 2024-08 declaring support and adopted of the 2024 Pre-Disaster Mitigation Plan for Union County, South Dakota. The Commissioners hereby adopted and support this mitigation plan which took effect before the current June 2024 flood. Carried.

RESOLUTION NO. 2024-08

**RESOLUTION DECLARING SUPPORT AND ADOPTION OF THE 2024 PRE-DIASTER MITIGATION PLAN FOR UNION COUNTY, SOUTH DAKOTA.**

**WHEREAS**, the Union County Commission supports the contents of the *2024 Pre-Disaster Mitigation Plan for Union County, South Dakota*; and

**WHEREAS**, the *2024 Pre-Disaster Mitigation Plan for Union County, South Dakota*, will be utilized as a guide for planning related to the Federal Emergency Management Agency's (FEMA) Hazard Mitigation and other purposes as deemed appropriate by Union County Commission.

**NOW THEREFORE BE IT RESOLVED**, by the Union County Commission hereby adopts, supports, and will facilitate the implementation of the *2024 Pre-Disaster Mitigation Plan for Union County, South Dakota*.

Dated this 1 day of October 2024.

New Hire

Motion by Dailey, second by Kimmel to approve the following: Peggy Ustad, County 5 District Commissioner starting October 1, 2024 @ \$1,550.00. Carried.

Department Head Reports

EMA Westcott presented monthly updates on the following: Courthouse phone switch to Midco Oct 3<sup>rd</sup>. Updated the board on Tower and FEMA disaster site to close in NSC. P&Z Henze & Scott updated the board on construction permits for the month of Sept @ \$766,071/month and \$17,928,234/year. Fees, \$2,207.50/month & \$40,042.75/year.

Motion by Joffer, second by Kimmel to move Mike Dailey as the P&Z commissioner representative in place of Richard Headid. Carried

Motion by Dailey, second by Kimmel to move Peggy Ustad as the alternate commissioner representative for P&Z in place of Mike Dailey. Carried.

Assessor Bousquet presented the board with updates on Vanguard and working on tax & district code clarifications as well as building permits for the year. Building Manager Sexton updated the board on Tower/groundwork which is complete for the year. Generator Training/State Inspection/Electrical Inspection completed. Working on specs for AC units.

Highway

Hwy Supt Jerry Buom met with the board to discuss various matters.

Motion by Joffer, second by Dailey to approve the application For Final Payment BRO 8064(00)23-1 Union CO Structure Replacement & Approach Grading, Structure Number 64-030-034 Amount Due \$89,577.00 This was a BIG Replacement Project. Carried.

Motion by Dailey, second by Kimmel approving the change Order No. 1 and Final: for structure 64-030-034, contract price was \$90,981.96 change order is a \$1,384.96 reduction from the original contract. Carried.

Motion by Joffer, second by Dailey to approve the Structure Number 64-120-062: Contract with Ulteig Operations, LLC to perform a Hydraulics and Hydrology study. Currently, the bridge is open to one lane traffic with a 6 TON WEIGHT LIMIT. Buom's plan is to replace this bridge with 72" concrete culverts that we will be receiving in the next couple of weeks. Carried.

Motion by Dailey, second by Kimmel to approve the State of South Dakota Joint Powers Financial & Maintenance Agreement between the Dept of Transportation & Union County, SD: This project is 100% eligible for Highway Safety Improvement Program Federal Funding. The State will pay for all costs incurred under this Agreement, excluding cost associated with maintenance of the project. This project was offered to the Counties, and Hwy Supt. Buom has requested that all Stop signs on County asphalt roads will have advanced warning with the installation of rumble strips and recessed pavement markings. Carried.

Recess

Chairman declared recess at 9:41 a.m. to 9:47 am.

States Attorney

Chief States Attorney Zenner discussed budget matter with the board.

Ordinance for Motorized Scooter

Dakota Dunes District Manager Tramp met with the board to present an ordinance to be reviewed. States Attorney Miller will review the proposed ordinance modifying Chapter 5 of the Ordinances for Union County, to regulate the use of motorized scooters and/or other personal transport vehicles in the geographic boundaries of the DD community improvement district.

NSC Fire District

NSC Fire District Mathis met with the board to discuss various matters.

States Attorney

Public Defender Johnson with the board to discuss Indigent Defendant Contract.

Adjournment

Motion by Kimmel, second by Joffer to adjourn at 11:36 a.m. until October 15, 2024. Carried.

ATTEST: \_\_\_\_\_

Traci Torrez, Auditor  
Union County

\_\_\_\_\_  
Richard Headid, Chairman  
Union County Board of Commissioners

Published once at the total approximate cost of \_\_\_\_\_.

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