

January 21, 2025
Unapproved Minutes
Union County Commissioners

The Union County Board of Commissioners met in regular session January 21, 2025, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Dailey, Joffer, Kimmel, and Ustad.

Motion by Dailey, second by Ustad to approve the agenda. Carried.

Motion by Kimmel, second by Dailey to approve the minutes from January 7, 2025. Carried.

Salaries

2025 Salaries

In accordance with SDCL 6-1-10 the following list of salaries shall be published:

Monthly:

Michael Dailey-\$1550.00 (Commissioner); Tom Kimmel-\$1550.00 (Commissioner); Kevin Joffer-\$1850.00 (Commissioner-\$1550 Chairman-\$300); Peggy Ustad-\$1550.00 (Commissioner);Kathy Zenner-\$8576.00 (States Attorney); Kimora Cross-\$6967.58 (Deputy States Attorney); Tina Knudson-\$3935.79 (Office Manager); Alesha Voeltz-\$3773.29 (Legal Assistant); David Steckelberg-\$3960.13 (PT Welfare Director-\$990.03-Legal-\$2970.09); Jerry Boom-\$7250.74 (Highway Superintendent); Crystal Harkness-\$4527.38 (Hwy. Executive Secretary); Samantha Langley-\$3654.63 (Administrative Assistant); James Prouty-\$7673.50 (Sheriff); Jeff Christie-\$6341.67 (Chief Deputy/Investigator); Scott Sexton-\$6271.04 (Supt. of Buildings and Grounds); Justin Keegan-\$4166.67 (Supervisor of Buildings and Grounds); Cassie Elkins-\$3662.53 (Custodian); Kathlene Winquist-\$6733.79 (Auditor); Tracy Norton-\$4558.21 (Chief Deputy- \$4448.21-& Technology Assistant-\$110.00); Brenda Pierce-\$3971.00 (Deputy-\$3861.00 & Technology Assistant -\$110.00); Diane Bumsted-\$3329.63 (Deputy); Myron Hertel-\$6735.92 (Treasurer-\$6585.92, Web-\$150.00); Jamie Ehlers-\$4489.88; (Chief Deputy); Kari Limoges-\$3597.75 (Deputy); Vanessa Wiseman-\$3563.63 (Deputy); Jennifer Clarey-\$3966.63 (Deputy); Dustin Johnson-\$3373.38 (Deputy); Debra Severson-\$5833.33 (Register of Deeds); Sheri Bousquet-\$6000.00 (Director of Equalization); Tara Moreland-\$3787.87 (Administrative Assistant); Brandon Cooper-\$4262.38 (Chief Deputy Assessor); Sarah Scott-\$3573.38 (Appraiser); Ron Peter-\$3817.13 (Appraiser); Dennis Henze-\$5431.66 (Planning & Zoning); Daniel Scott-\$4269.04 (Assistant Planning & Zoning); Karley Heirigs-\$1605.02 (PT County Nurse-\$1428.46, Jail-\$176.59); Jason Wescott-\$5349.26 (EMA-\$5149.26 & Technology Assistant-\$200.00); Shawn Tabke - \$5205.06 (Extension-\$2342.28, Fair-\$2342.28, Weed-\$520.51) .

Hourly:

Lisa Schenzel-\$31.00 (Veteran Services); Susan Irons-\$21.83 (PT Veteran Services); Jean Elkins-\$21.50 (PT Planning & Zoning); Deb Coyle-\$19.63 (PT Reg. of Deeds Clerk); April Moller-\$21.70 (PT WIC/Nurse); Richard Beeler-\$29.13 (Hwy IVA); Robert Bradshaw-\$28.08 (Hwy III); Jeff Noteboom-\$30.49 (Asst Hwy Supt); Oliver Morris-\$28.08 (Hwy III); L. Paul Limoges-\$30.13 (Hwy IV); Larry Clark-\$20.00 (Seasonal); Derek Lykken-\$26.54 (Hwy III); Verlyn Portz-\$23.88 (Hwy III); Jaimie Jurgensen-\$22.13 (Hwy III); Nathan Wilms-\$21.13 (Hwy III); Riley Ericson-\$22.63 (Hwy III); Dale Steckelberg-\$28.28 (Shop Foreman); Josh Homandberg- \$28.28 (Hwy III); Sabrina Langley-\$21.75 (Hwy III); Dan Kayl-\$23.88 (Hwy III); Valerie McInnis - \$21.88 (PT Custodian); Evan Spindler- \$28.50 (Deputy II); Maxus Mach -\$27.50 (Deputy II); Cody Braun- \$29.50 (Deputy II); Jeremiah Renken-\$29.50 (Deputy II); Kevin O'Mahoney-\$27.50 (Deputy II); Tracy Grayson Lass-\$27.50 (Deputy II); Dante Gardini-\$27.50 (Deputy II); Julia Ensminger- \$25.50 (Deputy II); Zach Brown-\$25.50 (Deputy II); Tracy Smith-\$27.13 (Secretary); Renee Irwin-\$21.99 (Secretary); Sara Beatty-\$26.30 (Communications/911 director); Holley Mayes-\$22.65 (Dispatcher); Shannon Steckelberg-\$21.65 (Dispatcher II); Dawn Murra-\$22.81 (Dispatcher II); Lauren House-\$22.15 (Dispatcher II); Alexandrianna Elkins-\$22.65 (Dispatcher II); Leah Keating-\$22.65 (Dispatcher II); Lessa Chase-\$22.15 (Dispatcher II); Dawn Abbott-Thompson-\$26.91 (Chief Correctional Officer); Myien House -\$23.57 (FT Correctional Officer); Cheyenne Hill-\$20.25 (FT Correctional

Officer); Casandra Ketchelos-\$23.42 (FT Correctional Officer II); Caleb Mohror-\$22.57 (FT Correctional Officer II); Holly Rosenbaum-\$23.42 (FT Correctional Officer II); Jamir Blunt-\$20.25 (FT Correctional Officer); Cameron Moore-\$22.75 (Assistant Chief Correctional Officer II); Cara Kosinski-\$21.75 (FT Correctional Officer); Austin Miller-\$21.75 (FT Correctional Officer); Cassandra Dobberstein-\$21.75 FT Correctional Officer); Roberto Alvarez-Arreola-\$20.25 (PT Correctional Officer); Raegan Belsha-\$21.75 (PT Correctional Officer); Ryan Struiksma-\$20.25 (PT Correctional Officer); Gregory Hollenbeck-\$21.75 (Special Deputy); Kimm Nielsen-\$21.75 (Special Deputy); Kendra Windeshausen- \$23.58 (PT Correctional Officer/Special Deputy); Jessica Hecht-\$21.75 (Special Deputy); Planning & Zoning ,Weed and Fair board members- \$75 per meeting; Jim Christenson- \$116.00 per call- (Coroner). Bill Pappas \$116 per call (Deputy Coroner).

Department Head Report

Nurse Heirigs and EMA Westcott presented their monthly reports.

Recess

Chairman declared a recess from 9:20 a.m. to 9:28 a.m.

Highway

Hwy Supt Jerry Buom met with the board to discuss various matters.

Motion by Dailey, second by Ustad to approve Township Projects 1-9 for \$513,405. Carried.

1. Emmet Twp: 64-0304-0613 Bridge Deck and structure replacement requesting \$116,000
 2. Big Springs Twp: 64-1011-1207 Replace box culvert with CMP requesting \$29,491
Big Springs Twp: 64-0706-0806 Replace Box culvert with box culvert requesting \$71,166 Big Springs Total (\$100,657.00)
 3. Alcester Twp: 64-0887-0457 Replace culvert with CMP requesting \$22,864
 4. Prairie Twp: 64-0204-0565 Replace small bridge with culvert requesting \$48,800
 5. Prairie Twp: 64-0025-0102 Replace box culvert with CMP requesting \$44,000 Prairie Total (\$92,800)
 6. Brule Twp: 64-0602-2010 Replace box culvert with CMP requesting \$44,000
 7. Virginia Twp: 64-1449-0104 Replace bridge with CMP requesting \$48,800
 8. Virginia Twp: 64-1324-0352 Replacing culvert with new CMP requesting \$71,166
 9. Virginia Twp: 64-1317-0809 Replacing culvert with new CMP requesting \$65,118 Virginia Twp: (\$185,084)
- TOTAL REQUESTED: \$513,405

Motion by Dailey, second by Kimmel to accept the resignation of Crystal Harkness effective January 31, 2025 and thank her for her 40 years of service. Carried.

Motion by Kimmel, second by Ustad to promote Samantha Langley from Administrative Assistant to Highway Executive Secretary with a monthly salary of \$4,527.38. Carried.

Motion by Dailey, second by Ustad to approve Resolution #HD2025-02. Carried.

Resolution #HD2025-02

1. WHEREAS, seasonal climatic changes can be detrimental to our highways, and

WHEREAS THE Union County Board of County Commissioners desires to protect existing Union County Highways, ultimately saving tax dollars, and

WHEREAS, South Dakota Codified Laws 32-14-6 allows for the reduction of the legal weight limit, which may be carried upon highways within Union County.

THEREFORE, BE IT RESOLVED, that certain Union County Highways be restricted to a load limit of 7 tons per axle imposed on trucks, trailers, and wagons. The Union County Highway Superintendent will cause

to be installed adequate warning signs, notifying the traveling public of the load weight restrictions on the restricted highways, and that the restrictions will be in force upon the placing of such signs, and

BE IT FURTHER RESOLVED, that the penalty for the violation of the load restrictions shall be set forth in SDCL 32-22-55.

Motion by Dailey, second by Kimmel to approve Resolution #HD2025-01. Carried.
HD2025-01 BRIDGE REINSPECTION PROGRAM RESOLUTION FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, 23 CFR 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. Those culverts are reinspected at intervals not to exceed four years.

THEREFORE, Union County is desirous of participating in the Bridge Inspection Program.

The County requests SDDOT to hire Ulteig Operations, LLC (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Claims

Motion by Kimmel, second by Ustad to approve claims. Carried. The Following Claims Have Been Audited, Approved, and Warrants Drawn on the Same: Jurors \$1,199.40; Absolute Mobile Shredding (Maint) \$294.68; Alcohol Monitoring Systems (Maint) \$280.60; Alliance Communication (Util) \$243.49; Amazon Capital Services (Rep) \$158.65; Bomgaars (Supp) \$78.07; Brian's Repair Inc (Supp) \$210.38; Butler Machinery Co (Rep) \$2,649.38; Carlson Body Shop (Rep) \$57.00; Century Link (Util) \$745.56; Chesterman Co (Supp) \$12.50; City Of Alcester (Util) \$103.27; City Of Elk Point (Util) \$4,239.62; Clay-Union Electric Corp (Util) \$180.41; Convergint Technologies (Maint) \$174.28; Cornhuskers International (Rep) \$1,226.10; Credit Collections Bureau (Util) \$55.00; D-P Tools Inc (Supp) \$220.65; Dakota Dunes North Sioux City Times (Pub) \$586.41; Dakota Psychological Service (Exam) \$3,476.00; Dakota Rigger & Tools (Rep) \$530.05; Dean Schaefer (Transcript) \$450.00; Department Of Health (Labs) \$950.00; Deva Thorin Spanish Interpreter (Interpreter) \$727.08; Eakes Office Solutions (Rep) \$170.69; Elk Point Ace Hardware (Supp) \$114.38; Fastenal Company (Supp) \$354.82; GE Software, Inc. (Maint) \$5,856.00; Groves Emergency Lighting (Supp) \$2,805.30; HD Supply (Supp) \$70.96; Hirshfield's - Sioux City (Supp) \$238.33; Hometown Leasing (Maint) \$125.58; Horizon Health Center Inc (Dr) \$518.05; I-State Truck Center (Supp) \$334.61; Intoximeters (Supp) \$210.00; Jack's Uniform & Equip (Supp) \$386.15; Jim Hawk Truck Trailers (Supp) \$1,223.00; Jones Food Center (Supp) \$18.83; Language Line Services (Interp) \$134.96; Leader Courier (Pub) \$586.41; Lewis Family Drug (Meds) \$1,344.85; Loffler Companies, Inc. (Maint) \$406.40; McLeods (Supp) \$159.90; Michael Dailey (Mileage) \$67.00; Michael McGill (MI) \$1,937.95; Microfilm Imaging System, (Maint) \$105.00; MidAmerican Energy Co (Util) \$108.81; MOCIC (Dues) \$150.00; Modern Marketing (Supp) \$655.00; New Century Press (Pub) \$120.96; O'Reilly (Supp) \$752.23; Olson's Pest Technicians (Maint) \$70.00; One Office Solution (Supp) \$18.99; Peggy Ustad (Mileage) \$83.08; Pete's Produce (Rep) \$40.74; Pharm Chem Inc (Supp) \$1,054.35; Pomp's Tire Service Inc (Supp) \$419.50; Quadient (Supp) \$56.05; Quill Corporation (Supp) \$225.93; Riekens Equipment Co. (Supp) \$1,125.00; Runnings Supply Inc (Supp) \$361.31; Sandra V Guzman (Translator) \$210.00; Sanitation Products Inc (Supp) \$260.97; Schneider Geospatial (Software) \$19,522.00; SD LTAP (Conference) \$375.00; SDAAO (Dues) \$300.00; SDACC (Workshop) \$125.00; SDACO (Maint) \$400.00; Shawn Tabke (Mileage) \$35.51; Sheriff Of Woodbury County (Subpoena) \$30.00; Sioux City Truck Sales (Rep) \$60.00; Sioux Laundry (Laundry) \$1,124.69; South Dakota Sheriff's Association (Dues) \$1,004.33; South Dakota State's Attorney (Dues) \$1,169.33; Southeast Farmers Coop (Fuel) \$135.67; Steffen Truck Equipment (Supp) \$94.09; Subsurface, Inc (Supp) \$92,234.00; The Fillin' Station (Rep) \$760.49; Tom Kimmel (Mileage) \$37.52; Tracy Smith (Supp) \$231.78; TransUnion (Supp) \$75.00; Two Way Solutions, Inc (Maint) \$4,350.00; Ulteig Engineers (Maint) \$111,608.00; Union Co Jail Inmate Account (Supp) \$72.78; Union County Electric (Util) \$1,041.00; US Bank (Credit Card) \$1,691.30; Verizon (Util) \$848.04; Verizon Wireless (Util) \$1,520.98; Vestis (Maint) \$175.50; Vestis (Maint) \$28.25

Sheriff

Sheriff Prouty met with the board to discuss various matters.

Motion by Dailey, second by Ustad to approve travel to Pierre January 29th and 30th for SD Sheriff Association at the Capitol Winter Business Meeting and Sheriff’s Day at the Capitol.

Executive Session

Motion by Dailey, second by Ustad to enter executive session for legal per SDCL 1-25-2 (3) at 10:11 a.m. Carried. Chairman declared the board out of executive session at 10:22 a.m.

Motion by Ustad, second by Dailey to enter executive session for personnel- District 3 Commissioner interviews per SDCL 1-25-2 (3) at 10:24 a.m. Carried. Chairman declared the board out of executive session at 11:31 a.m.

Recess

Chairman declared recess from 11:31 a.m. to 11:36 a.m.

State’s Attorney

State’s Attorney Zenner met with the board to discuss various matters.

Executive Session

Motion by Dailey, second by Kimmel to enter executive session for personnel per SDCL 1-25-2 (3) at 11:50 a.m. Carried. Chairman declared the board out of executive session at 12:40 p.m.

Adjournment

Motion by Kimmel, second by Ustad to adjourn at 12:59 p.m. until February 4, 2025. Carried.

ATTEST: _____

Katie Winquist, Auditor
Union County

Kevin Joffer, Chairman
Union County Board of Commissioners

Published once at the total approximate cost of _____.
