

February 4, 2025
Unapproved Minutes
Union County Commissioners

The Union County Board of Commissioners met in regular session February 4, 2025 at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Dailey, Joffer, Kimmel, and Ustad.

Motion by Dailey, second by Kimmel to add Weed Board Township Fees to Agenda.

Motion by Kimmel, second by Dailey to add Resolution 2025-001 Wildland Fire Division Designee to Agenda under New Business.

Motion by Dailey, second by Kimmel to approve the Agenda. Carried.

Minutes

Motion by Kimmel, second by Dailey to approve the minutes from January 21, 2025. Carried.

Cash Transfer

Motion by Kimmel, second by Ustad to approve a cash transfer from the General Fund to Highway \$2,002,721.00, 911 \$62,836.50 and EMA \$283,759.50 for a total of \$2,349,317.00.

Personnel

Motion by Dailey, second by Ustad to approve the resignation of Jailer Roberto Alvarez-Arreola effective February 9, 2025.

Motion by Dailey, second by Ustad to appoint Kimora Cross as Chief Deputy State's Attorney effective January 1, 2025.

Motion by Ustad, second by Dailey to hire Grant Wunder as Deputy State's Attorney at \$6,250 per month effective February 1, 2025.

Motion by Kimmel, second by Dailey to approve Laurie Boom as Chief Deputy Register of Deeds at \$4,254.35 per month effective February 10, 2025.

Motion by Dailey, second by Ustad to fill the open position of District 3 Commissioner with Robert Ballard appointment. Roll Call Vote with 4 aye's from Dailey, Ustad, Kimmel and Joffer. 0 nay's.

Discussion also took place with Chief Deputy Treasurer Ehlers and State's Attorney Office Manager Knudtson on salaries.

Resolution

Motion by Kimmel, second by Dailey to approve Jason Westcott as designee for the purpose of requesting division assistance and assets for fire suppression in Union County.

RESOLUTION #2025-WILDLAND FIRE DIVISION DESIGNEE

WHEREAS, the South Dakota Department of Public Safety, Wildland Fire Division, has requested that the Union County Commission appoint a designee for the purpose of requesting division assistance and assets for fire suppression in Union County, and

WHEREAS, such designee shall have authority (with prior confirmation of the commission chair) to obligate county funds when asking for assistance of the following type and character: single engine air tanker, fire engines, hand crews, fire investigators, and/or additional fire management personnel, and

WHEREAS, such designee shall have authority (without confirmation of the commission chair) to request mutual aid assistance from the Wildland Fire Division of up to 6 personnel and two vehicles at no cost to the county, and

NOW THEREFORE BE IT RESOLVED, that the Union County Emergency Manager, presently Jason Westcott, is hereby appointed as the official designee for this purpose for the calendar years of 2025 and 2029.

Adopted this 4th day of February 2025 with 4 votes cast for and 0 votes cast against the enactment of this resolution.

Department Head Report

Assessor Bousquet, Planning & Zoning Henze, Extension Tabke and Public Building Sexton met with the board and presented monthly reports.

Treasurer Hertel met with the board to discuss a new Motor Vehicle Software Program called 605Drive that will be implemented into the Treasurer's office on February 14, 2025. Business at the Treasurer's office will be interrupted all day on February 14, 2025.

Motion by Dailey, second by Kimmel to close the Treasurer's office to the public the entire day of February 14, 2025. The Treasurer's office will resume normal business hours on February 18, 2025.

Recess

Chairman declared a recess from 10:03 a.m. to 10:08 a.m.

Highway

Dept. Head Buum met with the board to discuss various matters.

Motion by Dailey, second by Kimmel to enter a joint agreement with 16 other counties to advertise bids to complete our pavement marking jobs. MC25-02 Southeast SD County Striping Project.

Motion by Kimmel, second by Ustad to conduct an Archeological Study SN 64-080-251 with Ulteig Operations, LLC.

Sheriff

Sheriff Prouty met with the board to discuss various matters.

States Attorney

State's Attorney Zenner met with the board to discuss various matters. Rob Marlow from the Diversion Program introduced himself and discussed how the Diversion Program is helping juveniles in Union County. Rob Marlow works directly with SA Zenner to determine which individuals would benefit from this program.

Claims

The Following Claims Have Been Audited, Approved, and Warrants Drawn on the Same: BW Payroll 1/24/2025: \$103,141.44; Auditor \$3,750.00; State's Attorney \$560.00; Register of Deeds \$1,359.38; Sheriff \$23,342.24; Jail \$24,791.64; Communications \$15,348.02; Nurse \$279.00; WIC \$446.40; Highway \$29,761.26; VSO \$1,503.50; CH Payroll 1/31/2025: \$185,920.65;; Commissioners \$6,500.00; Auditor \$18,372.63; Information Technology \$570.00; Treasurer \$25,777.19; States Attorney \$31,890.11; Care of Poor \$990.03; Public Building \$14,100.24; Assessor \$21,440.76; Register of Deeds \$6,580.67; Sheriff \$14,015.17; Nurse \$1,428.46; Jail \$176.56; Extension \$2,342.28; Weed \$520.51; Fair \$2,342.28; P&Z \$9,508.40; Highway \$23,984.10; EMA \$5,149.26; Coroner \$232.00; BW Payroll 2/7/2025: \$103,504.29; Auditor \$3,475.00; State's Attorney \$80.00; Register of Deeds \$1,217.03; Sheriff \$26,899.36; Jail \$24,444.23; Communications \$15,908.83; Nurse \$279.00; WIC \$437.10; Highway \$29,152.80; VSO \$1610.91; Jurors \$686.26; Alcester Township (RAIF) \$9,145.60; Amazon Capital Services (Rep) \$530.40; Ann Soenen (Mileage) \$21.44; AT&T Mobility (Util) \$32.06; Avera Occupational Medicine (Lab) \$170.00; Beresford Faith In Action (Allotment) \$600.00; Beresford Municipal Telephone (Util) \$279.46; Bierschbach Equipment (Rep) \$896.45; Big Springs Township (RAIF) \$40,262.80; Blackstrap, Inc. (Supp) \$3,462.96; Bluepeak (Util) \$258.13; Bob Barker Company (Supp) \$49.65; Bomgaars (Supp) \$43.98; Brian's Repair Inc (Rep) \$890.56; Brigita Timmerman (Mileage) \$42.88; Brule Township (RAIF) \$17,600.00; Butler Machinery Co (Rep) \$3,730.00; Century Business Products (Maint) \$237.62; Certified Languages Intern (Interp) \$117.15; Christa Hamann (Mileage) \$44.89; City Of Elk Point (Util) \$641.90; Clay-Union Conservation Di (Plants) \$228.00; Cole Papers Inc (Supp) \$183.92; Colonial Research (Supp) \$883.92; Convergent Technologies (Door Access) \$29,035.27; Dakota Dunes North Sioux City Times (Pub) \$467.54; Darla Reppe (Mileage) \$45.56; David Smith

(Mileage) \$36.18; Dean Schaefer (Court Reporter) \$540.00; Detectachem (Supp) \$65,850.00; Diamond Mowers Inc (Supp) \$44.05; Drain Specialists (Rep) \$465.00; Eakes Office Solutions (Supp) \$177.99; Elk Point Ace Hardware (Supp) \$562.42; Emmet Township (RAIF) \$46,400.00; Fox Law Firm, PLLC (MI) \$132.75, Gene Ericson (Mileage) \$26.80; GFL Environmental Services (Supp) \$56.23; Grossenburg Implement (Supp) \$745.73; HD Supply (Supp) \$179.67; Heiman Fire Equipment (Inspect) \$2,002.50; Horizon Health Center Inc (Dr) \$1,760.75; I-State Truck Center (Supp) \$334.61; Jeffrey T Myers (Pub Def) \$6,714.43; Jerry Christjans (MI) \$8.00; Jerry Miller (Pub Def) \$6,714.43; John Gates (Mileage) \$36.18; John Graham (Bucking Ponies) \$4,750.00; Johnsen Heating & Cooling (Rep) \$299.00; Josette Lindahl, Md/Phd (Eval) \$6,500.00; Katie Johnson (Pub Def) \$6,714.43; Leader Courier (Pub) \$384.48; Lewis & Clark BHS (Allotment) \$14,567.00; Loffler Companies, Inc. (Maint) \$151.55; Mark Katterhagen (MI) \$8.00; McLeods (Supp) \$768.19; McMaster-Carr (Supp) \$266.46; Microfilm Imaging System, (Maint) \$105.00; MidAmerican Energy Co (Util) \$3,695.87; Midcontinent Communication (Util) \$1,698.94; Midwest Petroleum Equipment (Rep) \$429.92; Molly Olson (Transcript) \$141.05; Muller Auto Parts (Rep) \$175.35; New Century Press (Pub) \$247.52; Ollies 2.0 (Jail Meals) \$15,406.50; Olson's Pest Technicians (Pest Control) \$305.00; One Office Solution (Supp) \$480.26; Pharm Chem Inc (Supp) \$1,151.34; Phillip Terwilliger (Pub Def) \$6,714.43; Prairie Township (RAIF) \$37,120.00; Premier Communications (Util) \$266.86; Quadient Leasing Usa, Inc (Maint) \$452.58; Qualified Presort Service, (Services) \$5,810.37; Quill Corporation (Supp) \$192.13; Riekes Equipment Co. (Rep) \$160.06; Rise Broadband (Util) \$97.00; Riverside Technologies Inc (Rep) \$3,748.20; Sadie Bottorff (Mileage) \$49.58; Sandra V Guzman (Interp) \$150.00; Sanford Health Pathology (Labs) \$285.00; Sanford Laboratories (Labs) \$99.52; Sanford USD Medical Center (Labs) \$2,898.00; SD Dept Transportation (Rep) \$1,235.42; SD911 Consulting, (Maint) \$3,600.00; SDACC (Dues) \$4,898.00; SDACHS (Registration) \$150.00; SDACO (Dues) \$1,757.33; Sioux Sales (Supp) \$145.95; Southeast Farmers Coop (Fuel) \$351.11; Subsurface, Inc (Supp) \$1,000.00; The Akron Hometowneer (Subscription) \$52.00; The Claussen Group (Contract) \$427.50; Thomson Reuters - West (Maint) \$1,723.73; Tri-State Emergency Management (Dues) \$20.00; Triview Communications, In (Rep) \$257.60; Virginia Township (RAIF) \$74,033.60; Western State's Sheriffs A (Dues) \$100.00; Woodhouse (Rep) \$1,407.17; Wrenn's Plumbing & Heating (Rep) \$2,487.93; Yankton Co. Sheriff (Summons) \$50.00; Ziegler Inc (Rep) \$697.32

Adjournment

Motion by Kimmel, second by Ustad to adjourn at 12:27 p.m. until February 18, 2025. Carried.

ATTEST: _____
Katie Winqvist, Auditor
Union County

Kevin Joffer, Chairman
Union County Board of Commissioners

Published once at the total approximate cost of _____.
