

August 19, 2025
Unapproved Minutes
Union County Commissioners

The Union County Board of Commissioners met in regular session August 19, 2025, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Ustad, Dailey, Joffer, Kimmel and Ballard

Motion by Ballard, second by Kimmel to approve the agenda. Carried.

Motion by Dailey, second by Ustad to approve the minutes from August 5, 2025, meeting. Carried.

Bank Balances

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER
July 31, 2025

Total amount of deposits in bank	\$3,324,912.27
Total amount of actual cash	\$2,186.47
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$52,273.74
Investments	\$14,050,249.93
Cash Variance	\$-393.34
Credit card outstanding	\$9,710.86
Total	\$17,438,939.93

*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

Monthly Reports

Sheriff's Office Federal Prisoner & INS room & board fees - \$18,986.05

The Register of Deeds reported \$19,090.50 in transfer tax and \$15,050.50 in fees

Clerk of Courts \$48,921.94

Veteran Service- 55 Contacts

Nurse Donations \$0

New Hire

Motion by Kimmel, seconded by Ballard to approve new hire Dakotah Dunkley starting 8/11/2025 as PT Jailer w/benefits at \$20.25. Carried.

Motion by Ustad, seconded by Dailey to approve new hire Steve Berlanga Jr starting 8/22/2025 FT deputy at \$25.50. Carried.

Travel

Motion by Dailey, second by Ustad to approve travel to SDACES in Oacoma for Treasurer Hertel, ROD Severson, Chief Deputy Auditor Norton and Deputy Auditor Bumsted. Carried

Cash Transfer

Motion by Ballard, seconded by Dailey to approve transferring \$125,00 unassigned cash to assigned Courthouse Improvement Fund. Carried.

Department Heads

Nurse Heirigs, EMA Wescott and VSO Schenzel met with and updated the commission on happenings in their departments.

Recess

Chairman declared a recess 9:31 a.m. to 9:38 a.m.

Highway

Motion by Ustad, seconded by Dailey to approve AGREEMENT FOR VOLUNTARY RIGHT OF WAY DONATION: Project: 64-032-070 Melvin Ustad 937 Ridgecrest, Vermillion SD 57069 Perpetual Easement: NW ¼ Sec. 10-T49N-R50W 0.026 acres more or less. Temporary Easement: NW ¼ Sec.-10-T49N-R50W 0.634 acres, more or less. Carried.

Motion by Kimmel, seconded by Ballard to approve and sign Right-Of-Way CERTIFICATE: This is to certify that the Board of County Commissioners of Union County,

South Dakota has acquired all the necessary right of way and temporary construction easements required for the construction of Project Number BRF 6372(00)25-5 in Union County, in accordance with the provisions of the Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 as amended. Relocation assistance was not required on this project and, if so, was accomplished in accordance with Stater directives. We also certify that all improvements (utilities, fence, etc.) to be moved under right of way negotiations have been moved or will be moved by the date of the letting or that the necessary agreement has been reached with the owner involved. Carried.

Motion by Ustad, seconded by Dailey to approve and sign UTILITIES CERTIFICATE: 64-042-050. Carried.

Claims

Motion by Kimmel, second by Dailey approving the claims. Carried. The Following Claims Have Been Audited, Approved, and Warrants Drawn on the Same: BW Payroll 8/22/2025: \$101,004.69; State's Attorney \$320.00; Register of Deeds \$1,177.81; Sheriff \$24,585.54; Jail \$23,411.46; Communications \$15,501.63; Nurse \$269.70; WIC \$427.80; Fair \$2,429.10; Highway \$31,521.58; VSO \$1,360.07; Jurors \$4,508.84; Absolute Mobile Shredding (Shredding) \$40.28; AgriVision Equipment Group (Rep) \$7,641.01; Alcester Fire Dept (Fire Trust) \$12,758.63; Alcester Municipal Utilities (Util) \$112.17; Alliance Communication (Util) \$150.00; Arctic Ice (Supp) \$23.00; AT&T Mobility (Util) \$33.26; Barkley Asphalt Paving Co (Construction) \$89,322.44; Beresford Fire Dept (Fire Trust) \$18,238.94; Beresford Municipal Telephone (Util) \$228.02; Brandon Kirkland (Interp) \$55.00; Butler Machinery Co (Rep) \$2,524.00; Caleb Hanson (Fair) \$800.00; Capital Sanitary Supply (Supp) \$253.05; Century Business Products (Maint) \$448.86; Century Link (Util) \$73.16; Chesterman Co (Water) \$278.50; City Of Elk Point (Util) \$4,808.68; Clay Rural Water System (Util) \$59.00; Clay-Union Electric Corp (Util) \$94.11; D.A.D.'S Automotive Repair (Rep) \$623.08; Dakota Dunes North Sioux City Times (Pub) \$334.94; David L Witzke (Testimony) \$2,250.00; Dean Schaefer (Court Reporter) \$531.00; Department Of Health (Labs) \$1,125.00; Diamond Mowers Inc (Rep) \$3,254.36; Document Depot & Destruction (Shred) \$153.18; Eakes Office Solutions (Supp) \$249.86; Elk Point Ace Hardware (Supp) \$1.36; Elk Point Ambulance (Transport) \$620.75; Elk Point Fire Department (Fire Trust) \$22,578.07; Emmet Township (2nd Half RAI) \$45,800.00; Filter Care (Supp) \$128.90; Five Star Awards & More LLC (Awards) \$138.00; Horizon Health Center Inc (Dr) \$1,129.05; Hudson Fire Department (Fire Trust) \$364.92; Hydraulic Sales (Supp) \$586.48; I-State Truck Center (Rep) \$2,723.47; IHeartMedia (Adv) \$504.00; Interstate Battery System (Supp) \$620.80; Intoximeters (Supp) \$210.00; Jack's Uniform & Equip (Supp) \$121.90; Jeff's Lawn Care Inc (Maint) \$304.80; Jefferson Fire Dept (Fire Trust) \$11,000.43; Jim Hawk Truck Trailers - (Supp) \$103.44; Joel's Tree Service (Maint) \$1,800.00; John Gates (Fair) \$514.90; Joshua Dosdall (Audio) \$4,375.00; Language Line Services (Translation) \$148.59; Leader Courier (Pub) \$480.25; Lincoln County (MI) \$170.00; Loffler Companies, Inc. (Maint) \$885.07; Loren Fischer Disposal (Fair) \$490.92; Michael Dailey (Mileage) \$60.30; Microfilm Imaging System, (Maint) \$45.00; Mid Country Machinery, LLC (Rep) \$916.84; MidAmerican Energy Co (Util) \$547.42; Midwest Wheel Companies (Rep) \$61.06; Misty Goeden (Testimony/Travel) \$286.66; Myrl & Roy's Paving (Highway Construction) \$180,701.01; NCS, Inc. (Collections) \$5.10; New Century Press (Pub) \$330.32; North Sioux City Fire Dept (Fire Trust) \$63,308.84; O'Reilly (Supp) \$497.95; Olive Scott (Supp) \$258.00; Ollies 2.0 (Meals) \$9,412.50; Olson's Pest Technicians (Maint) \$215.00; One Office Solution (Supp) \$1,015.31; Peggy Ustad (Mileage) \$100.50; Peterman Photography (Fair) \$125.00; Pharm Chem Inc (Labs) \$575.10; Pheasantland Industries (Supp) \$104.72; Premier Communications (Util) \$266.86; Riverside Technologies Inc (Supp) \$4,503.00; Robert Ballard (Mileage) \$34.84; Sandra V Guzman (Interp) \$210.00; SDACC (Registration) \$1,540.00; Shawn Tabke (Mileage) \$35.51; Sioux City Truck Sales, In (Rep) \$205.69; Sioux Laundry (Laundry) \$1,730.03; State 4-H Office (State Fair) \$85.00; SuperCom, Inc (Supp) \$143.00; The Pennington County Jail (Transport) \$286.77; Thomson Reuters - West (Maint) \$893.47; Tom Kimmel (Mileage) \$37.52; Total Stop Food Store (Supp) \$1,035.71; TranSource Truck & Equipment (Rental) \$2,500.00; TransUnion (Maint) \$75.00; TransWest-Sioux Falls (Rep) \$214.69; Ulteig Engineers, Inc (Prof Services) \$4,741.50; Union County Electric (Util) \$341.00; US Bank (Credit Card) \$5,618.85; Verizon (Util) \$582.52; Verizon Wireless (Util) \$1,936.14; Vestis (Towels) \$175.50; Vestis (Soap) \$28.25; Waddy's Bar & Grill (Fair) \$719.31; West Akron Fire Department (Fire Trust) \$4,445.29; Yankton Co. Sheriff (Inmate Holding) \$475.00

Dakota Dunes Traffic Study

Dakota Dunes CID Andrew Tramp met with the board about a traffic study. He will come again next month with an update.

Executive Session

Motion by Dailey, seconded by Ustad to enter into executive session for legal per SDCL 1-25-2 (3) at 11:03 a.m. Carried. Chairman declared the board out of executive session at 11:09 a.m.

North Sioux City Westshore Drive

Motion by Dailey, seconded by Ballard to approve the Westshore Drive Transfer Agreement. Carried.

Budget

Motion by Dailey, seconded by Kimmel to approve the provisional budget for 2026 with the hearing to be held on September 2, 2025 at 8:45 a.m. and final adoption on September 16, 2025. 5 Ayes, 0 Nays. Carried.

Adjournment

Motion by Kimmel, second by Ballard to adjourn at 11:33 a.m. until September 2, 2025. Carried.

ATTEST: _____
Katie Winkvist, Auditor Kevin Joffer, Chairman
Union County Union County Board of Commissioners

Published once at the total approximate cost of _____.
