

November 12, 2025
Unapproved Minutes
Union County Commissioners

The Union County Board of Commissioners met in regular session November 12, 2025, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Ustad, Dailey, Joffer, and Ballard.

Motion Ballard, seconded by Ustad to approve the agenda with the addition of Yankton County Sheriff Crissey under Sheriff business. Carried.

Motion Dailey, seconded by Ballard to approve the minutes from October 28, 2025 meeting. Carried.

Bank Balances

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER
October 31, 2025

Total amount of deposits in bank	\$11,871,899.13
Total amount of actual cash	\$7,243.59
Total amount of checks and drafts in Treasurer's possession not exceeding three days	\$675,519.93
Investments	\$14,176,416.15
Cash Variance	-\$396.66
Credit card outstanding	\$142,859.85
Total	\$26,873,541.99

*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

Monthly Reports

Sheriff's Office Federal Prisoner & INS room & board fees - \$18,570

Register of Deeds reported \$16,939 in transfer tax and \$13,196 in fees

Clerk of Courts \$36,485.52

Veteran Service- 57 Contacts

Nurse Donations \$0

Elk Point Fire District

Motion by Dailey, seconded by Ustad to approve new Elk Point Fire Protection District board member Daniel Herrity to replace former member, Gene Kjose. Carried.

Liquor License

Motion by Ustad, seconded by Ballard to approve 2026 liquor and wine license renewals for the following: Cup O' Joy LLC, Holiday Inn Express & Suites, Dakota Dunes Country Club, P's Pizza House, Coffee Cup Fuel Stop #6, Two Rivers Golf Course, and Cubby's Dakota Dunes. Carried.

Abatement

Motion by Ballard, seconded by Dailey to approve abatement 2025-091 Flood \$2,690.70. Carried.

Sheriff

Yankton County Sheriff Crissey spoke to the board about a potential Juvenile Detention Center adjacent to the current Yankton County Public Safety facility.

Department Heads

Maintenance Keegan and DOE Bousquet updated the board on various tasks within their respective departments.

Rancho Pacifica

Planning and Zoning Director Henze conducted the 2nd reading of the rezoning of Rancho Pacifica from Agricultural to a Planned Development District. Henze advised the board that the Planning and Zoning Board had approved this change and recommended it be forwarded to the County Commission for review and approval. Motion by Dailey, seconded by Ballard to approve. Commissioners voted unanimously to approve this request.

ORDINANCE NO. UCC 2025-004 AN ORDINANCE TO AMEND THE 2008 REVISED ZONING REGULATIONS FOR UNION COUNTY, SD, TO REZONE CERTAIN PROPERTY FROM AGRICULTURAL TO PLANNED DEVELOPMENT DISTRICT. BE IT ORDAINED BY THE BOARD OF COMMISSIONERS, UNION COUNTY, SD: Section 1. That the 2008 Revised Zoning Regulations for Union County, SD, be and the same is hereby amended to rezone the following property from Agricultural to Planned Development to wit: SE1/4 SE1/4 of Section 21-89-48 and a portion of SW1/4 SW1/4 of Section 22-89-48, Union County, SD. Section 2. The Planning Director is hereby authorized to enter such change upon the official zoning map upon adoption of amendment.

BOARD OF COMMISSIONERS UNION COUNTY, SD 1st Reading: October 16th, 2025. 2nd Reading: November 12, 2025. Publication: November 20, 2025. Effective Date: December 20, 2025. Carried.

Emergency Management

EMA Wescott talked about the old communications tower being removed and presented the bill to commissioners on regarding the costs of taking the old tower down. The LEMPG Agreement Matrix Report was also presented. This agreement requires all activities that need to be completed by the end of the grant performance period for the jurisdiction to receive reimbursement.

Fair

Motion by Ustad, seconded by Dailey approve the new Union County Fair Board By-Laws. Carried.

4-H Community Service Award

Tabke presented the Commissioners with the Union County 4-H Community Service Award. The award was presented to the commissioners because of their support to the Union County 4-H Program!

Recess

Chairman declared recess from 9:37 a.m. to 9:42 a.m.

Highway

Brad Stangohr from Ulteig reported to the board on bridge structures.

Architecture Incorporated

Andrew Eitrem was present to discuss courthouse addition.

Claims

Motion by Ustad, seconded by Ballard to approve claims. The Following Claims Have Been Audited, Approved, and Warrants Drawn on the Same: Longevity 11/14/2025: \$27,525.00; Auditor \$1,050.00; Treasurer \$2,250.00; State's Attorney \$1,600.00; Public Building \$1,650.00; Assessor \$1,800.00; Register of Deeds \$300.00; VSO \$175.00; Sheriff \$3,450.00; Jail \$750.00; Extension \$150.00; P&Z \$1,750.00; Highway \$10,350.00; Communications \$1,650.00; EMA \$600.00; BW Payroll 11/14/2025: \$97,721.83; Register of Deeds \$1,177.81; Sheriff \$28,208.27; Jail \$21,451.09; Communications \$13,785.65; Nurse \$279.00; WIC \$446.40; Highway \$30,976.86; VSO \$1,396.75; Jurors \$531.60; Absolute Mobile Shredding (Shred) \$120.84; Alliance Communication (Util) \$248.34; Amazon Capital Services (Supp) \$73.64; Associated Consulting Engineers (Rep) \$3,870.00; AT&T Mobility (Util) \$31.98; Beresford Municipal Telephone (Util) \$228.02; Bierschbach Equipment (Supp) \$1,400.00; Butler Machinery Co (Rep) \$904.71; Campbell Supply (Supp) \$124.31; Capital Sanitary Supply (Supp) \$1,751.58; CentralSquare Technologies (Maint) \$31,902.19; Century Business Products (Maint) \$169.77; Century Link (Util) \$73.94; Charm-Tex, Inc. (Supp) \$1,003.93; Chesterman Co (Supp) \$235.50; Clay Rural Water System (Util) \$59.00; Clay-Union Electric Corp (Util) \$107.31; Cole Papers Inc (Supp) \$234.08; Dakota Dunes North Sioux City Times (Pub) \$318.90; Dean Schaefer (Court Reporter) \$360.00; Deva Thorin Spanish Int (Interp) \$152.13; Diamond Mowers Inc (Rep) \$7,593.23; Diane Bumsted (PerDiem) \$94.00; Eakes Office Solutions (Supp) \$426.82; Elk

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