

December 23, 2025
Unapproved Minutes
Union County Commissioners

The Union County Board of Commissioners met in regular session December 23, 2025, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Joffer, Dailey, Ballard, and Ustad

Motion by Ballard, seconded by Dailey to approve the agenda. Carried.

Motion by Ustad, seconded by Dailey to approve the minutes from December 9, 2025 meeting with the correction of the new hire Candy Lopez as Full-time Dispatcher not Full-time Jailer. Carried.

Bank Balances

AUDITOR’S ACCOUNT WITH THE COUNTY TREASURER
November 30, 2025

Total amount of deposits in bank	\$2,618,601.57
Total amount of actual cash	\$5,097.05
Total amount of checks and drafts in Treasurer’s possession not exceeding three days	\$78,534.53
Investments	\$14,209,977.64
Cash Variance	\$1,782.63
Credit card outstanding	\$27,975.11
Total	\$16,941,968.53

*Note: These figures include all funds administered by the county including city, schools & township revenue and other pass through accounts.

Monthly Reports

Sheriff’s Office Federal Prisoner & INS room & board fees - \$4,800
Register of Deeds reported \$11,649 in transfer tax and \$11,261 in fees
Clerk of Courts \$33,344.51
Veteran Service- 61 Contacts
Nurse Donations \$0

Contingency Transfers

Motion by Ballard, seconded by Ustad to approve the following contingency transfers Circuit Court \$165,000; State’s Attorney \$109,000; Public Defender \$116,500; Mental Illness Board \$200; 24/7 \$1,900; Auditor \$13,000; VSO \$1,000; and Fair \$900 for a grand total of \$408,000.

Horizon Healthcare

Motion by Dailey, seconded by Ustad to acknowledge Horizon Healthcare’s notice of intent to hold a raffle per SDCL 22-25-25. Carried.

Juvenile Detention Center

Motion by Dailey, seconded by Ballard to authorize chairman to sign 2026 agreement with Minnehaha County Juvenile Detention Center with the new rates of \$522.02/day for JDC and \$309/day for LSS. Carried.

Construction Manager

The board discussed hiring a Construction Manager/Project Manager for the Courthouse addition and remodel project.

Surplus

Motion by Ballard, seconded by Ustad to approve quarterly surplus. Carried.

Motion by Ballard, seconded by Ustad to approve a directive beginning in January 2026 that surplus items need to be approved by the Commissioners before they can be destroyed, disposed of or sold. Carried.

Maintenance

Motion by Dailey, seconded by Ballard to authorize chairman to sign boiler contract with Midwestern Mechanical. Carried.

Nurse

Nurse Heirigs gave her monthly report.

EMA

Motion by Dailey, seconded by Ustad to approve an agreement between the US Geological Survey Dakota Water Science Center and Union County from October 1, 2025 through September 30, 2026 for the amount of \$41,180. This agreement contract covers the river meters on the Big Sioux River in Union County. Carried.

Extension

SDSU refunded the County \$4,799.45 for the time they were without an educator.

Fair

Tabke presented bids for a fence at the fairgrounds.

Weed & Pest

Tabke reported that township spraying bills have been collected in the amount of \$20,608; a balance of \$5,700 remains. Second notices were sent.

Six pesticide exams were taken.

There will be three Private Applicator Training/webinars offered; the first one will be January 21, 2026.

Recess

Chairman declared recess from 9:41 a.m. to 9:45 a.m.

Highway

Motion by Ustad, seconded by Ballard to approve RIGHT-OF-WAY CERTIFICATE: BRO 8064(00)24-5 PCN 09RV 64-080-034 This is to certify that the Board of County Commissioners of Union County, South Dakota has acquired all necessary right-of-way and temporary construction easements required for the project. Carried.

Motion by Ballard, seconded by Ustad to approve UTILITIES CERTIFICATE: BRO 8064(00)24-5 PCN 09RV 64-080-034 This is to certify that the Board of County Commissioners of Union County, South Dakota, will move and/or adjust or will cause to be moved, and/or adjusted, any and all utilities, whether publicly or privately owned, lying in the path of or conflicting with the construction of said project within the limits of said county. The moves and/or adjustments will be accomplished at no cost to the State of South Dakota and will be coordinated with the construction of said project. The following utilities have been contacted and are aware of the project ISG: MCI Verizon and Alliance Communications. Carried.

Motion by Dailey, seconded by Ustad to approve Change Order No.1: Structure 64-042-050 original Contract price \$274,710.20 Contract price with change order \$304,330.20. Change order is due to Subgrade Stabilization, Lump sum at the contract price of \$29,620 A spring emerged under the roadway at both ends of the box culvert installation site. Spring caused the roadway embankment to cave and require stabilization to support the crane. The stabilization areas were excavated, broken concrete and geotextile fabric placed in the spring, then backfilled with earth. Carried.

Motion by Dailey, seconded by Ballard to approve APPLICATION FOR PAYMENT 1 Structure 64-042-050 Persing Excavating From: September 29, 2025 – December 10, 202. Original contract \$274,710.20 + Change Order \$29,620.00 = \$304,330.20 Amount due \$196,042.30 for draw. Carried.

Dakota Dunes Speed Limit

Motion by Dailey, seconded by Ballard to not adopt the ordinance to change the Dakota Dunes speed limit due to the CID board considering a different direction. Carried.

Executive Session

Motion by Dailey, seconded by Ustad to enter into executive session for personnel per SDCL 1-25-2 (1) at 10:06 a.m. Carried. Chairman declared the board out of executive session at 10:45 a.m.

Executive Session

Motion by Ustad, seconded by Dailey to enter into executive session for legal per SDCL 1-25-2 (3) at 10:46 a.m. Carried. Chairman declared the board out of executive session at 10:53 a.m.

Recess

Chairman declared recess from 10:54 a.m. to 11:06 a.m.

Claims

Motion by Ballard, seconded by Ustad to approve claims. The Following Claims Have Been Audited, Approved, and Warrants Drawn on the Same: BW Payroll 12/23/2025: \$105,365.13; State's Attorney \$480.00.00; Register of Deeds \$1,177.80; Sheriff \$26,722.37; Jail \$23,648.02; Communications \$14,536.75; Nurse \$139.00; WIC \$223.20; Highway \$35,625.01; VSO \$2,812.48; CH Payroll 12/31/2025: \$177,870.45; Commissioners \$8,050.00; Auditor \$18,096.01; Information Technology \$570.00; Treasurer \$25,536.91; States Attorney \$32,702.61; Care of Poor \$990.03; Public Building \$14,100.24; Assessor \$17,623.63; Register of Deeds \$10,087.68; Sheriff \$14,015.17; Nurse \$1,428.46; Jail \$176.56; Extension \$2,342.28; Weed \$520.51; Fair \$2,342.28; P&Z \$11,200.70; Highway \$11,778.12; EMA \$5,149.26; Coroner \$1160.00; Jurors \$537.20; 3Ten Surveying, LLC (Survey) \$512.50; Agri Drain (Supp) \$175.10; Alcester Ambulance (Allot) \$6,000.00; Alcester Fire Dept (Allot) \$10,477.90; Alcester Municipal Utilities (Util) \$122.16; Amazon Capital Services (Supp) \$1,961.63; Artistic Custom Badges & Coins (Supp) \$190.80; Associated Consulting Engineering (Consult) \$3,870.00; Beresford Ambulance (Allot) \$6,000.00; Beresford Fire Dept (Allot) \$10,477.90; Blackstrap, Inc. (Supp) \$6,923.28; Bomgaars (Supp) \$643.80; Brian's Repair Inc (Maint/Supp) \$6,423.20; Calhoun Communications Inc (Rep) \$2,369.83; Capital Sanitary Supply (Supp) \$31.32; CentralSquare Technologies (Maint) \$3,120.00; Century Business Products (Maint) \$285.58; Century Link (Util) \$750.60; Chesterman Co (Supp) \$12.50; Childrens Inn (Allot) \$1,029.00; City Of Elk Point (Util) \$4,117.47; Clay-Union Electric Corp (Util) \$135.14; Continental Fire Sprinkler (Maint) \$4,600.00; Coyote Enterprises, LLC (Supp) \$2,085.00; Dailey Plumbing (Rep) \$827.37; Dakota Law Firm, Prof LLC (Pub Defender) \$1,400.00; Dakota Rigger & Tools (Supp) \$375.97; Dave Reiff (Mileage) \$95.20; Dean Schaefer (Court Reporting) \$405.00; Department Of Health (Labs) \$700.00; Dept Of Legislative Audit (Audit) \$23,520.00; DMC Wear Parts LLC (Supp) \$10,152.00; Document Depot & Destruction (Shred) \$98.00; Drain Specialists (Rep) \$205.00; Duane Diez (Mileage) \$100.80; Eakes Office Solutions (Supp) \$51.21; Electronic Communications, (Supp) \$125.52; Elk Point Ace Hardware (Supp) \$110.62; Elk Point Ambulance (Allot) \$6,000.00; Equipment Blades (Supp) \$1,200.00; Frame Aligners Inc (Supp) \$389.83; GE Software, Inc. (Rep) \$5,856.00; Grade A Excavation (Rep) \$58,638.37; Groves Emergency Lighting (Rep) \$3,801.84; HM Cragg Critical Power (Rep) \$1,492.00; Horizon Health Center Inc (Dr) \$188.50; Hydraulic Sales (Supp) \$1,127.04; I-State Truck Center (Supp) \$166.30; James K Severson (Expert Witness) \$2,500.00; Jefferson Ambulance (Allot) \$6,000.00; Jefferson Fire Dept (Allot) \$10,477.90; Jones Food Center (Supp) \$239.18; Kevin Joffer (Mileage) \$236.60; Lincoln County (MI) \$110.00; Loffler Companies, Inc. (Maint) \$46.20; Michael Dailey (Mileage) \$172.20; Michael Voortman (Mileage) \$46.99; Microfilm Imaging System, (Supp) \$3,230.00; MidAmerican Energy Co (Util) \$1,745.88; New Century Press (Pub) \$623.50; Northland & Companies (Supp) \$38,040.00; O'Reilly (Supp) \$162.59; Ollies 2.0 (Jail Meals) \$8,103.00; Olson's Pest Technicians (Pest Control) \$145.00; One Office Solution (Supp) \$601.79; Peggy Ustad (Mileage) \$86.80; Quality Telecommunications (Supp) \$1,065.00; Quill Corporation (Supp) \$330.75; Rees Mack Sales & Service (Supp) \$538.92; Rinker Materials (Bridge Accumulation Fund) \$106,523.80; Robert Ballard (Mileage) \$42.00; Robert James (Mileage) \$109.20; Roto Rooter (Rep) \$435.00; Sioux City Truck Sales, Inc (Supp) \$671.14; The Claussen Group (Snow Removal) \$1,005.00; The Pennington County Jail (Transport) \$304.62; Thomson Reuters (Maint) \$893.47; Travis Stene (Mileage) \$92.40; Two Way Solutions, Inc (Maint) \$525.00; Union County Conservation (Allot) \$7,750.00; Union County Electric (Util) \$477.00; Unity Point Health At Work (Dr) \$162.00; US Bank (Supp) \$6,468.56; Verizon Wireless (Util) \$1,695.01; Vestis (Supp) \$140.40; Vestis (Supp) \$22.60; Virginia Township (RAIF-2nd Half) \$74,033.60; Western State's Sheriffs Association (Dues) \$100.00;

Wilcox Electric (Rep) \$16,177.30; Woodhouse (Rep) \$1,244.52; Wrenn's Plumbing & Heating (Rep) \$349.97; Ziegler Inc (Supp) \$778.9. Carried.

Architecture Incorporated

Andrew from Architecture Incorporated presented some changes to the Courthouse addition and remodel project.

Executive Session

Motion by Dailey, seconded by Ustad to enter into executive session for personnel per SDCL 1-25-2 (1) at 12:38 p.m. Carried. Chairman declared the board out of executive session at 12:51 p.m.

Sheriff

Sheriff Prouty talked to the board about the Sheriff's Office portion of the Courthouse addition and remodel project.

Adjournment

Motion by Ustad, seconded by Ballard to adjourn at 1:31 p.m. until January, 2026. Carried.

ATTEST: _____
Katie Winkvist, Auditor Kevin Joffer, Chairman
Union County Union County Board of Commissioners

Published once at the total approximate cost of_____.
