

December 9, 2025
Unapproved Minutes
Union County Commissioners

The Union County Board of Commissioners met in regular session December 9, 2025, at the Courthouse in Elk Point, SD at 8:30 a.m.

Members present Joffer, Dailey, Ballard, Kimmel and Ustad

Motion by Dailey, seconded by Ballard to approve the agenda. Carried.

Motion by Dailey, seconded by Ustad to approve the minutes from November 25, 2025 meeting. Carried.

Executive Session

Motion by Dailey, seconded by Ustad to enter into executive session for legal per SDCL 1-25-2 (3) at 8:40 a.m. Carried. Chairman declared the board out of executive session at 8:55 a.m.

Chris White

Motion by Dailey, seconded by Kimmel to have the chairman sign the release that was discussed. Carried.

Treasurer- Delinquent Tax

Motion by Ustad, seconded by Ballard to approve delinquent tax payment plan 2025-3. Carried.

Motion by Kimmel, seconded by Dailey to approve delinquent tax payment plan 2025-4. Carried.

Maintenance

Motion by Dailey, seconded by Kimmel to reject the low boiler bid of \$206,638.23 by Mitchell Plumbing and Heating due to bidding error by bidder. Carried.

Motion by Ballard, seconded by Ustad to accept the next boiler bid of \$243,300 by Midwest Mechanical. Carried.

Motion by Dailey, seconded by Ustad to reject the Alternate #1 bid option for a filter system at the amount of \$14,700. Union County Building Superintendent Sexton indicated the filter system is not needed, as the new boiler system will have a filter system. Carried.

Planning and Zoning

Planning and Zoning Henze reported on new building permits and plats filed in October and November from various projects in the county.

Assessor

Assessor Bousquet presented the board with a report of what her office has been working on and plans for tasks looking ahead for 2026.

Recess

Chairman declared recess from 9:45 a.m. to 9:50 a.m.

Highway

Motion by Dailey, seconded by Ustad to approve AGREEMENT FOR VOLUNTARY RIGHT OF WAY DONATION: Project No: BRO 8086(00)24-4 PCN: 09RU, Structure 64-060-137 Charles Vreugdenhil, 31027 476 Avenue Alcester SD 57001 Perpetual Easement: SE ¼ of SE ¼ of Section 12-T93N-R50W 0.02 acres, more or less, Temporary Easement: SE ¼ of SE ¼ of Section 12-T93N-R50W 0.26 acres more or less. Carried.

Motion by Kimmel, seconded by Ballard to approve AGREEMENT FOR VOLUNTARY RIGHT OF WAY DONATION: Project No: BRO 8086(00)24-4 PCN: 09RU, Structure 64-060-137 Sally & Robert Vreugdenhil, Trustees 311 Lee Drive Alcester SD 57001 Perpetual Easement: Lots 1 and 2 of the SW ¼ of Section 7-T93N-R49W 0.10 acres more or less, Temporary Easement: Lots 1 and 2 of the SW ¼ of Section 7-T93N-R49W 0.32 acres, more or less. Carried.

Motion by Ustad, seconded by Dailey to approve AGREEMENT FOR VOLUNTARY RIGHT OF WAY DONATION: Project No: BRO 8086(00)24-4 PCN 09RU Structure 64-060-137, J & C Vreugdenhil and C & M Vreugdenhil 31065 476th Ave Alcester SD 57001 Perpetual Easement: NE ¼ of SE ¼ of Section 12-T93N-R50W 0.02 acres, more or less. Temporary

Easement: NE ¼ of SE ¼ of Section 12-T93N-R50W 0.40 acres more or less. Carried.

Motion by Dailey, seconded by Ustad to approve RIGHT-OF-WAY CERTIFICATE: Project Number: BRO 8064(00)24-4 64-060-137, stating we have acquired all necessary right of way and temporary construction easements required for the project. Carried.

Motion by Ballard, seconded by Dailey to approve UTILITIES CERTIFICATE- Bridge Improvement Grant Project, PROJECT NUMBER BRO 8064(00)24-4 PCN 09RU 64-060-137, This certifies that Union County, will move and/or adjust or will cause to be moved, and/or adjusted, any and all utilities, whether publicly or privately owned, lying in the path of or conflicting with the construction of said project within the limits of said county. Carried.

Motion by Ballard, seconded by Ustad to approve APPLICATION FOR PAYMENT #2 64-080-250: Payment to Grade A Excavation for \$58,638, previous payment of \$141,314.18, with an original contract price of \$309,071.03. Carried.

Motion by Dailey, seconded by Kimmel to approve CHANGE ORDER No. 1: 64-080-250, Contract price prior to this Change Order \$309,071.03 the increase of this Change Order is \$31,324.92, this is due to request of the Lewison Ditch Board. Carried.

District 17 Representatives Chris Kassin and Sydney Davis

House Representative Chris Kassin and Senate Representative Sydney Davis were present for an open discussion about current state issues and the upcoming legislative session.

Nuisance Hearing

Dwayne Tielke was present for a nuisance hearing. This was a six-month follow-up progress report to the commissioners. Mr. Tielke was reminded that the commission has agreed to work with him. He was informed that his property needs to be in full compliance by the next hearing scheduled for June 9th, 2026. He is to be in contact with Planning and Zoning with any questions he may have. Planning and Zoning Director Henze and his office staff were directed to monitor clean-up efforts by Tielke over the remaining time that has been agreed upon.

Claims

Motion by Kimmel, seconded by Ballard to approve claims. The Following Claims Have Been Audited, Approved, and Warrants Drawn on the Same: BW Payroll 12/12/2025: \$111,201.15; State's Attorney \$240.00; Register of Deeds \$1,177.80; Sheriff \$31,299.68; Jail \$26,019.66; Communications \$14,049.75; Nurse \$279.00; WIC \$223.20; Highway \$35,416.56; VSO \$2,495.50; Jurors \$537.20; Agri Drain (Supp) \$3,911.28; Alliance Communication (Util) \$248.51; Alternative HRD (HR) \$165.00; AT&T (Util) \$31.98; Axon Enterprise, Inc. (Supp) \$395.88; Baycom Inc (Laptops) \$5,496.00; Black Hills Ammunition (Supp) \$4,096.50; Blackstrap, Inc. (Supp) \$1,761.79; Bluepeak (Util) \$263.61; Brave Bear Tees & Assessories (Shirts) \$674.00; Brian's Repair Inc (Rep) \$164.04; Butler Machinery Co (Supp) \$699.91; Capital Sanitary Supply (Supp) \$541.82; Century Business Products (Util) \$173.46; Chesterman Co (Supp) \$238.00; Clay Rural Water System (Util) \$59.00; Continental Fire Sprinkler (Maint) \$390.00; Dakota Dunes North Sioux City Times (Pub) \$366.51; Dean Schaefer (Court Reporter) \$360.00; Deya Thorin Spanish Interpreter (Interp) \$805.80; Diesel Specialties Inc (Supp) \$312.14; Dockendorf Equipment Co. (Supp) \$2,143.75; Eakes Office Solutions (Supp) \$1,032.78; Elk Point Ace Hardware (Supp) \$128.00; Emily's Customized Creations (Supp) \$466.82; Equipment Blades (Supp) \$20,137.50; Fed Ex (Shipping) \$21.57; Foulk Bros Plumbing Inc (Maint) \$145.00; Hometown Leasing (Maint) \$145.98; Honeywell (Maint) \$8,394.58; Horizon Health Center (Dr) \$3,043.30; Interstate Battery System (Supp) \$244.90; Interstate Power Systems, (Maint) \$5,524.00; Jeff's Lawn Care (Maint) \$280.00; Jeffrey T Myers (Pub Def) \$6,714.43; Jerry Miller (Pub Def) \$6,714.43; Jim Hawk Truck Trailers - (Supp) \$6,889.00; Katie Johnson (Pub Def) \$6,714.43; Language Line Services (Interp) \$170.26; Laurie Fritsch (Mileage) \$86.83; Leader Courier (Pub) \$365.57; Lewis Family Drug (Meds) \$119.72; 0 Loffler Companies (Maint) \$242.58; Marx Dust Control (Supp) \$1,192.50; Menards (Supp) \$146.92; Microfilm Imaging System, (Maint) \$105.00; Midcontinent Communication (Util) \$1,114.99; Midway Service/Vollan Oil (Supp) \$21,087.19; Midwest Wheel Companies (Supp) \$43.24; Motorola Solutions, Inc (Supp) \$18,384.02; MP Carwash Inc. (Washcard) \$300.00; MSC Industrial Supply Co (Supp) \$482.35; National Sign Company (Supp) \$2,011.08; New Century Press (Pub) \$40.38; Northside Glass (Supp) \$275.00; O'Reilly (Supp) \$230.66; Ollies 2.0 (Meals) \$9,065.50; Olson's Pest Technicians (Supp) \$145.00; One Office Solution (Supp) \$258.83; Pharm Chem Inc (Supp) \$607.05; Phillip A. Terwilliger (Pub Def) \$6,714.43; Premier Communications (Util) \$266.86; Quill Corporation (Supp) \$159.96; Ramkota Hotel (Lodging) \$175.89; Riverside Technologies Inc (Laptop) \$7,152.60; Robert Ballard (Mileage) \$21.00; Safety Benefits, Inc (Conference) \$225.00; Scott Sexton (Mileage) \$419.00; SD Association Of

[illegible]

UNLIMITED LEVY - SUB TOTAL	719,426.00	0.249
LIMITED AND UNLIMITED		
LEVY - SUB-TOTAL	9,462,571.00	3.273
OTHER SPECIAL LEVIES		
Secondary Road (Unorg. PT-76)		
(31-12-27)	65,485.00	1.253
Fire Protection (34-31-3)	81,576.00	0.132
TOTAL TAXES LEVIED BY COUNTY	9,609,632.00	4.658

RESOLUTION

ADOPTION OF ANNUAL BUDGET FOR UNION
County, South Dakota

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and, Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR UNION

County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2026 and ending December 31, 2026 and the same is hereby approved and adopted by the Board of County Commissioners of UNION County, South Dakota, this 16th day of September, 2026. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county auditor Union County, South Dakota. The accompanying taxes are levied by Union County for the year January 1, 2026 through December 31, 2026.

BOARD OF COUNTY COMMISSIONERS OF
Union County, South Dakota

_____	Chairman
Kevin Joffer	
_____	Commissioner
Mike Dailey	
_____	Commissioner
Tom Kimmel	
_____	Commissioner
Peg Ustad	
_____	Commissioner
Bob Ballard	
ATTEST _____	County Auditor
Katie Winquist	

New Hire
Motion by Ustad, seconded by Dailey to approve new hire Candy Lopez Full-time Jailer, starting December 8th, 2025 at \$19.62 per hour. Carried.

Intergovernmental Agreements for Adult Detention Services
Motion by Ustad, seconded by Dailey to approve Intergovernmental Agreements for Adult Detention Services with Clay, Turner, Lincoln and Moody Counties. The daily cost for out-of-county inmates will be \$80 per day. Carried.

Abatements
Motion by Ballard, seconded by Dailey to approve Flood Abatements 2025-094 for \$712.20 and 2025-098 for \$350.02. Carried.
Motion by Kimmel, seconded by Dailey to approve Exempt Abatements 2025-095 for \$230.68, 2025-096 for \$182.02 and 2025-097 for \$2,921.78. Carried.

Architecture Incorporated
Motion by Ballard, seconded by Kimmel to sign the proposal from Architecture Incorporated to restart Courthouse project. The commission is revisiting the Courthouse addition and remodel project that first began in 2020. The county will be working to review current architecture drawing produced by the Architecture Incorporated in 2020. The county directed the architect and his staff to meet with department heads to verify if any of the needs for their offices had changed since the original drawings. Carried.

Recess
Chairman declared recess from 12:27 a.m. to 1:11 p.m. Commissioner Kimmel left the meeting at recess.

Architecture Incorporated

Architecture Incorporated representatives discussed changes that may be needed to the previous courthouse project plans after meeting with county department heads.

Employee Appreciation

There will be a quorum of Commissioners at the Pointe located in Elk Point Tuesday, December 16, 2025 from 11:30 a.m. to 1:00 p.m. for Employee Appreciation. No official business will be conducted.

Adjournment

Motion by Ballard, seconded by Ustad to adjourn at 2:11 p.m. until December 23, 2025. Carried.

ATTEST: _____
Katie Winkvist, Auditor Kevin Joffer, Chairman
Union County Union County Board of Commissioners

Published once at the total approximate cost of _____.
